

**BOARD OF EDUCATION OF THE CITY OF LOS ANGELES**  
**Governing Board of the Los Angeles Unified School District**

**REGULAR MEETING ORDER OF BUSINESS**

333 South Beaudry Avenue, Board Room  
1:00 p.m., Tuesday, May 23, 2023

**Roll Call**

**Pledge of Allegiance**

**Board President's Reports**

Labor Partners  
Student Voices  
Independent Analysis Unit  
Committee Chair Reports

**Consent Items**

Items for action are assigned by the Board at the meeting to be adopted by a single vote. Any item may be pulled off of the consent calendar for further discussion by any Board Member at any time before action is taken.

**Superintendent's Reports**

**General Public Comment (Approximately 4:00 P.M.)**

Providing Public Comment

The Board of Education encourages public comment on the items for action on this Regular Board Meeting agenda and all other items related to the District. Any individual wishing to address the Board must register to speak using the Speaker Sign Up website: <https://boardmeeting.lausd.net/speakers>, and indicate whether comments will be provided over the phone or in person. Registration will open 24 hours before the meeting. Each action item will allow for seven (7) speakers, except those items for which a Public Hearing will be held will allow for 12 speakers, and 15 speakers may sign up for general Public Comment.

Public comment can be made in-person or by telephone, and members of the public must sign up on-line for either method, as described above. Members of the public can only make remote public comment by calling 1-888-475-4499 (Toll Free) and entering the Meeting ID: **879 7060 8197**.

Each speaker will be allowed a single opportunity to provide comments to the Board, with the exception of public hearings, and shall be given three minutes for their remarks. **Speakers signed up to speak on an agenda item must constrain their remarks specifically to the item or items on the agenda or may be ruled out of order.**

Speakers addressing items not on the agenda will be heard at approximately 4:00 p.m. Speakers commenting on items on the consent calendar will be heard prior to the Board's consideration of the items, and speakers on items not on the consent calendar will be heard when the item is before the Board.

Speakers who do not register online to provide comments may use the following alternative methods to provide comments to Board Members:

- Email all Board Members at [boardmembers@lausd.net](mailto:boardmembers@lausd.net);
- Mail comments via US Mail to 333 S. Beaudry Ave., Los Angeles, CA 90017; and
- Leave a voicemail message at (213) 443-4472, or fax (213) 241-8953. Communications received by 5 p.m. the day before the meeting will be distributed to all Board Members.

Speakers who have registered to provide public comments over the phone need to follow these instructions:

1. Call 1-888-475-4499 (Toll Free) and enter Meeting ID: **879 7060 8197**.at the beginning of the meeting.
2. Press #, and then # again when prompted for the Participant ID.
3. Remain on hold until it is your turn to speak.
4. Call in from the same phone number entered on the Speaker Sign Up website. If you call from a private or blocked phone number, we will be unable to identify you.
5. When you receive the signal that your phone has been removed from hold and or unmuted, please press \*6 (Star 6) to be brought into the meeting.

Please contact the Board Secretariat at 213-241-7002 if you have any questions.

#### Attending the Meeting

Please note there are three ways members of the public may watch or listen this Regular Board Meeting: (1) online ([Granicus stream](#) or [join the zoom webinar](#)) (2) by telephone by calling 1-888-475-4499 (Toll Free) and entering the Meeting ID: **879 7060 8197**, or (3) in person. *Please note that due to the continued public health risks associated with COVID-19, the Board Room will be operating at reduced capacity.*

## New Business for Action

1. [Board of Education Report No. 247 – 22/23](#)  
Facilities Services Division  
Office of the Chief Strategy Officer  
(Define and Approve the 2023-2024 Education Code Section 47614 (Proposition 39) Facilities Renovation Effort and Amend the Facilities Services Division Strategic Execution Plan to Incorporate Therein) Recommends the definition and approval of the 2023-2024 Proposition 39 facilities renovations at up to 67 school sites with a cumulative budget of \$15,217,614, and an amendment to the Facilities Strategic Execution Plan to incorporate therein.
2. [Board of Education Report No. 248 – 22/23](#)  
Facilities Services Division  
(Define and Approve 15 Board District Priority and Region Priority Projects and Amend the Facilities Services Division Strategic Execution Plan to Incorporate Therein) Recommends approval of an amendment to the Strategic Execution Plan to define and approve 15 Board District and Region Priority Projects for a combined budget of \$981,299.
3. [Board of Education Report No. 249 – 20/21](#)  
Facilities Services Division  
(Approve the Cancellation of Five Projects and Amend the Facilities Services Division Strategic Execution Plan to Incorporate Therein) Recommends the cancellation of five projects as the scope of each as defined is no longer required, and an amendment to the Facilities Strategic Execution Plan to incorporate therein.
4. [Board of Education Report No. 245 – 22/23](#)  
Human Resources Division  
(Approval of Routine Personnel Actions) Recommends approval of 3,686 routine personnel actions such as promotions, transfers, leaves, terminations, etc.
5. [Board of Education Report No. 246 – 22/23](#) **NOT ON CONSENT**  
Human Resources Division  
(Provisional Internship Permits) Recommends approval of the continuing employment of 11 teachers who are employed under the Provisional Internship Permit requirements, allowing the District to continue to staff subject field shortage classrooms.
6. [Board of Education Report No. 259 – 22/23](#)  
Office of Government Relations  
(Education Compacts) Recommends approval of the Education Compacts with the City of Cudahy and the City of Vernon which will align resources and implement innovative programs to equip students with the tools they need to be Ready for the World.
7. [Board of Education Report No. 268 – 21/22](#)  
Student Integration Services  
(Establishment of One (1) New Magnet Program Scheduled to Open 2024-2025) Recommends approval and designation of one magnet program, Clinton MS Police Academy Magnet, for the 2024-2025 school year as Alternative Schools/Programs of Choice in alignment with California Education Code 58500.

## Board Member Resolutions for Action

### 8. [Ms. Goldberg – Pencils Down: Resolution in Support of Writers Guild of America Members Striking to Secure a Just Contract and Safeguard the Future of their Profession \(Res-022-22/23\) \(Waiver of Board Rule 72\)](#)

Whereas, The members of the Writers Guild of America West and the Writers Guild of America East (jointly WGA), labor unions that represent over 11,500 writers in film and television, officially called a strike on May 1, 2023;

Whereas, Writers are facing the most comprehensive assault on compensation and working conditions that they have seen in a generation, fighting for their livelihoods and the future of their profession, in an industry that is changing rapidly due to corporate consolidation, the rise of streaming services, the “gig-ification” of screen-writing, and the rise of artificial intelligence;

Whereas, Inflation-adjusted pay for writers has declined considerably over the last ten years, and fully 50% of writers are working at the minimum allowable pay, up from 33% ten years ago;

Whereas, Previous WGA strikes in 1960, 1981, 1985, 1988, and 2007 have secured for writers wage increases, residual pay, pensions, health care, and other benefits, and have allowed the profession to adjust to major changes in film and television production, media technology, and industry ownership, making screenwriting a viable career for many thousands of writers, instead of a precarious dead-end job;

Whereas, The operating profits of major networks and streaming companies including Disney, Netflix, Warner Bros, Fox, Comcast, Amazon, and Paramount have been close to \$30 billion year after year, and entertainment executives have a duty to share the wealth that writers create for them; and

Whereas, Film and television production is a major pillar of the regional economy, creating thousands of jobs for caterers, costume and set designers, prop workers, camera operators, animators, hair stylists and make-up artists, construction workers, drivers, grips, musicians, retail workers, hotel workers, restaurant workers, and countless others, and the 2007 WGA strike was estimated to have cost the local economy \$2.1 billion; now, therefore, be it

Resolved, That the Governing Board of the Los Angeles Unified School District supports the striking writers of the WGA;

Resolved further, That the Board calls on the Alliance of Motion Picture and Television Producers (AMPTP) to prepare a response to WGA demands that justifies a return to the bargaining table, an end to the strike, and leads to a just contract; and, be it finally

Resolved, That recognizing the possibility of a prolonged strike that leads WGA to call for a boycott or other actions in solidarity with striking writers, the Board directs the Procurement Services Division to prepare a report that describes any and all contracts, subscriptions, or other business between Los Angeles Unified School District and AMPTP members.

## Board Member Resolutions for Initial Announcement

9. [Ms. Ortiz Franklin, Dr. Rivas, Ms. Gonez - Community-Based Safety Analysis and Expansion \(Res-023-22/23\) \(For Action 6/13/23\)](#)

Whereas, Community-based safety is the concept that community members can keep themselves safe, rather than relying on outside institutions to paternalistically take care of those who can't take care of themselves;

Whereas, Community-based safety has at its core a reimagined approach to preventing and intervening in harm with a trauma-informed lens, focused on peaceful conflict resolution and investment in community members who stay in the community long-term;

Whereas, Community-based organizations have a deep understanding of community issues, trusted relationships with the individuals and communities involved, and specific knowledge surrounding neighborhood crises;

Whereas, Community-based organizations can effectively address public safety issues, have greater impact, and save resources;

Whereas, Community-based alternative approaches to safety have strengthened the response to emergencies in places throughout the nation by preventing and reducing violence, providing care services, and decreasing unnecessary law enforcement contacts;

Whereas, The Los Angeles Unified School District has several offices, departments, and personnel who support student safety, as well as several policies and plans that support student safety, including but not limited to: the Blueprint for Safety; Integrated Safe School Plan; Safe Routes to School; Discipline Foundation Policy; Gun-Free Safe Schools, etc. and the word "safe" appears in the Parent-Student Handbook no less than 109 times;

Whereas, The Governing Board of the Los Angeles Unified School District has discussed 49 resolutions about school safety since May 1990, including thirteen resolutions in the last ten years, and the District currently partners with 27 safe passage partners;

Whereas, The May 2023 resource, "Every School Safe: A Blueprint for Safety" states "Los Angeles Unified is committed to providing every student, preschool through adult, and all members of our District and school communities with a safe, healthy, welcoming and respectful learning and working environment," and the resource encompasses the concerted efforts of District administrators, staff and community partners to ensure the environmental, physical, psychological, and social-emotional safety and well-being of our students and employees; and

Whereas, The District is currently focused on expanding partnerships and community building with Los Angeles County-based community based organizations on furthering support in student safety in dropout prevention, safe passages, substance abuse prevention, safety collaboratives, gang prevention; now, therefore, be it

Resolved, That the Governing Board of the Los Angeles Unified School District commits to a holistic vision of school safety – including physical, emotional and intellectual safety – that (1) focuses on creating safe, welcoming, culturally- and racially-responsive school climates, (2) centers the experiences and voices of students, and (3) responds to on-campus incidents in

constructive, non-criminalizing ways;

Resolved further, That the Los Angeles Unified School District and the Independent Analysis Unit will engage collaboratively with local City, County and State government officials and departments to conduct a landscape analysis of community-based safety approaches that may include:

- Convening community partners including the BSAP Steering Committee and School Culture, Climate, and Safety Task Force, with the Los Angeles County Office of Youth Diversion and Development, as well as any other relevant entities within the City and County of Los Angeles on ways to leverage Measure J, the Care First Community Initiative, and other youth development, community-based safety and/or alternatives to incarceration dollars available
- Conducting or procuring a vendor to conduct a landscape analysis of organizations doing community-based safety work in LA City and County, and develop recommendations for improved practices to connect community-based organizations to schools
- Learn about and leverage pilot programs that focus on community-based responses to non-emergency situations

Resolved further, That the District will identify and address internal barriers to expanding and implementing community-based safety partners, which may include:

- Identifying one or more third party administrator(s) that can serve as a fiscal or organizational sponsor to smaller or newer organizations to help them meet the minimum procurement qualifications (e.g. insurance limits, years of experience, etc.)
- A supportive process, similar to or inclusive of the Small Business Bootcamp, to help small or new organizations learn how to be successful with LA Unified processes
- Facilitating an “Industry Forum” with potential partners and thought leaders to understand LA Unified’s vision of school safety and how to best collaborate and calibrate; and, be it finally

Resolved, That building on the (1) Board vision for school safety and District Blueprint for Safety, (2) landscape analysis, and (3) identified and addressed internal barriers, the District will develop and publicly present a comprehensive plan by January 2024 to strengthen community-based safety approaches to improve school climate and keep school communities safe even in emergency situations.

- Such plan may refine safety and wellness policies, protocols, personnel, and practices, including who responds to what types of safety concerns and how
- Such plan shall be shared with students, families, community partners, the School Culture, Climate, and Safety Task Force, and/or other relevant groups for feedback and thought partnership
- The plan may be incorporated into the Superintendent’s presentations on the Strategic Plan and budget investments

## Resolutions Requested by the Superintendent

10. [Motion Declaring Salaries Indefinite to Comply with Law and Allow for Implementation of Labor Agreements \(Sup Res-007-22/23\)](#)

That the Board of Education (Board) hereby declares salaries and benefits for all District employees, including union represented, management, supervisory, District represented, and other unrepresented certificated, classified and unclassified, to be indefinite and subject to change on or after July 1, 2023, for the 2023-2024 school year, in order to ensure compliance with California Constitution Article XVI, Section 6, and to allow for implementation of labor agreements. Changes include, but are not limited to, retroactive increases in salaries, adjustments to salary rates, tables and differentials. The District shall act to implement such changes as the District deems necessary. All such changes are to be consistent with the collective bargaining process, where appropriate, and all Board Rules, policies and practices are subject to revision to carry out any of the changes described above. The above actions are listed by way of example, not limitation, and may be supplemented or revised at the discretion of the Board of Education.

11. [Reappointment of Member to the School Construction Bond Citizens' Oversight Committee \(Sup Res-008-22/23\)](#)

Resolved, That the Governing Board of the Los Angeles Unified School District ratifies the reappointment of Mr. Chris Hannan, representing the Los Angeles County Federation of Labor, AFL-CIO, as member to the School Construction Bond Citizens' Oversight Committee for a two-year term commencing May 21, 2023. The Board has determined that Mr. Hannan is not an employee, official, vendor, contractor, or consultant of the District.

## Miscellaneous Business

## Adjournment

Please note that the Board of Education may consider at this meeting any item referred from a Board Meeting 5 calendar days prior to this meeting (Education Code 54954.2(b)(3)). The Board of Education may also refer any item on this Order of Business for the consideration of a committee or meeting of the Board of Education.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (213) 241-7002.

If you or your organization is seeking to influence an agreement, policy, site selection or any other LAUSD decision, registration may be required under the District's Lobbying Disclosure Code. Please visit <http://ethics.lausd.net/> to determine if you need to register or call (213) 241-3330.

Materials related to an item on this Order of Business distributed to the Board of Education are available for public inspection at the Security Desk on the first floor of the Administrative Headquarters, and at: <https://achieve.lausd.net/boe#calendar73805/20230323/event/65337>

Items circulated after the initial distribution of materials are available for inspection at the Security Desk.

# NEW BUSINESS



# TAB 1



## Board of Education Report

[Return to Order of Business](#)

**File #:** Rep-247-22/23, **Version:** 1

### **Define and Approve the 2023-2024 Education Code Section 47614 (Proposition 39) Facilities Renovation Effort and Amend the Facilities Services Division Strategic Execution Plan to Incorporate Therein**

**May 23, 2023**

**Facilities Services Division and Office of the Chief Strategy Officer**

#### **Action Proposed:**

Define and approve 2023-2024 Education Code Section 47614 (Proposition 39) facilities renovations at up to 67 school sites, as listed on Attachments A, B, and C, and amend the Facilities Services Division (Facilities) Strategic Execution Plan (SEP) to incorporate therein. The not-to-exceed cumulative budget for this renovation effort is \$15,217,614.

Authorize the Chief Procurement Officer and/or the Chief Facilities Executive and/or their designee(s) to execute all instruments necessary, as legally permissible, to implement the proposed projects, including budget modifications and the purchase of equipment and materials.

#### **Background:**

With the passage of Proposition 39 in November 2000, California Education Code Section 47614 was amended with the intent that public school facilities should be shared fairly among all public school students, including those in charter schools. Proposition 39 requires that school districts make available, to all charter schools operating in their school district that submitted a legally sufficient facilities request, facilities in conditions reasonably equivalent to those in which the charter students would be accommodated if they were attending other public schools of the district. Facilities provided shall be contiguous, furnished and equipped, and shall remain the property of the school district.

Each of the charter schools identified on Attachments A and B submitted a legally sufficient facilities request to the District and may occupy District school sites for the 2023-2024 school year pursuant to Proposition 39. In accordance with the requirements and timelines of Proposition 39, preliminary proposals are issued on February 1st and final offers are issued on April 1<sup>st</sup> each year.

With approval of this proposed action, Bond Program funds earmarked for charter school facilities projects will be made available to immediately execute renovations at multiple District school sites in order to fulfill the District's responsibilities imposed by Proposition 39. These facilities improvements will increase the likelihood that the District school and charter school will successfully and safely co-locate on a single school site with minimal interference and disruption to their respective educational programs. The scope of work to be undertaken at each school site and its associated schedule and budget may vary depending on site conditions and needs.

The 2023-2024 Proposition 39 Facilities Renovation Effort includes various facilities renovations, reconfigurations, technology, furniture and equipment, and communication/safety systems purchases and upgrades, such as:

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**File #: Rep-247-22/23, Version: 1**

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Low Voltage Systems: Local area data networks, phone and public address systems, and independent intrusion alarms. Modifications to reconfigure facilities for District-operated programs or another charter school where an existing charter school occupant will relocate to another District school site or private/third party site, or cease operations.

Site Renovations and Reconfigurations: Miscellaneous renovations and reconfigurations to classroom space identified for charter school use. Improvements to school facilities where charter schools currently occupy space but will not continue occupancy in the 2023-2024 school year will be reconfigured, including connecting low-voltage systems for District-operated or other programs, as appropriate.

Technology Equipment: Repurpose and purchase computers, laptop carts and/or end user peripherals.

Furniture & Equipment: Repurpose existing furniture and equipment, and plan, purchase and deliver new furniture and equipment (e.g., desks, chairs, bookshelves, waste bins, emergency radio systems, but excluding technology equipment).

Re-Keying: Charter school spaces only.

Office of Environmental Health and Safety: California Environmental Quality Act (CEQA) analysis, including traffic studies and associated regulatory obligations.

The space allocated to each charter school by the District must be furnished, equipped and available for occupancy by the charter school for a period of at least 10 working days prior to the first day of instruction of the charter school. For good cause, this period is subject to reduction by the District, but to no fewer than seven working days. As such, work will commence immediately after Board approval to ensure adequate facilities are allocated in a timely manner to each charter school.

Attachment B lists all existing co-location sites on which charter schools will continue to occupy the same space in 2023-2024 as they currently occupy in the 2022-2023 school year (i.e., “No Change”). Although there is typically no new scope required for these sites, the District may need to perform some renovation work in order to continue to ensure the conditions of the facilities occupied by a charter school remain reasonably equivalent. The potential scope of work for each “No Change” site may vary depending on site conditions and needs. If any additional work is required, District staff will follow the Budget Modification Request process for the corresponding site referenced in Attachment B, in accordance with District policy.

Attachment C lists co-location sites on which spaces are presently configured for charter schools that will not continue occupancy in the 2023-2024 school year. Sites vacated will be returned to previous conditions with all low voltage systems reconnected to District-operated programs, as appropriate.

Bond Oversight Committee Recommendations:

This item was considered by the School Construction Bond Citizens’ Oversight Committee (BOC) at its meeting on April 27, 2023. Staff has concluded that this proposed Facilities SEP amendment is in alignment with BOC recommendations and will facilitate Los Angeles Unified’s ability to successfully implement the Facilities SEP.

**Expected Outcomes:**

Approval of the proposed action will allow the execution of the 2023-2024 Proposition 39 facilities renovations at up to 67 District school sites.

Renovations at the 60 District school sites in Attachment A are for charter schools that are expected to serve a collective total in-district classroom average daily attendance of approximately 13,200 students in approximately 879 classrooms, special education spaces, and administrative offices.

Of the three District school sites in Attachment B, charter schools are expected to continue serving a collective total in-district classroom average daily attendance of approximately 532 students in approximately 34 classrooms, special education spaces, and administrative offices.

Collectively, charter schools are expected to enroll approximately 13,700 students in approximately 913 classrooms and special education spaces, and administrative offices.

**Board Options and Consequences:**

A “yes” vote will result in the Facilities SEP being amended and the District utilizing Bond Program funds earmarked for charter school facilities projects to complete facilities renovations at District school sites as identified in Attachments A, B, and C.

A “no” vote will result in the District being obligated to use General Funds to complete the facilities renovation projects identified in Attachments A, B, and C due to the obligation to allocate the use of reasonably equivalent, contiguous, furnished and equipped facilities to the charter schools pursuant to Proposition 39 for the 2023-2024 school year.

**Policy Implications:**

This action does not change District policies.

**Budget Impact:**

The not-to-exceed cumulative budget for this renovation effort is \$15,217,614. The renovation effort is funded with Bond Program funds earmarked specifically for charter school facilities upgrades and expansions. Should a charter school not accept the District’s offer of space, the school site may be allocated to another charter school, or renovations at that individual school site will not be undertaken and the associated funding will not be expended.

The not-to-exceed budget is based on the best information presently available to the District. However, due to the current economic climate, these anticipated costs may require adjustments due a variety of factors, such as the availability of the District’s current workforce, and delays and increased costs of manufacturing, sales, and distribution of materials and supplies. Individual project budgets will be reviewed regularly and will be adjusted accordingly to enable the successful completion of each project.

**Student Impact:**

Pursuant to Proposition 39, public school facilities should be shared fairly among all public school pupils, including those in charter schools. Through this proposed action, the Board of Education authorizes staff to fulfill this mandate.

**Equity Impact:**

Proposition 39 is a state law passed by California voters in 2000, which requires school districts to make facilities (including both classroom and non-classroom spaces) available to public charter schools serving students who reside in the district.

**Issues and Analysis:**

Proposition 39 requires school districts to make available, to all charter schools operating in their school district that submit a legally sufficient facilities request, facilities in conditions reasonably equivalent to those in which the charter students would be accommodated if they were attending other public schools in the district. Facilities provided shall be contiguous, furnished, equipped and available for occupancy by the charter school for a period of at least 10 working days prior to the first day of instruction of the charter school.

To fulfill this mandate, the District faces numerous challenges, including:

- Extremely brief amount of time between a charter school's May 1st acceptance of the District's final offer and the deadline for the District to provide occupancy at least 10 working days before each charter school's first day of instruction.
- Due to the current economic climate, a variety of factors, such as availability of the District's current workforce, and delays and increased costs in manufacturing, sales, and distribution of materials and supplies.
- Very narrow window of time to assess the type, amount and condition of the District's existing technology, furniture and equipment, match it to the charter schools' grade levels and plan, repurpose/purchase, receive and deliver additional/supplemental technology, furniture and equipment.
- Varying conditions of allocated spaces on different school sites, including amount and type of furniture and equipment that may change between original site survey and actual occupancy.
- Limited sources of reasonably equivalent existing furniture and equipment, and lead time required to research, locate, validate, repair and repurpose it.

The District has implemented numerous successful strategies to reduce project costs and timelines, including:

- Establishing procedures to streamline the process from pre-planning to post-occupancy.
- Re-purposing existing furniture and equipment recovered from charter schools that vacated District facilities or have expiring furniture and equipment leases.
- Creating templates for reasonably equivalent furniture and equipment for specific grade levels in order to improve planning, repurposing/purchasing and delivery.
- Standardizing manufactured item selections to speed purchase, production and delivery.

**Attachments:**

Attachment A - 2023-24 Proposition 39 Facilities Renovations

Attachment B - 2023-24 Proposition 39 Facilities Renovations "No Change" Projects

Attachment C - 2023-24 Proposition 39 Facilities Renovations "Vacate" Projects

Attachment D - BOC Resolution

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**File #:** Rep-247-22/23, **Version:** 1

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**Informatives:**


None

**Submitted:**

04/17/2023


RESPECTFULLY SUBMITTED,

APPROVED BY:

  
ALBERTO M. CARVALHO  
Superintendent  
PEDRO SALCIDO  
Deputy Superintendent, Business Services and Operations

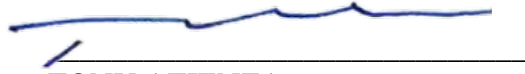
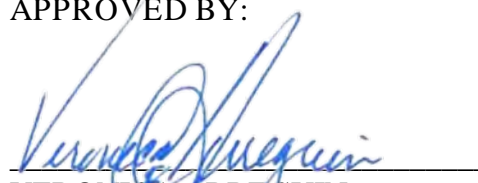
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APPROVED BY:

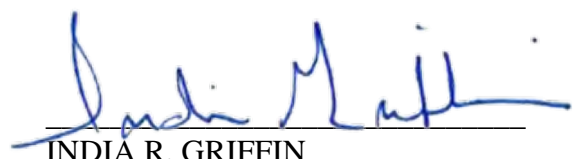
  
DEVORA NAVERA REED  
General Counsel  
MARK HOVATTER  
Chief Facilities Executive  
Facilities Services Division☒ Approved as to form.

REVIEWED BY:

APPROVED BY:

  
TONY ATIENZA  
Director, Budget Services and Financial Planning  
VERONICA ARREGUIN  
Chief Strategy Officer☒ Approved as to budget impact statement.

PRESENTED BY:

  
INDIA R. GRIFFIN  
Director of Facilities Maintenance and Operations  
Facilities Services Division

**Attachment A**  
**2023-24 Proposition 39 Facilities Renovations**

**16**

	Board District	Region	District Campus	Charter School	Type (G=Growth; N=New; R=Reconfiguration; U=Upgrade)	CURRENT Charter School Offices	CURRENT Charter School Instructional Spaces	CURRENT Charter School Sp. Ed. Rooms	NEW Charter School Offices	NEW Charter School Instructional Spaces	NEW Charter School Sp. Ed. Rooms	FORMER Charter School Spaces to Reconfigure	TOTAL Charter School Spaces to Occupy (Instructional, Administrative, and Special Ed.)	Project Budget	Construction Start	Substantial Completion
1	1	S	24th St. ES	Crown Preparatory Academy	G	1	18	3	0	2	1	2	23	\$ 207,000	Q2-2023	Q3-2023
2	1	S	42nd St. ES	ISANA Nascent Academy	R	1	12	2	0	0	0	1	14	\$ 52,800	Q2-2023	Q3-2023
3	1	S	Audubon MS	Crenshaw Arts/Tech Charter High (CATCH)	R	1	10	2	0	0	0	2	11	\$ 74,100	Q2-2023	Q3-2023
4	1	S	Budlong ES	Crete Academy	G	1	10	1	0	5	1	0	18	\$ 333,300	Q2-2023	Q3-2023
5	1	S	Harte Preparatory MS	Ednovate - South LA College Prep	N	0	0	0	1	23	3	0	27	\$ 1,331,600	Q2-2023	Q3-2023
6	1	S	King ES	New Heights Charter School	G	1	12	2	0	2	0	0	17	\$ 137,100	Q2-2023	Q3-2023
7	1	S	Manual Arts HS	Global Education Academy	N	0	0	0	1	7	2	0	10	\$ 206,500	Q2-2023	Q3-2023
8	1	S	Obama Global Preparation Academy	Russell Westbrook, Why Not? MS	R	1	9	2	0	0	0	3	9	\$ 95,400	Q2-2023	Q3-2023
9	1	S	Washington Preparatory HS	Stella High Charter Academy	N	0	0	0	1	29	3	0	33	\$ 1,603,400	Q2-2023	Q3-2023
10	1	W	6th Ave. ES	Lashon Academy City	G	1	3	1	0	3	1	0	9	\$ 227,700	Q2-2023	Q3-2023
11	1	W	Baldwin Hills ES	New Los Angeles Charter Elementary School (Multi-Site w/ Cienega ES)	R	1	7	1	0	0	0	2	7	\$ 81,600	Q2-2023	Q3-2023
12	1	W	Cienega ES	New Los Angeles Charter Elementary School (Multi-Site w/ Baldwin Hills ES)	N	0	0	0	1	5	2	0	8	\$ 437,900	Q2-2023	Q3-2023
13	1	W	Wilton ES	Magnolia Science Academy 6	G	1	4	1	0	0	1	0	7	\$ 76,800	Q2-2023	Q3-2023
14	2	E	2nd St. ES	Extera Public School (Multi-Site w/ Breed ES)	U	1	11	2	0	0	0	0	14	\$ 45,000	Q2-2023	Q3-2023
15	2	E	Belmont HS	Los Angeles Academy of Arts and Enterprise	G	1	12	2	0	1	0	0	16	\$ 76,800	Q2-2023	Q3-2023
16	2	E	Breed ES	Extera Public School (Multi-Site w/ 2nd St. ES)	G	1	7	2	0	1	0	0	11	\$ 151,800	Q2-2023	Q3-2023



**Attachment A**  
**2023-24 Proposition 39 Facilities Renovations**

**17**

	Board District	Region	District Campus	Charter School	Type (G=Growth; N=New; R=Reconfiguration; U=Upgrade)	CURRENT Charter School Offices	CURRENT Charter School Instructional Spaces	CURRENT Charter School Sp. Ed. Rooms	NEW Charter School Offices	NEW Charter School Instructional Spaces	NEW Charter School Sp. Ed. Rooms	FORMER Charter School Spaces to Reconfigure	TOTAL Charter School Spaces to Occupy (Instructional, Administrative, and Special Ed.)	Project Budget	Construction Start	Substantial Completion
17	2	E	Eastman ES	Extera Public School #2 (Multi-Site w/ Lorena ES)	R	1	6	2	0	0	0	1	8	\$ 112,800	Q2-2023	Q3-2023
18	2	E	Liechty MS	Rise Kohyang Middle School	N	0	0	0	1	16	2	0	19	\$ 636,200	Q2-2023	Q3-2023
19	2	E	Lorena ES	Extera Public School #2 (Multi-Site w/ Eastman ES)	R	1	6	2	0	0	0	2	7	\$ 149,100	Q2-2023	Q3-2023
20	2	E	Stevenson College & Career Prep	Collegiate Charter HS of Los Angeles	R	1	9	2	0	0	0	1	11	\$ 72,800	Q2-2023	Q3-2023
21	2	E	Virgil MS	Citizens of the World - Silver Lake	U	1	7	2	0	0	0	0	10	\$ 20,000	Q2-2023	Q3-2023
22	3	N	Armstrong MS (Charter)	High Tech Los Angeles Middle School (Multi-Site w/ Van Nuys MS)	N	0	0	0	1	6	2	0	9	\$ 516,200	Q2-2023	Q3-2023
23	3	N	Columbus MS	Ingenium Charter School	R	1	16	2	0	0	0	0	19	\$ 84,000	Q2-2023	Q3-2023
24	3	N	Van Nuys MS	High Tech Los Angeles Middle School (Multi-Site w/ Armstrong MS)	R	1	8	1	0	0	0	4	6	\$ 134,200	Q2-2023	Q3-2023
25	4	N	Sutter MS	Ingenium Charter Middle School	R	1	7	2	0	0	0	1	9	\$ 67,800	Q2-2023	Q3-2023
26	4	W	Grand View ES	Citizens of the World - Mar Vista (Multi-Site w/ Webster MS)	N	0	0	0	1	6	2	0	9	\$ 471,200	Q2-2023	Q3-2023
27	4	W	Marina Del Rey MS	Goethe International Charter School	G	1	15	2	0	2	0	0	20	\$ 122,100	Q2-2023	Q3-2023
28	4	W	Paseo del Rey ES	WISH Community School (Multi-Site w/ Westchester Enriched Sciences Magnets and Wright Engineering and Design Magnet)	N	0	0	0	1	6	2	0	9	\$ 471,200	Q2-2023	Q3-2023

**Attachment A**  
**2023-24 Proposition 39 Facilities Renovations**

**18**

	Board District	Region	District Campus	Charter School	Type (G=Growth; N=New; R=Reconfiguration; U=Upgrade)	CURRENT Charter School Offices	CURRENT Charter School Instructional Spaces	CURRENT Charter School Sp. Ed. Rooms	NEW Charter School Offices	NEW Charter School Instructional Spaces	NEW Charter School Sp. Ed. Rooms	FORMER Charter School Spaces to Reconfigure	TOTAL Charter School Spaces to Occupy (Instructional, Administrative, and Special Ed.)	Project Budget	Construction Start	Substantial Completion
29	4	W	Stoner ES	ICEF Vista Elementary Charter Academy	U	1	6	2	0	0	0	0	9	\$ 20,000	Q2-2023	Q3-2023
30	4	W	Webster MS	Citizens of the World - Mar Vista (Multi-Site w/ Grand View ES)	G	1	5	2	0	2	0	0	10	\$ 137,100	Q2-2023	Q3-2023
	4	W	Webster MS	Magnolia Science Academy 4	U	1	4	2	0	0	0	0	7	\$ 15,000	Q2-2023	Q3-2023
31	4	W	Westchester Enriched Sciences Magnets	WISH Academy High School	G	1	10	3	0	3	0	0	17	\$ 167,400	Q2-2023	Q3-2023
	4	W	Westchester Enriched Sciences Magnets	WISH Community School (Multi-Site w/ Wright Engineering and Design Magnet and Paseo del Rey ES)	R	1	16	1	0	0	0	3	15	\$ 147,900	Q2-2023	Q3-2023
32	4	W	Wright Engineering and Design Magnet	WISH Community School (Multi-Site w/ Westchester Enriched Sciences Magnets and Paseo del Rey ES)	R	1	22	2	0	0	0	1	24	\$ 52,800	Q2-2023	Q3-2023
33	5	E	Clinton MS	Animo Jackie Robinson Charter High School	U	1	21	4	0	0	0	0	26	\$ 20,000	Q2-2023	Q3-2023
34	5	E	Jones ES	Synergy Charter Academy	G	1	13	2	0	0	0	0	16	\$ 31,500	Q2-2023	Q3-2023
35	5	E	Pacific ES	KIPP Pueblo Unido	G	1	9	2	0	0	1	0	13	\$ 101,800	Q2-2023	Q3-2023
36	5	E	Trinity ES	Gabriella Charter School 2 (Multi-Site w/ West Vernon ES)	R	1	16	1	0	0	0	6	12	\$ 186,800	Q2-2023	Q3-2023
37	5	E	West Vernon ES	Gabriella Charter School 2 (Multi-Site w/ Trinity ES)	N	0	0	0	1	10	2	0	13	\$ 745,400	Q2-2023	Q3-2023
38	5	W	Berendo MS	Rise Kohyang High School (Multi-Site w/ West Adams Prep HS)	N	0	0	0	1	6	2	0	9	\$ 569,200	Q2-2023	Q3-2023

**Attachment A**  
**2023-24 Proposition 39 Facilities Renovations**

**19**

	Board District	Region	District Campus	Charter School	Type (G=Growth; N=New; R=Reconfiguration; U=Upgrade)	CURRENT Charter School Offices	CURRENT Charter School Instructional Spaces	CURRENT Charter School Sp. Ed. Rooms	NEW Charter School Offices	NEW Charter School Instructional Spaces	NEW Charter School Sp. Ed. Rooms	FORMER Charter School Spaces to Reconfigure	TOTAL Charter School Spaces to Occupy (Instructional, Administrative, and Special Ed.)	Project Budget	Construction Start	Substantial Completion
39	5	W	Bernstein HS	Apex Academy	R	1	12	3	0	0	0	1	15	\$ 52,800	Q2-2023	Q3-2023
40	5	W	Fletcher ES	ISANA Octavia Charter School (Multi-Site w/ Irving MS)	R	1	9	1	0	0	0	0	11	\$ 54,000	Q2-2023	Q3-2023
41	5	W	Hobart ES	Vista Horizon Global Academy	G	1	5	1	0	3	1	0	11	\$ 227,700	Q2-2023	Q3-2023
42	5	W	Hoover ES	Larchmont Charter School (Multi-Site w/ Selma ES)	N	0	0	0	1	12	4	0	17	\$ 1,018,600	Q2-2023	Q3-2023
43	5	W	Irving MS	ISANA Octavia Charter School (Multi-Site w/ Fletcher ES)	R	1	12	1	0	0	0	1	13	\$ 70,300	Q2-2023	Q3-2023
44	5	W	Le Conte MS	Citizens of the World - Hollywood	U	1	20	4	0	0	0	0	25	\$ 15,000	Q2-2023	Q3-2023
45	5	W	Selma ES	Larchmont Charter School (Multi-Site w/ Hoover ES)	R	3	19	3	1	0	0	3	23	\$ 153,700	Q2-2023	Q3-2023
46	5	W	West Adams Preparatory HS	Rise Kohyang High School (Multi-Site w/ Berendo MS)	N	0	0	0	1	17	2	0	20	\$ 1,005,500	Q2-2023	Q3-2023
47	6	N	Erwin ES	Ararat Charter School (Multi-Site w/ Kindergarten Learning Academy)	U	1	9	1	0	0	0	0	11	\$ 25,000	Q2-2023	Q3-2023
48	6	N	Fair ES	New Horizons Charter Academy	G	1	7	2	0	4	0	0	14	\$ 257,700	Q2-2023	Q3-2023
49	6	N	Fulton College Preparatory School	Lashon Academy (Multi-Site w/ Valerio ES)	R	1	27	2	0	0	0	2	28	\$ 84,100	Q2-2023	Q3-2023
50	6	N	Glenwood ES	ISANA Palmati Charter School (Multi-Site w/ Romer MS)	G	1	3	1	0	3	1	0	9	\$ 299,700	Q2-2023	Q3-2023
51	6	N	Maclay MS	Bert Corona Charter High	G	1	7	3	0	2	0	0	13	\$ 142,100	Q2-2023	Q3-2023
52	6	N	Panorama HS	Girls Athletic Leadership School	G	1	7	1	0	0	1	0	10	\$ 76,800	Q2-2023	Q3-2023
53	6	N	Romer MS	ISANA Palmati Charter School (Multi-Site w/ Glenwood ES)	R	1	11	1	0	0	0	0	13	\$ 39,000	Q2-2023	Q3-2023

## 2023-24 Proposition 39 Facilities Renovations

	Board District	Region	District Campus	Charter School	Type (G=Growth; N=New; R=Reconfiguration; U=Upgrade)	CURRENT Charter School Offices	CURRENT Charter School Instructional Spaces	CURRENT Charter School Sp. Ed. Rooms	NEW Charter School Offices	NEW Charter School Instructional Spaces	NEW Charter School Sp. Ed. Rooms	FORMER Charter School Spaces to Reconfigure	TOTAL Charter School Spaces to Occupy (Instructional, Administrative, and Special Ed.)	Project Budget	Construction Start	Substantial Completion
54	6	N	Sepulveda MS	North Valley Military Institute (Multi-Site w/ Valley Oaks Center for Enriched Studies and Mount Gleason MS)	N	0	0	0	1	4	6	0	11	\$ 641,800	Q2-2023	Q3-2023
55	6	N	Valerio ES	Lashon Academy (Multi-Site w/ Fulton College Prep School)	N	0	0	0	1	5	2	0	8	\$ 470,900	Q2-2023	Q3-2023
56	6	N	Valley Oaks Center for Enriched Studies	North Valley Military Institute (Multi-Site w/ Mount Gleason MS and Sepulveda MS)	G	1	21	5	0	0	2	0	29	\$ 165,100	Q2-2023	Q3-2023
57	7	S	Curtiss MS	Magnolia Science Academy 3	U	1	11	3	0	0	0	0	15	\$ 26,500	Q2-2023	Q3-2023
58	7	S	Dymally HS	Watts Learning Center Charter Middle School	G	1	18	2	0	1	0	0	22	\$ 76,800	Q2-2023	Q3-2023
59	7	S	Gardena HS	New Millennium Secondary School	U	1	6	2	0	0	0	0	9	\$ 51,500	Q2-2023	Q3-2023
60	7	S	Peary MS	KIPP LEA 17 (KIPP Generations Academy)	G	1	6	2	0	2	0	0	11	\$ 130,100	Q2-2023	Q3-2023
						<b>50</b>	<b>521</b>	<b>95</b>	<b>15</b>	<b>188</b>	<b>46</b>	<b>36</b>	<b>879</b>	<b>\$ 15,276,000</b>		

Notes

- Operators are entitled to occupy, but specific occupants may change based on May 1st responses.
- There are 62 projects planned at 60 District campuses

## 2023-24 Proposition 39 Facilities Renovations "No Change" Projects

	Board District	Region	District Campus	Charter School	Type (NC=No Change)	CURRENT Charter School Offices	CURRENT Charter School Instructional Spaces	CURRENT Charter School Sp. Ed. Rooms	NEW Charter School Offices	NEW Charter School Instructional Spaces	NEW Charter School Sp. Ed. Rooms	Project Number	Amended Project Name
1	3	N	Kindergarten Learning Academy	Ararat Charter School (Multi-Site w/ Erwin ES)	NC	1	6	1	0	0	0	10370596	Kindergarten Learning Academy - 2019-24 Prop 39
2	6	N	Mount Gleason MS	North Valley Military Institute (Multi-Site w/ Valley Oaks Center for Enriched Studies and Sepulveda MS)	NC	1	6	4	0	0	0	10372504	Mount Gleason MS - 2022-24 Prop 39
3	6	N	Sun Valley Magnet E/T	ISANA Cardinal Charter School	NC	1	12	2	0	0	0	10372516	Sun Valley Magnet: Engineering, Arts & Technology - 2022-24 Prop 39
						3	24	7	0	0	0		

## 2023-24 Proposition 39 Facilities Renovations "Vacating" Projects

	Board District	Region	District Campus	Charter School	Type (V=Vacating)	CURRENT Charter School Offices	CURRENT Charter School Instructional Spaces	CURRENT Charter School Sp. Ed. Rooms	NEW Charter School Offices	NEW Charter School Instructional Spaces	NEW Charter School Sp. Ed. Rooms	FORMER Charter School Spaces to Reconfigure	TOTAL Charter School Spaces to Occupy (Instructional, Administrative, and Special Ed.)	FY23 Unspent Budget Balance	Commitments	Additional Budget Needed or Returned to Reconfigure Campus	Project Budget	Project Number	Project Name
1	1	S	Menlo ES	Global Education Academy	V	1	6	2	0	0	0	9	0	\$182,374	\$65,926	-\$4,174	\$244,126	10372503	Menlo ES - 2022-23 Prop 39
2	1	W	Arlington Heights ES	Global Education Academy 2	V	1	4	2	0	0	0	7	0	\$38,623	\$137	\$106,977	\$145,737	10372482	Arlington Heights ES - 2022-23 Prop 39
3	2	E	Solis Learning Academy	Ednovate - Esperanza College Prep	V	1	7	2	0	0	0	10	0	-\$758	\$20,773	\$195,258	\$215,273	10371337	Solis Learning Academy - 2020-23 Prop 39
4	5	E	Holmes ES	KIPP Pueblo Unido	V	1	10	2	0	0	0	13	0	\$599,847	\$66,553	-\$356,447	\$309,953	10372498	Holmes ES - 2022-23 Prop 39
						4	27	8	0	0	0	39	0	\$820,086	\$153,389	-\$58,386	\$915,089		

**LOS ANGELES UNIFIED SCHOOL DISTRICT****SCHOOL CONSTRUCTION BOND CITIZENS' OVERSIGHT COMMITTEE**

**Margaret Fuentes, Chair**  
LAUSD Student Parent  
**D. Michael Hamner, FAIA, Vice-Chair**  
American Institute of Architects  
**Jennifer McDowell, Secretary**  
L.A. City Mayor's Office  
**Scott Pansky, Executive Committee**  
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CA Tax Reform Assn.  
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Assoc. General Contractors of CA  
**Dr. Clarence Montecarlo**  
Tenth District PTSA  
**William O. Ross IV**  
31<sup>st</sup> District PTSA

**Samantha Rowles**  
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Early Education Coalition  
**Dolores Sobalvarro**  
AARP  
**Celia Ayala (Alternate)**  
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L.A. Co. Federation of Labor AFL-CIO  
**Peggy Robertson (Alternate)**  
Assoc. General Contractors of CA  
**Connie Yee (Alternate)**  
L.A. Co. Auditor-Controller's Office

**Joseph P. Buchman – Legal Counsel**  
Burke, Williams & Sorensen, LLP  
**Lori Raineri and Keith Weaver – Oversight Consultants**  
Government Financial Strategies Joint Powers Authority

**Timothy Popejoy**  
Bond Oversight Administrator  
**Perla Zitle**  
Bond Oversight Coordinator

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**RESOLUTION 2023-10****BOARD REPORT 247-22/23**

**RECOMMENDING BOARD APPROVAL TO DEFINE AND APPROVE THE 2023-2024  
EDUCATION CODE SECTION 47614 (PROPOSITION 39) FACILITIES RENOVATION  
EFFORT AND AMEND THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION  
PLAN TO  
INCORPORATE THEREIN**

WHEREAS, District Staff proposes that the Board of Education (Board) define and approve 2023-2024 Education Code Section 47614 (Proposition 39) facilities renovations at up to 67 school sites, as listed on Attachments A, B, and C, and amend the Facilities Services Division (Facilities) Strategic Execution Plan (SEP) to incorporate therein for a combined budget of \$15,217,614, and authorize the Chief Procurement Officer and/or the Chief Facilities Executive, and/or their designee(s), to execute all instruments necessary to implement the Projects; and

WHEREAS, District Staff has concluded that each of the charter schools identified in attached Board Report 247-22/23 submitted a legally sufficient facilities request to the District and may locate on District school sites for the 2023-2024 school year pursuant to Proposition 39; and

WHEREAS, Bond Program funds earmarked for charter school facilities projects will be available to immediately execute renovations at multiple District school sites in order to satisfy the District's responsibilities under Education Code 47614 and related regulations; and

WHEREAS, The facilities improvements will increase the likelihood that the District school and charter school will successfully co-locate on a single school site with minimal interference and disruption to their respective educational programs; and

**RESOLUTION 2023-10****RECOMMENDING BOARD APPROVAL TO DEFINE AND APPROVE THE 2023-2024 EDUCATION CODE SECTION 47614 (PROPOSITION 39) FACILITIES RENOVATION EFFORT AND AMEND THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO INCORPORATE THEREIN**

WHEREAS, The 2023-2024 Proposition 39 Facilities Renovation Effort includes various facilities renovations and reconfigurations, and technology, furniture and equipment, and communications / safety systems purchases and upgrades; and

WHEREAS, The space allocated to each charter school by the District must be furnished, equipped and available for occupancy by the charter school for a period of at least 10 working days prior to the first day of instruction of the charter school; and

WHEREAS, Funding for the 67 2023-2024 Education Code Section 47614 (Proposition 39) facilities renovations will come from Bond Program funds earmarked for charter school facilities projects; and

WHEREAS, District Staff has concluded that the proposed Facilities SEP amendment will facilitate Los Angeles Unified's ability to successfully implement the Facilities SEP

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School Construction Citizens' Bond Oversight Committee recommends that the Board of Education define and approve the 2023-2024 Education Code Section 47614 (Proposition 39) facilities renovations at up to 67 school sites as listed on Attachments A, B, and C, with a combined budget of \$15,217,614, and amend the Facilities SEP to incorporate therein, as described in Board Report 247-22/23, a copy of which is attached hereto in the form it was presented to the BOC and is incorporated herein by reference.
2. This resolution shall be transmitted to the Los Angeles Unified School District Board of Education and posted on the Oversight Committee's website.
3. The District is directed to track the above recommendation and to report on the adoption, rejection, or pending status of the recommendations as provided in section 6.2 of the Charter and Memorandum of Understanding between the Oversight Committee and the District

ADOPTED on April 27, 2023, by the following vote:

AYES: 11

ABSTENTIONS: 1

NAYS: 0

ABSENCES: 3

/Margaret Fuentes/

Margaret Fuentes  
Chair

/Michael Hamner/

D. Michael Hamner  
Vice-Chair



# TAB 2



## Board of Education Report

[Return to Order of Business](#)

File #: Rep-248-22/23, Version: 1

### **Define and Approve 15 Board District Priority and Region Priority Projects and Amend the Facilities Services Division Strategic Execution Plan to Incorporate Therein**

**May 23, 2023**

#### **Facilities Services Division**

#### **Action Proposed:**

Define and approve 15 Board District Priority (BDP) and Region Priority (RP) projects, as listed on Attachment A, and amend the Facilities Services Division (Facilities) Strategic Execution Plan (SEP) to incorporate therein. The total budget for these projects is \$981,299.

Authorize the Chief Procurement Officer and/or the Chief Facilities Executive and/or their designee(s) to execute all instruments necessary, as legally permissible, to implement the proposed projects, including budget modifications and the purchase of equipment and materials.

#### **Background:**

Projects are developed at the discretion of the Board Districts and/or Regions based upon an identified need. These projects are developed with support from Facilities Services Division staff and input from school administrators.

Project scopes, schedules, and budgets may vary depending on site conditions and needs. All projects must be capital in nature and adhere to bond language and laws.

#### **Bond Oversight Committee Recommendations:**

This item was considered by the School Construction Bond Citizens' Oversight Committee (BOC) at its meeting on April 27, 2023. Staff has concluded that this proposed Facilities SEP amendment is in alignment with BOC recommendations and will facilitate Los Angeles Unified's ability to successfully implement the Facilities SEP.

#### **Expected Outcomes:**

Execution of these projects will help improve the learning environment for students, teachers, and staff.

#### **Board Options and Consequences:**

Adoption of the proposed action will allow staff to execute the projects listed on Attachment A. Failure to approve this proposed action will delay the projects and ultimately the anticipated benefit to the school and its students.

#### **Policy Implications:**

The requested actions are consistent with the Board-Prioritized Facilities Programs for BDP and RP projects and the District's commitment to address unmet school facilities needs and provide students with a safe and healthy learning environment.

**Budget Impact:**

The total combined budget for the 15 projects is \$981,299. Six projects are funded by Bond Program funds earmarked specifically for RP projects. Nine projects are funded by Bond Program funds earmarked specifically for BDP projects.

Each project budget was prepared based on the current information known and assumptions about the project scope, site conditions, and market conditions. Individual project budgets will be reviewed throughout the planning, design, and construction phases as new information becomes known or unforeseen conditions arise and will be adjusted accordingly to enable the successful completion of each project.

**Student Impact:**

The proposed projects will upgrade, modernize, and/or improve school facilities to enhance the safety and educational quality of the learning environment to benefit approximately 12,000 students.

**Equity Impact:**

Board Districts and Regions consider a number of factors, including equity, when identifying the need for BDP and RP projects.

**Issues and Analysis:**

This report includes a number of time-sensitive, small to medium-sized projects that have been deemed critical by Board Districts and/or Regions and school administrators.

**Attachments:**

Attachment A - Board District Priority and Region Priority Projects

Attachment B - BOC Resolution

**Informatives:**

Not Applicable

**Submitted:**

04/12/2023

RESPECTFULLY SUBMITTED,



ALBERTO M. CARVALHO  
Superintendent

APPROVED BY:



PEDRO SALCIDO  
Deputy Superintendent, Business Services and Operations

REVIEWED BY:



DEVORA NAVERA REED  
General Counsel

☒ Approved as to form.

APPROVED BY:



MARK HOVATTER  
Chief Facilities Executive  
Facilities Services Division

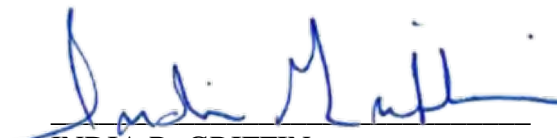
REVIEWED BY:



TONY ATIENZA  
Director, Budget Services and Financial Planning

☒ Approved as to budget impact statement.

PRESENTED BY:



INDIA R. GRIFFIN  
Director of Facilities Maintenance and Operations

## ATTACHMENT A

### BOARD DISTRICT PRIORITY AND REGION PRIORITY PROJECTS

Item	Board District	Region	School	Project Description	Managed Program	Project Budget	Anticipated Construction Start	Anticipated Construction Completion
1	2	W	Los Feliz STEMM Magnet ES	Install wrought iron fence	RP	\$ 42,659	Q3-2023	Q4-2023
2	3	N	Hamlin Charter Academy ES*	Provide lunch and classroom tables	BDP	\$ 13,634	Q2-2023	Q4-2023
3	3	N	Haskell ES	Provide classroom furniture	BDP	\$ 27,841	Q2-2023	Q4-2023
4	3	N	Mayall ES	Provide exterior benches	BDP	\$ 5,435	Q2-2023	Q4-2023
5	3	N	Sunny Brae ES	Provide exterior benches	BDP	\$ 25,884	Q2-2023	Q4-2023
6	3	N	Tulsa Street ES	Install new shade structure	RP <sup>1</sup>	\$ 321,202	Q1-2024	Q3-2024
7	4	W	Westminster ES Magnet	Install new electronic, free-standing marquee	RP	\$ 84,836	Q4-2023	Q1-2024
8	4	W	Westside Global Awareness Magnet	Install new electronic, free-standing marquee	RP	\$ 76,850	Q4-2023	Q1-2024
9	5	E	Bell HS	Install new secure entry system	BDP	\$ 33,232	Q2-2024	Q4-2024
10	5	E	Independence ES	Install new electronic, free-standing marquee	BDP <sup>2</sup>	\$ 75,830	Q3-2024	Q4-2024
11	5	E	Maywood Academy HS	Install new secure entry system	BDP	\$ 38,082	Q2-2024	Q4-2024
12	5	E	South Gate HS	Provide lunch tables	BDP <sup>3</sup>	\$ 27,107	Q2-2023	Q4-2023
13	6	N	San Fernando HS	Install water bottle filling stations at magnet campus	RP	\$ 51,496	Q3-2023	Q4-2023
14	7	E	Los Angeles Academy MS	Install new electronic, wall-mounted marquee	RP <sup>4</sup>	\$ 67,446	Q4-2023	Q1-2024
15	7	S	Hawaiian ES	Install new chain link privacy fence	BDP	\$ 89,765	Q2-2024	Q4-2024
<b>TOTAL</b>						<b>\$ 981,299</b>		

\* LAUSD affiliated charter school

<sup>1</sup> (Tulsa Street ES) The budget presented here includes \$202,700 already received from the Office of Head Start (Child Care Resource Center) for this project.

<sup>2</sup> (Independence ES) Although this is a Board District 5 (BD5) BDP project, Region East (RE) will contribute \$38,000 towards this budget. The amount will be transferred from RE's spending target to the BD5 spending target.

<sup>3</sup> (South Gate HS) Although this is a Board District 5 (BD5) BDP project, the school will contribute \$6,500 towards the budget, which is not part of the budget presented here. This approval is for the bond-funded portion only.

<sup>4</sup> (Los Angeles Academy MS) Although this is a Region East (RE) RP project, Board District 7 (BD7) will contribute \$33,700 towards this budget. The amount will be transferred from BD7's spending target to the RE spending target.

NOTE: Budgets for marquee projects may vary depending on size, type, location, etc.

**LOS ANGELES UNIFIED SCHOOL DISTRICT****SCHOOL CONSTRUCTION BOND CITIZENS' OVERSIGHT COMMITTEE****Margaret Fuentes, Chair**

LAUSD Student Parent

**D. Michael Hamner, FAIA, Vice-Chair**

American Institute of Architects

**Jennifer McDowell, Secretary**

L.A. City Mayor's Office

**Scott Pansky, Executive Committee**

L.A. Area Chamber of Commerce

**Neelura Bell**

CA Charter School Association

**Robert Campbell**

L.A. Co. Auditor-Controller's Office

**Jeffrey Fischbach**

CA Tax Reform Assn.

**Chris Hannan**

L.A. Co. Federation of Labor AFL-CIO

**Hyepin Im**

L.A. City Controller's Office

**Brian Mello**

Assoc. General Contractors of CA

**Dr. Clarence Montecarlo**

Tenth District PTSA

**William O. Ross IV**31<sup>st</sup> District PTSA**Samantha Rowles**

LAUSD Student Parent

**Araceli Sandoval-Gonzalez**

Early Education Coalition

**Dolores Sobalvarro**

AARP

**Celia Ayala (Alternate)**

Early Education Coalition

**Chad Boggio (Alternate)**

L.A. Co. Federation of Labor AFL-CIO

**Peggy Robertson (Alternate)**

Assoc. General Contractors of CA

**Connie Yee (Alternate)**

L.A. Co. Auditor-Controller's Office

**Joseph P. Buchman – Legal Counsel**

Burke, Williams &amp; Sorensen, LLP

**Lori Raineri and Keith Weaver – Oversight****Consultants**Government Financial Strategies Joint  
Powers Authority**Timothy Popejoy**

Bond Oversight Administrator

**Perla Zitle**

Bond Oversight Coordinator

**RESOLUTION 2023-11****BOARD REPORT 248-22/23****RECOMMENDING BOARD APPROVAL TO DEFINE AND APPROVE 15 BOARD DISTRICT PRIORITY AND REGION PRIORITY PROJECTS AND AMEND THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO INCORPORATE THEREIN**

WHEREAS, District Staff proposes that the Board of Education define and approve 15 Board District Priority and Region Priority Projects (as listed on Attachment A of Board Report No. 248-22/23), amend the Facilities Services Division (Facilities) Strategic Execution Plan (SEP) to incorporate therein, and authorize the Chief Procurement Officer and/or the Chief Facilities Executive and/or their designee(s), to make any purchases associated with these projects. The total combined budget for these projects is \$981,299; and

WHEREAS, Projects are developed at the discretion of the Board Districts and/or Regions based upon an identified need with support from Facilities staff and input from school administrators; and

WHEREAS, District Staff have determined that the proposed projects are consistent with the District's commitment to address unmet school facilities needs and provide students with a safe and healthy learning environment; and

WHEREAS, Funding for the 15 projects will come from Board District Priority Funds and Region Priority Funds; and

WHEREAS, District Staff has concluded that this proposed Facilities SEP amendment will facilitate Los Angeles Unified's ability to successfully complete the Facilities SEP.

**RESOLUTION 2023-11****RECOMMENDING BOARD APPROVAL TO DEFINE AND APPROVE 15 BOARD DISTRICT PRIORITY AND REGION PRIORITY PROJECTS AND AMEND THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO INCORPORATE THEREIN**

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School Construction Bond Citizens' Oversight Committee recommends that the Board of Education define and approve 15 Board District Priority and Region Priority Projects, with a combined budget of \$981,299, and amend the Facilities SEP to incorporate therein, as described in Board Report No. 248-22/23, a copy of which is attached hereto in the form it was presented to the BOC and is incorporated herein by reference.
2. This resolution shall be transmitted to the Los Angeles Unified School District Board of Education and posted on the Oversight Committee's website.
3. The District is directed to track the above recommendation and to report on the adoption, rejection, or pending status of the recommendations as provided in section 6.2 of the Charter and Memorandum of Understanding between the Oversight Committee and the District.

ADOPTED on April 27, 2023, by the following vote:

AYES: 12

ABSTENTIONS: 0

NAYS: 0

ABSENCES: 3

/Margaret Fuentes/

Margaret Fuentes  
Chair

/Michael Hamner/

D. Michael Hamner  
Vice-Chair

# TAB 3





## Board of Education Report

[Return to Order of Business](#)

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File #: Rep-249-22/23, Version: 1

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### **Approve the Cancellation of Five Projects and Amend the Facilities Services Division Strategic Execution Plan to Incorporate Therein**

**May 23, 2023**

**Facilities Services Division**

#### **Action Proposed:**

Approve the cancellation of five projects listed in Attachment A and amend the Facilities Services Division (Facilities) Strategic Execution Plan (SEP) to incorporate therein. The projects have been on hold as the scope of each as defined is no longer required.

#### **Background:**

Los Angeles Unified School District's (Los Angeles Unified or District) \$33.1 billion facilities Bond Program has operated under the framework of the School Upgrade Program since January 2014, when the program's focus shifted from constructing new facilities to address decades of overcrowding, to addressing aging existing school facilities. Projects developed under the School Upgrade Program are upgrading, modernizing, and replacing aging and deteriorating school facilities, updating technology, and addressing facilities inequities. To date, the District has invested more than \$23 billion in school facilities and completed over 23,450 school modernization projects.

Due to the nature of working on existing campuses, the Bond Program adapts to changes in the operating school environment by revising and reassessing projects when necessary. During the course of the evaluation, staff determined that five projects that have been on hold should be cancelled. Please refer to Attachment A for a project list and the reasons for each project cancellation.

This action is necessary for the Facilities SEP to be an accurate reflection of the remaining work that will be executed as part of the current Bond Program. This proposal does not request approval to authorize any new projects.

#### **Bond Oversight Committee Recommendations:**

This item was considered by the School Construction Bond Citizens' Oversight Committee (BOC) at its meeting on April 27, 2023. Staff has concluded that this proposed Facilities SEP amendment is in alignment with BOC recommendations and will facilitate Los Angeles Unified's ability to successfully implement the Facilities SEP.

#### **Expected Outcomes:**

Staff anticipates the Board of Education (Board) will approve the cancellation of projects listed in Attachment A and amend the Facilities SEP to incorporate therein. The Board's approval will permit any unspent Bond Program funds associated with the cancelled projects to return to the programs under which the projects were originally defined. Also, staff will be able to produce a 2023 update to the Facilities SEP that represents the remaining funded work that will be executed as part of the Bond Program.

**Board Options and Consequences:**

Adoption of the proposed action will authorize staff to proceed with the cancellation of the projects in Attachment A, thereby removing them from the Facilities SEP and returning any unspent funds to the Bond Program to be used for the development of future project proposals subject to review by the BOC and approval by the Board. If staff's proposal is not approved, the projects and their associated funding will remain on hold indefinitely as the defined scope for these projects is no longer required and will not be executed.

**Policy Implications:**

The proposed action does not change current District policies.

**Budget Impact:**

Bond Program funds are associated with the projects included in this proposed action. There is no impact to the General Fund. The budgets and commitments related to projects shown on Attachment A are being reviewed and analyzed to determine the amount of funds that can be made available to the Bond Program to develop future project proposals subject to review by the BOC and approval by the Board. Approximately \$21.9 million of unspent funds is anticipated to be made available and returned to the respective program under which the cancelled project was defined.

**Student Impact:**

Cancellation of projects that are no longer needed will return unspent funds to the Bond Program to support the development of future project proposals that address unmet school facilities needs and provide students with a safe school environment that promotes teaching and learning.

**Equity Impact:**

The Bond Program is focused on improving equity between newer and older schools so that every student has an equal opportunity for success.

**Issues and Analysis:**

The projects listed in Attachment A are proposed for cancellation because the project scope either no longer aligns with the priorities identified by school administrators and community stakeholders or is no longer needed due to changes in school operations. The cancellation of these projects will remove them from the Facilities SEP, which maintains schedule, total project count, and overall program cost accuracy for the Bond Program, and will ensure that the next annual Facilities SEP update includes only the scope that will move forward in the Bond Program and advance the Los Angeles Unified 2022-2026 Strategic Plan.

Attachment A is organized by program type and lists the projects that are proposed for cancellation including the Board Districts and Regions where projects were located, as well as the reason for cancellation.

**Attachments:**

Attachment A - Cancellation of Projects

Attachment B - BOC Resolution

**Informatives:**

None


**Submitted:**

04/19/2023

RESPECTFULLY SUBMITTED,

  
ALBERTO M. CARVALHO  
Superintendent


APPROVED BY:

  
PEDRO SALCIDO  
Deputy Superintendent,  
Business Services and Operations

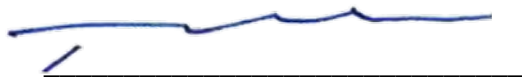
REVIEWED BY:

  
DEVORA NAVERA REED  
General Counsel☒ Approved as to form.

APPROVED AND PRESENTED BY:

  
MARK HOVATTER  
Chief Facilities Executive  
Facilities Services Division

REVIEWED BY:

  
TONY ATIENZA  
Director, Budget Services and Financial Planning☒ Approved as to budget impact statement.

Program Type	School Name	Project Name	BD	Region	Reason For Cancellation	Project Number	Original BOE Report
Region Priority	Roybal Learning Center	Roybal Learning Center - Safety Upgrades to Baseball Field	2	East	Project scope is cost prohibitive; an operational solution was implemented to address the situation.	10369417	<a href="#">225-17/18</a>
	Sharp ES	Sharp ES - Install Chain Link Fence	6	North	Project scope will not be implemented as proposed project location is public-right-of-way. An operational solution was implemented to address the situation.	10372401	<a href="#">233-21/22</a>
	Westchester Enriched Sciences Magnets	Westchester Enriched Sciences Magnets - Auditorium Renovation	4	West	Project scope is cost prohibitive.	10103297	<a href="#">302-09/10</a>
Major Renovations and Reconfigurations	Playa Vista ES	Playa Vista ES - Classroom Addition	4	West	Enrollment levels have declined and the additional classrooms are no longer required.	10367415	<a href="#">181-15/16</a>
Adult and Career Education	Abram Friedman Occupational Center	Friedman Occupational Center - HVAC, Fire Alarm & Elevator Upgrades	2	East	Project scope is cost prohibitive. Facilities and Division of Adult and Career Education will explore alternative operational solutions.	10368203	<a href="#">252-16/17</a>

## LOS ANGELES UNIFIED SCHOOL DISTRICT

## SCHOOL CONSTRUCTION BOND CITIZENS' OVERSIGHT COMMITTEE

**Margaret Fuentes, Chair**  
LAUSD Student Parent  
**D. Michael Hamner, FAIA, Vice-Chair**  
American Institute of Architects  
**Jennifer McDowell, Secretary**  
L.A. City Mayor's Office  
**Scott Pansky, Executive Committee**  
L.A. Area Chamber of Commerce

**Neelura Bell**  
CA Charter School Association  
**Robert Campbell**  
L.A. Co. Auditor-Controller's Office  
**Jeffrey Fischbach**  
CA Tax Reform Assn.  
**Chris Hannan**  
L.A. Co. Federation of Labor AFL-CIO  
**Hyepin Im**  
L.A. City Controller's Office  
**Brian Mello**  
Assoc. General Contractors of CA  
**Dr. Clarence Monteclaro**  
Tenth District PTSA  
**William O. Ross IV**  
31<sup>st</sup> District PTSA

**Samantha Rowles**  
LAUSD Student Parent  
**Araceli Sandoval-Gonzalez**  
Early Education Coalition  
**Dolores Sobalvarro**  
AARP  
**Celia Ayala (Alternate)**  
Early Education Coalition  
**Chad Boggio (Alternate)**  
L.A. Co. Federation of Labor AFL-CIO  
**Peggy Robertson (Alternate)**  
Assoc. General Contractors of CA  
**Connie Yee (Alternate)**  
L.A. Co. Auditor-Controller's Office

**Joseph P. Buchman – Legal Counsel**  
Burke, Williams & Sorensen, LLP  
**Lori Raineri and Keith Weaver – Oversight Consultants**  
Government Financial Strategies Joint Powers Authority

**Timothy Popejoy**  
Bond Oversight Administrator  
**Perla Zitle**  
Bond Oversight Coordinator

## RESOLUTION 2023-12

## BOARD REPORT 249-22/23

**RECOMMENDING BOARD APPROVAL FOR THE CANCELLATION OF FIVE PROJECTS AND  
AMEND THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO  
INCORPORATE THEREIN**

WHEREAS, District Staff proposes that the Board of Education (Board) approve the cancellation of five projects listed in Attachment A of Board Report No. 249-22/23 and amend the Facilities Services Division (Facilities) Strategic Execution Plan (SEP) to incorporate therein; and

WHEREAS, To date, the District has invested more than \$23 billion in school facilities and completed over 23,450 school modernization projects; and

WHEREAS, District staff determined the five projects that have been on hold should be cancelled as the scope of each as defined is no longer required; and

WHEREAS, This action is necessary for the Facilities SEP to be an accurate reflection of the remaining work that will be executed as part of the current Bond Program; and

WHEREAS, Adoption of the proposed action will authorize District staff to proceed with the cancellation of the projects in Attachment A, thereby removing them from the Facilities SEP and returning any unspent funds to the Bond Program to be used for the development of future project proposals subject to review by the BOC and approval by the Board; and

WHEREAS, Approximately \$21.9 million of unspent funds is anticipated to be made available and returned to the respective program under which the cancelled project was defined; and

**RESOLUTION 2023-12****RECOMMENDING BOARD APPROVAL FOR THE CANCELLATION OF FIVE PROJECTS AND AMEND THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO INCORPORATE THEREIN**

WHEREAS, The projects listed in Attachment A are proposed for cancellation because the project scope either no longer aligns with the priorities identified by school administrators and community stakeholders or is no longer needed due to changes in school operations; and

WHEREAS, District Staff has concluded that this proposed Facilities SEP amendment is in alignment with the Bond Oversight Committee (BOC) recommendations and will facilitate Los Angeles Unified's ability to successfully implement the Facilities SEP; and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School Construction Bond Citizens' Oversight Committee recommends that the Board of Education approve the cancellation of five projects and amend the Facilities SEP to incorporate therein, as described in Board Report No. 249-22/23, a copy of which is attached hereto in the form it was presented to the BOC and is incorporated herein by reference.
2. This resolution shall be transmitted to the Los Angeles Unified School District Board of Education and posted on the Oversight Committee's website.
3. The District is directed to track the above recommendation and to report on the adoption, rejection, or pending status of the recommendations as provided in section 6.2 of the Charter and Memorandum of Understanding between the Oversight Committee and the District

ADOPTED on April 27, 2023, by the following vote:

AYES: 12

ABSTENTIONS: 0

NAYS: 0

ABSENCES: 3

/Margaret Fuentes/

Margaret Fuentes  
Chair

/Michael Hamner/

D. Michael Hamner  
Vice-Chair

# TAB 4



## Board of Education Report

[Return to Order of Business](#)

File #: Rep-245-22/23, Version: 1

**Approval of Routine Personnel Actions****May 23, 2023****Human Resources Division****Action Proposed:**

Approve 3,686 routine personnel actions (including, but not limited to elections, promotions, transfers, leaves, terminations, separations, permits and contracts) according to the following breakdown:

Classified: 2,007  
Certificated: 1,344  
Unclassified: 335

It is proposed that the following routine personnel actions (including, but not limited to elections, promotions, transfers, leaves, terminations, separations, permits and contracts) be approved.

SAP transaction numbers: 3418051 to 3515379

**ROUTINE PERSONNEL ACTIONS**

	Total (this report) (03/17/2023 to 04/20/2023)	Total (Year-to-date)
1. Classified	2,007	32,250
2. Certificated	1,344	31,747
3. Unclassified	<u>335</u>	<u>11,233</u>
<b>TOTAL</b>	<b>3,686</b>	<b>75,230</b>

**BREAKDOWN OF ACTIONS:**

Actions	Classified	Certificated	Unclassified	Total
Hires	352	178	185	715
Leaves/Paid	180	117	0	297
Leaves/Unpaid	8	29	0	37
Reassignments/Demotions	8	0	0	8
Reassignments/Promotions	171	66	0	237
Reassignments/Transfers	109	194	13	316
Retirements	37	10	0	47



Actions	Classified	Certificated	Unclassified	Total
Separations/Non-Resignations	198	221	38	457
Separations/Resignations	85	41	28	154
Other Actions*	859	488	71	1,418

\*Other actions include absences, conversion codes from legacy, change of pay, and change of work schedule and benefits.

### REIMBURSEMENT AGREEMENT (ZERO-VALUE CONTRACT)

It is proposed that the following reimbursement agreement be approved for the 2023-2024 school year:

<u>Agency</u>	<u>Agreement Number</u>
Associated Administrators of Los Angeles (AALA)	HR 23/24-001
Regents of the University of California, UCLA Department of Statistics	HR 23/24-002
California Teachers Association (CTA)	HR 23/24-003 and HR 23/24-011
United Teachers Los Angeles (UTLA)	HR 23/24-004 - HR 23/24-010
California Federation of Teachers (CFT)	HR 23/24-012

The requesting agency will reimburse the District for all costs for salary and benefits for the temporary loan of the employee to the agency during the period of the detached service assignment. Organization leaves are provided under the Education Code section 44987 for elected officers.

### **Background:**

This report is presented at each Board Meeting for approval of routine personnel actions.

### **Expected Outcomes:**

Not applicable

### **Board Options and Consequences:**

Specifically in regard to disciplinary action, a no vote may nullify the disciplinary action due to legal time constraints. A no vote impacts the timeliness of processing personnel actions for classified and certificated employees regarding their assignment, salary/rate, transfer, and new appointment and may be in conflict with procedural rights and benefits afforded them under applicable Education Code provisions, Personnel Commission Rules, District Policy, and respective Collective Bargaining Agreements (UTLA, AALA, Teamsters, Los Angeles School Police Sergeants and Lieutenants Association). Employees have procedural rights that are based on their status (permanent or probationary) associated with the specific personnel action being submitted and the respective rights available to them in accordance with the above. Additionally, based on Personnel Commission Rules, permanent classified employees have rights to appeals.

### **Policy Implications:**

Not applicable

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File #: Rep-245-22/23, Version: 1

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**Budget Impact:**

Cost Neutral

**Student Impact:**

Not applicable

**Equity Impact:**

Not applicable

**Issues and Analysis:**

All actions affecting classified personnel and apprentice personnel reported herein are in accordance with Section 45123-45125, 45135, and 45240-45318 of the Education Code and with the Rules of the Personnel Commission.

**Attachments:**

Attachment A: Administrative Regulations 4214

Attachment B: Number of Routine Personnel Actions

Attachment C: Routine Personnel Actions

**Informatives:**


Reimbursement Agreements (Zero-Value Contracts)

**Submitted:**

04/26/23

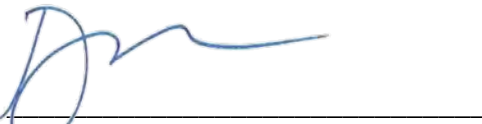
RESPECTFULLY SUBMITTED,

APPROVED &amp; PRESENTED BY:

  
ALBERTO M. CARVALHO  
Superintendent  
ILEANA M. DÁVALOS  
Chief Human Resources Officer  
Human Resources Division

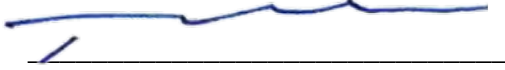
REVIEWED BY:

APPROVED BY:

  
DEVORA NAVERA REED  
General Counsel  
☒ Approved as to form.  
PEDRO SALCIDO  
Deputy Superintendent  
Business Services & Operations

REVIEWED BY:

CERTIFIED BY:

  
TONY ATIENZA  
Director, Budget Services and Financial Planning  
☒ Approved as to budget impact statement.  
KARLA GOULD  
Personnel Director  
Personnel Commission

Los Angeles Unified School District  
Human Resources Division

ATTACHMENT A

**DATE: 4/21/23**

ADMINISTRATIVE REGULATION: 4214    SAP Transaction #3418051-3515379

Each AR 4214 request has been reviewed and approved by a designee of the Superintendent.

TRANS#	NAME	FROM CLASS/LOCATION	TO CLASS	LOCATION
<b>COMMENTS:</b>				

NONE

Reasons For ESC Selection:

1. Special skills/special need (e.g. bilingual, school continuity, instructional expertise in literacy or math)
2. ESC recommends current limited acting incumbent
3. Reduction-in-Force (RIF)
4. Reassignment due to position closure/norm enrollment loss

LOS ANGELES UNIFIED SCHOOL DISTRICT  
Personnel Commission

## ATTACHMENT B

**NUMBER OF ROUTINE PERSONNEL ACTIONS**

This attachment addresses the total number of classified personnel actions (2,007) on the Board of Education Routine Personnel Actions Report for the May 23, 2023 meeting.

The following table represents a breakdown of the new hire, reassignment, and rehire actions for the May 23, 2023 board report for the period of March 17, 2023 to April 20, 2023.

**Hire Data:**

As presented in the attached table, the total number of classified hire and reassignment actions for the period of March 17, 2023 to April 20, 2023, is 1,079 of which 795 (74%) are rehires or reassignments, and 284 (26%) are new hires. With the exception of 196 assignments, all of the actions are for positions which are school-based or provide direct support to the schools or their operations.

All new hires to regular/permanent positions are for A, B, C, or E basis positions. The new hires consist of: Accounting Analyst, Accounting Technician II, Administrative Analyst, Administrative Staff Aide, Architectural Associate, Assistant General Counsel I, Broadcast Systems Operator, Building and Grounds Worker (2), Buyer, Carpenter (2), Customer Service Representative, Director of Data Center Operations, Electrician, Facilities Services Coordinator, Food Service Manager I, Food Service Worker (8), Gardener (2), Health Office Clerk, Heating and Air Conditioning Fitter, IT Support Technician (8), IT Support Technician II, Legislative Advocate, Library Aide (8), Licensed Vocational Nurse, Maintenance Worker (4), Office Technician (16), Operating Systems Specialist, Painter (2), Parent Education Support Assistant (Spanish Language) (2), Pest Management Technician, Police Officer (4), Pupil Services and Attendance Aide (3), Pupil Services and Attendance Aide (Spanish Language), Roofer, Senior Food Service Worker, Senior Office Technician (3), Student and Family Resources Navigator.

The following regular/permanent positions have been filled by promotional employees:

Accounting Analyst, Accounting Technician II (2), Administrative Analyst (5), Administrative Assistant, Administrative Secretary I, Administrative Staff Aide (2), Area Operations Supervisor, Area Plumbing Supervisor, Assistant Administrative Analyst (2), Assistant Area Bus Supervisor, Assistant Plant Manager I, Assistant Projects Manager (2), Associate Computer Applications Specialist (Facilities), Associate General Counsel I, Central Shops Supervisor, Civil Engineering Designer, Complex Project Manager (2), Computer Applications Administrator, Contract Administration Analyst (2), Counselor Aide, Data Center Technician, Early Education Center Office Manager (3), Financial Analyst, Food Service Manager I (3), Food Service Manager II, Health Care Assistant (2), Heavy Bus Driver, Human Resources Specialist I, Instructional Aide for Students Who Are Deaf and Hard-of-Hearing-Signing, Insurance Technician, IT Customer Support Representative (2), IT Release Manager II, IT Support Technician (4), Library Aide, Maintenance Worker (28), Office Technician (4), Plant Manager I (6), Plant Manager III, Plant Manager IV, Police Officer (2), Principal Clerk, Project Engineer (9), Radio Communication Technician, School Administrative Assistant (3), Senior Accounting Analyst, Senior Carpenter (4), Senior Data Strategist, Senior Developer, Senior Early Childhood Education Division Fiscal Technician (3), Senior Financial Manager, Senior Food Service Worker (5), Senior Insurance Technician, Senior Office Technician (12),

Special Education Assistant (29), Student and Family Resources Navigator , Technical Specialist (2),  
Transportation Router.

Hire Data of All Classified Employees								
From March 17, 2023 to April 20, 2023								
By New Hire, Reassignment, and Rehire								
Classification	Prov	Reg/ Perm	Restr	Return Retiree	Subs	Temp 1GXX	Temp	Grand Total
<b>NEW HIRE</b>								
Accounting Analyst		1						1
Accounting Technician II		1						1
Administrative Analyst		1						1
Administrative Intern I					1			1
Administrative Staff Aide		1						1
Architectural Associate		1						1
Assignment Technician					2			2
Assistant General Counsel I		1						1
Athletics Assistant					4			4
Broadcast Systems Operator		1						1
Building and Grounds Worker		2						2
Bus Driver Trainee					2			2
Buyer		1						1
Campus Aide (Restricted)			16					16
Carpenter		2						2
Community Representative C and (Restricted)			12					12
Customer Service Representative		1						1
Director of Data Center Operations		1						1
Early Education Center Aide I & (Restricted)					14			14
Education Aide III & (Restricted)			1					1
Educational Resource Aide (Restricted)			1					1
Electrician		1						1
Facilities Services Coordinator		1						1
Floor Covering Installer	1							1
Food Service Manager I		1						1
Food Service Worker		8			47			55
Gardener		2						2
Health Office Clerk		1						1
Heating and Air Conditioning Fitter		1						1
Instructional Aide (Literacy) & (Restricted)			2					2
Instructional Aide (Math) & (Restricted)			1					1
Instructional Aide (Transitional Kindergarten) & (Restricted)			9					9
Instructional Aide I & (Restricted)			10					10
Instructional Aide-Computer Lab					1			1
IT Support Technician		8						8
IT Support Technician II		1						1
Legislative Advocate		1						1
Library Aide		8						8

Hire Data of All Classified Employees								
From March 17, 2023 to April 20, 2023								
By New Hire, Reassignment, and Rehire								
Classification	Prov	Reg/ Perm	Restr	Return Retiree	Subs	Temp 1GXX	Temp	Grand Total
Licensed Vocational Nurse		1						1
Maintenance Worker		4						4
Office Technician		16			2			18
Operating Systems Specialist		1						1
Painter		2						2
Parent Education Support Assistant (Spanish Language)		2						2
Pest Management Technician		1						1
Police Officer		4						4
Pupil Services and Attendance Aide		3						3
Pupil Services and Attendance Aide (Spanish Language)		1						1
Roofer		1						1
School Supervision Aide and (Restricted)			28			1		29
Senior Food Service Worker		1						1
Senior Office Technician		3						3
Special Education Assistant					34			34
Special Education Trainee					7			7
Student and Family Resources Navigator		1						1
<b>New Hire Total</b>	<b>1</b>	<b>88</b>	<b>80</b>		<b>114</b>	<b>1</b>		<b>284</b>
REASSIGNMENT								
Accounting Analyst		1						1
Accounting Technician II		3						3
Administrative Aide	1							1
Administrative Analyst		6			1			7
Administrative Assistant		1						1
Administrative Assistant to Board Members		1						1
Administrative Secretary I	1	1						2
Administrative Staff Aide	1	2					1	4
Air Filter Technician II		1						1
Area Heating and Air Conditioning Supervisor	1	1						2
Area Operations Supervisor		1						1
Area Plumbing Supervisor		1						1
Assignment Technician		1			1			2
Assistant Administrative Analyst		2						2
Assistant Area Bus Supervisor		1					2	3
Assistant Outdoor-Education Center Manager							1	1
Assistant Plant Manager I	1	1						2
Assistant Projects Manager		2						2



Hire Data of All Classified Employees								
From March 17, 2023 to April 20, 2023								
By New Hire, Reassignment, and Rehire								
Classification	Prov	Reg/ Perm	Restr	Return Retiree	Subs	Temp 1GXX	Temp	Grand Total
Associate Computer Applications Specialist (Facilities)		1						1
Associate General Counsel I		1						1
Associate General Counsel II	1							1
Building and Grounds Worker		10					1	11
Building Engineer		1						1
Bus Driver Trainee							1	1
Campus Aide (Female/Restricted)			1					1
Campus Aide (Restricted)		3	5				1	9
Carpenter		3						3
Central Shops Supervisor		1						1
Chief Clerk	1	1						2
Civil Engineering Designer		1						1
Claims Coordinator	1							1
Class "A" Commercial Truck Driver		1						1
Community Representative A and (Restricted)			1					1
Community Representative C and (Restricted)		1						1
Complex Project Manager		3						3
Computer Applications Administrator		1						1
Computer Applications Assistant		1						1
Computer Applications Specialist		1						1
Contract Administration Analyst		2						2
Counselor Aide		1						1
Data Center Technician		1						1
Director of Contracts Administration and Procurement Services	1							1
Early Education Center Aide I & (Restricted)		12	19		5			36
Early Education Center Attendant		1						1
Early Education Center Office Manager		4						4
Education Aide III & (Restricted)			4					4
Education Aide III (AVID)			1					1
Educational Resource Aide (Restricted)							2	2
Electrician		2						2
Environmental Health Supervisor	1							1
Financial Analyst		3						3
Financial Manager		2						2
Fiscal Services Manager							1	1
Fiscal Specialist							1	1
Food Service Manager I	12	6					1	19
Food Service Manager II	2	2					1	5
Food Service Manager III	1	1						2

Hire Data of All Classified Employees								
From March 17, 2023 to April 20, 2023								
By New Hire, Reassignment, and Rehire								
Classification	Prov	Reg/ Perm	Restr	Return Retiree	Subs	Temp 1GXX	Temp	Grand Total
Food Service Manager IV		1						1
Food Service Manager V	3							3
Food Service Manager VI	2							2
Food Service Worker		73			2		1	76
Food Service Worker II (Driving)		1						1
Gardener		4						4
Health Care Assistant		6					2	8
Health Office Clerk		1						1
Heating and Air Conditioning Fitter		1						1
Heavy Bus Driver		4						4
Human Resources Specialist I		1						1
Infant Care Aide and (Restricted)		2						2
Information Systems Security Assistant	1							1
Instructional Aide (Math) & (Restricted)			1				1	2
Instructional Aide (Transitional Kindergarten) & (Restricted)			14					14
Instructional Aide for Students Who Are Deaf and Hard-of-Hearing-Signing		1					1	2
Instructional Aide I & (Restricted)			4					4
Instructional Aide-Computer Lab		1						1
Insurance Technician		1						1
Interpreter (Spanish Language)					1			1
IT Customer Support Representative		2						2
IT Customer Support Representative (Spanish Language)		1						1
IT Electronics Communications Technician		1						1
IT Release Manager II		1						1
IT Solution Technician	2	1						3
IT Support Technician		5						5
IT Support Technician II		1					1	2
IT Trainer I	1							1
Labor Compliance Officer		1						1
Library Aide		4						4
Light Bus Driver		3						3
Maintenance Worker		33						33
Office Technician		22			9		3	34
Outdoor Education Center Manager	1							1
Painter		1						1
Parent Resource Assistant (Spanish Language) and Restricted					1			1
Parent Resource Liaison	1							1
Plant Manager I		11					4	15
Plant Manager II							3	3

Hire Data of All Classified Employees								
From March 17, 2023 to April 20, 2023								
By New Hire, Reassignment, and Rehire								
Classification	Prov	Reg/ Perm	Restr	Return Retiree	Subs	Temp 1GXX	Temp	Grand Total
Plant Manager III		1					2	3
Plant Manager IV		1						1
Plasterer and Concrete Finisher		1						1
Plumber		1						1
Police Officer		2						2
Principal Clerk	1	2						3
Project Engineer		9						9
Radio Communication Technician		1						1
Refrigeration Fitter							1	1
Return to Work Specialist		1						1
School Administrative Assistant		3					4	7
School Supervision Aide and (Restricted)			3				2	5
Senior Accounting Analyst		1						1
Senior Administrative Assistant		1						1
Senior Assignment Technician		1						1
Senior Carpenter		4						4
Senior Contract Administration Manager							1	1
Senior Data Strategist		1						1
Senior Developer		1						1
Senior Early Childhood Education Division Fiscal Technician		3						3
Senior Financial Manager		1					1	2
Senior Floor Covering Installer	1							1
Senior Food Production Assistant		1						1
Senior Food Service Worker	3	20					2	25
Senior Heating and Air Conditioning Fitter							1	1
Senior Insurance Technician	1	1						2
Senior Office Technician		19					9	28
Senior Painter		1						1
Senior Paralegal		1						1
Senior Plumber		1						1
Sergeant		1						1
Special Education Assistant		100		2	36		28	166
Special Education Assistant (Male)							1	1
Special Education Trainee				1	14		1	16
Speech Language Pathology Assistant		1						1
Stock Worker					1			1
Strategic Enrollment Administrator	1							1
Student and Family Resources Navigator		1						1
Supervising Insurance Technician	1							1
Technical Specialist		2						2
Transportation Router		2					5	7
Tree Maintenance Supervisor	1							1

Hire Data of All Classified Employees								
From March 17, 2022 to April 20, 2023								
By New Hire, Reassignment, and Rehire								
WAN Specialist I		1						1
Welder	1							1
Window/Wall Washer		3						3
<b>Reassignment Total</b>	<b>46</b>	<b>467</b>	<b>53</b>	<b>3</b>	<b>71</b>		<b>87</b>	<b>727</b>
REHIRE								
Assistant Plant Manager I		1						1
Building and Grounds Worker		1						1
Bus Driver Trainee					1			1
Campus Aide (Female/Restricted)			1					1
Campus Aide (Restricted)			8					8
Community Representative C and (Restricted)			1					1
Early Education Center Aide I & (Restricted)					10			10
Education Aide III & (Restricted)			1					1
Financial Aide				1				1
Food Service Worker		1			15			16
Instructional Aide (Transitional Kindergarten) & (Restricted)			1					1
Instructional Aide I & (Restricted)			2					2
IT Support Technician		1						1
Library Aide		1						1
Office Technician		3			1			4
Police Officer		1						1
School Administrative Assistant					1			1
School Supervision Aide and (Restricted)			3					3
Special Education Assistant					8			8
Special Education Trainee				1	3			4
Telephone Assignment Clerk					1			1
Assistant Plant Manager I		1						1
Building and Grounds Worker		1						1
Bus Driver Trainee					1			1
Campus Aide (Female/Restricted)			1					1
Campus Aide (Restricted)			8					8
Community Representative C and (Restricted)			1					1
Early Education Center Aide I & (Restricted)					10			10
Education Aide III & (Restricted)			1					1
Financial Aide				1				1
Food Service Worker		1			15			16
Instructional Aide (Transitional Kindergarten) & (Restricted)			1					1
<b>Rehire Total</b>		<b>9</b>	<b>17</b>	<b>2</b>	<b>40</b>			<b>68</b>

<b>Grand Total</b>	<b>47</b>	<b>564</b>	<b>150</b>	<b>5</b>	<b>225</b>	<b>1</b>	<b>87</b>	<b>1079</b>
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### Summary

Temporary and Substitute employees are often needed for short periods of time to assume responsibilities for regular employees when they are unavailable; they are not intended to replace regular employees for an extended period of time. Positions for several classifications, such as Education Aides and Instructional Aides, are typically filled by restricted status employees.

LOS ANGELES UNIFIED SCHOOL DISTRICT  
Human Resources Division

## ATTACHMENT C

**ROUTINE PERSONNEL ACTIONS**

The Human Resources Division reports 178 certificated new hires during the time period covered by this report and a summary list of hires appears below. The 178 certificated new hires serve at schools and programs throughout the District and are comprised of both former employees selected from rehire lists and newly employed certificated employees. Substitute teachers continue to be hired to ensure increased coverage capacity for teacher absences.

Adult Education Teacher, Day-to-Day Substitute	2
Adult Resource Adviser, ROC/ROP	1
Assistant Principal, EIS	1
Counselor, Pupil Services & Attendance	3
Counselor, School	1
Early Childhood Teacher	2
Elementary Teacher	5
Elementary Teacher, Day-to-Day Substitute	83
Marine Corps JROTC Instructor	1
Non Classroom Prep Assignment	1
Psychiatric Social Worker	2
ROC/ROP Teacher	1
RSP Teacher	1
School Nurse	4
Secondary Teacher	9
Special Education Teacher	2
Special Education Physical Therapist	1
Speech & Language Pathologist	1
Teacher Assistant-Degree Track	57

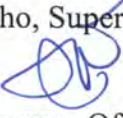


INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Human Resources Division

Board of Education Report  
No. 245-22-23  
For 5/23/23 Board Meeting

**INFORMATIVE****DATE:** May 23, 2023

**TO:** Members, Board of Education  
Alberto M. Carvalho, Superintendent

**FROM:** Ileana M. Dávalos   
Chief Human Resources Officer

**SUBJECT: REIMBURSEMENT AGREEMENTS (ZERO-VALUE CONTRACTS)**

This informative provides information regarding the reimbursement agreements for detached service assignments recommended for approval for the 2023-2024 school year.

<u>Agency</u>	<u>Agreement Number</u>	<u>Employee</u>	<u>Reimbursable Salary and Benefits for 2023-2024</u>	<u>Position serving for the Agency</u>
Regents of the University of California, UCLA Department of Statistics	HR 23/24-002	Joy Min	\$147,500	Introduction to Data Science Coach

The District will benefit when the employee returns to the District and utilizes the knowledge, strategies, and leadership skills gained during the Detached Service assignment.

This informative provides information regarding the reimbursement agreement for the Organization Leave assignment recommended for approval for the 2023-2024 school year. Organization Leaves are provided under the Education Code section 44987 for elected officers.

<u>Agency</u>	<u>Agreement Number</u>	<u>Employee</u>	<u>Reimbursable Salary and Benefits for 2023-2024</u>	<u>Position serving for the Agency</u>
Associated Administrators of Los Angeles (AALA)	HR 23/24-001	Nery X. Paiz	\$202,957	AALA President
California Teachers Association (CTA)	HR 23/24-003	David Goldberg	\$134,011	CTA Board of Director



<u>Agency</u>	<u>Agreement Number</u>	<u>Employee</u>	<u>Reimbursable Salary and Benefits for 2023-2024</u>	<u>Position serving for the Agency</u>
United Teachers Los Angeles (UTLA)	HR 23/24-004	Georgia Flowers Lee	\$129,995	UTLA/NEA Vice President
United Teachers Los Angeles (UTLA)	HR 23/24-005	Gloria Martinez	\$123,400	UTLA Treasurer
United Teachers Los Angeles (UTLA)	HR 23/24-006	Jennifer Mc Afee	\$135,564	UTLA Secretary
United Teachers Los Angeles (UTLA)	HR 23/24-007	Maria R. Miranda	\$132,553	UTLA Elementary Vice President
United Teachers Los Angeles (UTLA)	HR 23/24-008	Cecily Myart-Cruz	\$136,281	UTLA President
United Teachers Los Angeles (UTLA)	HR 23/24-009	D. Alex Orozco	\$133,267	UTLA Secondary Vice President
United Teachers Los Angeles (UTLA)	HR 23/24-010	Julie Van Winkle	\$132,405	UTLA/AFT Vice President
California Teachers Association (CTA)	HR 23/24-011	Erika L. Jones	\$133,862	CTA Board of Director
California Federation of Teachers (CFT)	HR 23/24-012	Juan J. Ramirez	\$137,062	CFT Executive Vice President

#### Attachments

c: Devora Navera Reed  
Pedro Salcido  
Karla V. Estrada  
Kristen K. Murphy  
Jaime Torrens  
Amanda Wherritt


Patricia Chambers  
Autri Streeck  
Pia Sadapatmal  
Carol Delgado  
Michael McLean  
Maria Voigt

## INTEROFFICE CORRESPONDENCE

Los Angeles Unified School District  
Human Resources Division

TO: All Persons Listed Below

DATE: April 4, 2023

FROM: Maria Voigt, Director   
Human Resources Division

SUBJECT: **REQUEST TO PROCESS AN ASSIGNMENT FOR A DETACHED SERVICE  
REIMBURSEMENT AGREEMENT WITH THE REGENTS OF THE UNIVERSITY OF  
CALIFORNIA, UCLA DEPARTMENT OF STATISTICS, 2023-2024 (NEW)**

This is to request that an assignment be processed between the District and the Regents of the University of California, UCLA Department of Statistics to provide a full-time Detached Service assignment for the following employee:

Employee Name	E.N.	Salary	Paid Days	Job Code
Joy Min	800208	Preparation Salary (T)	204 paid days (C6)	11100736

The effective period of the Detached Service assignment is July 1, 2023 through June 30, 2024. During this time, Ms. Min will be released from her full-time District assignment to serve as an Introduction to Data Science Coach for UCLA Department of Statistics.

Ms. Min's full salary and benefits will continue to be paid by the District, and UCLA Department of Statistics will reimburse the District for all salary and benefits costs for the period specified above, including a service fee. Reimbursement will include health and welfare, retirement, unemployment insurance, and worker's compensation.

Budget Division will establish revenue and budget authority to set-up the position using fund 010, program code 10700 – Employee Loaned to Other Agencies. General Accounting will process the appropriate accounting lines for billing and payment procedures.

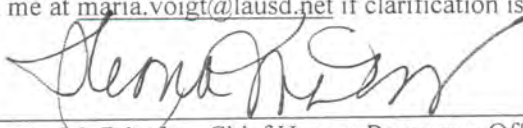
Ms. Min will be time reported from the Personnel Services and Research Branch (Division 53, Location 0599) during the period on loan.

For A basis employees, all vacation hours accrued during the period of the Detached Service assignment must be used in full prior to the end of the assignment. The District is not liable for any vacation hours accrued and not used during the Detached Service assignment.

The service fee is approximate and subject to adjustment. The employee listed above will be subject to any salary adjustments/furlough days that may be approved by the Board and/or Superintendent for employees for the 2023-2024 school year.

Please e-mail me at [maria.voigt@lausd.net](mailto:maria.voigt@lausd.net) if clarification is needed.

Approved:

  
Ileana M. Dávalos, Chief Human Resources Officer

4.18.23

Date

MV/jrt

Attachments: Letter of Agreement, HR Form 1065, Cost Estimate

c: I. Dávalos	J. Torralba	E. Mirano
L. Hannah	A. Cruz	R. Ta
M. Koo	K. Ou	C. Ryu, UCLA
I. Guillen	C. Crawford	J. Min





# Letter of Agreement Statement of Duties

Requesting Agency \_\_\_\_\_ Employee Name \_\_\_\_\_ Employee No. \_\_\_\_\_

If approved, the employee will be released from the employee's District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

Ms. Min will serve as Introduction to Data Science coach for the UCLA Department of Statistics. In this capacity, Ms. Min

will support teachers by deepening their content and pedagogical knowledge, add to their tool box of instructional strategies, strengthening their understanding of how different students learn, helping them use data-driven inquiry, and support educators in becoming self-directed and resourceful in their practice. Ms. Min will also work to strengthen the curriculum and professional learning associated with data science teaching and learning. As part of the IDS teacher support team, Ms. Min will receive opportunities to strengthen her own coaching and teaching practice through trainings such as Cognitive Coaching, Adaptive Schools, and professional development through the Department of Statistics. These learning experiences will be of benefit to the LAUSD as Ms. Min can always call on them to continue supporting teachers and students upon her return to LAUSD. This position comprises 100% of the work year.

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

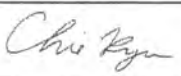
Name of LAUSD Administrator (Print) \_\_\_\_\_ Local District/Division \_\_\_\_\_ Telephone No. \_\_\_\_\_

Employee will perform services at LAUSD sites: Often ☒ Sometimes \_\_\_\_\_ Rarely \_\_\_\_\_ Other \_\_\_\_\_

District sites where services will be performed, if applicable: Schools/Local District \_\_\_\_\_

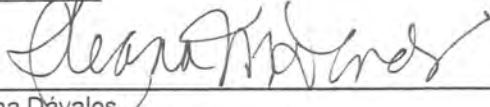
## FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Chie Ryu	Chief Administrative Officer	March 2, 2023
Name (Print)	Title	Date
Signature 	Tel 310-560-1582	Email chie.ryu@stat.ucla.edu
Signature _____	Tel _____	Email _____

Complete and return original to: Los Angeles Unified School District, Human Resources Division  
Administrative Assignments Unit  
333 S. Beaudry Ave., 14<sup>th</sup> Floor, Los Angeles, CA 90017  
Attention: Maria Voigt, Director  
May be emailed to [maria.voigt@lausd.net](mailto:maria.voigt@lausd.net), but original must be received by U.S. mail.

## FOR LAUSD:

  
\_\_\_\_\_  
Ileana Davalos  
Chief Human Resources Officer

4-18-23  
\_\_\_\_\_  
Date




## INTEROFFICE CORRESPONDENCE

Los Angeles Unified School District  
Human Resources Division

**TO:** All Persons Listed Below

**DATE:** March 28, 2023

**FROM:** Maria Voigt, Director   
Human Resources Division

**SUBJECT:** **PAID ORGANIZATION LEAVE FOR AALA OFFICER, 2023-2024**

This is to request that an assignment be processed between the District and the Associated Administrators of Los Angeles (AALA) to implement the paid Organization Leave mandated under the Education Code Section 44987 for:

Employee Name	E. N.	Salary	Paid Days	Job Code
Nery X. Paiz	622338	Master Salary (G)	234 paid days (E8)	13100650

The effective period of the Organization Leave is July 1, 2023 through June 30, 2024.

Education Code Section 44987 requires that as an elected officer of AALA, Mr. Paiz be granted a paid leave without loss of compensation. Accordingly, AALA will reimburse the District for all such costs, including salary, health and welfare, retirement, and employment insurance. Worker's compensation will not be provided by the District and will not be included in the reimbursement agreement. The employer contribution rate will be adjusted to reflect the 2023-2024 rate approved by the CalSTRS Board prior to July 1, 2023.

Budget Division will establish revenue and budget authority to set-up the position using fund 010, program code 10700 – Employees Loaned to Other Agencies. General Accounting will process the appropriate accounting lines for billing and payment procedures.

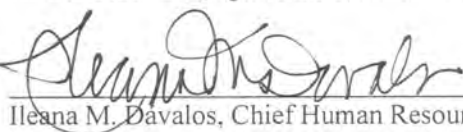
Mr. Paiz will be time-reported from the Office of the Deputy Chief Human Resources Officer (Location 0552) during the period of the Organization Leave.

For A basis employees, all vacation hours accrued during the period of the Detached Service assignment must be used in full prior to the end of the assignment. The District is not liable for any vacation hours accrued and not used during the Detached Service assignment.

Mr. Paiz will be subject to any salary adjustments/furlough days approved by the Board and/or Superintendent for employees for the 2023-2024 school year.

Please e-mail me at [maria.voigt@lausd.net](mailto:maria.voigt@lausd.net) if clarification is needed.

Approved: \_\_\_\_\_

  
Ileana M. Dávalos, Chief Human Resources Officer

4-18-23

Date

MV/jrt

Attachments: Letter of Agreement, HR Form 1065, Cost Estimate

c: I. Dávalos      J. Torralba      R. Ta  
M. Koo      K. Ou      J. Flecha, AALA  
A. Cruz      C. Crawford      J. Melendez, AALA  
Y. Villalva      E. Mirano      N. Paiz

## LOS ANGELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT  
For Temporary Loan of Employee

The Associated Administrators of Los Angeles requests the temporary loan of services  
(Requesting Agency)

of Nery X. Paiz 622338 commencing effective  
(Employee) (Employee No.)

July 01, 2023 through June 30, 2024

The employee's full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee's assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee's salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) \_\_\_\_ 221(B) \_\_\_\_ 234(E) ☒ 261(A) \_\_\_\_  
Work hours per day 6 hours \_\_\_\_ 8 hours ☒  
No. of additional paid days, if applicable: \_\_\_\_.

Salary for reimbursement includes coordinating differential, if eligible: Yes ☒ No \_\_\_\_

The employee will be released from the employee's District position and placed on a Detached Service/Paid Organization Leave assignment to serve as President of AALA (title)  
and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: Associated Administrators of Los Angeles

Address 1910 West Sunset Blvd. Suite 850

City Los Angeles, CA Zip 90026

Contact Person Juan A. Flecha Tel 213-484-2226

Email jflecha@aala.us Fax 213-484-0201

Payroll Time Reporter Javier R. Melendez Tel 213-484-2226

Email jmendez@aala.us Fax 213-484-0201

Address for Time Reporter 1910 West Sunset Blvd. Suite 850

City Los Angeles, CA 90026 Zip 90026

# Letter of Agreement Statement of Duties

Requesting Agency Associated Administrators Employee Name Nery X. Paiz Employee No. 622338

If approved, the employee will be released from the employee's District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

Represents 3054 Active Members and 727 Retirees

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

Name of LAUSD Administrator (Print) \_\_\_\_\_ Local District/Division \_\_\_\_\_ Telephone No. \_\_\_\_\_

Employee will perform services at LAUSD sites: Often \_\_\_\_\_ Sometimes \_\_\_\_\_ Rarely \_\_\_\_\_ Other \_\_\_\_\_

District sites where services will be performed, if applicable: Schools/Local District \_\_\_\_\_

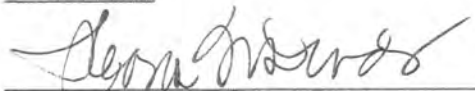
## FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Juan A. Flecha \_\_\_\_\_ Chief of Staff \_\_\_\_\_ March 15, 2023  
Name (Print) \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
Signature  \_\_\_\_\_ Tel 213-484-2226 Email jflecha@aala.us

Complete and return original to: Los Angeles Unified School District, Human Resources Division  
Administrative Assignments Unit  
333 S. Beaudry Ave., 14<sup>th</sup> Floor, Los Angeles, CA 90017  
Attention: Maria Voigt, Director  
May be emailed to [maria.voigt@lausd.net](mailto:maria.voigt@lausd.net), but original must be received by U.S. mail.

## FOR LAUSD:

 \_\_\_\_\_  
Ileana M. Dávalos  
Chief Human Resources Officer

4.18.23  
Date




## INTEROFFICE CORRESPONDENCE

Los Angeles Unified School District  
Human Resources Division

TO: All Persons Listed Below

DATE: April 4, 2023

FROM: Maria Voigt, Director   
Human Resources Division

SUBJECT: PAID ORGANIZATION LEAVE FOR CTA OFFICER, 2023-2024

This is to request that an assignment be processed between the District and the California Teachers Association (CTA) to implement the paid Organization Leave mandated under the Education Code Section 44987 for:

Employee Name	E.N.	Salary	Paid Days	Job Code
David Goldberg	682902	Preparation Salary (T)	204 paid days (C6)	11100731

The effective period of the Organization Leave is July 1, 2023 through June 30, 2024.

Education Code Section 44987 requires that as an elected officer of CTA, Mr. Goldberg be granted a paid leave without loss of compensation. Accordingly, CTA will reimburse the District for all such costs, including full salary, health and welfare, retirement, employment insurance, and worker's compensation. The employer contribution rate will be adjusted to reflect the 2023-2024 rate approved by the CalSTRS Board prior to July 1, 2023.

Budget Division will establish revenue and budget authority to set-up the position using fund 010, program code 10700 – Employees Loaned to Other Agencies. General Accounting will process the appropriate accounting lines for billing and payment procedures.

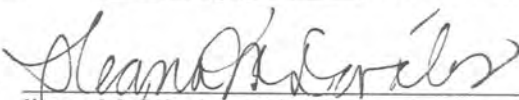
Mr. Goldberg will be time-reported from the office of the Director, Certificated Assignments and Support (Location 0587) during the period of the Organization Leave.

For A basis employees, all of the vacation hours accrued during the period of the Organization Leave must be used in full prior to the end of the leave. The District is not liable for any vacation hours accrued and not used during the period of the Organization Leave.

Mr. Goldberg will be subject to any salary adjustments/furlough days approved by the Board and/or Superintendent for employees for the 2023-2024 school year.

Please e-mail me at [maria.voigt@lausd.net](mailto:maria.voigt@lausd.net) if clarification is needed.

Approved:



Ileana M. Dávalos, Chief Human Resources Officer

4.18.23

Date

MV/jrt

Attachments: Letter of Agreement, HR Form 1065, Cost Estimate

c: I. Dávalos	A. Cruz	C. Crawford	L. Alvarez, CTA
L. Hannah	I. Guillen	E. Mirano	D. Goldberg
M. Koo	M. Quon	R. Ta	
J. Torralba	K. Ou	L. Juran, CTA	



## LOS ANGELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT  
For Temporary Loan of Employee

The California Teachers Association requests the temporary loan of services  
(Requesting Agency)

of David B. Goldberg 682902 commencing effective  
(Employee) (Employee No.)

July 1, 2023 through June 30, 2024

The employee's full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee's assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee's salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) ☒ 221(B) ☐ 234(E) ☐ 261(A) ☐  
Work hours per day 6 hours ☒ 8 hours ☐  
No. of additional paid days, if applicable:

Salary for reimbursement includes coordinating differential, if eligible: Yes ☐ No ☒

The employee will be released from the employee's District position and placed on a Detached Service/Paid Organization Leave assignment to serve as a member of the California Teachers Association Board of Directors (title) and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: California Teachers Association

Address 1705 Murchison Drive

City Burlingame Zip 94010

Contact Person Laura Juran, Chief Counsel Tel 650-552-5440

Email ljuran@cta.org Fax 650-552-5019

Payroll Time Reporter  Tel

Email  Fax

Address for Time Reporter

City  Zip

# Letter of Agreement Statement of Duties

Requesting Agency California Teachers As Employee Name David B. Goldberg Employee No. 682902

If approved, the employee will be released from the employee's District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

To serve as a member of the Board of Directors of the California Teachers Association pursuant to  
Ed. Code Section 44987.

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

Name of LAUSD Administrator (Print) \_\_\_\_\_ Local District/Division \_\_\_\_\_ Telephone No. \_\_\_\_\_

Employee will perform services at LAUSD sites: Often \_\_\_\_\_ Sometimes \_\_\_\_\_ Rarely ☒ Other \_\_\_\_\_

District sites where services will be performed, if applicable: Schools/Local District \_\_\_\_\_

## FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Laura Juran \_\_\_\_\_ Chief Counsel \_\_\_\_\_ March 29, 2023  
Name (Print) \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
Signature Laura Juran \_\_\_\_\_ Tel 650-552-5440 Email ljuran@cta.org

Complete and return original to: Los Angeles Unified School District, Human Resources Division  
Administrative Assignments Unit  
333 S. Beaudry Ave., 14<sup>th</sup> Floor, Los Angeles, CA 90017  
Attention: Maria Voigt, Director  
May be emailed to [maria.voigt@lausd.net](mailto:maria.voigt@lausd.net), but original must be received by U.S. mail.

## FOR LAUSD:

Ileana M. Dávalos  
Ileana M. Dávalos  
Chief Human Resources Officer

4.18.23  
Date




## INTEROFFICE CORRESPONDENCE

Los Angeles Unified School District  
Human Resources Division

TO: All Persons Listed Below

DATE: April 5, 2023

FROM: Maria Voigt, Director   
Human Resources Division

SUBJECT: PAID ORGANIZATION LEAVE FOR UTLA OFFICERS, 2023-2024

This is to request that an assignment be processed between the District and United Teachers Los Angeles (UTLA) to implement the paid Organization Leave provided under Education Code Section 44987 and Article IV, Section 5.0 of the District-UTLA Agreement, for the employees listed below.

Education Code Section 44987 requires that, as elected officers of UTLA, the employees be granted a paid leave without loss of compensation. Accordingly, UTLA will reimburse the District for all such costs, including salary, health and welfare, retirement, and employment insurance. Worker's compensation will not be provided by the District and will not be included in the reimbursement agreement. The employer contribution rate will be adjusted to reflect the 2023-2024 rate approved by the CalSTRS Board prior to July 1, 2023.

Following are the UTLA officers who will be granted a full-time paid Organization Leave for 2023-2024:

Employee Name	E. N.	Salary	Paid Days	Job Code
Georgia Flowers Lee	550828	Preparation (T)	204 days (C8)	13400705
Gloria Martinez	703987	Preparation (T)	204 days (C8)	13400705
Jennifer Mc Afee	706935	Preparation (T)	204 days (C8)	13400705
Maria R. Miranda	738753	Preparation (T)	204 days (C8)	13400705
Cecily Myart-Cruz	650282	Preparation (T)	204 days (C8)	13400705
D. Alex Orozco	669393	Preparation (T)	204 days (C8)	13400705
Julie Van Winkle	786322	Preparation (T)	204 days (C8)	13400705

The effective period of the Organization Leave is July 1, 2023 through June 30, 2024.

Budget Division will establish revenue and budget authority to set-up the positions using fund 010, program code 10700-Employees Loaned to Other Agencies. General Accounting will process the appropriate accounting lines for billing and payment procedures.

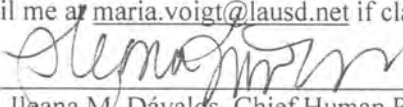
The UTLA officers will be time-reported from the office of the Director, Certificated Assignments and Support (Location 0587) during the period of the Organization Leave.

For A basis employees, all of the vacation hours accrued during the period of the Organization Leave must be used in full prior to the end of the leave. The District is not liable for any vacation hours accrued and not used during the period of the Organization Leave.

The employees listed above will be subject to any salary adjustments/furlough days that may be approved by the Board and/or Superintendent for employees for the 2023-2024 school year.

Please e-mail me at [maria.voigt@lausd.net](mailto:maria.voigt@lausd.net) if clarification is needed.

Approved:

  
Ileana M. Dávalos, Chief Human Resources Officer

Date

4.18.23

MV/jrt

Attachments: Letter of Agreement, HR Form 1065, Cost Estimate

c: I. Dávalos  
L. Hannah  
M. Koo  
J. Torralba

A. Cruz  
I. Guillen  
M. Quon  
K. Ou

C. Crawford  
E. Mirano  
R. Ta  
C. Crawford

J. Good, UTLA  
A. Bryant-Tyler, UTLA  
UTLA Officers

## LOS ANGELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT  
For Temporary Loan of Employee

The United Teachers Los Angeles requests the temporary loan of services  
(Requesting Agency)

of Georgia Flowers Lee 550828 commencing effective  
(Employee) (Employee No.)

July 1, 2023 through June 30, 2024

The employee's full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee's assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee's salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) ☒ 221(B) ☐ 234(E) ☐ 261(A) ☐  
Work hours per day 6 hours ☐ 8 hours ☒  
No. of additional paid days, if applicable:

Salary for reimbursement includes coordinating differential, if eligible: Yes ☐ No ☐

The employee will be released from the employee's District position and placed on a Detached Service/Paid Organization Leave assignment to serve as UTLA/NEA Vice President (title)  
and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: United Teachers Los Angeles

Address 3303 Wilshire Blvd. 10th floor

City Los Angeles Zip 90010

Contact Person Jeff Good Tel (213) 637-5149

Email jgood@utla.net Fax (213) 251-9891

Payroll Time Reporter Harry Mar Tel (213) 368-6265

Email hmar@utla.net Fax (213) 368-6231

Address for Time Reporter 3303 Wilshire Blvd. 12th floor

City Los Angeles Zip 90010



Letter of Agreement  
Statement of Duties

69

Requesting Agency United Teachers Los Angeles Employee Name Georgia Flowers Lee Employee No. 550828

If approved, the employee will be released from the employee's District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

Fulfill duties of the office of UTLA/NEA Vice President, including:

- Representing the President at his meetings and conferences.
- Assist in administration of the activities of UTLA.
- Authorized signature of expenditures approved by the BOD and drawn on treasury subject to HOR/BOD guidelines.
- Serve as ex-officio voting member of all committees of UTLA; aid and fulfill duties, functions and reports of committees
- Perform duties as assigned by Board of Directors.
- Perform assigned duties such as presiding at meetings when the President is absent, disabled or as designated by.
- Serve as affiliate liaison on national and state levels, and as UTLA NEA Service Center Council Chair.

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

<u>Alberto Carvalho</u>	<u>LAUSD</u>	<u>(213) 241-7000</u>
Name of LAUSD Administrator (Print)	Local District/Division	Telephone No.

Employee will perform services at LAUSD sites: Often \_\_\_\_\_ Sometimes ☒ Rarely \_\_\_\_\_ Other \_\_\_\_\_

District sites where services will be performed, if applicable: Schools/Local District \_\_\_\_\_


FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

<u>Jeff Good</u>	<u>UTLA Executive Director</u>	<u>4/04/23</u>
Name (Print)	Title	Date
Signature _____	Tel <u>(213) 637-5149</u>	Email <u>jgood@utla.net</u>

Complete and return original to: Los Angeles Unified School District, Human Resources Division  
Administrative Assignments Unit  
333 S. Beaudry Ave., 14<sup>th</sup> Floor, Los Angeles, CA 90017  
Attention: Maria Voigt, Director  
May be emailed to [maria.voigt@lausd.net](mailto:maria.voigt@lausd.net), but original must be received by U.S. mail.

FOR LAUSD:

  
Ileana M. Dávalos  
Chief Human Resources Officer

4.18.23  
Date

## LOS ANGELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT  
For Temporary Loan of Employee

The United Teachers Los Angeles requests the temporary loan of services  
(Requesting Agency)

of Gloria Martinez 703987 commencing effective  
(Employee) (Employee No.)

July 1, 2023 through June 30, 2024

The employee's full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee's assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee's salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) ☒ 221(B) ☐ 234(E) ☐ 261(A) ☐

Work hours per day 6 hours ☐ 8 hours ☒

No. of additional paid days, if applicable:

Salary for reimbursement includes coordinating differential, if eligible: Yes ☐ No ☐

The employee will be released from the employee's District position and placed on a Detached Service/Paid Organization Leave assignment to serve as UTLA Treasurer (title)  
and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: United Teachers Los Angeles

Address 3303 Wilshire Blvd., 10th floor

City Los Angeles Zip 90010

Contact Person Jeff Good Tel 213-637-5149

Email jgood@utla.net Fax 213-251-9891

Payroll Time Reporter Harry Mar Tel 213-368-6265

Email hmar@utla.net Fax 213-368-6231

Address for Time Reporter 3303 Wilshire Blvd., 12th floor

City Los Angeles Zip 90010



Letter of Agreement  
Statement of Duties

71

Requesting Agency United Teachers Los Angeles Employee Name Gloria Martinez Employee No. 703987

If approved, the employee will be released from the employee's District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

The Treasurer shall have the following powers and duties:

1. To have official custody of all funds of UTLA
2. To exercise general supervision over the receipt and disbursement of all funds of UTLA.
3. To serve as chairperson of the Budget and Finance Committee of the Board of Directors.
4. To supervise the preparation of the annual budget and periodic financial reports to members of the House of Representatives.
5. To supervise the preparation of such other financial reports, including the annual independent audit, as may be required by the Board of Directors or the House of Representatives.
6. To approve by her/his signature all expenditures of money approved by the House of Representatives and drawn of the Treasury.

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

Name of LAUSD Administrator (Print) \_\_\_\_\_ Local District/Division \_\_\_\_\_ Telephone No. \_\_\_\_\_

Employee will perform services at LAUSD sites: Often \_\_\_\_\_ Sometimes \_\_\_\_\_ Rarely \_\_\_\_\_ Other \_\_\_\_\_

District sites where services will be performed, if applicable: Schools/Local District \_\_\_\_\_


FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Jeff Good \_\_\_\_\_ Executive Director \_\_\_\_\_ 4.3.23  
Name (Print) \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
Signature \_\_\_\_\_ Tel 213-637-5146 Email jgood@utla.net

Complete and return original to: Los Angeles Unified School District, Human Resources Division  
Administrative Assignments Unit  
333 S. Beaudry Ave., 14<sup>th</sup> Floor, Los Angeles, CA 90017  
Attention: Maria Voigt, Director  
May be emailed to [maria.voigt@lausd.net](mailto:maria.voigt@lausd.net), but original must be received by U.S. mail.

FOR LAUSD:

  
Ileana M. Davalos  
Chief Human Resources Officer

4.18.23  
Date

## LOS ANGELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT  
For Temporary Loan of Employee

The United Teachers Los Angeles requests the temporary loan of services  
(Requesting Agency)

of Jennifer S Mc Afee 706935 commencing effective  
(Employee) (Employee No.)

07/01/2023 through 06/30/2024

The employee's full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee's assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee's salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) ☒ 221(B) ☐ 234(E) ☐ 261(A) ☐  
Work hours per day 6 hours ☐ 8 hours ☒  
No. of additional paid days, if applicable:

Salary for reimbursement includes coordinating differential, if eligible: Yes ☐ No ☐

The employee will be released from the employee's District position and placed on a Detached Service/Paid Organization Leave assignment to serve as UTLA SECRETARY (title)  
and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: United Teachers Los Angeles

Address 3303 Wilshire Blvd. 10th Floor

City Los Angeles Zip 90010

Contact Person Jeff Good Tel 213.637.5149

Email jgood@UTLA.net Fax 213.251.9891

Payroll Time Reporter Harry Mar Tel 213.368.6265

Email hmar@utla.net Fax 213.368.6231

Address for Time Reporter 3303 Wilshire Blvd. 12th Floor

City Los Angeles Zip 90010



Letter of Agreement  
Statement of Duties

73

Requesting Agency United Teachers Los Angeles Employee Name Jennifer S Mc Afee Employee No. 706935

If approved, the employee will be released from the employee's District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

To keep adequate records of all proceedings of the house of Representatives and Board of Directors. To maintain an accurate roster of UTLA membership and an accurate list of committees and personnel. Other duties as assigned by the Board of Directors or the President. To perform such other duties as properly pertain to their office and as may be provided elsewhere in these Bylaws and standing rules.

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

Name of LAUSD Administrator (Print) \_\_\_\_\_ Local District/Division \_\_\_\_\_ Telephone No. \_\_\_\_\_

Employee will perform services at LAUSD sites: Often \_\_\_\_\_ Sometimes \_\_\_\_\_ Rarely \_\_\_\_\_ Other \_\_\_\_\_

District sites where services will be performed, if applicable: Schools/Local District \_\_\_\_\_

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Jeff Good \_\_\_\_\_ Executive Director \_\_\_\_\_ 3.30.23  
Name (Print) \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
Signature Jeffrey Good Tel (213) 637-5149 Email jgood@utla.net

Complete and return original to: Los Angeles Unified School District, Human Resources Division  
Administrative Assignments Unit  
333 S. Beaudry Ave., 14<sup>th</sup> Floor, Los Angeles, CA 90017  
Attention: Maria Voigt, Director  
May be emailed to maria.voigt@lausd.net, but original must be received by U.S. mail.

FOR LAUSD:

Ileana M. Dávalos  
Ileana M. Dávalos  
Chief Human Resources Officer

4.18.23  
Date

Agreement # HR23/24 – 006

## LOS ANGELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT  
For Temporary Loan of Employee

The United Teachers Los Angeles requests the temporary loan of services  
(Requesting Agency)

of Maria R. Miranda 738753 commencing effective  
(Employee) (Employee No.)

July 1, 2023 through June 30, 2024

The employee's full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee's assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee's salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) ☒ 221(B) ☐ 234(E) ☐ 261(A) ☐

Work hours per day 6 hours ☐ 8 hours ☒

No. of additional paid days, if applicable:

Salary for reimbursement includes coordinating differential, if eligible: Yes ☐ No ☐

The employee will be released from the employee's District position and placed on a Detached Service/Paid Organization Leave assignment to serve as United Teachers Los Angeles, Vice President of Elementary Schools (title) and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: United Teachers Los Angeles

Address 3303 Wilshire Blvd. 10th floor

City Los Angeles Zip 90010

Contact Person Jeff Good Tel (213) 637-5149

Email jgood@utla.net Fax (213) 251-9891

Payroll Time Reporter Harry Mar Tel (213) 368-6265

Email hmar@utla.net Fax (213) 368-6231

Address for Time Reporter 3303 Wilshire Blvd. 12th floor

City Los Angeles Zip 90010



Letter of Agreement  
Statement of Duties

75

Requesting Agency United Teachers Los Angeles Employee Name Maria R. Miranda Employee No. 738753

If approved, the employee will be released from the employee's District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

Fulfill duties of the office of UTLA Elementary Vice President, including:

- To represent and serve the President in meetings and conference, especially for their respective teaching levels.
- Serve as ex-officio voting member of all committees and assist the First Vice President, to aid and maintain the fulfillment of all duties, functions and reports of several committees.
- Perform duties as assigned by Board of Directors.
- Perform such duties as may properly pertain to the office Elementary Vice President or as provided elsewhere in the bylaws or standing rules.

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

<u>Alberto Carvalho</u>	<u>LAUSD/Superintendent</u>	<u>(213) 241-7000</u>
Name of LAUSD Administrator (Print)	Local District/Division	Telephone No.

Employee will perform services at LAUSD sites: Often \_\_\_\_\_ Sometimes ☒ Rarely \_\_\_\_\_ Other \_\_\_\_\_

District sites where services will be performed, if applicable: Schools/Local District \_\_\_\_\_

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

<u>Jeff Good</u>	<u>UTLA Executive Director</u>	<u>4.4.23</u>
Name (Print)	Title	Date
Signature <u>Jeffrey Good</u>	Tel <u>(213) 637-5149</u>	Email <u>jgood@utla.net</u>

Complete and return original to: Los Angeles Unified School District, Human Resources Division  
Administrative Assignments Unit  
333 S. Beaudry Ave., 14<sup>th</sup> Floor, Los Angeles, CA 90017  
Attention: Maria Voigt, Director  
May be emailed to [maria.voigt@lausd.net](mailto:maria.voigt@lausd.net), but original must be received by U.S. mail.

FOR LAUSD:

Ileana M. Dávalos  
Chief Human Resources Officer

4.18.23  
Date

## LOS ANGELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT  
For Temporary Loan of Employee

The United Teachers Los Angeles requests the temporary loan of services  
(Requesting Agency)

of Cecily Myart-Cruz 650282 commencing effective  
(Employee) (Employee No.)

07/01/2023 through 6/30/2024

The employee's full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee's assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee's salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) ☒ 221(B) ☐ 234(E) ☐ 261(A) ☐

Work hours per day 6 hours ☐ 8 hours ☒

No. of additional paid days, if applicable:

Salary for reimbursement includes coordinating differential, if eligible: Yes ☐ No ☐

The employee will be released from the employee's District position and placed on a Detached Service/Paid Organization Leave assignment to serve as President of United Teachers Los Angeles (UTLA) (title)  
and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: United Teachers Los Angeles

Address 3303 Wilshire Blvd. 10th floor

City Los Angeles Zip 90010

Contact Person Jeff Good Tel 213.637.5149

Email jgood@utla.net

Fax

Payroll Time Reporter Harry Mar

Tel 213.368.6265

Email hmar@utla.net

Fax

Address for Time Reporter 3303 Wilshire Blvd. 10th Floor

City  Zip



Letter of Agreement  
Statement of Duties

77

Requesting Agency United Teachers Los Angeles Employee Name Cecily Myart-Cruz Employee No. 650282

If approved, the employee will be released from the employee's District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

To preside at all meetings of the Board of Directors. to preside at all meetings of the House of Representatives.

To call special meetings of Board of Directors upon request of six (6) or more directors with six (6) days written notice to all members of the Board of Directors. To call special meetings of the House of representatives upon request of the Board of Directors or on petition of fifty (50) members of the House of Representatives with six (6) days written notice to all members of the House. To sign contracts and other instruments connected with the business affairs and professional activities of UTLA, subject to guidelines of the House of Reps., and subject to the BOD approval. To make reports of activities of the Board of Directors, the House of Reps, and the membership. To serve as the official representative of UTLA. To be the ex-officio voting member of all committees of UTLA. To perform such duties as may properly pertain to his/her office as provided elsewhere in the Bylaws or standing rules. To direct planning of the meeting of the House of Reps. and such other conferences and meetings as may be sponsored by UTLA.

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

<u>Alberto Carvalho</u>	<u>LAUSD/Superintendent</u>	<u>213.241.7000</u>
Name of LAUSD Administrator (Print)	Local District/Division	Telephone No.

Employee will perform services at LAUSD sites: Often \_\_\_\_\_ Sometimes ☒ Rarely \_\_\_\_\_ Other \_\_\_\_\_

District sites where services will be performed, if applicable: Schools/Local District \_\_\_\_\_

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

<u>Jeff Good</u>	<u>UTLA Executive Director</u>	<u>3.14.2023</u>
Name (Print)	Title	Date
Signature <u>Jeffrey Good</u>	Tel <u>213.637.5149</u>	Email <u>jgood@utla.net</u>

Complete and return original to: Los Angeles Unified School District, Human Resources Division  
Administrative Assignments Unit  
333 S. Beaudry Ave., 14<sup>th</sup> Floor, Los Angeles, CA 90017  
Attention: Maria Voigt, Director  
May be emailed to [maria.voigt@lausd.net](mailto:maria.voigt@lausd.net), but original must be received by U.S. mail.

FOR LAUSD:

Ileana M. Davalos  
Chief Human Resources Officer

4.18.23  
Date

## LOS ANGELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT  
For Temporary Loan of Employee

The United Teachers Los Angeles requests the temporary loan of services  
(Requesting Agency)

of David Alex Orozco 669393 commencing effective  
(Employee) (Employee No.)

July 1, 2023 through June 30, 2024

The employee's full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee's assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee's salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) ☒ 221(B) ☐ 234(E) ☐ 261(A) ☐

Work hours per day 6 hours ☐ 8 hours ☒

No. of additional paid days, if applicable:

Salary for reimbursement includes coordinating differential, if eligible: Yes ☐ No ☐

The employee will be released from the employee's District position and placed on a Detached Service/Paid Organization Leave assignment to serve as Secondary Vice President (title)  
and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: United Teachers Los Angeles

Address 3303 Wilshire Blvd. 10th Floor

City Los Angeles Zip 90010

Contact Person Jeff Good Tel (213) 637-5149

Email jgood@utla.net Fax (213) 251-9891

Payroll Time Reporter Harry Mar Tel (213) 368-6265

Email hmar@utla.net Fax (213) 368-6231

Address for Time Reporter 3303 Wilshire Blvd. 12th Floor

City Los Angeles Zip 90010



Letter of Agreement  
Statement of Duties

79

Requesting Agency United Teachers Los Angeles Employee Name David Alex Orozco Employee No. 669393

If approved, the employee will be released from the employee's District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

Should either the president or First Vice President be absent or disabled, the Elementary and the Secondary Vice President shall preside at all meetings and assume all the duties of the President in the rank order listed above. The Elementary and Secondary Vice President shall have the following powers and duties:

To represent and serve the president at meetings and conferences especially connected to their respective teaching levels.

To be an ex-officio voting member of all committees and assist the First Vice President to aid and maintain the fulfillment of all duties, functions, and reports of the several committees.

To perform such duties as assigned by the Board of Directors.

To perform such other duties as may properly pertain to the office of Elementary or Secondary Vice President or as provided elsewhere in the Bylaws or standing rules.

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

Name of LAUSD Administrator (Print) \_\_\_\_\_ Local District/Division \_\_\_\_\_ Telephone No. \_\_\_\_\_

Employee will perform services at LAUSD sites: Often \_\_\_\_\_ Sometimes \_\_\_\_\_ Rarely \_\_\_\_\_ Other \_\_\_\_\_

District sites where services will be performed, if applicable: Schools/Local District \_\_\_\_\_

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Jeff Good \_\_\_\_\_ Executive Director \_\_\_\_\_ 03/30/2023  
Name (Print) \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
Signature Jeffrey Good Tel (213) 637-5149 Email jgood@utla.net

Complete and return original to: Los Angeles Unified School District, Human Resources Division  
Administrative Assignments Unit  
333 S. Beaudry Ave., 14<sup>th</sup> Floor, Los Angeles, CA 90017  
Attention: Maria Voigt, Director  
May be emailed to [maria.voigt@lausd.net](mailto:maria.voigt@lausd.net), but original must be received by U.S. mail.

FOR LAUSD:

Ileana M. Davalos \_\_\_\_\_ 4.18.23  
Ileana M. Davalos \_\_\_\_\_ Date \_\_\_\_\_  
Chief Human Resources Officer



## LOS ANGELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT  
For Temporary Loan of Employee

The United Teachers Los Angeles requests the temporary loan of services  
(Requesting Agency)

of Julie B. Van Winkle 786322 commencing effective  
(Employee) (Employee No.)  
07/01/2023 through 06/30/2024

The employee's full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee's assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee's salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) ☒ 221(B) ☐ 234(E) ☐ 261(A) ☐

Work hours per day 6 hours ☐ 8 hours ☒

No. of additional paid days, if applicable:

Salary for reimbursement includes coordinating differential, if eligible: Yes ☐ No ☐

The employee will be released from the employee's District position and placed on a Detached Service/Paid Organization Leave assignment to serve as UTLA/AFT Vice President (title)  
and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: United Teachers Los Angeles

Address 3303 Wilshire Blvd., 10th floor

City Los Angeles Zip 90010

Contact Person Jeff Good Tel 213-637-5149

Email jgood@utla.net Fax 213-251-9891

Payroll Time Reporter Harry Mar Tel 213-368-6265

Email hmar@utla.net Fax 213-251-9891

Address for Time Reporter 3303 Wilshire Blvd., 12th floor

City Los Angeles Zip 90010



Letter of Agreement  
Statement of Duties

81

Requesting Agency United Teachers Los Angeles Employee Name Julie B. Van Winkle Employee No. 786322

If approved, the employee will be released from the employee's District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

The UTLA/AFT Vice President shall have the following powers and duties:

1. To represent the President at his/her request at meetings and conferences sponsored by UTLA.
2. To assist the President in the administration of the activities of UTLA.
3. To authorize by his/her signature all expenditures of money approved by the appropriate body and drawn on the treasury, subject to guidelines of the House of Representatives and subject to Board of Directors' approval.
4. To be an ex-officio voting member of all committees of UTLA and to aid and maintain the fulfillment of all duties, functions and reports of the several committees.
5. To serve as chairperson of the Calendar Committee and the Program Committee of the Board of Directors.
6. To perform such duties as are assigned by the Board of Directors.
7. Perform other duties as may pertain to the office of First VP as provided elsewhere in the Bylaws & standing rules.

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

Name of LAUSD Administrator (Print) \_\_\_\_\_ Local District/Division \_\_\_\_\_ Telephone No. \_\_\_\_\_

Employee will perform services at LAUSD sites: Often \_\_\_\_\_ Sometimes \_\_\_\_\_ Rarely \_\_\_\_\_ Other \_\_\_\_\_

District sites where services will be performed, if applicable: Schools/Local District \_\_\_\_\_

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Jeff Good \_\_\_\_\_ Executive Director \_\_\_\_\_ 4.4.23  
Name (Print) \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
Signature Jeffrey Good \_\_\_\_\_ Tel 213-637-5149 Email jgood@utla.net

Complete and return original to: Los Angeles Unified School District, Human Resources Division  
Administrative Assignments Unit  
333 S. Beaudry Ave., 14<sup>th</sup> Floor, Los Angeles, CA 90017  
Attention: Maria Voigt, Director  
May be emailed to [maria.voigt@lausd.net](mailto:maria.voigt@lausd.net), but original must be received by U.S. mail.

FOR LAUSD:


Ileana M. Dávalos \_\_\_\_\_ 4.18.23  
Ileana M. Dávalos \_\_\_\_\_ Date \_\_\_\_\_  
Chief Human Resources Officer

## INTEROFFICE CORRESPONDENCE

Los Angeles Unified School District  
Human Resources Division

TO: All Persons Listed Below

DATE: April 6, 2023

FROM: Maria Voigt, Director   
Human Resources Division

SUBJECT: PAID ORGANIZATION LEAVE FOR CTA OFFICER, 2023-2024

This is to request that an assignment be processed between the District and the California Teachers Association (CTA) to implement the paid Organization Leave mandated under the Education Code Section 44987 for:

Employee Name	E.N.	Salary	Paid Days	Job Code
Erika L. Jones	789608	Preparation Salary (T)	204 paid days (C6)	11100731

The effective period of the Organization Leave is July 1, 2023 through June 30, 2024.

Education Code Section 44987 requires that as an elected officer of CTA, Ms. Jones be granted a paid leave without loss of compensation. Accordingly, CTA will reimburse the District for all such costs, including full salary, health and welfare, retirement, employment insurance, and worker's compensation. The employer contribution rate will be adjusted to reflect the 2022-2023 rate approved by the CalSTRS Board prior to July 1, 2023.

Budget Division will establish revenue and budget authority to set-up the position using fund 010, program code 10700 – Employees Loaned to Other Agencies. General Accounting will process the appropriate accounting lines for billing and payment procedures.

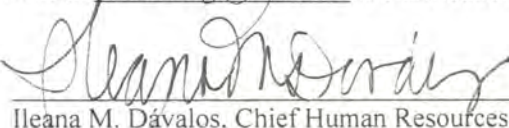
Ms. Jones will be time-reported from the office of the Director, Certificated Assignments and Support (Location 0587) during the period of the Organization Leave.

For A basis employees, all of the vacation hours accrued during the period of the Organization Leave must be used in full prior to the end of the leave. The District is not liable for any vacation hours accrued and not used during the period of the Organization Leave.

Ms. Jones will be subject to any salary adjustments/furlough days approved by the Board and/or Superintendent for employees for the 2023-2024 school year.

Please e-mail me at [maria.voigt@lausd.net](mailto:maria.voigt@lausd.net) if clarification is needed.

Approved:



Ileana M. Dávalos, Chief Human Resources Officer

4.18.23  
Date

MV/jrt

Attachments: Letter of Agreement, HR Form 1065, Cost Estimate

c: I. Dávalos	A. Cruz	C. Crawford	L. Alvarez, CTA
L. Hannah	J. Torralba	E. Mirano	E. Jones
I. Guillen	M. Quon	R. Ta	
M. Koo	K. Ou	L. Juran, CTA	



## LOS ANGELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT  
For Temporary Loan of Employee

The California Teachers Association requests the temporary loan of services  
(Requesting Agency)

of Erika L. Jones 789608 commencing effective  
(Employee) (Employee No.)

July 1, 2023 through June 30, 2024

The employee's full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee's assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee's salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) ☒ 221(B) ☐ 234(E) ☐ 261(A) ☐  
Work hours per day 6 hours ☒ 8 hours ☐  
No. of additional paid days, if applicable: \_\_\_\_\_

Salary for reimbursement includes coordinating differential, if eligible: Yes ☐ No ☒

The employee will be released from the employee's District position and placed on a Detached Service/Paid Organization Leave assignment to serve as a member of the California Teachers Association Board of Directors (title) and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: California Teachers Association

Address 1705 Murchison Drive

City Burlingame Zip 94010

Contact Person Laura Juran, Chief Counsel Tel 650-552-5440

Email ljuran@cta.org Fax 650-552-5019

Payroll Time Reporter \_\_\_\_\_ Tel \_\_\_\_\_

Email \_\_\_\_\_ Fax \_\_\_\_\_

Address for Time Reporter \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

# Letter of Agreement Statement of Duties

Requesting Agency California Teachers Ass Employee Name Erika L. Jones Employee No. 789608

If approved, the employee will be released from the employee's District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

To serve as a member of the Board of Directors of the California Teachers Association pursuant to  
Ed. Code Section 44987.

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

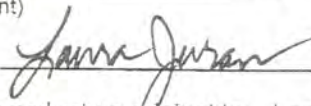
Name of LAUSD Administrator (Print) \_\_\_\_\_ Local District/Division \_\_\_\_\_ Telephone No. \_\_\_\_\_

Employee will perform services at LAUSD sites: Often \_\_\_\_\_ Sometimes \_\_\_\_\_ Rarely ☒ Other \_\_\_\_\_

District sites where services will be performed, if applicable: Schools/Local District \_\_\_\_\_


## FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Laura Juran \_\_\_\_\_ Chief Counsel \_\_\_\_\_ March 29, 2023  
Name (Print) \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
Signature  Tel 650-552-5440 Email ljuran@cta.org

Complete and return original to: Los Angeles Unified School District, Human Resources Division  
Administrative Assignments Unit  
333 S. Beaudry Ave., 14<sup>th</sup> Floor, Los Angeles, CA 90017  
Attention: Maria Voigt, Director  
May be emailed to [maria.voigt@lausd.net](mailto:maria.voigt@lausd.net), but original must be received by U.S. mail.

## FOR LAUSD:

  
Ileana M. Dávalos  
Chief Human Resources Officer

4.18.23  
Date



## INTEROFFICE CORRESPONDENCE

Los Angeles Unified School District  
Human Resources Division

TO: All Persons Listed Below

DATE: April 19, 2023

 FROM: Maria Voigt, Director  
Human Resources Division
SUBJECT: **PAID ORGANIZATION LEAVE FOR CFT OFFICER, 2023-2024 (NEW)**

This is to request that an assignment be processed between the District and the California Federation of Teachers (CFT) to implement the paid Organization Leave mandated under the Education Code Section 44987 for:

Employee Name	E.N.	Salary	Paid Days	Job Code
Juan J. Ramirez	689780	Preparation (T)	204 days (C8)	13400705

The effective period of the Organization Leave is July 1, 2023 through June 30, 2024.

Education Code Section 44987 requires that as an elected officer of CFT, Mr. Ramirez be granted a paid leave without loss of compensation. Accordingly, CFT will reimburse the District for all such costs, including full salary, health and welfare, retirement, and employment insurance. The employer contribution rate will be adjusted to reflect the 2023-2024 rate approved by the CalSTRS Board prior to July 1, 2023.

Budget Division will establish revenue and budget authority to set-up the position using fund 010, program code 10700 – Employees Loaned to Other Agencies. General Accounting will process the appropriate accounting lines for billing and payment procedures.

Mr. Ramirez will be time-reported from the office of the Director, Certificated Assignments and Support (Location 0587) during the period of the Organization Leave.

For A basis employees, all of the vacation hours accrued during the period of the Organization Leave must be used in full prior to the end of the leave. The District is not liable for any vacation hours accrued and not used during the period of the Organization Leave.

Mr. Ramirez will be subject to any salary adjustments/furlough days approved by the Board and/or Superintendent for employees for the 2023-2024 school year.

Please e-mail me at [maria.voigt@lausd.net](mailto:maria.voigt@lausd.net) if clarification is needed.

Approved: \_\_\_\_\_

Ileana M. Dávalos, Chief Human Resources Officer

4.19.23

Date

MV/jrt

Attachments: Letter of Agreement, HR Form 1065, Cost Estimate

 c: I. Dávalos  
L. Hannah  
M. Koo  
J. Torralba

 I. Guillen  
M. Quon  
K. Ou  
C. Crawford

 E. Mirano  
R. Ta  
L. Soto, CFT  
J. Ramirez

## LOS ANGELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT  
For Temporary Loan of Employee

The California Federation of Teachers , CFT requests the temporary loan of services  
(Requesting Agency)

of Juan Jose Jimenez 689780 commencing effective  
(Employee) (Employee No.)

July 01, 2023 through June 30, 2024

The employee's full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee's assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee's salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) X 221(B)      234(E)      261(A)     

Work hours per day 6 hours      8 hours X

No. of additional paid days, if applicable:     

Salary for reimbursement includes coordinating differential, if eligible: Yes      No     

The employee will be released from the employee's District position and placed on a Detached Service/Paid Organization Leave assignment to serve as CFT/ Executive Vice President (title)  
and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: California Federation of Teachers

Address 2550 N Hollywood Way, Suite 400

City Burbank Zip 91505

Contact Person Elizabeth Soto Tel 818-843-8226

Email esoto@cft.org Fax     

Payroll Time Reporter Same as above Tel     

Email      Fax     

Address for Time Reporter     

City      Zip



Letter of Agreement  
Statement of Duties

87

Requesting Agency CFT Employee Name Juan Jose Ramirez Employee No. 689780

If approved, the employee will be released from the employee's District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

It is the specific responsibility of the Executive Vice President to take the place of the President in case of incapacitation or if the office of the president is vacated. Other responsibilities may be assigned by the president or the executive council.

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:


Name of LAUSD Administrator (Print) \_\_\_\_\_ Local District/Division \_\_\_\_\_ Telephone No. \_\_\_\_\_

Employee will perform services at LAUSD sites: Often \_\_\_\_\_ Sometimes \_\_\_\_\_ Rarely \_\_\_\_\_ Other \_\_\_\_\_

District sites where services will be performed, if applicable: Schools/Local District \_\_\_\_\_

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Elizabeth Soto \_\_\_\_\_ CFT Controller \_\_\_\_\_ 4/4/2023  
Name (Print) \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
Signature  \_\_\_\_\_ Tel 818-843-8226 Email esoto@cft.org

Complete and return original to: Los Angeles Unified School District, Human Resources Division  
Administrative Assignments Unit  
333 S. Beaudry Ave., 14<sup>th</sup> Floor, Los Angeles, CA 90017  
Attention: Maria Voigt, Director  
May be emailed to [maria.voigt@lausd.net](mailto:maria.voigt@lausd.net), but original must be received by U.S. mail.

FOR LAUSD:

  
Ileana M. Davalos  
Chief Human Resources Officer

4.21.23  
Date

# TAB 5





## Board of Education Report

[Return to Order of Business](#)

File #: Rep-246-22/23, Version: 1

### **Provisional Internship Permits**

**May 23, 2023**

### **Human Resources Division**

#### **Action Proposed:**

Approve request for 11 teachers to be employed under the Provisional Internship Permit pursuant to Title 5 California Code of Regulations, Section 80021.1.

#### **Background:**

The Provisional Internship Permit became effective on July 1, 2005 in anticipation of the phasing out of the former authorizing document. The Provisional Internship Permit is valid for one year and may not be renewed. During the first year of employment, the Provisional Intern teacher must meet all requirements for entrance into an accredited intern program.

The Los Angeles County Office of Education grants authority to the District to employ potential Provisional Interns on a Temporary County Certificate until such time that the Board of Education approves their employment under the Provisional Internship Permit. Commission on Teacher Credentialing (CTC) regulations require that the request to employ Provisional Interns be approved by the Board and submitted to the CTC within three months of the teachers beginning their assignment.

The CTC requires that the governing board be presented with a list of teachers to be employed under the Provisional Internship Permit (Attachment A). Additionally, the CTC requires that the approval of these Permits be an action item on the agenda and not part of the consent agenda.

#### **Expected Outcomes:**

The approval of Provisional Internship Permits will enable the District to continue to staff teacher vacancies in shortage subject fields with individuals committed to completing the requirements to enter into an intern program and subsequently earn a full credential.

#### **Board Options and Consequences:**

Approval of Provisional Internship Permits will afford the District the opportunity to hire new special education teachers and general education teachers in high needs subject areas who will be required to follow a prescribed and rigorous pathway that results in the earning of both full state and federal teacher certification.

If the Provisional Internship Permits are not approved, and a full-time teacher cannot be hired, classroom vacancies would be staffed by a series of individuals in possession of only Emergency 30-Day Substitute Teaching Permits. Day-to-day substitutes are not required to be enrolled in a teacher education program, and may only remain in a special education classroom for a maximum of twenty days, after which time they are deemed by the State as inappropriately assigned.

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File #: Rep-246-22/23, Version: 1

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**Policy Implications:**

This action does not change District policy.

**Budget Impact:**

There is no impact on the District's budget.

**Student Impact:**

The goal of Human Resources Division is to insure that there is an appropriately authorized teacher in every classroom. In areas of high need such as special education, where there might be a teacher shortage, the District may approve the use of Provisional Internship Permits, which authorize a teacher candidate to step into the classroom as the teacher of record while they take the necessary steps to enroll in a credential program.

**Equity Impact:**

Not applicable

**Issues and Analysis:**

Not applicable

**Attachments:**

Attachment A - Teachers with Provisional Intern Permits

**Informatives:**

Not applicable

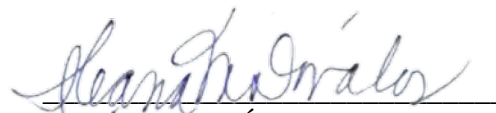
**Submitted:**

04/26/23

RESPECTFULLY SUBMITTED,

  
ALBERTO M. CARVALHO  
Superintendent

APPROVED &amp; PRESENTED BY:

  
ILEANA M. DÁVALOS  
Chief Human Resources Officer  
Human Resources Division

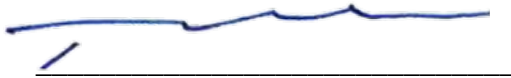
REVIEWED BY:

  
DEVORA NAVERA REED  
General Counsel☒ Approved as to form.

APPROVED &amp; PRESENTED BY:

  
PEDRO SALCIDO  
Deputy Superintendent  
Business Services & Operations

REVIEWED BY:

  
TONY ATIENZA  
Director, Budget Services and Financial Planning☒ Approved as to budget impact statement.

Teachers with Provisional  
Intern Permits

Attachment A

No.	Name	School	Region	BD	Subject	Effective
1	Jesus Jorge Fernandez	Barrett EL	S	1	Multiple Subject	4/4/2023
2	Karina Rodriguez	95th St EL	W	1	Multiple Subject	3/16/2023
3	Saul Linares	Cochran MS	W	1	Multiple Subject	3/22/2023
4	Valeri Vaughn	Burroughs MS	W	1	English	4/4/2023
5	Miguel Diaz	Robert L Stevenson CCP	E	2	Mild/Moderate Support Needs and Extensive Support Needs	3/24/2023
6	Carmen Lopez	Shirley EL	N	3	Mild/Moderate Support Needs and Extensive Support Needs	3/20/2023
7	Immanuel Hartsfield	Marina Del Rey MS	W	4	Mild/Moderate Support Needs and Extensive Support Needs	3/15/2023
8	Jovanna Sanchez	Glenfeliz Blvd EL	W	5	Multiple Subject	3/20/2023
9	Rina Vargas	Stagg EL	N	6	Multiple Subject	4/13/2023
10	Damian Lopez	Broadacres EL	S	7	Multiple Subject	3/31/2023
11	Jasmin Gonzalez	Banning SH	S	7	Mild/Moderate Support Needs and Extensive Support Needs	3/1/2023

# TAB 6



## Board of Education Report

[Return to Order of Business](#)

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File #: Rep-259-22/23, Version: 1

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### Education Compacts

May 23, 2023

Office of Government Relations

#### Action Proposed:

Authorize the Education Compacts with the City of Cudahy and the City of Vernon.

#### Background:

As part of the 2022-2026 Strategic Plan for the Los Angeles Unified School District, new education compacts are to be established between the District and local governmental entities. Education Compacts with the municipal governments are intended to align resources and implement innovative programs to equip our students with the tools they need to be Ready for the World.

Through these Education Compacts, each city and the District will collaborate to meet the educational needs of youth and families in the respective city through the end of the District's Strategic Plan (June 2026). The city and the District may choose to revisit the Compact after June 2026 to renew their shared commitments to students and families.

The commitments outlined in the Education Compact are not legally binding nor do they mandate budgetary expenditures on behalf of the Parties. They represent a shared philosophical goal of improving the educational opportunities and enriching the lives of children and families attending District sites living within the city.

The Office of Government Relations (OGR) will continue discussions with other municipalities to finalize Education Compacts that can be brought forth for Board approval at a future meeting.

#### Expected Outcomes:

The approved Education Compacts will result in a coherent agenda that OGR, Region Offices and the respective District Divisions will promote and advance by strengthening collaboration with each municipality to deliver on the commitments outlined in the shared vision.

#### Board Options and Consequences:

Approval will allow OGR, Region Offices and the respective District Divisions to proceed in a timely manner to deliver on the commitments outlined in the shared vision. Delay in approval will delay the opportunity to strengthen these partnerships.

#### Policy Implications:

The Education Compacts are in alignment with the District's 2022-26 Strategic Plan.

#### Budget Impact:

No budgetary expenditures are outlined in the Education Compacts.

File #: Rep-259-22/23, Version: 1

**Student Impact:**

The Education Compacts support students and families through strengthening partnerships between the city and the District. Such partnership ensures a coherent and joint effort to support student success.

**Equity Impact:**

Component	Score	Score Rationale
Recognition	3	The Education Compacts may establish partnerships between the District and the smaller and less representative cities and communities that also serve our student population. While only around 20% of Los Angeles Unified students attend schools outside of the City of Los Angeles, it is equally important for the District to continue to pursue collaborative efforts with the other cities and unincorporated communities represented by the Los Angeles County Board of Supervisors.
Resource Prioritization	3	Pursuing these partnerships would mean that our programs and initiatives are also being replicated in other communities outside the City of Los Angeles, ultimately broadening opportunities and services to students and families in a more equitable way.
Results	2	The Education Compacts represent a shared philosophical goal of improving the educational opportunities and enriching the lives of children and families attending District sites within respective cities and unincorporated communities, however the commitments are not legally binding, nor do they mandate financial obligations.
<b>TOTAL</b>	<b>8</b>	

**Issues and Analysis:**

Not Applicable.

**Attachments:**

Education Compacts between the Los Angeles Unified School District and the City of Cudahy and the City of Vernon

**Informatives:**

Not Applicable.

**Submitted:**

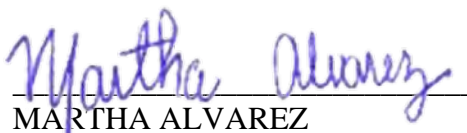
05/03/23

RESPECTFULLY SUBMITTED,



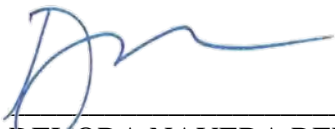
ALBERTO M. CARVALHO  
Superintendent

APPROVED &amp; PRESENTED BY:



MARTHA ALVAREZ  
Chief of Legislative Affairs and  
Governmental Relations  
Office of Government Relations

REVIEWED BY:



DEVORA NAVERA REED  
General Counsel

☒ Approved as to form.

REVIEWED BY:



TONY ATIENZA  
Director, Budget Services and Financial Planning

☒ Approved as to budget impact statement.



## **EDUCATION COMPACT BETWEEN THE LOS ANGELES UNIFIED SCHOOL DISTRICT AND THE CITY OF CUDAHY**

As part of the 2022-2026 Strategic Plan for the Los Angeles Unified School District, new education compacts are to be established between the District and local governmental entities. Education Compacts with the municipal governments in the Southeast Los Angeles County region are intended to align resources and implement innovative programs to equip our students with the tools they need to be Ready for the World.

As a member of the Southeast Los Angeles County region, the City of Cudahy (“City”), is served by the Los Angeles Unified School District (“District” or “Los Angeles Unified”) and accounts for a 2,752-student enrollment (LAUSD SY 21-22 Enrollment). The City of Cudahy has 22,294 residents (2020 US Census) and expands a total area of 1.18 square miles. The City of Cudahy has five (5) District schools within its geographical boundaries, these include Teresa Hughes Elementary Magnet School, Ellen Ochoa Learning Center, Park Avenue Elementary, Elizabeth Learning Center, and Jaime Escalante Elementary (“Cudahy Schools”). The District and the City may each be referred to, individually, herein as a “Party” or, collectively, as “the Parties.” Through this Education Compact (“Compact”), the City and the District will collaborate to meet the educational needs of youth and families in the City through the end of the District’s Strategic Plan (June 2026). The City and the District may choose to revisit the Compact after June 2026 to renew their shared commitments to students and families of the Southeast Los Angeles County region.

The commitments outlined are not legally binding nor do they mandate budgetary expenditures on behalf of the Parties. They represent a shared philosophical goal of improving educational opportunities and enriching the lives of children and families attending Cudahy Schools and/or living within the City. The Parties recognize there may be financial expenditures associated with one or all the following aspects, however, any financial expenditure shall not be made unless the responsible Party’s governing board has authorized the expenditure through its budgetary process and shall be voluntary in nature.

The Compact between the District and the City will undertake efforts that would be enriched, expedited, or enhanced through collaborative efforts in the following areas:

1. Communications and Ongoing Engagement;
2. Enrollment and Positive Attendance;
3. Crossing Guards and Other Traffic Safety Improvements;
4. Safety and Positive School Climate;
5. Student Health and Medical Student Services;
6. Parent and Family Engagement;
7. Academics and Expanded Learning;
8. Connectivity;
9. Facilities;
10. Transportation.

### Communications and Ongoing Engagement

- The City and the District will work jointly on communications through the City's website to include an educational tab/section with information on Cudahy School, Southeast Los Angeles Region schools and districtwide initiatives. The District will also work with the City to share City events, news and City-led programs to students, families and staff in the Cudahy Schools. There will be concerted efforts to jointly share information via social media and other communication channels.
- The City and District will explore leveraging current City events and activities to promote District services to families.
- The City and District will explore leveraging District events, specifically with regard to Cudahy School, and activities to promote City services to families.
- The City and District will explore leveraging current City events and activities to promote District employment opportunities.
- The City and District will promote educational initiatives to local businesses to encourage volunteering, mentorship and other opportunities to support local students and education.
- The City, in partnership with the District, will convene education roundtables with local partners on efforts to strengthen student success.
- The City and District will explore the implementation of data sharing agreements, when available.

### Enrollment and Positive Attendance

- The City will support the District in student recruitment campaigns for Cudahy Schools.

### Crossing Guards and Other Traffic Safety Improvements

- The City will continue to support safe passages for students and families through its voluntary crossing guard program.
- The District will provide support and training for the Traffic Safety Valet programs at elementary school sites experiencing traffic safety needs by reviewing traffic and pedestrian incident data, and identifying schools in need for outreach. The District will also promote the Traffic Safety Valet program by distributing flyers when visiting elementary schools, during our safe school inspections, and during meetings with principals.

### Safety and Positive School Climate

- The City and District commit to continuing to meet at least twice per semester on Safe Passages and share information on topics including, but not limited to upcoming events; supports and resources the City provides to students and families, information about traffic safety around schools, and discuss issues schools may be experiencing.
- The District/Los Angeles School Police Department and City will identify a Law Enforcement Liaison officer from each of the respective law enforcement departments to ensure coordinated approach on issues related to youth, crime prevention and other relevant safety and area school consistent with Section 32281 (f)(1) of the California Education Code.

- The City will engage the Los Angeles County Sheriff's Department about the possibility of entering into data-sharing agreements with the District and/or Los Angeles School Police Department to assess the status of school crimes with a goal of helping to prevent crimes and improve coordination consistent with Section 32282 (a)(1) of the California Education Code.

#### Student Health and Medical Student Services

- The District and the City will work jointly to expand prevention and public education efforts to combat the public health issue of fentanyl-related overdoses and strengthen support services for students.
- The District will continue to work with the California Department of Healthcare Services (DHCS) Naloxone Distribution Program (NDP) to obtain doses of Narcan for early education centers, adult education schools and afterschool programs.
- The City will assist with the introduction to their contact with the County of Los Angeles ("County") so the District and County can explore the feasibility of bringing additional student health and mental health services and entities to provide whole child and school community services.
- The District will support the community wellness center that will include dental services; the wellness center is currently located on the Elizabeth Learning Center campus; the City will advertise such services.

#### Parent and Family Engagement

- The District will develop a Region specific course catalog to help families understand how to access City services and to engage families in learning specialized classes/workshops that address the needs of families in the Southeast Los Angeles community through the Family Academy. The City will promote these classes and workshops to the families and community members at large.
- The District will develop a training for City personnel on the District's Parent Portal/LAUSD App and School Volunteer Program procedures.
- The District and City will explore the feasibility of incorporating resources or informational materials on both District-led initiatives into a City-owned community center or other facilities and City-led initiatives in Cudahy Schools.

#### Academics and Expanded Learning Programs

- The District will work jointly with the City to promote both the District's various academic and enrichment programs to students and families in the Southeast Los Angeles community, including the tutoring program, summer programming, and Beyond the Bell Expanded Learning Programs.
- The City will work jointly with the District to promote City sponsored programs in Cudahy Schools.
- The District will offer the Cultural Arts passport to families in the Southeast Los Angeles community.

### Connectivity

- The District's Information Technology Services (ITS) commits to continuing to provide connectivity to students and families with an identified unmet need through All Families Connected or other affordable and free options to ensure all families have access to reliable high-speed internet.
- The District will explore expanding Digital Divide partnerships into the City and the County of Los Angeles to explore ways to support connectivity infrastructure, expand affordable broadband and implement data sharing agreements, when available, to address the digital deserts.

### Facilities

- The District and City will continue to work collaboratively in an effort to provide access to and use of District and City facilities for meetings, community events, athletic activities, and cultural and historic programs, among other facility use needs that benefit students and families.
- The District will work with the City to provide access to and use of District pools upon terms and conditions available to those provided to other governmental agencies.
- The District's over twenty-year construction program will continue to rely heavily on its commitment to meaningful engagement by bringing timely and accurate information to all stakeholders (students, parents, teachers/administrators, key stakeholders, local municipalities and municipal professional staff) and collecting feedback that guides the District's decision-making.
- The City and District will work collaboratively to increase the amount of green space on District sites and expand access to available green space for families and students, and, where appropriate, explore the establishment of Community School Parks.

### Transportation

- The City will support the District in promoting the District's free Metro passes from the K-12 Fareless System Initiative program for students, by promoting it at community events, newsletters and on the City's website, if the pilot program is continued.

## APPENDIX

### **All Families Connected**

All Families Connected is a program to help ensure every student has reliable access to high-speed internet at home as well as at school. Made possible in large part by one-time federal funding, the program is helping provide students with the access they need at home to complete assignments, interact with peers, track their progress, and more. Thousands of families are eligible for this service at no cost to them. There are no income requirements. All that is necessary is for a family to inform the District that there are unmet needs in the home and to request support.

This is how it works: Parents/guardians can log on to [device.lausd.net](http://device.lausd.net) and answer a few questions about computing device and internet connectivity needs. For those whose needs are not being met, our teams check in with contracted service providers to determine services available. The provider then reaches out to eligible families to assist with establishing service, and the District covers all costs.

Families may go to: [device.lausd.net/connect](http://device.lausd.net/connect) for more information or to sign up for service.

### **Cultural Arts Passport**

The District's Cultural Arts Passport is a program to provide students access to the Arts. In partnership with Southern California's finest cultural organizations and venues, the Cultural Arts Passport program ensures equal access to arts, culture and environmental experiences for every child. The Cultural Arts Passport is partially supported through generous monetary and in-kind donations from the community. Founding partners who generously support the initiative include The Broad Foundation, Creative Arts Agency, the Fender Play Foundation and other cultural institutions.

### **Digital Divide Partnerships**

The District has existing partnerships around infrastructure to create a City-wide or community infrastructure for wireless connectivity. One example of this has been a partnership with the Los Angeles City Lighting Bureau, which focused on extending the network from District schools to city light poles. Furthermore, the District has also developed partnerships with LTE/5G and fixed broadband such as Verizon, AT&T and Spectrum to allow piggyback on our contracts with very affordable pricing for other governmental entities. Lastly, the District has partnerships with multiple entities on data sharing to help and identify hotspots and digital deserts around Los Angeles County, given that the District is the only entity with access to valuable datasets relating to family usage and service providers' capacity

### **Everyone Mentors LA**

Everyone Mentors LA is a new mentoring initiative that will invest in the lives of historically underserved students to ensure every student graduates Ready for the World. The new initiative will match students contending with declining grades, chronic absenteeism, social emotional support and other challenges that have inhibited their academic success with a mentor from the Los Angeles community. More information on this program can be found at <https://achieve.lausd.net/everyonementors>.

**Family Academy**

The Family Academy is designed to leverage families' assets to be empowered as they support their child from the early primary years to college and career success. This effort complements family knowledge by connecting them to actionable learning focused on their child's development, as well as opportunities to accelerate their own careers and quality of livelihood. Families may expand and share prior knowledge with other parent leaders by attending learning segments offered by the Family Academy course catalog, which offers webinar and regional segments hosted in-person. The course catalog is available at [achieve.lausd.net/familyacademy](https://achieve.lausd.net/familyacademy). A second path to learning with the Family Academy is through four family courses which are geared for the following family audiences: youngest learners, multilingual learners, twice exceptional, and Black and African-American students. The curriculum is organized as a 7-class course experience where families engage in a culturally relevant curriculum, in a cohort learning environment, define family engagement, and develop their action plan to stay engaged in their child's education. Course registration information is available at [achieve.lausd.net/familyacademy](https://achieve.lausd.net/familyacademy).

Families may also contact the Los Angeles Unified Family Hotline for more information: 213-443-1300.

## **EDUCATION COMPACT BETWEEN THE LOS ANGELES UNIFIED SCHOOL DISTRICT AND THE CITY OF VERNON**

As part of the 2022-2026 Strategic Plan for the Los Angeles Unified School District (“District” or “Los Angeles Unified”), new education compacts are to be established between the District and local governmental entities. Education Compacts with the municipal governments in the Southeast Los Angeles County region are intended to align resources and implement innovative programs to equip our students with the tools they need to be Ready for the World.

As a member of the Southeast Los Angeles County region, the City of Vernon (“City”), is served by the District and accounts for a 173-student enrollment (LAUSD SY 21-22 Enrollment). The City of Vernon has 222 residents (2020 US Census) and expands a total area of 5 square miles. The District and the City may each be referred to, individually, herein as a “Party” or, collectively, as “the Parties.”

Through this Education Compact (“Compact”), the City and the District will collaborate to meet the educational needs of youth and families in the City through the end of the District’s Strategic Plan (June 2026). The City and the District may choose to revisit the Compact after June 2026 to renew their shared commitments to students and families of the Southeast Los Angeles County region.

The commitments outlined are not legally binding nor do they mandate budgetary expenditures on behalf of the Parties. They represent a shared philosophical goal of improving the educational opportunities and enriching the lives of children and families attending District sites or living within the City. The Parties recognize there may be financial expenditures associated with one or all the following aspects, however any financial expenditure shall not be made unless the responsible Party’s governing board has authorized the expenditure through its budgetary process and shall be voluntary in nature.

The Compact between the District and the City will undertake efforts that would be enriched, expedited, or enhanced through collaborative efforts in the following areas:

1. Communications and Ongoing Engagement
2. Enrollment and Positive Attendance
3. Crossing Guards and Other Traffic Safety Improvements
4. Safe and Positive School Climate
5. Student Health and Medical Services
6. Parent and Family Engagement
7. Academics and Expanded Learning
8. Connectivity
9. Facilities
10. Transportation

### Communications and Ongoing Engagement

- The City and the District will work jointly on communications through the City’s website to include an educational tab/section with information on Los Angeles Unified schools and districtwide initiatives. The District will also work with the City to share city events, news and City-led programs to students, families and staff. Concerted efforts will be made to share information via social media and other communication channels.



- The City and District will explore leveraging current City events and activities to promote District services to families.
- The City and District will explore leveraging current City events and activities to promote employment opportunities.
- The City and District will promote educational initiatives to local businesses and chambers of commerce to encourage volunteering, mentorship and other opportunities to support local students and education.
- The City and the District will collaborate on opportunities to deliver specific programming for local families via the Family Academy and Cultural Arts Passport initiatives.
- The City, in partnership with the District, will convene education roundtables with local partners on efforts to strengthen student success.

#### Enrollment and Positive Attendance

- The City will support the District in student recruitment campaigns for District-operated schools in the City.
- The City and District will collaborate on programs, annual attendance campaigns, and other events that support school attendance to ensure all school-aged youth are enrolled in District-operated schools.

#### Crossing Guards and Other Traffic Safety Improvements

- The City will support safe passages for students and families by funding the crossing guard program, as funding becomes available, to support pedestrian safety, and the District will support the City's outreach efforts to fill crossing guard vacancies.
- The District will provide additional support and training for the Traffic Safety Valet programs at elementary school sites experiencing traffic safety needs by reviewing traffic and pedestrian incident data, and identifying schools in need for outreach. The District will also promote the Traffic Safety Valet program by distributing flyers when visiting elementary schools, during our safe school inspections, and during meetings with principals.
- The District will work with the City to address traffic concerns related to school drop-off and pick-up, including exploring additional opportunities to reduce traffic congestion and enhance pedestrian safety.
- The District will provide additional support by sharing Reference Guide, 4492.2, School Traffic Safety with school administrators which details the guidelines for requesting traffic surveys, speed limit signs, pavement markings, crossing guards and other assistance to resolve traffic safety issues. Los Angeles Unified's Office of Environmental Health and Safety (OEHS) will liaison between the City and school administrators and make requests on behalf of schools.

#### Safe and Positive School Climate

- The City will continue to facilitate monthly School Safety Collaborative meetings between City personnel, the District and other partners to discuss various issues impacting the school community, including but not limited to, updates on school construction and operational projects, school safety, safe passages to and from school, educational and community events, and opportunities to collaborate on seeking community partner, city and school collaborations.
- The City will continue to support daily campus safety walks led by Vernon Police Department officers.
- The District/Los Angeles School Police Department and City will identify a Law Enforcement Liaison officer from each of the respective law enforcement departments to ensure coordinated

approach on issues related to youth, crime prevention and other relevant safety and area school consistent with Section 32281 (f)(1) of the California Education Code.

- The District/Los Angeles School Police Department and City will explore the possibility of entering into data-sharing agreements to assess the status of school crimes with a goal of helping to prevent crimes and improve coordination consistent with Section 32282 (a)(1) of the California Education Code.
- The City will continue to support the Drug Abuse Resistance Education (D.A.R.E.) program led by trained Vernon Police Department officers in the classroom.

#### Student Health and Medical Services

- The District and the City will work jointly to expand prevention and public education efforts to combat the public health issue of fentanyl-related overdoses and strengthen support services for students.
- The District will continue to work with the California Department of Healthcare Services (DHCS) Naloxone Distribution Program (NDP) to obtain doses of Narcan for early education centers, adult education schools and afterschool programs.
- The District, in partnership with the City, will explore the feasibility of bringing additional student health and mental health services and entities to provide whole child and school community services.

#### Parent and Family Engagement

- The District will develop specialized classes/workshops that address the needs of families in the Southeast Los Angeles community through the Family Academy. The City will promote these classes and workshops to the families and community members at large.
- The District will develop a training program for City personnel on the District's Parent Portal/LAUSD App and School Volunteer Program procedures.
- The District and City will explore the feasibility of incorporating a Parent Resource Center or information into a City-owned facility (e.g., City Hall).

#### Academics and Expanded Learning Programs

- The District will work jointly with the City to promote the District's various academic and enrichment programs to students and families in the Southeast Los Angeles community, including the tutoring program, summer programming, and Beyond the Bell Expanded Learning Programs.
- The District will work with the City to support programs that will assist students in bridging academic voids that may exist due to digital inequities, pandemic effects, or other outside effects that would negatively impact the learning environment.
- The District will offer the Cultural Arts Passport to families in the Southeast Los Angeles community. The District and the City will explore expanding the use of use of museums or cultural sites within the City of Vernon, if any, for the benefit of students.

#### Connectivity

- The District's Information Technology Services (ITS) commits to continuing to provide connectivity to students and families with an identified unmet need through All Families Connected or other affordable and free options to ensure all families have access to reliable high-speed internet.
- The District will explore expanding Digital Divide partnerships into the City and the County of Los Angeles to explore ways to support connectivity infrastructure, expand affordable broadband and implement data sharing agreements to address the digital deserts.

Facilities

- The District and City will continue to collaborate to provide access to and use of District and City facilities for meetings, community events, athletic activities, and cultural and historic programs, among other facility use needs that benefit students and families, including, but not limited to:
  - Access to structured level parking at City Hall during school events.
- The District will work with the City to provide access to and use of District pools upon terms and conditions available to those provided to other governmental agencies.
- The District's over twenty-year construction program will continue to rely heavily on its commitment to meaningful engagement by bringing timely and accurate information to all stakeholders (students, parents, teachers/administrators, key stakeholders, local municipalities and elected officials) and collecting feedback that guides the District's decision-making.
- The City and District will work collaboratively to increase the amount of green space on District sites to expand access to additional green space for families and students.

Transportation

- The City will support the District in promoting the District's free Metro passes from the Metro GoPass Program for students, by promoting it at community events, newsletters and on the City's website if the pilot program is continued.

## APPENDIX

### **All Families Connected**

All Families Connected is a program to help ensure every student has reliable access to high-speed internet at home as well as at school. Made possible in large part by one-time federal funding, the program is helping provide students with the access they need at home to complete assignments, interact with peers, track their progress, and more. Thousands of families are eligible for this service at no cost to them. There are no income requirements. All that is necessary is for a family to inform the District that there are unmet needs in the home and to request support.

This is how it works: Parents/guardians can log on to [device.lausd.net](http://device.lausd.net) and answer a few questions about computing device and internet connectivity needs. For those whose needs are not being met, our teams check in with contracted service providers to determine services available. The provider then reaches out to eligible families to assist with establishing service, and the District covers all costs.

Families may go to: [device.lausd.net/connect](http://device.lausd.net/connect) for more information or to sign up for service.

### **Cultural Arts Passport**

The Los Angeles Unified Cultural Arts Passport is a program to provide students access to the Arts. In partnership with Southern California's finest cultural organizations and venues, the Cultural Arts Passport program ensures equal access to arts, culture and environmental experiences for every child. The Cultural Arts Passport is partially supported through generous monetary and in-kind donations from the community. Founding partners who generously support the initiative include The Broad Foundation, Creative Arts Agency, the Fender Play Foundation and other cultural institutions.

### **Digital Divide Partnerships**

The District has existing partnerships around infrastructure to create a city-wide or community infrastructure for wireless connectivity. One example of this has been a partnership with the Los Angeles City Lighting Bureau, which focused on extending the network from District schools to city light poles. Furthermore, the District has also developed partnerships with LTE/5G and fixed broadband such as Verizon, AT&T and Spectrum to allow piggyback on our contracts with very affordable pricing for other governmental entities. Lastly, the District has partnerships with multiple entities on data sharing to help and identify hotspots and digital deserts around Los Angeles County, given that the District is the only entity with access to valuable datasets relating to family usage and service providers' capacity.

### **Everyone Mentors LA**

Everyone Mentors LA is a new mentoring initiative by Los Angeles Unified that will invest in the lives of historically underserved students to ensure every student graduates Ready for the World. The new initiative will match students contending with declining grades, chronic absenteeism, a need for socio-emotional support and other challenges that have inhibited their academic success with a mentor from the Los Angeles community. More information on this program can be found at <https://achieve.lausd.net/everyonementors>.

### **Family Academy**

The Los Angeles Unified Family Academy is designed to leverage families' assets to be empowered as they support their child from the early primary years to college and career success. This effort complements family knowledge by connecting them to actionable learning focused on their child's development, as well as opportunities to accelerate their own careers and quality of livelihood. Families may expand and share prior knowledge with other parent leaders by attending learning segments offered by the Family Academy

course catalog, which offers webinar and regional segments hosted in-person. The course catalog is available at [achieve.lausd.net/familyacademy](http://achieve.lausd.net/familyacademy).

A second path to learning with the Family Academy is through four family courses which are geared for the following family audiences: youngest learners, multilingual learners, twice exceptional, and Black and African-American students. The curriculum is organized as a 7-class course experience where families engage in a culturally relevant curriculum, in a cohort learning environment, define family engagement, and develop their action plan to stay engaged in their child's education. Course registration information is available at [achieve.lausd.net/familyacademy](http://achieve.lausd.net/familyacademy). Families may also contact the Los Angeles Unified Family Hotline for more information: 213-443-1300.

### **Traffic Safety Valet Program**

The Los Angeles Unified Safety Valet program is designed to help improve student safety and provide more fluid movement of vehicular traffic around schools during the morning drop off. A Valet directs drivers through a queue of traffic cones where volunteers assist students to safely exit the car. This eliminates the need for parents to exit their vehicles and for students to cross busy intersections.



**TAB 7**



## Board of Education Report

[Return to Order of Business](#)

File #: Rep-268-22/23, Version: 1

Establishment of One (1) New Magnet Program Scheduled to Open 2024-2025

May 23, 2023

Student Integration Services

### Action Proposed:

Staff requests Board of Education approval of one (1) new magnet program for the 2024-2025 school year as Clinton MS Police Academy Magnet in grades 6-8 and located in Board District 5 and Region East. It is also proposed that the new magnet program be designated as Alternative schools/Programs of Choice in alignment with California Education Code 58500.

### Background:

Student Integration Services (SIS) in collaboration with the Los Angeles School Police Department (LASPD) opened and continues to support two successful middle school Police Academy Magnets (PAMS). Together, SIS and LASPD are interested in opening a PAMS in the Central City that can feed into West Adams HS Police Academy Magnet and provide more equitable access to a middle school PAMS experience. Currently, the only PAMS middle schools are in Van Nuys/Lake Balboa and Highland Park.

This proposal is also in response to the Los Angeles Unified School District Board of Education Resolution, *Enrollment and Equal Access through LAUSD Choice* that was passed on January 10, 2012, which stated “the Los Angeles Unified School District has struggled with declining enrollment for the last five years.” Further, per *Update on School Choice and Enrollment Resolution* presented to the Board on June 28, 2012, it was recommended to the Board to give additional resources to “increase access to expand quality choice schools” by expanding magnet seats.

### Expected Outcomes:

In 1976, the California Supreme Court ordered the District to “...undertake reasonably feasible steps to alleviate school desegregation, regardless of cause.” To meet this constitutional obligation, the District submitted a desegregation plan to the Los Angeles County Superior Court in June 1981, which was approved by a Court Order in September 1981, subject to several specific modifications. The 1981 Order has never been reversed, vacated or overruled, and the District is obligated to fulfill its terms by continuing to implement the Desegregation Plan.

The Desegregation plan’s goals are threefold:

1. First, it seeks to provide the maximum number of minority children with the opportunity to attend desegregated schools.
2. Second, it seeks to preserve the integrated nature of schools and neighborhoods that have achieved that result through residential integration and through voluntary desegregation programs.

3. Third, it seeks to alleviate the harmful effects of racial isolation for those students who attend schools which will remain racially isolated because of the District's predominantly minority enrollment.

To achieve these goals, the plan utilizes several components, one of which is the "Magnet Component."

Consistent with the plan, the creation of this magnet school/center would:

- Increase access to quality choice schools.
- Increase the number of seats available in the magnet program.
- Seek to alleviate the harmful effects of racial isolation by offering a successful innovative program in a specialized setting.
- Prepare students both for direct entry into California's vibrant industry sectors and for postsecondary education.
- Extend the Central City PAMS pathway to now include middle school.

Board Options and Consequences:

"No" - The denial will result in not opening the proposed magnet program.

"Yes" - The approval of this request would increase the number of magnet seats for students to participate in the court-ordered voluntary integration program and allow flexibilities afforded in California Education Code 58500 (i.e. credential flexibility) and provide extended access for our PAMS magnet.

Policy Implications:

None

Budget Impact:

Per the District's Magnet Schools and Centers Staffing Ratios for FY 2023-24, Clinton MS Police Academy magnet will be normed accordingly. Based on this program's proposed capacity, the following costs of additional staffing and resources are listed below.

Teachers: The program will be designated as Predominately Hispanic, Black, Asian and other Non-Anglo (PHBAO). Based on projected enrollment, the following program would generate additional teachers:

	<u>No. of Teachers</u>		<u>Cost</u>
Clinton MS	<u>1</u>		\$ <u>132,427.00</u>
	1	Total Cost	\$ 132,427.00

Other Cost: Additional discretionary resources at \$17 per student to purchase instructional materials to implement the magnet theme totaling \$1,139.00.

Student Impact:

The opening of this new program would provide families with other choices for their children's education. Students will be positioned for a successful high school Police Academy experience. Students will also actively develop connections with experts and professionals throughout the community, both locally and globally.

File #: Rep-268-22/23, Version: 1

#### Budget Summary

• Teachers	\$ 132,427.00
• Resources @\$17 per student	\$ <u>1,139.00</u>
Approximate Total Cost	\$ 133,566.00

#### Equity Impact:

Component	Score	Score Rationale
Recognition	3	Magnet Programs were created to address, correct, and alleviate the harms of racial isolation. They were also created to provide a more rigorous option for families zoned to underperforming schools.
Resource Prioritization	4	This program is a collaboration between Student Integration Services and the Los Angeles School Police Department. It has a unique magnet theme and will expand the District's magnet portfolio, as well as, expand the Police Academy Magnet 6-12 pathway.
Results	3	Clinton MS is in a racially isolated area. African American and Latinx students in magnet centers in racially isolated locations consistently outperform their host school peers, positioning them for a greater potential for success in high school and beyond. Clinton MS Police Academy Magnet will provide a rigorous educational option and prepare students for a career in public service and civic engagement.
TOTAL	10	

#### Issues and Analysis:

Not Applicable

#### Attachments:

Attachment A - Desegregation Impact Statement

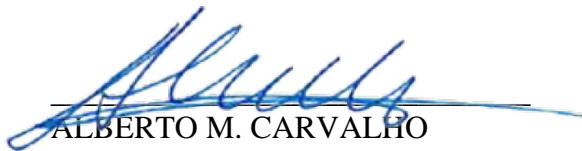
#### Informatives:

Not Applicable


#### Submitted:

04/26/23

RESPECTFULLY SUBMITTED,

  
ALBERTO M. CARVALHO  
Superintendent

APPROVED &amp; PRESENTED BY:

  
ANTHONY AGUILAR  
Chief of Special Education, Equity and  
Specialized Programs  
Office of the Chief of Special Education, Equity and  
Specialized Programs


REVIEWED BY:

  
DEVORA NAVERA REED  
General Counsel☒ Approved as to form.

APPROVED &amp; PRESENTED BY:

  
DR. KEITH H. ABRAHAMS III  
Executive Director  
Student Integration Services

REVIEWED BY:

  
TONY ATIENZA  
Director, Budget Services and Financial Planning☒ Approved as to budget impact statement.

**LOS ANGELES UNIFIED SCHOOL DISTRICT  
Board of Education Report**

**DESEGREGATION IMPACT STATEMENT (DIS)  
Clinton Middle School Police Academy Magnet**

**I. Category of Proposed Action:**

The proposed action would create a magnet center, Clinton Middle School Police Academy Magnet and provide 23 magnet seats in grade 6 for the 2024-2025 school year. The program will grow to 46 seats in grades 6-7 for the 2025-2026 school year and finally grow to 67 seats in grades 6-8 for the 2026-2027 school year.

**II. Summary Description of Current District Practice:**

Magnet schools and centers are court-ordered voluntary integration programs that are open to all students who live within the boundaries of the Los Angeles Unified School District. Magnet Programs were established by Court order to address the five (5) Harms of Racial Isolation: Low Academic Achievement; Low Self-Esteem; Lack of Access to Postsecondary Opportunities; Interracial Hostility and Intolerance; and Overcrowded Conditions. All participating students take the required coursework necessary for promotion and graduation and have the opportunity to meet all requirements for entrance to the University of California and the California State Universities.

**III. Proposed Change:**

The opening of the Clinton MS Magnet will create additional magnet seats for students who have an academic interest in the police/public service course of study.

**IV. Effects of This Proposal:**

The establishment of the magnet program would give the District the ability to open a magnet center in Region East that would provide additional magnet seats. It would also offer greater choice for students and reduce time and distance required to travel to a quality school of choice.

**V. Analyze the Impact of This Proposal on Integration, Desegregation, Resegregation, and/or Segregation**

If the Crawford Court Order goals are met, there should be positive results in addressing the five Harms of Racial Isolation: Low Academic Achievement; Low Self Esteem; Lack of Access to Postsecondary Opportunities; Interracial Hostility and Intolerance; and Overcrowded Conditions.

**VI. If proposed action affects negatively any desegregation program, list other option(s) identified:**

If the Crawford Court-Order and District policies and practices are followed, there will not be a negative effect on the District's Desegregation Plan.

PREPARED BY:



FELIPE ECHAVARRI  
Coordinator  
Student Integration Services

APPROVED BY:



KEITH H. ABRAHAMS III  
Executive Director  
Student Integration Services



# RESOLUTIONS

**TAB 8**



## Board of Education Report

[Return to Order of Business](#)

File #: Res-022-22/23, Version: 1

Ms. Goldberg - Pencils Down: Resolution in Support of Writers Guild of America Members Striking to Secure a Just Contract and Safeguard the Future of their Profession (Res-022-22/23) (Waiver of Board Rule 72)

Whereas, The members of the Writers Guild of America West and the Writers Guild of America East (jointly WGA), labor unions that represent over 11,500 writers in film and television, officially called a strike on May 1, 2023;

Whereas, Writers are facing the most comprehensive assault on compensation and working conditions that they have seen in a generation, fighting for their livelihoods and the future of their profession, in an industry that is changing rapidly due to corporate consolidation, the rise of streaming services, the “gig-ification” of screen-writing, and the rise of artificial intelligence;

Whereas, Inflation-adjusted pay for writers has declined considerably over the last ten years, and fully 50% of writers are working at the minimum allowable pay, up from 33% ten years ago;

Whereas, Previous WGA strikes in 1960, 1981, 1985, 1988, and 2007 have secured for writers wage increases, residual pay, pensions, health care, and other benefits, and have allowed the profession to adjust to major changes in film and television production, media technology, and industry ownership, making screenwriting a viable career for many thousands of writers, instead of a precarious dead-end job;

Whereas, The operating profits of major networks and streaming companies including Disney, Netflix, Warner Bros, Fox, Comcast, Amazon, and Paramount have been close to \$30 billion year after year, and entertainment executives have a duty to share the wealth that writers create for them; and

Whereas, Film and television production is a major pillar of the regional economy, creating thousands of jobs for caterers, costume and set designers, prop workers, camera operators, animators, hair stylists and make-up artists, construction workers, drivers, grips, musicians, retail workers, hotel workers, restaurant workers, and countless others, and the 2007 WGA strike was estimated to have cost the local economy \$2.1 billion; now, therefore, be it

Resolved, That the Governing Board of the Los Angeles Unified School District supports the striking writers of the WGA;

Resolved further, That the Board calls on the Alliance of Motion Picture and Television Producers (AMPTP) to prepare a response to WGA demands that justifies a return to the bargaining table, an end to the strike, and leads to a just contract; and, be it finally

Resolved, That recognizing the possibility of a prolonged strike that leads WGA to call for a boycott or other actions in solidarity with striking writers, the Board directs the Procurement Services Division to prepare a report that describes any and all contracts, subscriptions, or other business between Los Angeles Unified School District and AMPTP members.

**TAB 9**



## Board of Education Report

[Return to Order of Business](#)

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File #: Res-023-22/23, Version: 1

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Ms. Ortiz Franklin, Dr. Rivas, Ms. Gonez - Community-Based Safety Analysis and Expansion (Res-023-22/23)  
(For Action 6/13/23)

Whereas, Community-based safety is the concept that community members can keep themselves safe, rather than relying on outside institutions to paternalistically take care of those who can't take care of themselves;

Whereas, Community-based safety has at its core a reimagined approach to preventing and intervening in harm with a trauma-informed lens, focused on peaceful conflict resolution and investment in community members who stay in the community long-term;

Whereas, Community-based organizations have a deep understanding of community issues, trusted relationships with the individuals and communities involved, and specific knowledge surrounding neighborhood crises;

Whereas, Community-based organizations can effectively address public safety issues, have greater impact, and save resources;

Whereas, Community-based alternative approaches to safety have strengthened the response to emergencies in places throughout the nation by preventing and reducing violence, providing care services, and decreasing unnecessary law enforcement contacts;

Whereas, The Los Angeles Unified School District has several offices, departments, and personnel who support student safety, as well as several policies and plans that support student safety, including but not limited to: the Blueprint for Safety; Integrated Safe School Plan; Safe Routes to School; Discipline Foundation Policy; Gun-Free Safe Schools, etc. and the word "safe" appears in the Parent-Student Handbook no less than 109 times;

Whereas, The Governing Board of the Los Angeles Unified School District has discussed 49 resolutions about school safety since May 1990, including thirteen resolutions in the last ten years, and the District currently partners with 27 safe passage partners;

Whereas, The May 2023 resource, "Every School Safe: A Blueprint for Safety" states "Los Angeles Unified is committed to providing every student, preschool through adult, and all members of our District and school communities with a safe, healthy, welcoming and respectful learning and working environment," and the resource encompasses the concerted efforts of District administrators, staff and community partners to ensure the environmental, physical, psychological, and social-emotional safety and well-being of our students and employees; and

Whereas, The District is currently focused on expanding partnerships and community building with Los Angeles County-based community based organizations on furthering support in student safety in

dropout prevention, safe passages, substance abuse prevention, safety collaboratives, gang prevention; now, therefore, be it

Resolved, That the Governing Board of the Los Angeles Unified School District commits to a holistic vision of school safety - including physical, emotional and intellectual safety - that (1) focuses on creating safe, welcoming, culturally- and racially-responsive school climates, (2) centers the experiences and voices of students, and (3) responds to on-campus incidents in constructive, non-criminalizing ways;

Resolved further, That the Los Angeles Unified School District and the Independent Analysis Unit will engage collaboratively with local City, County and State government officials and departments to conduct a landscape analysis of community-based safety approaches that may include:

- Convening community partners including the BSAP Steering Committee and School Culture, Climate, and Safety Task Force, with the Los Angeles County Office of Youth Diversion and Development, as well as any other relevant entities within the City and County of Los Angeles on ways to leverage Measure J, the Care First Community Initiative, and other youth development, community-based safety and/or alternatives to incarceration dollars available
- Conducting or procuring a vendor to conduct a landscape analysis of organizations doing community-based safety work in LA City and County, and develop recommendations for improved practices to connect community-based organizations to schools
- Learn about and leverage pilot programs that focus on community-based responses to non-emergency situations

Resolved further, That the District will identify and address internal barriers to expanding and implementing community-based safety partners, which may include:

- Identifying one or more third party administrator(s) that can serve as a fiscal or organizational sponsor to smaller or newer organizations to help them meet the minimum procurement qualifications (e.g. insurance limits, years of experience, etc.)
- A supportive process, similar to or inclusive of the Small Business Bootcamp, to help small or new organizations learn how to be successful with LA Unified processes
- Facilitating an “Industry Forum” with potential partners and thought leaders to understand LA Unified’s vision of school safety and how to best collaborate and calibrate; and, be it finally

Resolved, That building on the (1) Board vision for school safety and District Blueprint for Safety, (2) landscape analysis, and (3) identified and addressed internal barriers, the District will develop and publicly present a comprehensive plan by January 2024 to strengthen community-based safety approaches to improve school climate and keep school communities safe even in emergency situations.

- Such plan may refine safety and wellness policies, protocols, personnel, and practices, including who responds to what types of safety concerns and how
- Such plan shall be shared with students, families, community partners, the School Culture, Climate, and Safety Task Force, and/or other relevant groups for feedback and thought partnership
- The plan may be incorporated into the Superintendent’s presentations on the Strategic Plan and budget investments



# TAB 10



## Board of Education Report

[Return to Order of Business](#)

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File #: Sup Res -007-22/23, Version: 1

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### Motion Declaring Salaries Indefinite to Comply with Law and Allow for Implementation of Labor Agreements (Sup Res-007-22/23)

That the Board of Education (Board) hereby declares salaries and benefits for all District employees, including union represented, management, supervisory, District represented, and other unrepresented certificated, classified and unclassified, to be indefinite and subject to change on or after July 1, 2023, for the 2023-2024 school year, in order to ensure compliance with California Constitution Article XVI, Section 6, and to allow for implementation of labor agreements. Changes include, but are not limited to, retroactive increases in salaries, adjustments to salary rates, tables and differentials. The District shall act to implement such changes as the District deems necessary. All such changes are to be consistent with the collective bargaining process, where appropriate, and all Board Rules, policies and practices are subject to revision to carry out any of the changes described above. The above actions are listed by way of example, not limitation, and may be supplemented or revised at the discretion of the Board of Education.

# TAB 11



# Los Angeles Unified School District

124

333 South Beaudry Ave,  
Los Angeles, CA 90017

## Board of Education Report

[Return to Order of Business](#)

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File #: Sup Res -008-22/23, Version: 1

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Reappointment of Member to the School Construction Bond Citizens' Oversight Committee (Sup Res-008-22/23)

Resolved, That the Governing Board of the Los Angeles Unified School District ratifies the reappointment of Mr. Chris Hannan, representing the Los Angeles County Federation of Labor, AFL-CIO, as member to the School Construction Bond Citizens' Oversight Committee for a two-year term commencing May 21, 2023. The Board has determined that Mr. Hannan is not an employee, official, vendor, contractor, or consultant of the District.



Yvonne Wheeler  
President

Thom Davis  
Chair

May 8, 2023

Jackie Goldberg, Board President  
Los Angeles Unified School District  
333 South Beaudry Avenue, 24th Floor  
Los Angeles, CA 90017

Dear President Goldberg,

On behalf of the Los Angeles County Federation of Labor, AFL-CIO and the hard-working women and men we represent, I respectfully request your support and confirmation of Chris Hannan, Council Representative of the Los Angeles/Orange County Building Trades, as an appointee to the LAUSD Bond Oversight Committee.

Chris Hannan possesses a record of proven leadership and valuable insight that will make him a strong asset to this Board. It is my honor to nominate him.

If you have any questions, please do not hesitate to contact me via phone at (213) 381-5611 ext. 123.

Sincerely,

Yvonne Wheeler  
President

**Chris Hannan**

Council Representative for the Los Angeles/ Orange Counties Building and Construction Trades Council, AFL-CIO. The council represents approximately 140,000 members, within 44 affiliated local unions and 4 district councils, for 14 Trades. A 25-year union member of Sprinkler Fitters UA Local 709 who installs, services and maintains the automatic fire suppression systems in buildings. Now at the Building Trades, he represents the affiliated unions in the County of Los Angeles. Chris also serves on the Los Angeles Unified School District Bond Oversight Committee and Long Beach Call Advisory Committee.