



Board of Education Report

File #: Rep-386-17/18, **Version:** 1

**Amendment to the Facilities Services Division Strategic Execution Plan to Approve a Lunch Shelter Upgrade Project at Rosa Parks Learning Center
May 8, 2018
Facilities Services Division**

Action Proposed:

Staff proposes that the Board of Education amend the Facilities Services Division (FSD) Strategic Execution Plan (SEP) to define and approve a lunch shelter upgrade project (Project) at Rosa Parks Learning Center. Staff further proposes that the Board authorize the (Interim) Chief Procurement Officer and/or the Chief Facilities Executive and/or their designee(s) to execute all instruments necessary, as legally permissible, to implement the project including budget modifications and the purchase of equipment and materials. The total budget for the project is \$499,765.

The Project will expand the lunch shelter at Rosa Parks Learning Center. The scope of work includes the installation of a new shade structure next to the existing lunch shelter, new lunch tables, site infrastructure, paving, and necessary accessibility upgrades. Construction is anticipated to begin in the second quarter of 2020 and conclude in the fourth quarter of 2020.

Background:

Rosa Parks Learning Center is an elementary school with approximately 710 students in K-5th grade, including Special Education. The school's existing lunch shelter is undersized and does not meet the current needs of the program. In order to provide service to over 700 students, the school's lunch meal service period extends to two hours and is divided into four periods. The proposed Project will allow the school to reduce its lunch service to three periods.

Rosa Parks Learning Center is located in Local District Northwest and Board District 6 (Kelly Gonez).

Expected Outcomes:

Staff anticipates that the Board of Education will approve the proposed action to define and approve the lunch shelter upgrade project at Rosa Parks Learning Center. The proposed Project, when completed, will provide an expanded lunch shelter to accommodate more students during lunch service and improve overall operations by reducing the number of lunch periods necessary.

Board Options and Consequences:

Approval of this proposed action will enable staff to utilize Bond Program funds and proceed with the Project. If the action is not approved, Rosa Parks Learning Center will continue to function as it does today. The lunch shelter will remain undersized and inadequate for the needs of the school.

Policy Implications:

The proposed Project is consistent with the District's commitment to address unmet school facilities needs and provide students with a safe and healthy learning environment.

Budget Impact:

The total budget is \$499,765. Should this item be approved, the work will be funded with Bond Program funds targeted specifically for school upgrades and reconfigurations to support specialized instructional programs in the School Upgrade Program (SUP).

The budget was prepared based on the current information known, and assumptions about, the project scope, site conditions, and market conditions. The budget will be reviewed throughout the planning, design, and construction phases as new information becomes known or unforeseen conditions arise, and will be adjusted accordingly to enable the successful completion of the project.

Student Impact:

Staff's proposal will improve lunch service for the students of Rosa Parks Learning Center by expanding the existing lunch shelter to accommodate more students, thus enabling the school to reduce the number of its of lunch periods.

Issues and Analysis:

The proposed Project will nearly double the size of the existing lunch shelter at Rosa Parks Learning Center. The scope of work will include the following: installation of a new shade structure next to the existing lunch shelter; lunch tables; site infrastructure, including new floor drain and connection of all drains to existing lines; installation of reinforced asphalt concrete paving; accessibility upgrades; and any other required improvements or mitigations to ensure compliance with local, State, and/or federal facilities requirements. Construction is anticipated to begin in the second quarter of 2020 and conclude in the fourth quarter of 2020.

It may be necessary to undertake feasibility studies, site analysis, scoping, and/or due diligence activities on the proposed projects prior to initiating design. As necessary, the Office of Environmental Health and Safety (OEHS) will evaluate the proposed projects in accordance with the California Environmental Quality Act (CEQA) to ensure compliance. If through the planning and design process it is determined that the proposed project scope(s) will not sufficiently address the need identified, the project scope, schedule and budget will be revised accordingly.

Bond Oversight Committee Recommendations:

This item was considered by the School Construction Bond Citizens' Oversight Committee ("BOC") at its meeting on April 26, 2018. Staff has concluded that the proposed amendment to the FSD-SEP will help facilitate implementation of the SEP, and therefore, it will not adversely affect the District's ability to successfully complete the SEP.

Attachments:

None.

Informatives:

None.

Submitted:

4/20/18

RESPECTFULLY SUBMITTED,


VIVIAN EKCHIAN
Interim Superintendent

APPROVED & PRESENTED BY:


MARK HOVATTER
Chief Facilities Executive
Facilities Services Division

REVIEWED BY:


DAVID HOLMQUIST
General Counsel

p Approved as to form.

REVIEWED BY:


CHERYL SIMPSON
Director, Budget Services and Financial Planning

X Approved as to budget impact statement.

LOS ANGELES UNIFIED SCHOOL DISTRICT

SCHOOL CONSTRUCTION BOND CITIZENS' OVERSIGHT COMMITTEE

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LAUSD Student Parent

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AARP

Kathryn Steinberg

31st District PTSA

Celia Ayala (Alternate)

Early Education Coalition

Arlene Barrera (Alternate)

L.A. Co. Auditor-Controller's Office

Joseph P. Buchman – Legal Counsel
Burke, Williams & Sorensen, LLP

(Vacant)
Oversight Committee Consultant

Timothy Popejoy

Bond Oversight Administrator

Daniel Hwang

Asst. Administrative Analyst

RESOLUTION 2018-10

BOARD REPORT NO. 386-17/18

**AMENDMENT TO THE FACILITIES SERVICES DIVISION STRATEGIC
EXECUTION PLAN TO APPROVE A LUNCH SHELTER UPGRADE PROJECT
AT ROSA PARKS LEARNING CENTER**

WHEREAS, District Staff proposes that the Board of Education approve an amendment to the Facilities Services Division (FSD) Strategic Execution Plan (SEP) the Lunch Shelter Upgrade Project (Project) at Rosa Parks Learning Center with a budget of \$499,765, as described in Board Report No. 386-17/18 attached hereto; and

WHEREAS, the proposed Project, when completed, will provide an expanded lunch shelter to accommodate more students during lunch service and improve overall school operations by reducing the number of lunch periods necessary; and

WHEREAS, District Staff has determined that the Projects are necessary to improve student health, safety and educational quality; and

WHEREAS, the Project is consistent with the District's commitment to address unmet school facility needs, provide students with a safe and healthy learning environment, and support specialized instructional opportunities to its students; and

WHEREAS, the Board of Education's approval of the Projects will authorize District Staff to proceed with the expenditure of bond funds in the School Upgrade Program targeted specifically for school upgrades and reconfigurations to support specialized instructional programs to undertake the Project; and

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WHEREAS, District Staff has concluded that the proposed SEP amendment will facilitate implementation of the FSD SEP, and therefore, it will not adversely affect the District's ability to successfully complete the FSD SEP.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School Construction Citizens' Bond Oversight Committee recommends that the Board of Education approve an amendment to the Facilities Services Division Strategic Execution Plan to define and approve the Lunch Shelter Upgrade Project at Rosa Parks Learning Center with a budget of \$499,765 as described in Board Report No. 386-17/18, a copy of which is attached hereto in the form it was presented to the BOC and is incorporated herein by reference.
2. This resolution shall be transmitted to the Los Angeles Unified School District Board of Education and posted on the Oversight Committee's website.
3. The District is directed to track the above recommendation and to report on the adoption, rejection, or pending status of the recommendations as provided in section 6.2 of the Charter and Memorandum of Understanding between the Oversight Committee and the District.

ADOPTED on April 26, 2018, by the following vote:


AYES: 12

ABSTENTIONS: 0

NAYS: 0

ABSENCES: 3


Quynh Nguyen
Chair


Barry Waite
Vice Chair