



**Los Angeles Unified School District
ITD CSRU – Radio Unit (Location Code: 0787)**

<http://achieve.lausd.net/radiounit>

PH: (323) 224 2410

**CALL TRUCK OPERATIONS AT 562 654 9003 TO SCHEDULE A PICK UP
EQUIPMENT REPAIR FORM**

DATE	School/Office Name	Location Code	(MARK One)	
			CUSTOMER PICK-UP	SHIP BACK
Customer Information				
Name	Employee Number	Phone Number		

#	Model Number	Serial Number	Problem (if known)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

PLEASE INCLUDE BATTERIES WITH RADIOS. IF CHARGERS ARE NOT WORKING, DO SEND BOTH CHARGING BASE AND POWER ADAPTER, AS WE DO NOT REPLACE MISSING PIECES. NORMAL TURNAROUND TIME IS 10 WORKING DAYS BASED ON PARTS AND AVAILABILITY. PLEASE SEND ALL ITEMS IN A BOX AND NOT IN AN ENVELOPE. SEND BOXES TO ITD - RADIO UNIT (LOC # 0787) VIA TRUCK OPERATIONS.