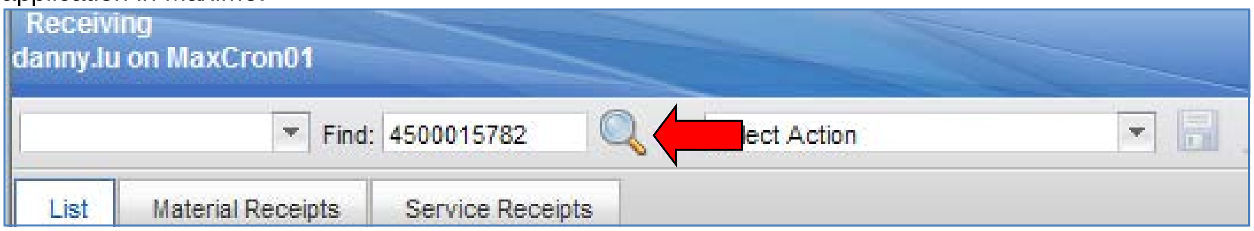
Post Date: 7/27/16

Los Angeles Unified School District / Maximo 7.5 Procurement

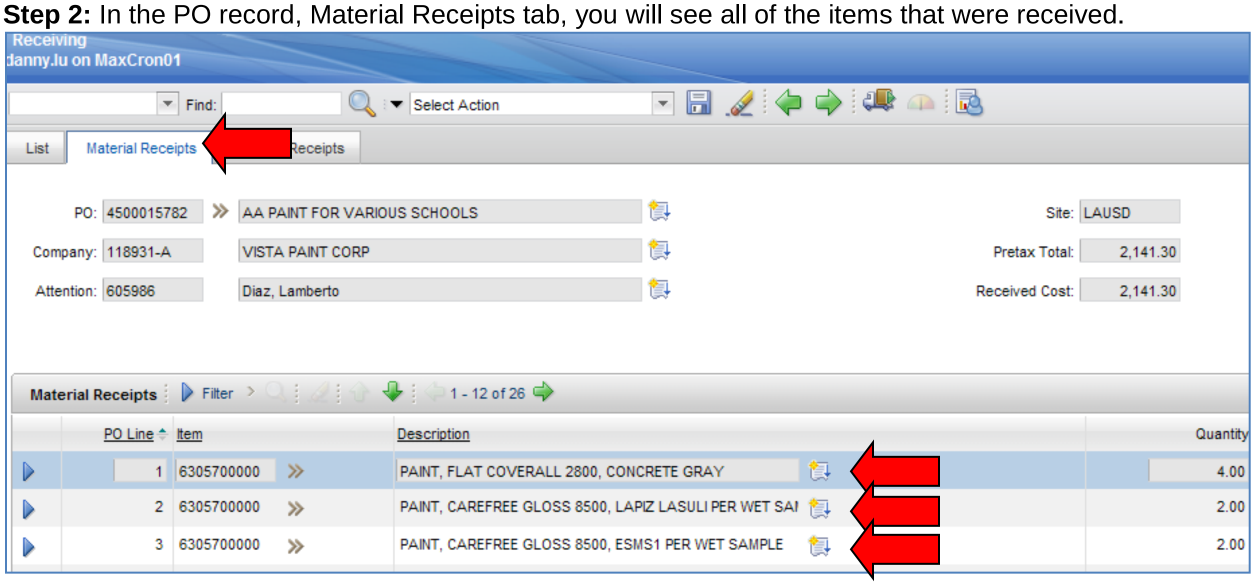
How to check if Goods Receipts (GR) interfaced into SAP

Summary: In order to pay a vendor's invoice, Goods Receipts (GR) must be complete in SAP. Maximo interfaces the Goods Receipts (GR) when all items have been received in the Receiving application in Maximo and Invoice record status is changed to PAID.

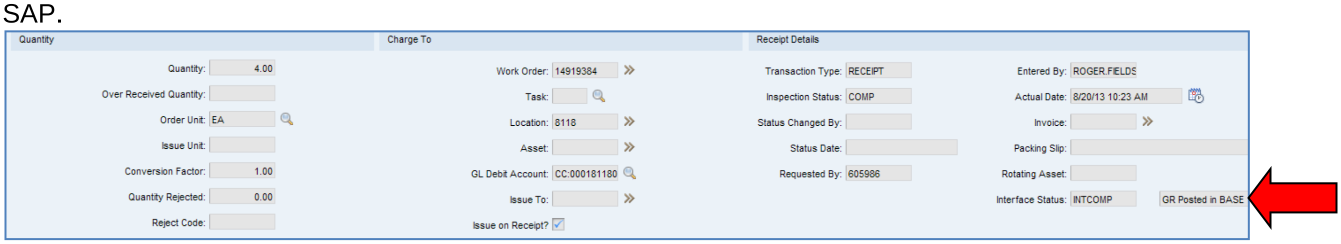
Step 1: To verify if the Goods Receipts (GR) interfaced into SAP. Go to the PO record in the Receiving application in Maximo.



Step 2: In the PO record, Material Receipts tab, you will see all of the items that were received.



Step 3: Check the Goods Receipt (GR) of each line by clicking on the icon to view the details. If the Interface Status is **INTCOMP (GR Posted in BASE)**; that would indicate that the GR has been posted in SAP.



Note: It takes approximately 1 day after you change the status of the Invoice record to PAID before the GR interface to SAP is complete. If the GR interface was not complete after 1 day, please contact Aleksander Ganzburg (aganzbur@lausd.net / 213-241-4836) and inform him of the delay.

Should you have any questions on this guide, please contact Danny Lu (danny.lu@lausd.net / 213-241-1121), Mark Merrick (mark.merrick@lausd.net / 213-241-8620), John Herweg (john.herweg@lausd.net / 213-241-1127 or Rick Peterson (richard.peterson@lausd.net / 213-241-6274).