



Los Angeles Unified School District / Maximo 7.5 Procurement

How to check if Goods Receipts (GR) interfaced into SAP

Summary: In order to pay a vendor's invoice, Goods Receipts (GR) must be complete in SAP. Maximo interfaces the Goods Receipts (GR) when all items have been received in the Receiving application in Maximo and Invoice record status is changed to PAID.

Step 1: To verify if the Goods Receipts (GR) interfaced into SAP. Go to the PO record in the Receiving application in Maximo.

Receiving
danny.lu on MaxCron01

Find: 4500015782

Select Action

List Material Receipts Service Receipts

Step 2: In the PO record, Material Receipts tab, you will see all of the items that were received.

Receiving
danny.lu on MaxCron01

Find: Select Action

List Material Receipts Receipts

PO: 4500015782 >> AA PAINT FOR VARIOUS SCHOOLS Site: LAUSD

Company: 118931-A VISTA PAINT CORP Pretax Total: 2,141.30

Attention: 605986 Diaz, Lamberto Received Cost: 2,141.30

Material Receipts Filter > 1 - 12 of 26

PO Line	Item	Description	Quantity
1	6305700000	PAINT, FLAT COVERALL 2800, CONCRETE GRAY	4.00
2	6305700000	PAINT, CAREFREE GLOSS 8500, LAPIZ LASULI PER WET SAI	2.00
3	6305700000	PAINT, CAREFREE GLOSS 8500, ESMS1 PER WET SAMPLE	2.00

Step 3: Check the Goods Receipt (GR) of each line by clicking on the icon to view the details. If the Interface Status is **INTCOMP (GR Posted in BASE)**; that would indicate that the GR has been posted in SAP.

Quantity: 4.00 Charge To: Receipt Details

Over Received Quantity: Work Order: 14919384 >> Transaction Type: RECEIPT Entered By: ROGER.FIELDS

Order Unit: EA Task: Inspection Status: COMP Actual Date: 8/20/13 10:23 AM

Issue Unit: Location: 8118 >> Status Changed By: Invoice: >>

Conversion Factor: 1.00 Asset: Status Date: Packing Slip:

Quantity Rejected: 0.00 GL Debit Account: CC:000101100 Requested By: 605986 Rotating Asset:

Reject Code: Issue To: Issue on Receipt? ☒ Interface Status: INTCOMP GR Posted in BASE

Note: It takes approximately 1 day after you change the status of the Invoice record to PAID before the GR interface to SAP is complete. If the GR interface was not complete after 1 day, please contact Aleksander Ganzburg (aganzbur@lausd.net / 213-241-4836) and inform him of the delay.

Should you have any questions on this guide, please contact Danny Lu (danny.lu@lausd.net / 213-241-1121), Mark Merrick (mark.merrick@lausd.net / 213-241-8620), John Herweg (john.herweg@lausd.net / 213-241-1127) or Rick Peterson (richard.peterson@lausd.net / 213-241-6274).