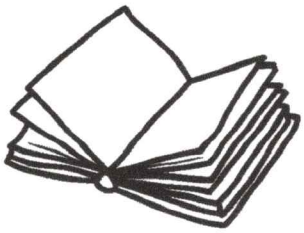
iLTSS

Program



- ORIENTATION
- RULES OF BEHAVIOR
- SCHOOL LIBRARY MONTHLY ACTIVITY CALENDAR
- AWARD WINNING TITLES: NEWBERY MEDAL BOOKS, CALDECOTT MEDAL, CORETTA SCOTT KING, PURA BELPRE AND MORE!
- LIBRARY VISIT SCHEDULE TEMPLATE

August 2023

ORIENTATION

During their first visits to the library media center each year, students need an orientation that covers five major areas:

- Learning rules and routines
- Locating areas and resources
- Practicing careful handling of materials
- Learning how to select a book to read
- Learning that the library media center is a welcoming place to be

The library leadership team decides on the rules and routines. Rules should be brief and always stated positively. They should be discussed, modeled, and reviewed until they are second nature for the students. Routines should be clear and should allow students to take as much responsibility for the circulation of the books as possible.

Teachers, with assistance from the library aide, teach, and model for students the rules and routines. These and other concepts are introduced by sharing books with students to promote their interest in reading and to set the stage for further instruction.

Teachers emphasize the responsibility that students acquire when they borrow an item from the library media center. They may show students a book that has been badly damaged to demonstrate proper care and handling. Teachers may devise activities that get students actively involved in role playing routines or in going on a scavenger or treasure hunt to learn and discover where resources are located.

The key points for Teachers to cover in Orientation are the following:

Rules and Routines

1. How to enter.
2. Where to sit.
3. Review behavior standards positively.
4. Where to get & return shelf-markers.
5. Checking in or returning books.
6. Placing books for reshelving.
7. Use of a shelf-marker.
8. Checking books out.
9. Where to put books that are damaged or that are missing a circulation card.
10. How to leave the shelves.
11. How and where to line up to leave.
12. Library media center access/schedule times.

POLICIES

1. Borrowing responsibilities.
2. How to reserve or place a book on HOLD (Optional).
3. Borrowing privileges.
4. Date due timeline.
5. Policies regarding lost or damaged books.
6. Taking the library media center pledge (Optional).

CAREFUL HANDLING OF BOOKS AND OTHER RESOURCES

1. How to open a new book.
2. How to hold a book when reading.
3. How to turn pages carefully from the top.
4. How and when to use a shelf-marker.
5. How to carry a book.
6. How to protect books from damage on the trip to and from home and at school.
7. Ways to remember to return the books on time.
8. Why it matters that books are returned on time.

LOCATING & SELECTING RESOURCES

1. Reading signs and shelf-labels.
2. Noting bulletin boards and displays.
3. Exploring to discover the general locations of resources.
4. How to select a book.

CREATING A FREQUENT LIBRARY USER!

Students need to feel welcomed in their school library media center whether they are with their class or their parents or individually. The library media center is a hub or heart of our school campus. Building positive experiences and interactions over time will nurture students and help them to become avid, lifelong self-motivated readers.

"When in doubt go to the library."
-J.K. Rowling

LIBRARY BEHAVIOR

♦We have clean hands♦

♦We use quiet voices♦

♦We handle things with care♦

♦We follow directions♦

♦We put things back in place♦

Create a welcoming space with various displays, books facing out, signage and posters! The following calendar events are not meant to ONLY be recognized once a year. Displays need to be welcoming, diverse and inclusive of all our students and community.		
Month	**Event**	**Resources & Activities**
August	Welcome & Orientations Begin	Create a Welcoming LMC for classes. Create shelf markers and bookmarks. Prepare handouts & procedures, orientation materials, class scheduling procedures, etc.
September	Back-to-School	If the library media center will be open, have handouts of policies & procedures available.
	Labor Day	
	Library Card Sign-Up Month	LAUSD students have an LAPL **Student Success Card** to access books, databases and more!
	International Literacy Day	September 8, 2023
	Hispanic Heritage Month	September 15- October 15 and anytime you can share authentic authors and students see themselves and others in the school library. https://www.hispanicheritagemonth.gov/
	California Admission Day	September 9, 2023 to celebrate the anniversary of the 1850 admission of California as the thirty-first state.
	Patriot Day	September 11, 2023 is observed as a National Day of Service and Remembrance in memory of 9/11.
	Constitution and Citizenship Day	September 17-https://www.archives.gov/news/topics/constitution-day
	California Native American Day	September 22, 2023 recognizing the contributions that Native Americans have made to our country.
October	Hispanic Heritage Month continues through October 15	
	Banned Book Week: Celebrate the Freedom to Read! (last week in September)	Create a display of challenged books- such as Captain Underpants, Harry Potter, Wrinkle in Time. **American Library Association** annually updates resources and information about challenges from the previous year. https://bannedbooksweek.org/. Share "Let Freedom Read" theme for October 1-7, 2023.
	Out for Safe Schools	Celebrate inclusion, diversity and LGBTQ+ community. Gender Nation donated several titles to all elementary school sites. Reading lists are updated annually.
	Indigenous People's Day	October 9, 2023 encourages recognition of Indigenous People's Day when we celebrate and honor Native American peoples and commemorate their histories and cultures.
	World Mental Health Day	October 10, 2023 is recognized as World Mental Health Day.

	Digital Citizenship Week	October 16-20, 2023 is recognized as Digital Citizenship Week. It's important for students and families to make safe, smart, and ethical decisions in the digital world.
	Learning Disabilities & Dyslexia Awareness Month	
November	Picture Book Month	An International Literacy Initiative annually celebrates picture books, or books to be enjoyed by everyone! https://www.cbcbooks.org/cbc_event/november-is-picture-book-month/
	Veteran's Day	Create bulletin board, door decor and/or display for Veteran's Day.
	Election Day	November 7, 2023 is recognized as Election day.
	American Indian, Alaska Native and Native Hawaiian Heritage	American Indians in Children's Literature recognizes the best new books annually with the Youth Literature Awards. https://americanindiansinchildrensliterature.blogspot.com/p/best-books.html
	Thanksgiving	November 23, 2023 is a National United States holiday.
December	Holidays/Celebrations	Display related titles. Promote "giving" such as book donations for shelters, holiday gifts, reading to another. "A book is a gift you can open and open again." Book fairs are popular.
January	Martin Luther King Jr. Birthday	January 15, 2024 is recognized as a state holiday in remembrance of Dr. Martin Luther King, Jr. Create a display with books, poetry, biographies and informational texts, speeches. Scholastic Youtube video, https://youtu.be/YrNag04IZoM
	American Library Association Annual Youth Media Awards	ALA's annual announcement of winners in numerous categories including Newbery Award, Caldecott, Coretta Scott King, Pura Belpre and more. https://www.ala.org/news/mediapresscenter/presskits/youthmediaawards/alayouthmediaawards
	International Holocaust Remembrance Day	
February	National African American History Month	African American History Month should include book titles highlighting poetry, biographies, informational titles, and books as Dr. Rudine Sims Bishop stated "windows and mirrors" so all children see themselves in our school library and well as have the ability to learn about others. https://blackhistorymonth.gov/ and the Smithsonian resources are also helpful, https://americanhistory.si.edu/topics/african-american-history
	Rosa Parks Day	February 4, 2024 created by California State Legislature and first celebrated in 2000.
	American Heart Month	

	Digital Learning Day	Explore how digital learning can provide more students with opportunities to obtain skills needs for college, career and life.
March	Read Across America	The National Education Association sponsors the annual celebration of reading fun! "The Read Across America "brand" is now one that is independent of one particular book, publisher or character." -NEA.org. The site includes ideas for school site celebrating! Reading aloud and having others share favorite books can stress the importance of reading and build a community modeling reading **everyday.**
	Teen Tech Week	http://www.teentechweek.org **(Sec)**
	Women's History Month	Create a photo display of important trailblazer women and their accomplishment. Make a book display with notable women in various fields. https://womenshistorymonth.gov/for-teachers/
	Freedom of Information Day	https://www.ala.org/advocacy/FOI-Day
April	National Poetry Month	Create a poetry display of favorite children's poems/books. Work with teachers to set up a day when students can share/read-aloud a favorite poem. Students may write their own poems and also read them in the library. Poem-in-your-pocket is another way to bring attention to the power of poetry. https://poets.org/national-poetry-month/poem-your-pocket-day
	School Library Month	School Library Month is the American Association of School Librarians' annual celebration of school libraries. https://www.ala.org/aasl/advocacy/slm
	National D.E.A.R. Day	Celebrate author Beverly Cleary's birthday and contribution to children's literature with a "drop everything and read" event!
	National Poem in your pocket day	Each year schools,. bookstores, libraries, and more venues ring loud with readings of poems from pockets.
	National Library Month	National Library Month annually creates opportunity to advocate the importance of all libraries.https://www.ala.org/conferences events/celebration weeks/netlibrary week
	Teen Literature Day	(Sec)
	El Dia de los Libros	http://dia.ala.org/
May	Get Caught Reading	Sponsored by Every Child a Reader is a year-round campaign to celebrate the fun of reading! https://getcaughtreading.org/
	Cinco de Mayo	PBS Video for kids information https://youtu.be/O20HgEL0t8I
	Asian Pacific Heritage Month	https://asianpacificheritage.gov/ Create a display of titles showing the accomplishments of many as well as titles by authentic voices. Annually the best titles are awarded by the ALA Youth Awards. Lists of award honors are included in link. https://www.apalaweb.org/awards/literature-awards/

June	LGBTQ+ Pride Month	The Stonewall book awards recognize annually some outstanding authors of titles relating to the gay/lesbian/bisexual/transgender experience. https://www.ala.org/rt/rrt/award/stonewall/honored
	Juneteenth	Juneteenth celebrates the end of slavery in the United States. Juneteenth promotes knowledge and appreciated of African American history and culture. Juneteenth focuses on social justice and freedom.
	Summer Reading!	Please see ILTSS website for suggested summer reading! Free choice and just more time to read is best!!
	California Department of Education Calendar of Events	https://www.cde.ca.gov/re/pn/fb/cdecalendar.asp CA Dept. of Education has a curated calendar for the school year. More ideas and events are included.
	PermaBound Author/Illustrator Birthday Calendar	https://www.perma-bound.com/author-illustrator/2023/

Each year, the **American Library Association**, announces the **Youth Media Awards** that include top books, video and audio books for children and Young Adults (YA)---including the **Caldecott, Corettta Scott King, Newbery, Pura Belpre** and more at it's *Lib Learn X: The LIbrary Learning Experience* (used to be known as the Mid-Winter Conference).

Here is a link to this year's press release for the annual awards:
https://www.ala.org/news/press-releases/2023/01/american-library-association-announces-2023-youth-media-award-winners
I love libraries links to various titles celebrating the best in Children's and YA literature!"Recognized worldwide for the high quality they represent, ALA awards guide parents, educators, librarians and others in selecting the best materials for youth." Selected by judging committees of librarians and other children's experts, the awards encourage original and creative work.ALA Youth Media Awards, www.ala.org/yma includes 100 years of the Newbery Medal for the "most distinguished contribution to American literature for children. "Several divisions of the American Library Association present awards.

ILTSS reviews and catalogs numerous award winning books annually including several Affiliate awardees. Several recognize titles written by diverse authentic voices in children's literature and provide "windows and mirrors" for all children to see themselves as well as learn about others.

Randolph Caldecott Medal
John Newbery Award
Coretta Scott King
Coretta Scott King - Virginia Hamilton Award for LIfetime Achievement Award
Pura Belpre Awards
Asian Pacific American Awards for literature
American Indian Youth Literature Award
Sydney Taylor Book Award
Alex Awards
Children's Literature Legacy Award
Excellence in Early Learning Digital Media Award
Margaret A. Edwards Award
Michael A. Printz Award
Mildred A. Batchelder Award
Odyssey Award
Robert F. Silbert Informational Book Award
Schneider Family Book Award
Stonewall Book Award - Mike Morgan & Larry Romans Children's & Young Adult Literature Award
Theodore Seuss Geisel Award
William C. Morris Award
YALSA Award for Excellence in Nonfiction for Young Adults

LIBRARY VISIT SCHEDULE

Week: _____

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY

REMEMBER TO ALLOW TIME FOR SHELVING, NUTRITION/LUNCH AND BREAKS

October Library Schedule

Don't be scared of the monsters, just look for them.
Look to your left, to your right, under your bed, behind your dresser, in your closet but never look up, she hates being seen.

Monday	Tuesday	Wednesday	Thursday	Friday
(September 27)	(September 28)	(September 29) (Shortened Day – 1:35 Dismissal)	(September 30)	1 LIBRARY CLOSED FOR COVID TESTING 9:00 – 9:30 Roman (In class)® 10:50 – 11:20 E. Ruiz (In class)® 1:00 – 1:30 Miller (In class)® (Shortened Day – 1:35 Dismissal)
4	5 (1:30 Dismissal)	6	7 LIBRARY CLOSED	8 LIBRARY CLOSED FOR COVID TESTING
11 8:40 – 9:20 Kang 10:25 – 11:10 Kelly 1:45 – 2:15 Paaske	12 8:30 – 9:00 Dragich 9:00 – 9:30 B. Ruiz 11:00 – 11:30 Torres 12:30 – 1:00 Mancha (1:30 Dismissal)	13 8:30 – 9:00 PALS 9:00 – 9:30 E. Ruiz 10:30 – 11:00 Caycedo 12:00 – 12:30 Ringleman 1:00 – 1:30 Vasquez 1:40 – 2:15 Oshiro	14 9:00 – 9:45 Medina-Chan 10:30 – 11:15 Yoshida 12:00 – 12:30 Karmelich 2:00 – 2:30 Carrillo 3:00 – 3:30 Mtg. w/AB	15 LIBRARY CLOSED FOR COVID TESTING 1:30 – 2:00 Roman (In class) 2:00 – 2:30 Miller (In class)
18 8:40 – 9:20 Kang 10:25 – 11:10 Kelly 1:45 – 2:15 Paaske	19 8:30 – 9:00 Dragich 9:00 – 9:30 B. Ruiz 11:00 – 11:30 Torres 12:30 – 1:00 Mancha (1:30 Dismissal)	20 8:30 – 9:00 PALS 9:00 – 9:30 E. Ruiz 11:30 – 12:00 Caycedo 12:00 – 12:30 Ringleman 1:00 – 1:30 Vasquez 1:40 – 2:15 Oshiro	21 9:00 – 9:45 Medina-Chan 10:30 – 11:15 Yoshida 12:00 – 12:30 Karmelich 2:00 – 2:30 Carrillo (Make-Up Picture Day)	22 LIBRARY CLOSED FOR COVID TESTING 1:00 – 1:30 Vasquez (In class) ® 1:30 – 2:00 Roman (In class) 2:00 – 2:30 Miller (In class)
25 8:40 – 9:20 Kang 10:25 – 11:10 Kelly	26 8:30 – 9:00 Dragich 9:00 – 9:30 B. Ruiz 11:00 – 11:30 Torres 12:30 – 1:00 Mancha (1:30 Dismissal)	27 8:30 – 9:00 PALS 9:00 – 9:30 E. Ruiz 11:30 – 12:00 Caycedo 12:00 – 12:30 Ringleman 1:00 – 1:30 Vasquez 1:40 – 2:15 Oshiro	28 9:00 – 9:45 Medina-Chan 10:30 – 11:15 Yoshida 12:00 – 12:30 Karmelich 2:00 – 2:30 Carrillo	29 LIBRARY CLOSED FOR COVID TESTING (Minimum Day – 12:45 Dismissal)

*(® denotes a rescheduled library time)