



Board of Education Report

File #: Rep-251-16/17, **Version:** 1

**Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve Four Board Member Priority and Local District Priority Projects
December 13, 2016
Facilities Services Division**

Action Proposed:

Staff proposes that the Board of Education approve an amendment to the Facilities Services Division (FSD) Strategic Execution Plan (SEP) to define and approve four Local District Priority (LDP) and Board Member Priority (BMP) projects (as listed on Attachment A), and authorize the Chief Facilities Executive, and/or his designee, to make any purchases associated with these projects. The total budget for these projects is \$341,664.

Background:

The need for a Local District Priority (LDP) and Board Member Priority (BMP) project is identified by a Board District or Local District. Proposed projects are developed with support from Facilities Services Division staff and input from school administrators.

The projects proposed in this Board Report will upgrade, modernize and/or enhance the learning environment for students. Project scopes, schedules and budgets may vary depending on site conditions and needs. All projects must be capital in nature and adhere to bond language and laws.

Expected Outcomes:

Execution of these projects will help improve the learning environment for students, teachers and staff.

Board Options and Consequences:

A “yes” vote will allow staff to execute the projects listed on Attachment A. Failure to approve this proposed action will delay the projects and ultimately the anticipated benefit to the school and its students.

Policy Implications:

The requested actions are consistent with the Board-Prioritized Facilities Programs for Local District Priority and Board Member Priority projects and the District’s commitment to address unmet school facilities needs and provide students with a safe and healthy learning environment.

Budget Impact:

The total combined budget for the four projects is \$341,664. One project is funded by Bond Program funds allocated for Board Member Priority projects. Three projects are funded by Bond Program funds allocated for Local District Priority projects.

Issues and Analysis:

This report includes a number of time-sensitive, small to medium-sized projects that have been deemed critical by Board Members and/or Local Districts and school administrators.

Bond Oversight Committee Recommendations:

This item was considered by the School Construction Bond Citizens' Oversight Committee (BOC) at its meeting on December 1, 2016. Staff has concluded that this proposed FSD-SEP amendment will help facilitate implementation of the FSD-SEP, and therefore, it will not adversely affect the District's ability to successfully complete the FSD-SEP.

Attachments:

Attachment A

Informatives:

None.

RESPECTFULLY SUBMITTED,


MICHELLE KING
Superintendent

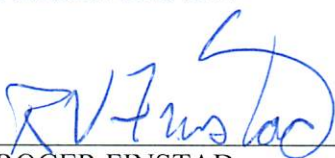
APPROVED BY:


MARK HOVATTER
Chief Facilities Executive
Facilities Services Division

REVIEWED BY:


DAVID HOLMQUIST
General Counsel


PRESENTED BY:


ROGER FINSTAD
Director of Maintenance of Operations
Facilities Services Division

 Approved as to form.

REVIEWED BY:


CHERYL SIMPSON
Director, Budget Services and Financial Planning

 Approved as to budget impact statement.

ATTACHMENT A -- BOARD MEMBER PRIORITY AND LOCAL DISTRICT PRIORITY PROJECTS

Item	BD	Local District	School	Project Description	Managed Program	Project Budget	Anticipated Construction Start	Anticipated Construction Completion
1	1	W	Overland ES	Provide new staff parking lot; reconfigure playground BMP*	BMP*	\$223,780	Q4-2017	Q1-2018
2	3	NW	Van Gogh CS	Provide and install two swing gates	LDP	\$20,680	Q1-2017	Q2-2017
3	5	E	Bell HS	Purchase (40) Microsoft Surface Pro devices and cart; Upgrade security features including door hardware and install metal skins on doors	BMP	\$67,435	Q4-2016	Q1-2017
4	5	E	Tweedy ES	Purchase (70) Chromebooks and (3) Black and White printers; Upgrade security features including door hardware and install metal skins on doors	BMP	\$29,769	Q4-2016	Q1-2017
Total						\$341,664		

**Although this is a Board Member Priority Project, Local District West is contributing \$100,000 toward the budget. The amount will be transferred from the LDP funds (LD West) spending target to the BD 1 spending target.*

LOS ANGELES UNIFIED SCHOOL DISTRICT

SCHOOL CONSTRUCTION BOND CITIZENS' OVERSIGHT COMMITTEE

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Early Education Coalition

Quynh Nguyen, Vice Chair

LAUSD Student Parent

Susan Linschoten, Secretary

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(Vacant)

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AARP

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CA Tax Reform Assn.

Arlene Barrera (Alternate)

L.A. Co. Auditor-Controller's Office

(Vacant)

LAUSD Student Parent

Joseph P. Buchman – Legal Counsel

Burke, Williams & Sorensen, LLP

Thomas A. Rubin, CPA

Oversight Committee Consultant

Timothy Popejoy

Bond Oversight Administrator

(Vacant)

Asst. Administrative Analyst

RESOLUTION 2016-49

BOARD REPORT NO. 251-16/17

AMENDMENT TO THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO DEFINE AND APPROVE FOUR BOARD MEMBER PRIORITY AND LOCAL DISTRICT PRIORITY PROJECTS

WHEREAS, District staff proposes that the Board of Education approve an amendment to the Facilities Services Division (FSD) Strategic Execution Plan (SEP) to define and approve four Local District Priority (LDP) and Board Member Priority (BMP) projects (as listed on Attachment A of Board Report No. 251-16/17), and authorize the Chief Facilities Executive, and/or his designee, to make any purchases associated with these projects. The total combined budget for these projects is \$341,664; and

WHEREAS, projects included in the Facilities Services Division Strategic Execution Plan presented to the Board of Education were developed by Facilities in consultation with the Complex Project Managers, Regional Facilities Directors, Administrator of Operations, the affected School Principals, and the communities, and

WHEREAS, funding for the four Local District Priority & Board Member Priority Projects will come from Alteration and Improvement Funds (\$20,680), and, Board Member Priority Funds (\$320,984); and

WHEREAS, District staff has concluded that the proposed SEP Amendment will help facilitate implementation of the FSD SEP, and therefore, it will not adversely affect the District's ability to successfully complete the FSD SEP.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School Construction Bond Citizens' Oversight Committee recommends that the Board of Education adopt an amendment to the

**RESOLUTION 2016-49
AMENDMENT TO THE FACILITIES SERVICES DIVISION STRATEGIC
EXECUTION PLAN TO DEFINE AND APPROVE FOUR BOARD MEMBER
PRIORITY AND LOCAL DISTRICT PRIORITY PROJECTS
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Facilities Services Division Strategic Execution Plan, to add four Local District Priority projects and Board Member Priority projects within Local Districts Northeast, Northwest, East, West, South and Central such that the Strategic Execution Plan is amended to include the four LDP and BMP Projects described in the Board Report No. 251-16/17, a copy of which is attached hereto in the form it was presented to the BOC and is incorporated herein by reference.

2. This resolution shall be transmitted to the Los Angeles Unified School District Board of Education and posted on the Oversight Committee's website.
3. The District is directed to track the above recommendation and to report on the adoption, rejection, or pending status of the recommendations as provided in section 6.2 of the Charter and Memorandum of Understanding between the Oversight Committee and the District.

ADOPTED on December 1, 2016, by the following vote:

AYES: 11

ABSTENTIONS: 0

NAYS: 0

ABSENCES: 2



Pamela Schmidt
Chair



Quynh Nguyen
Vice Chair

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Facilities Services Division

INFORMATIVE

DATE: December 12, 2016

TO: Members, Board of Education
Michelle King, Superintendent

FROM: Mark Hovatter, Chief Facilities Executive



SUBJECT: OVERLAND ELEMENTARY SCHOOL PARKING LOT: SUPPLEMENTAL INFORMATION FOR DECEMBER 13, 2016 MEETING OF THE BOARD OF EDUCATION RELATED TO BOARD REPORT NO. 251-16/17, TAB 22

The purpose of this Informative is to provide the background pertaining to the Overland Elementary School faculty parking lot project which is scheduled to be presented to the Board of Education on December 13, 2016 (Board Report No. 251-16/17).

Overland Elementary School, located in Local District West and Board District 1, was constructed in 1931. The school was built without a faculty parking lot which has forced staff to park on the congested residential streets nearby for many decades. There was also an empty lot nearby which was previously used by staff to park their vehicles. However, the lot was purchased by the Los Angeles County Metropolitan Transportation Authority (LA Metro) a few years ago, thereby displacing school staff and posing additional challenges for locating street parking.

Due to the dire need for on-site staff parking, the Facilities Services Division initiated a project to build a parking lot. The project was developed earlier this year and several community meetings were organized to share the proposed parking and playground layout options.

A meeting was organized by the Principal and Facilities Community Relations which was held on October 18, 2016 at Overland Elementary School. This meeting included parents, teachers, staff and key stakeholders representing the Parent Teacher Association and other school organizations, the Local District, School Site Council, Community Council, UTLA, Facilities and the Neighborhood Council. The purpose of this meeting was to present the two parking and playground layout options which had been developed at the time.

Additionally, a larger meeting was organized on October 27, 2016 at the Overland Elementary School Auditorium. In preparation for this meeting, extensive outreach was conducted to inform the members of the community and residents in the neighborhood about the opportunity to participate in and provide feedback at this event. A contractor was hired to distribute flyers to residents within ½ mile radius of the school, various neighborhood councils, the Homeowners' Association, the teachers, parents, elected officials and community organizations, and LA Metro. In addition, flyers were posted in the exterior perimeter of the school and sent home with students. There was a large number of attendees from the community at the meeting as well as representatives from the City Council, Board of Education, LA Metro, and Local District West offices. The two proposed parking lot options were presented at the meeting. A parent had also suggested an off-site option but Facilities staff explained that the current budget for this project would not

Members, Board of Education
Michelle King, Superintendent
December 12, 2016
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allow for the lease or purchase of another property for the construction of the parking lot. Ultimately “Option B” which is most cost-effective consisting of the construction of a lot comprised of 50 parking spaces located at the Northeast corner of the campus which resulted in the least amount of reduction to the playground area was supported by most attendees.

On December 5, 2016, the Facilities Community Relations office received an inquiry from a parent at Overland Elementary School stating that he and other residents in the area were not aware of the proposed plan to construct an on-site parking lot for the staff at the school and were requesting a postponement of the Board Action scheduled on December 13, 2016. Representatives from the Maintenance and Operations Branch and the Community Relations office conducted a phone conference with the parent shortly after the inquiry was received to discuss the project and provide an overview of the community outreach efforts that were conducted and the parking lot layout option which was ultimately selected as a result of support expressed at the meetings. The parent stated that he was interested in an off-site parking option and would attend the Board of Education Meeting on December 13, 2016 to express his opposition to the proposed layout of the parking lot at Overland Elementary School.

It is imperative that we proceed with the construction of the on-site staff parking lot at Overland Elementary School. The lack of sufficient parking for staff continues to pose safety and operational challenges for the school. Extensive community outreach was conducted to engage key stakeholders and multiple opportunities were given to provide feedback and discuss alternatives to the proposed plan. We believe “Option B” is the most practical layout and is supported by the Principal and the majority of the parents, teachers and community members.

If you have any questions or require additional information, please feel free to contact me at (213) 241-4811.

c: Alma Peña-Sanchez
Nicole Elam-Ellis
Cheryl Hildreth
Anna Born
Roger Finstad
Mark Cho
Lorena Padilla-Melendez
Jefferson Crain