

Mark Twain Union Elementary School District
P.O. Box 1359/981 Tuolumne Avenue Angels Camp, CA 95222
(209) 736-1855 phone * (209) 736-6888 fax
www.mtwain.k12.ca.us

School Transportation Information

Commencing in the 2026-2027 school year transportation by bus on the published routes is free. However, you must complete a bus application.

BUS TRANSPORTATION INFORMATION

The goal of the Transportation Department is to provide safe transportation to and from school. The District offers bus transportation for our students to and from school. The use of the bus is a privilege rather than a right.

Although every attempt is made to follow bus route and schedule, a window of ten (10) minutes before and after pick-up and drop-off time should be allowed for unexpected events.

Whenever a student has to change his/her bus stop, he or she must have a note signed by the parent or guardian and verified by school office personnel stating where he or she is to be dropped. In certain emergency cases, the parent may call the school office. Staff cannot guarantee that calls made after 1:30 p.m. of the day of the change will be able to be delivered to the bus drivers. In the event the bus is crowded, regular riders on that run will be loaded first. Special note riders will then be loaded on a space-available basis.

Students transported in a school bus shall be under the authority of, and responsible directly to the driver of the bus. Any student who violates the rules and regulations of the bus may have his/her privileges suspended. Video cameras may be used on school buses to monitor student's behavior while traveling to and from school and school activities. Video recordings may be used in student discipline.

BUS RULES

Though school attendance is mandatory, *bus transportation is a privilege*. All school rules apply to students during transport and while at school bus stops.

- Students will display positive, calm behaviors that will ensure the safety of all riders and help the bus driver remain focused on driving safely rather than disruptive student behavior.
- Upon entering a bus equipped with seatbelts, the student will quickly be seated and properly buckled. Seatbelts must remain buckled for the duration of the ride.
- Students will use calm, quiet voices while riding the bus, remain seated, and keep hands and feet out of the aisle and in their personal space.
- Students will show care and respect for school property and the property of others.
- To maintain safe travel to and from school, buses are not able to transport the following items: glass containers, knives, live animals or any article that may be deemed a hazard by the bus driver.

- The bus driver must give permission and access to the riders. Special permission must be given by the site administrator, transportation director AND bus driver to parents, community members and siblings not enrolled to access the bus.
- The use of personal electronic devices may be used on the bus as long as the student is wearing headphones or earbuds and cannot be heard by others. Personal electronic devices may not be shared on the bus and should remain with the owner at all times. The district nor the bus driver is responsible for damaged or lost devices, should a student choose to use them during transportation times. Personal electronic devices must be turned off and stored away once school begins and remain turned off and away during the entire school day unless expressly permitted by the classroom teacher.
- The bus driver may, with the school principal's help, use seating charts to help with a safe, orderly and calm bus ride for all students. While most buses are equipped with recorded monitoring, the transportation manager will review with an administrator in the event of extreme behavior, but video will not be shown to parent/guardians due to privacy policy and confidentiality afforded to all students.
- Bus citations for disrespect, defiance, inappropriate language, property damage, physical contact, not wearing seatbelts, throwing items, having a voice volume that is distracting or disruptive, or moving seats without permission or while the bus is in motion, will receive verbal warnings and brought to the attention of the transportation director. If the behavior is persistent the bus driver will complete a transportation referral form and the transportation director or transportation clerk will notify the parents via phone. The transportation department will send the referral home with one of the following consequences.
 - 1st citation: Warning and/or assigned seating. The parent must sign and return the referral to the bus driver in order to return access to transportation
 - 2nd citation: 1-5 days removal from transportation privilege
 - When citation or citations have accumulated 5-days of removal from transportation privilege: 10 days
 - The next citation following a 10-day removal will result in either removal from transportation for the remainder of the trimester or the remainder of the year.
- If any of the following behavior issues occur on the bus, the transportation director will alert the site principal to consider further disciplinary actions for the day.
 - Bullying, harassment, theft, physical injury or aggression, possession of a knife or dangerous object, vandalism, possession of tobacco product, possession/use/sale/furnished of a controlled substance, alcohol, intoxicant.
- Parent/guardians failing to send students to school because of denied bus service will be referred to the Calaveras County Student Attendance Review Board (SARB).

APPLICATION FOR FEE FOR SCHOOL BUS TRANSPORTATION

(Bus Passes will not be processed until we receive a completed application. If you have any questions, please call the District Office, 736-1855.)

Complete and return this form for ALL students who will be riding buses.

Last Name First Name	School COP or MT circle one		GRD	COP SCHOOL Stop EXEMPT 7 th & 8 th ONLY	Route #		AM Bus Stop		PM Bus Stop	
					AM	PM	Time & Location of bus stop from route schedule			
	COP	MT								
	COP	MT								
	COP	MT								

SECTION A: I certify that all of the above information is true and correct. I understand that school officials may verify the information on the application to ensure the correct bus stop.

Signature of adult household member completing this form:		Total Number of Adults and Children Living in the home:	
Printed Name:	Mailing Address:	City:	Zip:
Date:	Telephone Number	Cell Number	

**All Applications for Transportation MUST BE RETURNED BY Sept 1st
Or Your Student WILL NOT have Transportation Until We Receive It.**