

APPLICATION FOR LOS ANGELES UNIFIED SCHOOL DISTRICT-AUTHORIZED USE OF FACILITIES FOR OUT OF SEASON ATHLETICS PRACTICE/EVENTS

DATE: _____

NAME OF REQUESTER: _____

SCHOOL REQUESTED: _____

DESCRIPTION OF ACTIVITY: _____

FACILITY REQUESTED (e.g., gym, football field, soccer field, softball field, pool, weight room):

DATES/HOURS OF REQUESTED USE (Monday –Friday 7 am – 6 pm):

If requesting facility time after 6pm or weekends applicants must complete standard permit application.

***IF APPLICABLE ATTACH SCHEDULE (START AND END TIME) AND LIST OF PARTICIPATING LAUSD TEAMS WITH THIS APPLICATION**

CONDITIONS OF USE OF FACILITIES FOR OUT OF SEASON ATHLETICS EVENT (INITIAL EACH):

- LAUSD students may only participate if there is a LAUSD athletic assistant with an active employee number and lausd.net email address supervising the use of facilities for out of season athletics (Employee Number: _____ LAUSD Email Address: _____).
- Only LAUSD students (students enrolled in a LAUSD school or students with an intent to enroll in a LAUSD school (e.g., completed Unified Enrollment, Choices, permit request, registration materials, etc.) may participate (if applicable attach copy of tournament/team schedule with a listing of all participating teams). For purposes of this Application, “LAUSD students” also includes students on a LAUSD CIF member school team during the CIF season of sport.
- No participation or admission fees shall be charged to LAUSD students or spectators. The event shall be open to the public. The host school can only charge participating schools for cost recovery (e.g., officials, _____).
- If any event parking fees are planned, a third party must be procured for parking services and approved by the LAUSD.
- All CIF City Section rules and LAUSD policies shall be followed.
- No fundraising may be conducted by participating students or teams.
- Appropriate insurance coverage is in place (attach copy of proof of insurance to this Application).
- No use of facilities is permitted on Sundays.
- No advertisements or promotions by any third party vendors is permitted.
- Only ASB can apply for concessions to be sold during the game. No other concessions are authorized under this Application. Nothing shall be sold, offered or advertised for sale on school premises as part of this Application.

- If using the pool, lifeguard coverage must be provided (attach copies of lifeguard coverage agreement).
- There will be no smoking within any building or in any other place on the school site.
- The following are prohibited: the use of profane language, possession of or use of intoxicating liquors or narcotics, quarrelling or fighting, betting or other forms of gambling, card playing, conducting raffle or lottery. No activity shall be conducted which constitutes a violation of any local, state, or federal law.
- No structures may be erected or assembled on school premises, nor may any electrical, mechanical or other equipment be brought thereon unless special approval has been obtained from the office issuing the permit in compliance with Los Angeles Unified School LAUSD standards.
- No gratuities shall be given to or accepted by LAUSD staff.
- All school grounds shall be left in the same order, condition and degree of cleanliness as existed at time of entry.
- Any use of school facilities for non-school purposes shall comply with all state and local fire, health, penal and safety laws and regulations.
- After one-half hour waiting period, school premises will be locked if the group has not arrived.

By signing below, I acknowledge and agree that the information in this Application is true and accurate to the best of my ability. I further acknowledge and agree that I will comply with all conditions of the use of LAUSD facilities for out of season athletics events. I understand and agree that failure to comply with these conditions may result in limitations on future use of LAUSD facilities and/or employee discipline, where applicable.

Requester Name (Print) and Signature

Date

I recommend approval for this request and will include the requested use on the school's Master Calendar upon LAUSD approval.

I agree to inform and provide appropriate staff to support athletic staff for cleaning and adhering to all COVID-19 protocols (e.g. daily pass, temperature checks, quarantine tent, cleaning of restrooms, etc.)

Administrator Name (Print) and Signature

Date

FOR OFFICE USE ONLY: All applications are subject to LAUSD review and approval.

ROUTING: Interscholastic Athletics, Risk Finance and Insurance Services, Leasing and Space Utilization