



the
P R I N T *shop*

Crafting your vision, one
print at a time.



project type

PRINTS AND COPIES	2
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prints and copies

standard 8.5x11

SINGLE SIDED BLACK AND WHITE	.12
TWO SIDED BLACK AND WHITE	.15
SINGLE SIDED COLOR	.18
TWO SIDED COLOR	.35

PRINTED ON MATTE 20# PAPER

standard 11x17 or 12x18

SINGLE SIDED BLACK AND WHITE	.24
TWO SIDED BLACK AND WHITE	.30
SINGLE SIDED COLOR	.36
TWO SIDED COLOR	.70

PRINTED ON STANDARD WEIGHT WITH MATTE OR GLOSS FINISH

premium stock

24# OR 60# COPY PAPER	ADD .03
COLOR COPY PAPER	ADD .03
CARDSTOCK OR GLOSS	ADD .06
COLOR CARDSTOCK	ADD .08
70# LINEN - IVORY OR WHITE	ADD .07
TEXTURED VELLUM	ADD .11
80# LINEN - IVORY OR WHITE	ADD .17

OTHER PAPER TEXTURES
AND TYPES AVAILABLE UPON REQUEST

business cards

MATTE OR GLOSS - 100# CARDSTOCK



SINGLE SIDED

100 COUNT	10
250 COUNT	22
B&W - 250	15

DOUBLE SIDED

100 COUNT	15
250 COUNT	32
B&W - 250	25

ASK ABOUT ADDING A
CUSTOM QR CODE FOR
EASY NETWORKING!

envelopes

REGULAR #9 - #11

GUM SEAL
BLACK INK .14
COLOR INK .16

STRIP & SEAL
BLACK INK .24
COLOR INK .26

WINDOW #9 - #11

GUM SEAL
BLACK INK .16
COLOR INK .18

STRIP & SEAL
BLACK INK .28
COLOR INK .30

6X9 CATALOG

STRIP & SEAL .32
GUM SEAL .28



ADDITIONAL ENVELOPE SIZES AVAILABLE UPON REQUEST.

invitations, programs and postcards

PRICED FOR 80# CARDSTOCK - MATTE FINISH

Flat - Single Sided

3" X 5"	.10
4.25" X 5.5"	.12
4" X 6"	.12
4" X 8"	.12
5" X 7"	.12
5.5" X 5.5"	.24

Flat - Two Sided

3" X 5"	.15
4.25" X 5.5"	.21
4" X 6"	.21
4" X 8"	.21
5" X 7"	.21
5.5" X 5.5"	.41

Folded

BLANK INSIDE

4.25 X 5.5 SINGLE FOLDED	.15
5.5 X 8.5 SINGLE FOLDED	.24

INSIDE PRINT

4.25 X 5.5 SINGLE FOLDED	.25
5.5 X 8.5 SINGLE FOLDED*	.41

*ADD .41 FOR EACH ADDITIONAL CARDSTOCK

*ADD .35 FOR EACH ADDITIONAL 20# PAGE

*STAPLED ADD .05 EACH

ENVELOPES AVAILABLE STARTING AT .10 EACH

LINEN, TEXTURED VELLUM & SPECIALTY PAPER AVAILABLE

brochures and doorhangers

TRI-FOLD BROCHURE .50
32# PAPER

MINIMUM ORDER OF 25

*WILL HAVE .25" WHITE BORDER AROUND SHEET UNLESS OTHERWISE DISCUSSED

DOOR HANGER
80# CARDSTOCK
MINIMUM ORDER OF 25

SINGLE SIDED / B&W .16
SINGLE SIDED / COLOR .20

letterhead

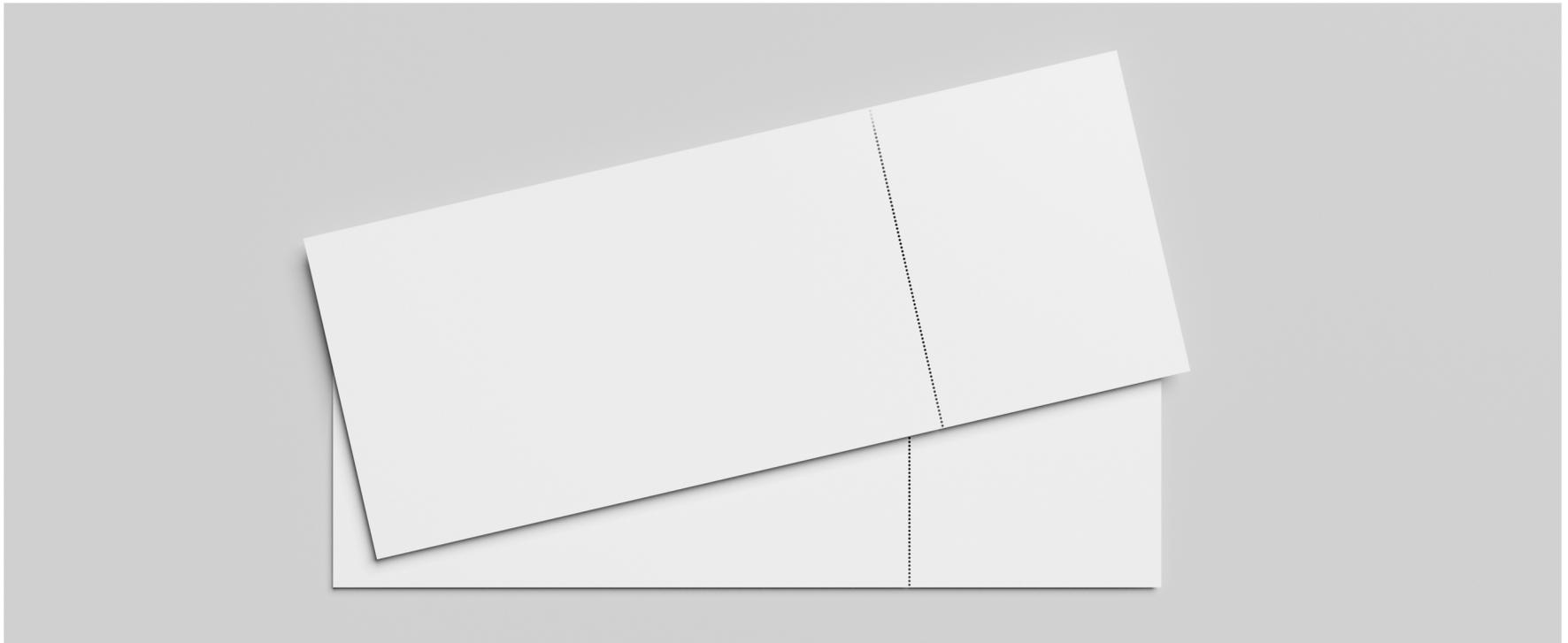
PRICE PER 500 SHEET MINIMUM

STANDARD LETTERHEAD 24#	105
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PREMIUM LETTERHEAD PREMIUM LINEN TEXT	165
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tickets

TICKETS (2 OR 2 1/2" X 8")	.10
NUMBERED	.12
PERFORATED	.12
NUMBERED AND PERFORATED	.14



booklets

20# PAPER PER 8 1/2" X 11" DOUBLE SIDED PAGE

B&W	.15
COLOR	.35

PER BOOKLET COSTS

CARDSTOCK COVER

SINGLE SIDED	.24
DOUBLE SIDED	.41

LINEN COVER

SINGLE SIDED	.35
DOUBLE SIDED	.52

FOLD AND STAPLED	.10
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SPIRAL BOUND	2
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COIL BOUND	2
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carbon-less paper

Two Part

WHITE & YELLOW

1/4 SHEET	.16
1/2 SHEET	.26
FULL SHEET	.33

Three Part

WHITE, YELLOW, PINK

1/4 SHEET	.21
1/2 SHEET	.29
FULL SHEET	.48

Four Part

WHITE, YELLOW, PINK, GOLD

1/4 SHEET	.24
1/2 SHEET	.37
FULL SHEET	.71

ADD .01/SHEET TO NUMBER

ADD .08/FULL SHEET FOR COLOR

ADD .05/SET FOR PERFORATION

ADD .10 FOR SOFT COVER WRAP PER BOOK

* 5PART AND CUSTOM BOOKS AVAILABLE

notepads



SMALL NOTEPAD

1/4 SHEET, 50 PAGES	\$3 EA
1/4 SHEET, 100 PAGES	\$5.50 EA

MEDIUM NOTEPAD

1/2 SHEET, 50 PAGES	\$6 EA
1/2 SHEET, 100 PAGES	\$11.50 EA

LARGE NOTEPAD

FULL SHEET, 50 PAGES	\$10 EA
FULL SHEET, 100 PAGES	\$19.50 EA

NOTEPADS ARE GLUE BOUND,
NOT STICKY

INCLUDES SINGLE SIDED
PRINT ON EACH SHEET

calendars

CUSTOMIZATION AVAILABLE FOR ADDITIONAL FEE

CENTER STAPLED - 20# PAPER

12 MONTH	\$6
16 MONTH	\$7

SPIRAL BOUND - 80# CARDSTOCK

12 MONTH	\$9
16 MONTH	\$10

stickers & labels

2" ROUND .12 EA

2.5" ROUND .16 EA

SQUARE OR RECTANGLE

10 PER PAGE .14 EA

6 PER PAGE .20 EA

4 PER PAGE .25 EA

2 PER PAGE .50 EA

1 PER PAGE 1.00 EA

graphic design



PROFESSIONAL DESIGN FEE

STARTING AT \$15 - BASED ON PROJECT

FOURTEEN

SUCCESSPRINTING@GLENNCOE.ORG

other services

TRIMMING* \$5 SET UP FEE + \$1 PER CUT
(I.E. TRIMMING THE WHITE OFF ALL SIDES OF A FLYER WOULD BE \$4,
REGARDLESS OF HOW MANY PAGES AS LONG AS THE CUT IS THE SAME ON ALL PAGES)
*SERVICE OF TRIMMING IS INCLUDED ON JOBS PRINTED AT THE PRINT SHOP

LAMINATING \$1 / 8.5 X 11 SHEET

PROMOTIONAL ITEMS PROCUREMENT
PRICING BASED ON PROJECT / PRODUCT ORDERED / TIMELINE

RUSH ORDERS \$10
(WHEN POSSIBLE BASED ON PROJECT)

ORDERS ARE MOST OFTEN READY WITHIN 5 BUSINESS DAYS,
BUT WE UNDERSTAND THINGS ARE NOT ALWAYS PLANNABLE.

WHEN POSSIBLE, WE WILL GLADLY RUSH YOUR ORDER FOR NEXT DAY PICKUP.

... and so much more.

CERTIFICATES
INVOICES
RECEIPTS
ORDER FORMS
BOOKMARKS

STICKERS
LABELS
FOLDERS
NAME BADGES
PAPER PROCUREMENT

