

WARREN LOCAL SCHOOL DISTRICT

Regular Board Meeting

August 28, 2025

CHAIN OF COMMAND

If you have concerns, problems, or ways to improve our schools, please contact the person in charge of that respective area.

<u>CONCERN</u>	<u>CONTACT</u>	<u>PHONE</u>
TEACHER	Teacher	School
BUILDING	Principal	
Warren High School	Kyle Scott	678-2393/989-0340
Warren High School	Darius Schaeffer	678-2395
Warren Middle School	Brent Taylor	678-2395
Warren Middle School	Jill Lipscomb	678-2395
Warren Elementary	Ashley Skinner	445-5300
Warren Elementary	Lori Ludwig	445-5300
HIGH SCHOOL ATHLETICS	Steven Harold	678-2393/989-0340
ASSISTANT ATHLETICS	Rod Padgitt	678-2395
TRANSPORTATION	Driver/Trans. Supv.	678-2368
CAFETERIA	Head Cook/Food Serv. Supv.	678-2366
CLEANING/CUSTODIAL	Head Cust. /Prin./Maint. Supv.	678-2366

Unresolved concerns or problems that have been addressed through the proper channels, contact Kyle Newton, Superintendent, at 678-2366. Our website can be accessed via www.warrenlocal.org.

BOARD OF EDUCATION 2025 COMMITTEES

District Operations	Bob Allen, CH Bob Crum Stacey Greenup, Alt	740-516-9394 740-423-5763 330-842-1034
Evaluation of Superintendent	Debbie Proctor , CH Jesse Roush Bob Allen, Alt	740-336-2235 740-541-5282 740-516-9394
Finance & Evaluation of Treasurer	Debbie Proctor, CH Stacey Greenup Jesse Roush, Alt	740-336-2235 330-842-1034 740-541-5282
Policy	Jesse Roush, CH Bob Allen Debbie Proctor, Alt	740-541-5282 740-516-9394 740-336-2235
Learning, Instruction & Assessment	Bob Crum, CH Jesse Roush Stacey Greenup, Alt	740-423-5763 740-541-5282 330-842-1034

The Warren Local Board of Education conducts meetings in an effort to comply with Parliamentary Procedure. Robert's Rules of Order are its governance. As a result, it is important to remember the Communication section of the agenda is the appropriate time for audience members to speak. If a situation arises that you, the audience, need to ask a question, the president may elect to call on you at a convenient time.

In an effort to assist in recording the minutes, all audience members, when addressing the Board of Education, are asked to identify themselves by giving their name and subject matter.

**WARREN LOCAL BOARD OF EDUCATION
REGULAR MEETING
August 28, 2025**

I. CALL TO ORDER AND ROLL CALL

The Warren Local Board of Education will meet for the purpose of a Regular Meeting on August 28, 2025, at 6:00 p.m. at Warren High School, Warrior Room, (Building 6 - located in the Warrior Annex), 130 Warrior Drive, Vincent, OH, with the following members answering Roll Call:

Allen

Crum

Greenup

Proctor

Roush

II. PLEDGE OF ALLEGIANCE

III. INVOCATION

IV. PUBLIC PARTICIPATION

V. TREASURER'S REPORT

A. TREASURER'S BUSINESS

1. Motion by _____ Second by _____

The Treasurer recommends approving the following:

- a. Minutes of the July 24, 2025, Regular Meeting, and the August 18, 2025, Special Meeting.
- b. Payment of bills and other expenses for July 2025, as presented in the amount of \$2,712,431.68.
- c. Financial Reports for July 2025, as presented: Investment Balances, Cash Position Report, all checks dated between July 1 and July 31, 2025.
- d. Investment Record in the amount of \$738.18 This was deposited in the Permanent Improvement Fund as Investment Earnings during the month of July 2025.
- e. Payment of an invoice in accordance with ORC 5705.41 (d) A, Then and Now Invoice, for Heritage Cooperative, dated July 31, 2025, in the amount of \$5,989.90, for FFA Land Lab; fertilizer, chemicals, agronomy services.

Allen

Crum

Greenup

Proctor

Roush

2. Motion by _____ Second by _____

The Treasurer recommends approving the following:

**RESOLUTION
AUTHORIZE EMPLOYER PICKUP OF EMPLOYEE CONTRIBUTIONS**

BE IT RESOLVED, effective August 28, 2025, the Warren Local Board of Education agrees to pick up the total amount of employee contributions required by Section 3307.26, Revised Code, to be contributed by WLEA to STRS Ohio. Warren Local Board of Education is permitted to pick up employee contributions pursuant to Section 3307.27, Revised Code, and Section 414(h)(2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Warren Local Board of Education in lieu of employee contributions and shall be treated as mandatory salary reduction from the contract salary otherwise payable to the employee.

Employees in the WLEA may not opt out of the picked-up contributions or elect to receive the contributed amounts directly instead of having them picked up by the Warren Local Board of Education and paid to STRS Ohio.

Allen

Crum

Greenup

Proctor

Roush

3. Motion by _____ Second by _____

The Treasurer recommends approving the following:

**RESOLUTION
META SOLUTIONS COOPERATIVE ADVERTISING AND RECEIVING
BIDS FOR SCHOOL BUS CHASSIS AND BODIES**

WHEREAS, the Warren Local School Board of Education wishes to advertise and receive bids for the purchase of two (2) - 71 passenger conventional (type) school bus(es) and or one (1) – 9-Passenger Van(s).

THEREFORE, BE IT RESOLVED the Warren Local School Board of Education wishes to participate and authorize META Solutions (META) to advertise and receive bids on said Board's behalf as per the specifications submitted for the cooperative purchase of two (2) - 71 passenger conventional school bus(es) and or one (1) – 9-Passenger Van(s).

This resolution does not obligate the district to purchase the bus(es) and or van(s).

Allen

Crum

Greenup

Proctor

Roush

VI. READING OF COMMUNICATIONS

A. Legislative Liaison – Jesse Roush

B. WCCC Report – Jesse Roush

C. Committee Reports – District Operations

Finance

Policy

Learning, Instruction, & Assessment

VII. SUPERINTENDENT'S REPORT

Annual Review:

- Parent Involvement Belief Statement; Homeless Policy; Title I Family Engagement

A. SUPERINTENDENT'S BUSINESS

4. Motion by _____ Second by _____

The Administration recommends approving the following:

- Enter into an agreement with Artsbridge, Arts Education Program, for the 2025-2026 school year, at a cost of \$1,100 for the elementary school.
- Authorizes the Superintendent to enter into a Memorandum of Understanding (MOU) between Future Plans/GRIT Project, and Warren Local School District, as presented, effective August 7, 2025, and shall remain in effect for not longer than June 30, 2026, at which time an extension can be requested by either Party. This MOU may be terminated without cause by either Party upon thirty (30) days written notice.
- Administrative salary grid, as presented, to be implemented as of August 1, 2025.
- Exempt salary grid, as presented, to be implemented as of August 1, 2025.

Allen

Crum

Greenup

Proctor

Roush

5. Motion by _____ Second by _____

The Administration recommends approving the following:

Memorandum of Understanding (MOU) between the Warren Local Board of Education and the Warren Local Education Association (WLEA), Calamity Day 2025-2026 School Make Up Structure, as presented.

Allen

Crum

Greenup

Proctor

Roush

6. Motion by _____ Second by _____

The Administration recommends approving the following:

RESOLUTION DECLARING AN EMERGENCY AND AUTHORIZING NEGOTIATION AND EXECUTION OF AN AGREEMENT WITH WOLF CREEK CONTRACTING COMPANY, LLC TO SERVE AS THE DESIGN-BUILDER ON THE ARCHERY BUILDING PROJECT

The Superintendent recommends that the Board declare an emergency pursuant to R.C. 153.71(B)(3) and authorize negotiation and execution of an agreement with Wolf Creek Contracting Company, LLC ("Wolf Creek") to serve as the design-builder for the Archery Building Project (the "Project").

Rationale:

1. The Board identified a need for the Project.
2. The Board requires the services of a design-builder to plan, design, coordinate, manage, and direct all phases of the Project for a guaranteed maximum price.

3. The Board previously solicited bids for the Project. The bids received for three out of the five scopes of work solicited for the Project came in over budget. Further, the Superintendent and Treasurer anticipated there would be a substantial donation of work for the Project which did not materialize, as a result the Project is significantly over budget and significantly delayed. A design-builder will aid the District in managing the budget and keeping the Project on track.
4. As a result, the Board is facing an emergency that requires immediate action to obtain design-build services related to the Project.
5. Wolf Creek submitted a proposal for preconstruction services in the amount of \$36,500 for the Project.
6. Based on the need to immediately move forward with the Project, the Superintendent recommends that the Board declare an emergency pursuant to R.C. 153.71(B)(3) and authorize negotiation and execution of an agreement with Wolf Creek to serve as the design-builder for the Project with preconstruction services in the amount of \$36,500.

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

1. Based on the information provided, the Board finds that an emergency exists requiring immediate action with respect to the Project.
2. Based upon the emergency exception contained in Ohio Revised Code Section 153.71(B)(3), the Board authorizes the Superintendent and Treasurer to execute an agreement with Wolf Creek to serve as the design-builder for the Project and to provide preconstruction services in the amount of \$36,500 and execute all necessary documents to give effect to this resolution.

Allen

Crum

Greenup

Proctor

Roush

VIII. PERSONNEL

7. Motion by _____ Second by _____

a. Administrative Personnel Recommendations

Ryan, Larry - Facilities scheduling, \$10,000 stipend, for the 2025-2026 school year.

b. Certified Personnel Recommendations

Employ (*pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position*): **None at this time**

Resignation

Jessee, Rebecca - High school, school improvement supplemental position for the 2025- 2026 school year.

RESA Mentor Recommendations for the 2025-2026 School Year

<u>Mentor</u>	<u>Resident Educator</u>	<u>Salary</u>
Cochran, Peyton	Payne, Myranda	Per the negotiated agreement
Eddy, Stacey	Liston, Kaitlyn	Per the negotiated agreement
Farnsworth, Kerry	Stormes, Emmaline	Per the negotiated agreement
Fivecoait, Josie	Rhodes, Stacia	Per the negotiated agreement

Hinkle, Lauren	Silva, Mia	Per the negotiated agreement
Johnson, Jason	Hopper, Tony	Per the negotiated agreement
Johnson, Kayla	Wells, Katie	Per the negotiated agreement
Maidens, Beth	Wallace, Breanna	Per the negotiated agreement
Mullins, Olivia	McCune, Kaylie	Per the negotiated agreement
Mullins, Olivia	Voytko, Eloise	Per the negotiated agreement
Sallee, Christie	Kasserman, Stephanie	Per the negotiated agreement
Vannoy, Chris	Ryan, Millie	Per the negotiated agreement
Walters, Amy	Fenton, Jennifer	Per the negotiated agreement

Mentor to a teacher new to the District Recommendations for the 2025-2026 School Year

<u>Mentor</u>	<u>Resident Educator</u>	<u>Salary</u>
Boley, Ann	Gabriel Kasler	Per the negotiated agreement
Farnsworth, Kerry	Davis, Tiffany	Per the negotiated agreement
Werry, Ryan	Jessee, Luke	Per the negotiated agreement

Supplemental Recommendations for the 2025-2026 School Year

Employ (*pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position*):

Academics

Event Coordinator

High School	HS	Wells, Katie	Per the negotiated agreement
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School Improvement

Elementary School	ES	Huffman, Julie	Per the negotiated agreement
Elementary School	ES	McFee, Sierra	Per the negotiated agreement
Elementary School	ES	Sallee, Christie	Per the negotiated agreement
Elementary School	ES	Tolliver, Ameilia	Per the negotiated agreement

Play or Musical Director(s)

High School (per production)	HS	Erb, Gentile, Angela	Per the negotiated agreement
Middle School (per production)	MS	Flesher, Lori	Per the negotiated agreement

Science Olympiad

Head Coach	HS	Vincent, Sandra	Per the negotiated agreement
Associate Coach	HS	Rowland, Miki	Per the negotiated agreement
Assistant Coach	HS	Vincent, Nathan	Per the negotiated agreement
Assistant Coach	HS	King, Larry	Per the negotiated agreement
Assistant Coach	HS	Daughety, Brandon	Per the negotiated agreement
Head Coach	MS	Vincent, Sandra	Per the negotiated agreement
Associate Coach	MS	Vincent, Elizabeth	Per the negotiated agreement
<u>Sewing Club</u>	MS	Vincent, Sandra	Per the negotiated agreement
<u>Book Club Advisor</u>	HS	Davis, Tiffany	Per the negotiated agreement

Athletics

Track - Girls & Boys

Varsity	HS	Zaleski, Anthony	Per the negotiated agreement
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Golf

Varsity Assistant	HS	Biddinger, Andy	Per the negotiated agreement
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Baseball

Varsity	HS	Porter, Chad	Per the negotiated agreement
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Softball

Varsity	HS	Wells, Kathleen	Per the negotiated agreement
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(*if numbers allow for a team)

2025-2026 Staff for District Music/Drama Events (on an as needed basis)

Sound Booth Workers - \$40

Brown, Liz	Elzey, Scott	Richards, Keith	Vincent, Nathan
Clark, Courtney	Flesher, Lori	Sundquist, James	

c. Classified Personnel Recommendations

Employ (*pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position*):

Halsey, Megan - Middle school, cook, C-I classification, three and one half (3.5) hours daily, 191 contract days, limited one-year contract, effective August 20, 2025.

Klintworth, George - Bus driver, route #26, D-II classification, 191 contract days, limited one-year contract, effective at the start of the 2025-2026 school year.

McDonald, Tyler - Bus driver, route #49, D-II classification, 191 contract days, limited one-year contract, effective at the start of the 2025-2026 school year.

Tenney, Aaron - High school, study hall monitor/ISS for the 2025-2026 school year, as needed, not to exceed 30 hours per week, classified substitute rate.

Resignation

Cline, Cheryl - Bus driver, route #39, effective August 11, 2025.

Neill, Patricia - Middle school, cook, C-I classification, three and one half (3.5) hours daily, 191 contract days, effective July 30, 2025.

Witte, Tiffini - Middle/elementary schools, aide - classroom support, A-I classification, six and one half (6.5) hours daily, 193 contract days, effective September 9, 2025, pending approval of employment at the September 9, 2025, Wood County Board of Education meeting.

Transfer

Hamrick, Shelley - From high school, secretary, A-II classification, seven and one half (7.5) hours daily, 198 contract days, to elementary school, secretary, A-II classification, seven and one half (7.5) hours daily, 193 contract days, effective at the start of the 2025-2026 school year.

Kennedy, Jean - From elementary school, secretary, A-II classification, seven and one half (7.5) hours daily, 193 contract days, to middle school, secretary, A-II classification, eight (8) hours daily, 223 contract days, effective at the start of the 2025-2026 school year.

McDonald, Tyler - From bus route #49, to bus route #41, effective at the start of the 2025-2026 school year.

Soule, Tabielynn - From bus route #41, to bus route #8, effective at the start of the 2025-2026 school year.

Classified Substitutes *(pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):*

Ball, Emily	Graham, Heather Effective 8/25/25	Nguyen, Carlee	Rogers, Joan Effective 8/22/25
Carte, Zachary Effective 8/6/25	Hall, Joshua	Prim, Erwin Effective 8/21/25	
Daggett, Sarah Effective 8/19/25	Neill, Patricia	Rankin, Renna Effective 8/21/25	

d. Pupil Activity Recommendations

Employ *(pending upon number of participants, successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):*

WHEREAS the Warren Local School District Board of Education has offered the following supplemental positions to licensed individuals employed in the school district; and no such employees qualified to fill the position(s) have accepted them; and

WHEREAS the Warren Local School District Board of Education has advertised the following supplemental positions as available to any licensed individual who is qualified to fill them, and who is not employed by the board, and no such person has applied for and accepted the position; The Warren Local Board of Education directs the Treasurer to enter into a Pupil Activity Program Contract with the following non-licensed individuals for the term of one school year. Each contract will automatically terminate at the conclusion of the school year (applicable year noted below) without action. Each contract will be for an amount equal to the amount specified under Supplemental Contracts within the negotiated agreement with the Warren Local Education Association. Each applicant is required to maintain a valid Pupil Activity Program Permit as per Ohio Revised Code 3313.53.

Pupil Activity Recommendations for the 2025-2026 School Year

Academics

Bldg.

Science Olympiad

Assistant Coach	MS	Rowland, David	Per the negotiated agreement
Assistant Coach	MS	Vincent, Andrew	Per the negotiated agreement
Assistant Coach	MS	Vincent, Kelsey	Per the negotiated agreement

Band

Assistant Director	HS	Collins, Stephen	Per the negotiated agreement
Assistant Director	HS	Litman, Jonah	Per the negotiated agreement
Associate Director	HS	Offenberger, Aaron	Per the negotiated agreement

Athletics

Football

Junior High*	MS	Welch, Clint	Volunteer
Junior High*	MS	Webb, Michael	Volunteer

Wrestling

Varsity	HS	Parsons, Jeff	Per the negotiated agreement
Varsity Associate (girls)	HS	Rhodes, Scott	Per the negotiated agreement
Varsity Associate (boys)	HS	Congleton, Levi	Per the negotiated agreement
Varsity Assistant	HS	Antill, Austin	Per the negotiated agreement
Varsity Assistant	HS	Strahler, Ryan	Volunteer
Junior High*	MS	Swaney, Rusty	Per the negotiated agreement

Volleyball

Varsity Assistant	HS	Petty, Sarah	Volunteer
Junior High (7th grade)	MS	Vincent, Kelsey	Per the negotiated agreement
Junior High (8th grade)	MS	Vincent, Kelsey	Per the negotiated agreement
Junior High (7th grade)	MS	Wojcik, Jim	Per the negotiated agreement
Junior High (8th grade)	MS	Wojcik, Jim	Per the negotiated agreement

Softball

Junior High*	MS	Wagner, Daniel	Per the negotiated agreement
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(*if numbers allow for a team)

Allen

Crum

Greenup

Proctor

Roush

IX. BOARD'S COMMUNICATION

X. REAFFIRM TIME AND PLACE OF NEXT MEETING

- The next Regular Meeting will be held September 25, 2025, at Warren High School, Warrior Room, (Building 6 - located in the Warrior Annex), 130 Warrior Drive, Vincent, OH.

XI. ADJOURNMENT

8. Motion by _____ Seconded by _____

To adjourn the meeting at _____ p.m.

Allen

Crum

Greenup

Proctor

Roush

File: KD and BDDH

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

[Adoption date: July 31, 1995]

[Re-adoption date: December 30, 2002]

[Re-adoption date: May 24, 2012]

[Re-adoption date: October 21, 2019]