



*Sharon Center School PTO
Meeting Minutes*

Meeting Date: September 4, 2024

Call to order: at 6:40PM with the following members in attendance: Anna Crews Camphouse (President), Nikki Blass (Secretary), Lisa Pedersen (Co-Secretary), Karen Rios (Vice President), & Carol Tomkalski (Principal).

Approval of Minutes: Motion was made by Anna, seconded by Nikki, to accept the minutes from the August 14th meeting as written. Motion carried by unanimous vote.

Treasurer's Report: Karen Rios provided the report in Vanessa's absence.

- Account balances are \$2,388.59 in the checking account, and \$287.86 in the savings account, for a total of \$2,676.45 in assets.
- Current treasurer Vanessa Bousquet has resigned effective immediately, citing personal reasons preventing her from being able to commit the time required. As all members present currently hold board positions, finding a replacement has been tabled until the next regular meeting.
- The debit card for the checking account has yet to be issued by the bank. Karen & Nikki have requested one be expedited as expenses for the Back to School Picnic are forthcoming.

Principal/Board of Ed Report:

- The first week of school has gone smoothly and we are looking forward to a great year. A new EK-3 reading program has been implemented.
- The Open House and Back to School Picnic has been moved to September 12th due to a scheduling conflict with a conference Carol will be attending on the 19th
- The Healthy Kids after school program is still looking for a head teacher. Due to licensing requirements the pool of candidates is small but they have some leads and are working to have the program up and running as soon as possible. There have been some miscommunications regarding the start date to parents, Carol is working to resolve the issue.
- The school will be looking for a new Spanish teacher as Mr. Vargas has resigned citing personal reasons. A notice will be going home to parents this week.

Old Business:

- Sharon Playhouse
 - The program has been funded through the school budget and has been secured for this school year.
- Back to School Picnic
 - A Google sign-up form will be generated to be issued with this week's Phoenix Friday News. Volunteers are needed for setting up beforehand, working the grill, keeping food and drinks stocked and organized on tables, and clean up afterwards.
 - Nikki to generate list of requested items per grade level for sending home to parents no later than Friday of this week. Carol confirmed student counts in each grade level as a guide.
 - Nikki has contacted Sharon Farm Market who has agreed to provide hamburgers, hot dogs, and buns at a discounted rate. Will need to get final numbers before placing the order. Carol expressed a need to order more than last year to ensure we do not run out.
 - Anna will follow up with Karen regarding parent contribution request letter.

New Business:

- Room Parents
 - Role of room parent is to be a liaison between the PTO and each classroom. The intent is to provide a direct avenue of communication so that notices from the PTO are delivered, and any needs the teachers have can be addressed in a timely manner.
 - Room parents would be expected to attend PTO meetings whenever feasible. A hybrid meeting style, with both in-person and remote participation (similar to that used by the Board of Education), can be used to promote attendance.
 - Recruitment of room parents has been tabled until after the Open House and Back to School Picnic.
- Membership Drive – Discussion tabled until the next meeting.
 - Anna has created a sign-up sheet for use at the Back to School Picnic.
- PTO goals for the year – Discussion tabled until the next meeting.
 - To contribute at least some funds to each class to be used to help fund the 8th Grade trip to Washington DC. Carol reported that the current cost per student is approximately \$1,200.
- Fall Fundraisers – tabled for discussion at next meeting.
- Trunk or Treat
 - Date has been scheduled for October 25th
 - Will need to coordinate with Jill Pace and Dallas Speranzo for additional details.
- Updating of PTO website page
 - Lisa will send to Jill Pace updated information including current board member names and contact info, upcoming event notices, list of meeting dates for 2024-25 school year.

- Anna will issue agenda approximately a week prior to each meeting to be posted ahead of time.
- Draft minutes to be submitted for posting within 2 days of each meeting. Once minutes are approved at the next meeting a final copy will be posted.

Meeting adjourned at 7:32pm.

Next Board meeting to be October 2nd at 6:30PM at the school. The meeting will include a special presentation by Devon Sheehan, the school nurse, regarding school health and absentee policies.

Minutes respectfully submitted by Lisa Pedersen