

WARREN LOCAL SCHOOL DISTRICT

Organizational and Regular Board Meeting

January 10, 2024

CHAIN OF COMMAND

If you have concerns, problems, or ways to improve our schools, please contact the person in charge of that respective area.

<u>CONCERN</u>	<u>CONTACT</u>	<u>PHONE</u>
TEACHER	Teacher	School
BUILDING	Principal	
Warren High School	Ryan Lemley	678-2393/989-0340
Warren High School	Kara Pinkerton	678-2393/989-0340
Warren Middle School	Brent Taylor	678-2395
Warren Middle School	Jill Lipscomb	678-2395
Warren Elementary	Ashley Skinner	445-5300
Warren Elementary	Kyle Scott	445-5300
HIGH SCHOOL ATHLETICS	Steven Harold	678-2393/989-0340
ASSISTANT ATHLETICS	Jimmy Peyton	678-2393/989-0340
ASSISTANT ATHLETICS/JUNIOR HIGH	Rod Padgitt	678-2395
TRANSPORTATION	Driver/Trans. Supv.	678-2368
CAFETERIA	Head Cook/Food Serv. Supv.	678-2366
CLEANING/CUSTODIAL	Head Cust. /Prin./Maint. Supv.	678-2366

Unresolved concerns or problems that have been addressed through the proper channels, contact Kyle Newton, Superintendent, at 678-2366. Our website can be accessed via www.warrenlocal.org.

BOARD OF EDUCATION 2024 COMMITTEES

District Operations

Evaluation of Superintendent

Finance & Evaluation of Treasurer

Policy

Learning, Instruction & Assessment

The Warren Local Board of Education conducts meetings in an effort to comply with Parliamentary Procedure. Robert's Rules of Order are its governance. As a result, it is important to remember the Communication section of the agenda is the appropriate time for audience members to speak. If a situation arises that you, the audience, need to ask a question, the president may elect to call on you at a convenient time.

In an effort to assist in recording the minutes, all audience members, when addressing the Board of Education, are asked to identify themselves by giving their name and subject matter.

**WARREN LOCAL BOARD OF EDUCATION
ORGANIZATIONAL AND REGULAR MEETING
January 10, 2024**

I. CALL TO ORDER AND ROLL CALL

The Warren Local Board of Education will meet for the purpose of an Organizational and a Regular Meeting on January 10, 2024, at 6:00 p.m. at Warren High School, Rooms 1710/1711, 130 Warrior Drive, Vincent, OH, with the following members answering Roll Call:

Allen

Crum

Proctor

Roush

West

II. PLEDGE OF ALLEGIANCE

III. INVOCATION

IV. PUBLIC PARTICIPATION

V. OATH OF OFFICE – NEW BOARD MEMBERS

The Oath of Office administered to Mr. Jesse Roush and Mrs. Debbie West, by Treasurer, Mrs. Melcie Wells.

VI. ORGANIZATIONAL ITEMS

A. NOMINATIONS FOR THE OFFICE OF BOARD PRESIDENT

_____ nominated _____ for the Office of Board President.

_____ nominated _____ for the Office of Board President.

Close Nominations

1. Motion by _____ Second by _____

To move that the nominations for the Office of Board President be closed.

Allen

Crum

Proctor

Roush

West

Vote on Nominations of Board President: (If more than one person is nominated, Roll Call will be by nominee name.)

Vote on _____ (or) _____ for the Office of Board President.

Allen

Crum

Proctor

Roush

West

_____ was elected President of the Board for 2024.

B. NOMINATIONS FOR THE OFFICE OF BOARD VICE PRESIDENT

_____ nominated _____ for the Office of Board Vice President.

_____ nominated _____ for the Office of Board Vice President.

Close Nominations

2. Motion by _____ Second by _____

To move that the nominations for the Office of Board Vice President be closed.

Allen

Crum

Proctor

Roush

West

Vote on Nominations of Board Vice President: (If more than one person is nominated, Roll Call will be by nominee name.)

Vote on _____ (or) _____ for the Office of Board Vice President.

Allen

Crum

Proctor

Roush

West

_____ was elected Vice President of the Board for 2024.

C. OATH OF OFFICE – PRESIDENT AND VICE PRESIDENT

The Oath of Office to be administered to the President and Vice President of the Board by the Treasurer, Mrs. Melcie Wells.

_____ assumed the Chair of President of the Board of Education and the meeting continues.

D. SET REGULAR MEETING DATE AND TIME

3. Motion by _____ Second by _____

To set the Regular Meetings of the Warren Local Board of Education for 2024 on the _____ of each month at _____ p.m. at _____, Vincent, OH, unless it is a Federal holiday or non-teacher holiday. In this case, the meeting will be held on the _____ following the regular scheduled meeting.

Allen

Crum

Proctor

Roush

West

E. SERVICE FUND

4. Motion by _____ Second by _____

To establish a Service Fund for the Warren Local Board of Education of \$8,000 for the year 2024.

Allen

Crum

Proctor

Roush

West

F. STANDING AUTHORIZATIONS

5. Motion by _____ Second by _____

To approve the following standing authorizations for 2024:

- a. Advance on tax settlement by the Treasurer.
- b. Investment, including in commercial paper, of inactive funds by the Treasurer.
- c. Pay all bills, provided that funds are available, and to report monthly to the Board of Education those bills that are paid by the Treasurer.
- d. Authorize the Administration Office staff to purchase consumable items such as certificates, plaques, flowers, etc. These expenditures for board related matters are to be made from the Board Service Fund; Central Office expenditures from the Superintendent's and Treasurer's Supply Accounts.
- e. Appoint the Superintendent as the Purchasing Agent from the January 2024 Warren Local Organizational meeting to the January 2025 Warren Local Organizational Meeting.
- f. Authorize the Superintendent and the Treasurer to utilize the services of Scott Scriven LLP, Bricker & Eckler Law Firm, and other law firms as deemed appropriate to serve the district.
- g. Approve classified employees above their contracted salary to perform other approved work assignments, as needed, at the employee's current pay rate.
- h. Approve faculty members to attend meetings, classroom coverage, class overload, Remediation/Testing, Summer School Teachers, and Instructional and Homebound Tutoring as per the Master Agreement between the Warren Local Education Association and the Warren Local Board of Education.
- i. Approve faculty members to host college education students to be a cooperating teacher for field experience students and professional internships and to be site coordinators for field experience. Teacher compensation is calculated based on the actual amount received from the University less any expenses to the district for required benefit.
- j. Approve faculty members to host other support related interns seeking hours and/or field experience for licensure or certification.
- k. Approve all OHSAA (Ohio High School Athletic Association) required overnight trips and out of state trips for athletic events that are scheduled for consecutive days by the OHSAA. This includes, but not limited to, conference, district, regional, and state competitions.
- l. Approve all co-curricular and extra-curricular overnight and out of state field trips.
- m. Authorize Building Administrators, Special Education Coordinator, and/or Director of Curriculum and Instruction to provide teacher evaluations via Ohio Teacher Evaluation System (OTES), and school counselor evaluations via Ohio School Counselor Evaluation System (OSCES).
- n. Appoint the Superintendent/Administrator of the Ohio Valley Educational Service Center as a designee to preside over expulsion appeal hearings for Warren Local School District, as stated in Board Policy JGE.
- o. Superintendent authorized to approve professional meetings.
- p. Superintendent authorized to approve professional development.
- q. Superintendent authorized to approve volunteers.
- r. Superintendent authorized to accept resignations as official upon receipt.
- s. Superintendent authorized to employ, by letter of intent, certified and non-certified employees subject to Board approval at the next regular or special meeting.
- t. Superintendent authorized to discipline/suspend staff, according to guidelines set forth by the Ohio Revised Code (ORC), Ohio Department of Education and Workforce, Ohio Department of Education, Warren Local School District Board Policy, Warren Local School District Policy and Procedures, and all Board of Education approved Negotiated Agreements.
- u. Superintendent authorized to dispose of antiquated equipment/items valued at less than \$10,000, via method chosen by the Superintendent/designee.

Allen

Crum

Proctor

Roush

West

G. APPOINTMENTS

6. Motion by _____ Second by _____

To approve the following for 2024:

- a. Appoint _____ as the Legislative Liaison Board Member for Ohio School Boards Association from the Warren Local School District.
- b. Appoint _____ and _____ as the Hall of Honor Committee representatives, two (2) Board Members.

Allen

Crum

Proctor

Roush

West

H. COMMITTEES

7. Motion by _____ Second by _____

To establish 2024 Committees as follows (in accordance with Board Policy BCE):

District Operations

Bob Allen, Chairperson

Bob Crum

Debbie West, Alternate

Evaluation of the Superintendent

Debbie West, Chairperson

Jesse Roush

Bob Allen, Alternate

Finance & Evaluation of the Treasurer

Debbie Proctor, Chairperson

Debbie West

Jesse Roush, Alternate

Policy

Jesse Roush, Chairperson

Bob Allen

Debbie Proctor, Alternate

Learning, Instruction, & Assessment

Bob Crum, Chairperson

Jesse Roush

Debbie West, Alternate

Allen

Crum

Proctor

Roush

West

VII. TREASURER'S REPORT

A. TREASURER'S BUSINESS

8. Motion by _____ Second by _____

The Treasurer recommends approving the following:

- a. Minutes of the December 21, 2023, Regular Meeting.
- b. Payment of bills and other expenses for December 2023, as presented in the amount of \$2,555,127.89.
- c. Financial Reports for December 2023, as presented: Investment Balances and Rate of Return, Cash Position Report, all checks dated between December 1 and December 31, 2023.
- d. Investment Record in the amount of \$869.02. This was deposited in the Permanent Improvement Fund as Investment Earnings during the month of December 2023.
- e. Amend Estimated Revenues and Appropriations as follows:

FY 2024 Estimated Revenues and Appropriations						
	Revenue			Appropriations		
	Amended		Amended	FY 24		FY 24
	Certificate	Amendments	Certificate	Appropriation	Amendments	Appropriation
Fund	Amounts	for Jan	Amounts	Amounts	Jan	Amounts
General	\$31,754,517.25	\$0	\$31,754,517	\$22,916,673	\$0	\$22,916,673
Special Revenue Funds						
016 Emergency Levy	\$2,139,217.41	\$0	\$2,139,217	\$2,005,200	\$0	\$2,005,200
018 Public School Support	34,721	0	34,721	18,900	0	18,900
019 Other Grants	30,457	0	30,457	30,458	0	30,458
034 Classroom Facilities	964,748	0	964,748	185,500	0	185,500
031 UST Surety	11,000	0	11,000	0	0	0
035 Severance Benefits	406,882	0	406,882	200,000	0	200,000
300 District Managed Activities	279,451	25,000	304,451	270,362	25,000	295,362
451 Data Communication Fund	5,400	0	5,400	5,400	0	5,400
461 MMGW/HSTW	2,752	0	2,752	2,752	0	2,752
467 Wellness Aid	0	0	0	0	0	0
499 Miscellaneous State Grants	32,851	0	32,851	32,851	0	32,851
506 Race to the Top	1,691	0	1,691	1,691	0	1,691
507 - ESSER	129,152	0	129,152	129,153	0	129,153
510 - CRF Funding	0	0	0	0	0	0
516 Title IDEA VIB	553,147	0	553,147	553,131	-	553,131
536 Title I Supplemental	58,394	0	58,394	58,394	-	58,394
572 Title I	426,230	0	426,230	459,909	0	459,909
584-Title IVA	29,869	0	29,869	28,044	0	28,044
590 Title IIA	72,434	0	72,434	72,434	0	72,434
599 Misc Federal Grants	19,875	0	19,875	19,875	0	19,875
Total	5,198,273	25,000	5,223,273	4,074,054	25,000	4,099,054
Debt Service Fund						
002 Building Project Debt Service	\$2,434,729	\$0	\$2,434,729	\$1,258,000	\$0	\$1,258,000
Capital Projects Fund						
003 Permanent Improvement	\$924,242	\$0	\$924,242	\$300,000	\$0	\$300,000
004 Building Project	1,947,820	0	1,947,820	100,000	0	100,000
010 OFCC Fund Local Share	757,657	0	757,657	1,628,420	0	1,628,420
010 OFCC Fund Local Share Interest	935,836	0	935,836	0	0	0
010 OFCC Fund State Share	2,143,599	0	2,143,599	80,500	0	80,500
010 OFCC Fund State Share Interest	142,325	0	142,325	0	0	0
070 Capital Projects	1,485,040	0	1,485,040	1,075,000	0	1,075,000
	8,336,520	0	8,336,520	3,183,920	0	3,183,920
Enterprise						
006 Food Service	\$2,317,370	\$0	\$2,317,370	\$1,337,223	\$0	\$1,337,223
009 Uniform School Supplies	158,442	0	158,442	90,500	0	90,500
Total	2,475,812	0	2,475,812	1,427,723	0	1,427,723
Internal Service Fund						
024 Self Insurance	\$4,056,686	\$0	\$4,056,686	\$4,021,000	\$0	\$4,021,000
Private Purpose Trust Fund						
007 Trust	\$13,000	\$0	\$13,000	\$5,000	\$0	\$5,000
Agency Fund						
200 Student Activities	\$378,541.77	\$0	\$378,542	\$240,550	\$0	\$240,550
Grand Total	\$54,648,080	\$25,000	\$54,673,080	\$37,126,920	\$25,000	\$37,151,920

Allen

Crum

Proctor

Roush

West

VIII. SUPERINTENDENT'S REPORT

- a. School Board Recognition Month
- b. Bullying Report

A. SUPERINTENDENT'S BUSINESS

9. Motion by _____ Second by _____

The Administration recommends approving the following:

- a. Donation of \$100 to support Mock Trial, from the Solvay Marietta Charitable Fund, via the Marietta Community Foundation.
- b. Donation of \$25,000 for the purchase of a new baseball scoreboard, from Citizens Bank Company.
- c. Participation in the Fair School Funding Plan, Inc., workgroup in the 2024 calendar year at a cost of \$.30 per 2023-2024 student or \$601.10.

Allen

Crum

Proctor

Roush

West

IX. PERSONNEL

10. Motion by _____ Second by _____

a. Certified Personnel Recommendations

Employ (pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position): **None at this time.**

Supplemental Recommendations for the 2023-2024 School Year

Employ (pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position): **None at this time.**

b. Classified Personnel Recommendations

Employ (pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position): **None at this time.**

Resignation

Flanagan, Stephanie - Bus driver, route #35, plus two (2) AM runs, D-II classification, 191 contract days, effective December 22, 2023.

Morrison, Allen - Elementary school, evening custodian, B-III Classification, 193 contract days, 8 hours per day, effective January 31, 2024.

Classified Substitutes (pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):

Kirby, Jason

Richards, Kevin

c. Pupil Activity Recommendations

Employ (pending upon number of participants, successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):

<u>Athletics</u>	<u>Bldg.</u>	<u>Name</u>	<u>Salary</u>
<u>Wrestling</u>			
Junior High	MS	Hanes, Landon	Volunteer

_____ Allen	_____ Crum	_____ Proctor	_____ Roush	_____ West
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X. BOARD'S COMMUNICATION

XI. REAFFIRM TIME AND PLACE OF NEXT MEETING

- The next Regular Meeting will be held February ____, 2024, at ____ p.m. at _____, Vincent, Ohio.

XII. ADJOURNMENT

11. Motion by _____ Seconded by _____

To adjourn the meeting at _____ p.m.

_____ Allen	_____ Crum	_____ Proctor	_____ Roush	_____ West
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File: KD and BDDH

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

[Adoption date: July 31, 1995]

[Re-adoption date: December 30, 2002]

[Re-adoption date: May 24, 2012]

[Re-adoption date: October 21, 2019]