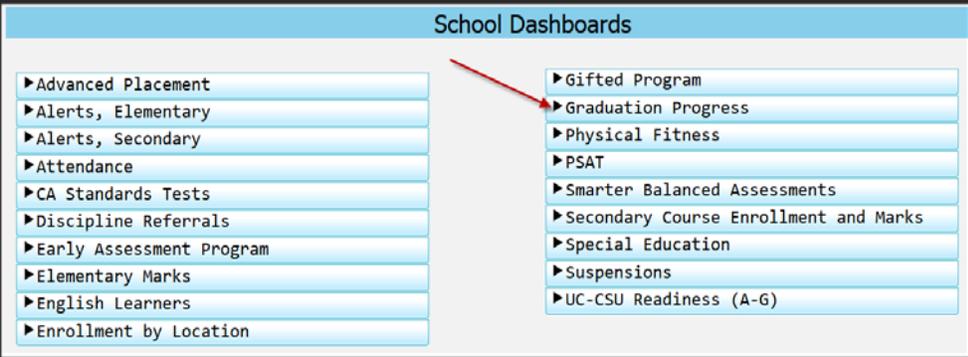
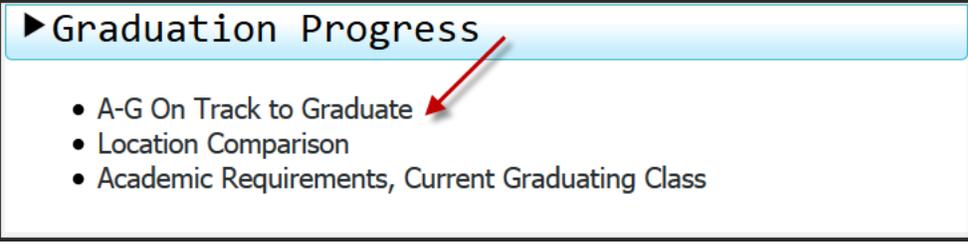
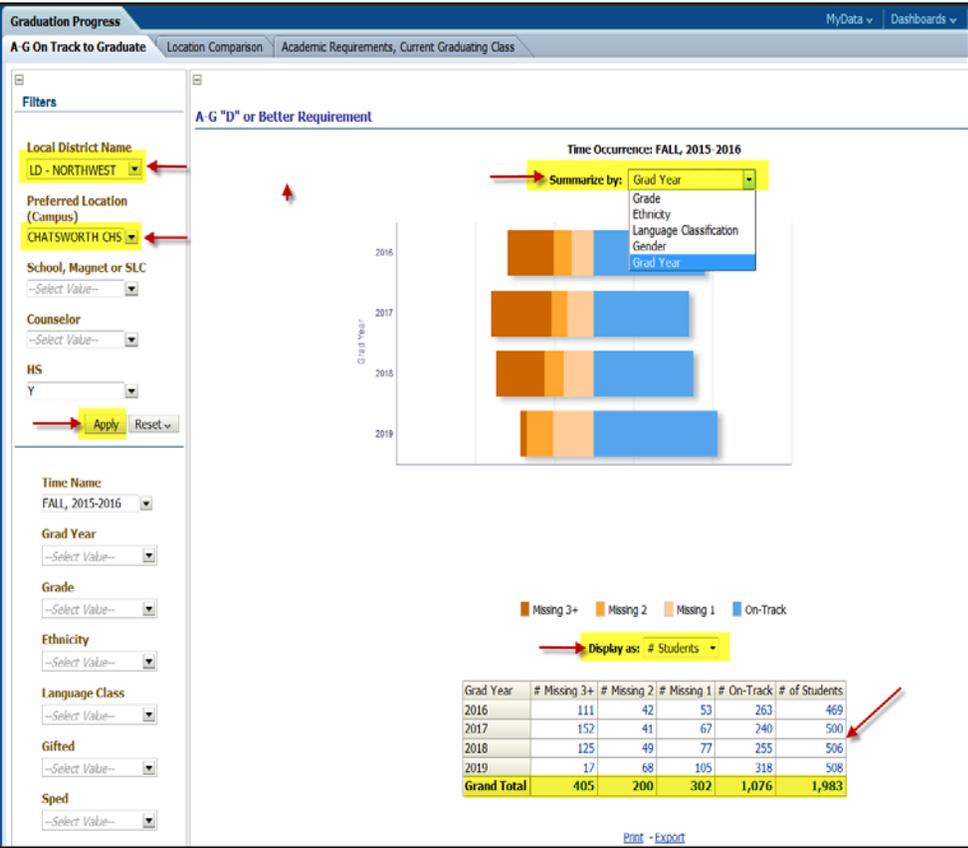


Quick Guide

- A. Where do I find the Graduation Progress Reports?
- B. What type of Reports can I access under the Graduation Progress Report?

| Step # | Step | Icon/Link | Comments |
|--------|---|---|----------|
| 1. | At the School Dashboard menu click on: Graduation Progress |  | |
| 2. | From the Drop down menu, You can select: A-G On Track to Graduate Location Comparison Academic Requirements, Current Graduating Class |  | |
| 3. | The first tab displays A-G On Track to Graduate . Filter the report by selecting a local district or school and then hit Apply . The data can be summarized by Grad Year, Grade, Ethnicity, Language Classification or Gender. In the table view, you can display the number or percent of students in each on-track category. (See sample below) |  | |

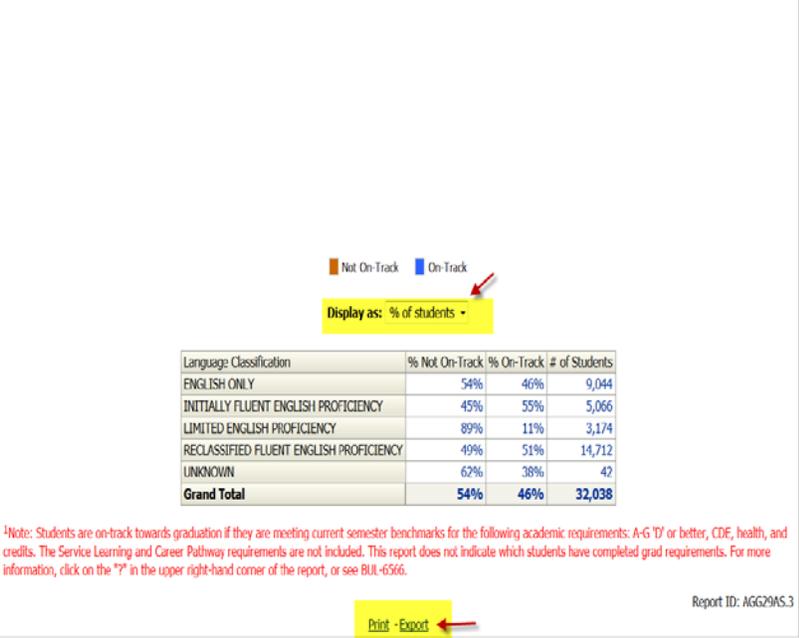


| Step # | Step | Icon/Link | Comments |
|--------|---|-----------|--|
| 4. | <p>On the second filter pane you can select Time Name, Grad Year, Grade, Ethnicity, Language Classification, Gifted, SpEd, Poverty Indicator, Foster Youth or Gender.</p> <p>Don't forget to click on the 2nd "APPLY" button.</p> | | |
| 5. | <p>The student-level detail report displays the Student's demographic information, their overall A-G on-track status and the # of semesters needed in each subject area to reach benchmarks.</p> <p>The report will display 25 rows per page. To view the entire list click on the double arrow at the bottom of the report.</p> <p>Note: To return to the previous screen hit the Return link at the bottom of the report. You can also Print or Export the report to Excel and other choices.</p> <p>Return - Print - Export - Create Bookmark Link</p> | | <p>Total Number of students is : 216</p> |



| Step # | Step | Icon/Link | Comments |
|--------|--|-----------|----------|
| 6. | <p>The Location Comparison tab displays A-G progress across multiple locations.</p> <p>You can filter the report by local district or schools. And you can summarize results by preferred location, school, network or local district.</p> <p>The report will also drill to individual student details.</p> | | |
| 7. | <p>The third tab displays Progress on all the academic grad requirements for the current graduating class.</p> <p>You can filter the report by local district or school.</p> <p>You can summarize the Graph report by Language Classification, Ethnicity, Gender or Grade.</p> | | |



| Step # | Step | Icon/Link | Comments | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|--|-------------------------|----------------|------------|---------------|--------------|-----|-----|-------|--------------------------------------|-----|-----|-------|-----------------------------|-----|-----|-------|---|-----|-----|--------|---------|-----|-----|----|--------------------|------------|------------|---------------|
| 8. | <p>The table view can be Summarized by # of Students or % of Students.</p> <p>On the second filter pane you can select Time Name, Grade, Ethnicity, Language Classification, Gifted, SpEd, Poverty Indicator, Foster Youth or Gender. Don't forget to click on the 2nd "APPLY" button.</p> <p>To see individual student results, click on the # of students or % of students in the table.</p> <p>You can also Print or Export the report to Excel and other choices.</p> |  |  <p>Display as: % of students</p> <table border="1"> <thead> <tr> <th>Language Classification</th> <th>% Not On-Track</th> <th>% On-Track</th> <th># of Students</th> </tr> </thead> <tbody> <tr> <td>ENGLISH ONLY</td> <td>54%</td> <td>46%</td> <td>9,044</td> </tr> <tr> <td>INITIALLY FLUENT ENGLISH PROFICIENCY</td> <td>45%</td> <td>55%</td> <td>5,066</td> </tr> <tr> <td>LIMITED ENGLISH PROFICIENCY</td> <td>89%</td> <td>11%</td> <td>3,174</td> </tr> <tr> <td>RECLASSIFIED FLUENT ENGLISH PROFICIENCY</td> <td>49%</td> <td>51%</td> <td>14,712</td> </tr> <tr> <td>UNKNOWN</td> <td>62%</td> <td>38%</td> <td>42</td> </tr> <tr> <td>Grand Total</td> <td>54%</td> <td>46%</td> <td>32,038</td> </tr> </tbody> </table> <p>Print - Export</p> <p><small>¹Note: Students are on-track towards graduation if they are meeting current semester benchmarks for the following academic requirements: A-G 'D' or better, CDE, health, and credits. The Service Learning and Career Pathway requirements are not included. This report does not indicate which students have completed grad requirements. For more information, click on the "?" in the upper right-hand corner of the report, or see BUL-6566.</small></p> <p>Report ID: AGG29AS.3</p> | Language Classification | % Not On-Track | % On-Track | # of Students | ENGLISH ONLY | 54% | 46% | 9,044 | INITIALLY FLUENT ENGLISH PROFICIENCY | 45% | 55% | 5,066 | LIMITED ENGLISH PROFICIENCY | 89% | 11% | 3,174 | RECLASSIFIED FLUENT ENGLISH PROFICIENCY | 49% | 51% | 14,712 | UNKNOWN | 62% | 38% | 42 | Grand Total | 54% | 46% | 32,038 |
| Language Classification | % Not On-Track | % On-Track | # of Students | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ENGLISH ONLY | 54% | 46% | 9,044 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| INITIALLY FLUENT ENGLISH PROFICIENCY | 45% | 55% | 5,066 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LIMITED ENGLISH PROFICIENCY | 89% | 11% | 3,174 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| RECLASSIFIED FLUENT ENGLISH PROFICIENCY | 49% | 51% | 14,712 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| UNKNOWN | 62% | 38% | 42 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Grand Total | 54% | 46% | 32,038 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |