

**Sharon Board of Education**  
February 9, 2026 Minutes

A hybrid meeting of the Sharon Board of Education was held on Monday, February 9, 2026.

In attendance were Board members: Philip O'Reilly, Nancy Hegy Martin, Pam Jarvis, Peter Birnbaum, Konrad (Chip) Kruger and Cathy Winburn. Virtual: Terry Vance.

Others in attendance: Principal Carol Tomkalski, Laurabeth Davidson, Heather Mathews, John Hecht, Carol Flaton and Board Clerk Cindy Webb. Virtual: Superintendent Melony Brady-Shanley, Assistant Superintendent Jeanine Rose, Business Manager Sam Herrick, Sara Cousins, Lynn Kearcher and Justine Smith.

The meeting was called to order at 6:00 PM by Chair O'Reilly.

Chair O'Reilly suggested amendments to the agenda to add the MSSA (Middle School Sports Activities) January 28, 2026 minutes and to change number 9 on the agenda the Architectural and Engineering Services Proposal to number 7.

Motion made by P. Jarvis/2nd by N. Hegy Martin to accept the revised agenda. Motion carried unanimously.

**Motion** made by P. Jarvis/2nd by K. Kruger to accept the consent agenda with the MSSA minutes, as approved by C. Winburn. Motion carried unanimously.

Chair O'Reilly asked if there was any significance about the cash report, Principal Tomkalski replied there was none.

Public Comment: None

Written Communication:

The Board acknowledged Cindy Webb's letter of retirement.

Business Manager Sam Herrick gave an overview and history of the MBR (Minimum Budget Requirement). Mr. Herrick presented a worksheet showing.

**Motion** made by T. Vance/2nd by N. Hegy Martin to approve the Architectural and Engineering Services Proposal to be paid from the non-lapsing account and not to exceed \$25,000. Motion carried unanimously.

No updates in the Budget Time Line.

Sub-Committee Reports:

Communication Committee: N.Hegy Martin reported:

- The Committee developed the first of what will become a monthly communique to be sent to the First Selectman's Newsletter and will be on the Sharon Center School website in the "News" section. The February newsletter will be spearheaded by Cathy Winburn.
- We had two meetings with Jill Pace on the new newsletter
  - we did some reorganizing
  - review of copy
- Board Members were encouraged to give the committee any feedback they had on the "communique" and the website.

The Committee asked the Board if they were interested in adding photos of Board members to the BOE "About Us" page. The board said they did. (The Community Relations Committee will organize this.)

Building Committee: Nothing to report.

Personnel Committee: N. Hegy Martin reported the committee met and are putting in the budget as a place holder a 3.75% salary increase and an additional 2% increase in insurance cost share for the non-certified staff.

Policies moved to second read:

- a. 4152.6 Family and Medical Leave Act (FMLA)
- b. 0521 Nondiscrimination
- c. 6161.12 Library Material Review and Reconsideration
- d. 6161.13 Library Collection Development and Maintenance
- e. 5113.13 Work-Study Student Employment Work Release
- f. Service Animals

Policies for adoption moved to second read:

- a. 2100 Administrative Staff Organization
- b. 2112 Professional Development
- c. 2121 Lines of Responsibility
- d. 2131 Superintendent of Schools
- e. 2200 Administrative Operations
- f. 2210 Administrative Leeway in Absence of Board Policy
- g. 2220 Representative and Deliberate Groups
- h. 2230 Control and Communication Channels & Systems
- i. 2231 Policy and Regulations Systems

- j. 2300 Code of Ethics
- k. 2410 Administrative Organization

Sharon Board of Education bylaws: Superintendent Brady-Shanley will ask Shipman and Goodwin what they recommend for the 9000 series and then the policy sub-committee will review to tailor them to the Sharon Board of Education.

Principal Tomkalski reviewed her Principal's Report. Superintendent Brady-Shanley and Assistant Superintendent Dr. Rose shared highlights of their reports and asked if there were any questions.

Public Comment: Ms. Flaton said there is no rush to do a Long Term plan as the report was done last April and the Board of Education will not be included in the Board of Finance plan.

Board of Education Roundtable:

C. Winburn asked what was happening with the School-Based Community Health. Superintendent Brady-Shanley stated that they have been invited to the March meeting.

Motion made by P. Birnbaum/2nd by N. Hegy Martin to adjourn the meeting at 7:52 PM.  
Motion carried unanimously.

Respectfully submitted,

Cindy Webb  
Board Clerk