

WARREN LOCAL SCHOOL DISTRICT

Regular Board Meeting

September 28, 2023

CHAIN OF COMMAND

If you have concerns, problems, or ways to improve our schools, please contact the person in charge of that respective area.

<u>CONCERN</u>	<u>CONTACT</u>	<u>PHONE</u>
TEACHER	Teacher	School
BUILDING	Principal	
Warren High School	Ryan Lemley	678-2393/989-0340
Warren High School	Kara Pinkerton	678-2393/989-0340
Warren Middle School	Brent Taylor	678-2395
Warren Middle School	Jill Lipscomb	678-2395
Warren Elementary	Ashley Skinner	445-5300
Warren Elementary	Kyle Scott	445-5300
HIGH SCHOOL ATHLETICS	Steven Harold	678-2393/989-0340
ASSISTANT ATHLETICS	Jimmy Peyton	678-2393/989-0340
ASSISTANT ATHLETICS/JUNIOR HIGH	Rod Padgett	678-2395
TRANSPORTATION	Driver/Trans. Supv.	678-2368
CAFETERIA	Head Cook/Food Serv. Supv.	678-2366
CLEANING/CUSTODIAL	Head Cust. /Prin./Maint. Supv.	678-2366

Unresolved Concerns or Problems that have been addressed through the proper channels, contact Kyle Newton, Superintendent, at 678-2366. Our website can be accessed via www.warrenlocal.org.

BOARD OF EDUCATION 2023 COMMITTEES

District Operations	Bob Allen, CH Bob Crum Debbie West, Alt	989-2702 423-5763 336-2913
Evaluation of Superintendent	Debbie West, CH Sidney Brackenridge Bob Allen, Alt	336-2913 989-2319 989-2702
Finance & Evaluation of Treasurer	Debbie Proctor, CH Debbie West Sidney Brackenridge, Alt	336-2235 336-2913 989-2319
Policy	Sidney Brackenridge, CH Bob Allen Debbie Proctor, Alt	989-2319 989-2702 336-2235
Learning, Instruction & Assessment	Bob Crum, CH Sidney Brackenridge Debbie West, Alt	423-5763 989-2319 336-2913
Ad Hoc Strategic Planning	Bob Crum, CH Debbie West Debbie Proctor, Alt	423-5763 336-2913 336-2235

The Warren Local Board of Education conducts meetings in an effort to comply with Parliamentary Procedure. Robert's Rules of Order are its governance. As a result, it is important to remember the Communication section of the agenda is the appropriate time for audience members to speak. If a situation arises that you, the audience, need to ask a question, the president may elect to call on you at a convenient time.

In an effort to assist in recording the minutes, all audience members, when addressing the Board of Education, are asked to identify themselves by giving their name and subject matter.

**WARREN LOCAL BOARD OF EDUCATION
REGULAR MEETING
September 28, 2023**

I. CALL TO ORDER AND ROLL CALL

The Warren Local Board of Education will meet for the purpose of a Regular Meeting on September 28, 2023, at 6:00 p.m. at Building 2 (located in the Warrior Annex), 130 Warrior Drive Vincent, Ohio, with the following members answering Roll Call:

Allen

Brackenridge

Crum

Proctor

West

II. PLEDGE OF ALLEGIANCE

III. INVOCATION

IV. PUBLIC PARTICIPATION

V. TREASURER'S REPORT

A. TREASURER'S BUSINESS

1. Motion by _____ Second by _____

The Treasurer recommends approving the following:

- a. Minutes of the August 24, 2023, Regular Meeting.
- b. Payment of bills and other expenses for August 2023, as presented in the amount of \$3,244,778.79.
- c. Financial Reports for August 2023, as presented: Investment Balances and Rate of Return, Cash Position Report, all checks dated between August 1 and August 31, 2023.
- d. Investment Record in the amount of \$1,279.18. This was deposited in the Permanent Improvement Fund as Investment Earnings during the month of August 2023.
- e. Payment of an invoice in accordance with ORC 5705.41 (d) A, Then and Now Invoice, Boys and Girls Club of Parkersburg, dated August 30, 2023, building rental - pool usage for the 2022-2023 swim team season, in the amount of \$6,637.50.

Allen

Brackenridge

Crum

Proctor

West

VI. READING OF COMMUNICATIONS

A. Legislative Liaison – Sidney Brackenridge

B. WCCC Report – Debbie West

C. Committee Reports – District Operations

Finance

Policy

Learning, Instruction, & Assessment

Ad Hoc Strategic Planning

VII. SUPERINTENDENT'S REPORT

- District Report Card Presentation - Lori Ludwig

A. SUPERINTENDENT'S BUSINESS

2. Motion by _____ Second by _____

The Administration recommends approving the following:

- Memorandum of Agreement (MOA), as presented.
- Consulting Services Agreement between Warren Local School District and Fanning/Howey Associates, Inc., as presented.
- Non-Exclusive Licensing Agreement, Direct Sales and Brand Use, between Ankco, LLC, dba School Spirit Originals, and Warren Local School District effective September 29, 2023 – June 30, 2024.
- Non-Exclusive Licensing Agreement, Direct Sales and Brand Use, between The Hat and Shirt Shop, and Warren Local School District effective September 29, 2023 – June 30, 2024.

Allen

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West

3. Motion by _____ Second by _____

The Administration recommends approving the following sponsors:

Scoreboard & Corporate (\$2,250+)

Charlie Wentz - State Farm Insurance

The Citizens Bank Company

Par Mar Stores

Peoples Bank

Wetz Companies

Corporate (\$1,500)

Antonio's

Barlow Community Methodist Church

Bridgeport Equipment & Tool

Goddard-Shawd Insurance

Hickory Grove Country Market

Hocking Tire Center

Mountain River Physical Therapy

Murray Sheet Metal Company

Ohio Valley Cab & Delivery Service, LLC

Porterfield Baptist Church

Prime Lending

Rhodes Lawncare Services

Scoreboard (\$500+)

Hall Financial Advisors

Frye Dental Group

McCarthy Dentistry

River Cities Financial

Business (\$500 - \$1,000)

Ervin & Sons Spray Foam, LLC

Greenleaf Landscapes, Inc.

River City Properties

Wash-Rite Car Wash

Website (\$350)

First Settlement Orthopedics

Solvay Specialty Polymers

The Citizens Bank Company

Washington County Career Center

Digital Media Guide (\$250)

One Left Bakery

Athlete of the Week

The Hat & Shirt Shop

Corporate (\$1,500) cont.

Athletics - Service Sponsors

Tebay Construction, LLC

BSN Sports/Nike

Memorial Health Systems

The Board wishes to express sincere appreciation to these patrons for their generous donations and continued support of the Warren Local School District Athletics Program.

Allen

Brackenridge

Crum

Proctor

West

4. Motion by _____ Second by _____

The Administration recommends approving the following:

**RESOLUTION
MVESC DRIVER INSTRUCTORS**

WHEREAS, the Muskingum Valley Educational Service Center and the Ohio Valley Service Center Governing Boards shall provide a Driver's Education Program;

WHEREAS, the Warren Local School District authorizes the oversight, coordination, and implementation of the program to the Muskingum Valley Educational Service Center, the Ohio Valley Service Center, and the other respective districts;

NOW, THEREFORE, BE IT, AND IT IS HEREBY RESOLVED that the Muskingum Valley Educational Service Center and the Ohio Valley Educational Service Centers' Governing Boards hereby recommends approved driving instructor trainers for the purpose of providing driving training to operate the driver's education vehicle(s) owned by Warren Local School District. The Warren Local School District will incur no personnel cost for this service.

Allen

Brackenridge

Crum

Proctor

West

5. Motion by _____ Second by _____

The Administration recommends approving the following:

Approve the Treasurer and/or Superintendent to gather quotes or advertise for competitive bids for the following project:

**BUILDING 6 RENOVATION PROJECT
NOTICE OF REQUEST FOR PROPOSALS**

The Warren Local School District Board of Education is accepting proposals from firms for the Building 6 Renovation Project. Interested firms may request an RFP from Kyle Newton, Superintendent, at kyle.newton@warrenlocal.org. Proposals will be accepted until 2:00 p.m. local time, October 16, 2023.

Scope of Work:

- Furnish and install door hardware
- Furnish and install door locks with combined cores
- Furnish and install six (6) new doors and frames
- Furnish and install closures
- Provide warranty for parts and labor

Allen

Brackenridge

Crum

Proctor

West

6. Motion by _____ Second by _____

The Administration recommends approving the following:

**RESOLUTION
AUTHORIZING CONTRACT WITH THE MOTZ GROUP FOR
THE RECREATION TURF AREA PROJECT**

WHEREAS, the Warren Local School District recommends authorizing a contract with The MOTZ Group for the Recreation Turf Area Project (the “Project”);

THEREFORE, BE IT, AND IT IS, HEREBY RESOLVED that the Warren Local School District Board of Education hereby resolves as follows:

1. The Board selects The MOTZ Group as the firm in the best interest of the District to perform the Project.
2. The construction of the Project is outside the scope of the competitive bidding requirements defined in ORC 3313.46 for public school districts.
3. The Board authorizes the Superintendent and Treasurer to work with legal counsel to negotiate and execute a contract with The MOTZ Groups in the total amount not to exceed \$197,500, and to execute any other documents necessary to effectuate the terms of the contract.
4. The Board further authorizes the Superintendent and Treasurer to sign change orders related to the Project in a total amount not to exceed \$20,000; should a change order exceed this amount individually or as the aggregate of change orders for the work, the change order will be brought to the Board for approval prior to the work being performed.

Allen

Brackenridge

Crum

Proctor

West

VIII. PERSONNEL

7. Motion by _____ Second by _____

a. Certified Personnel Recommendations

Employ (pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position): **None at this time.**

Supplemental Recommendations for the 2023-2024 School Year

Employ (pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position):

<u>Academics</u>	<u>Bldg.</u>	<u>Name</u>	<u>Salary</u>
<u>Gaming Club</u>			
Middle School	MS	Hauenstein, Brad	Per the negotiated agreement
<u>Mock Trial</u>			
High School	HS	Johnson, Jason	Per the negotiated agreement
<u>Science Olympiad</u>			
Middle School	MS	Vincent, Sandra	Per the negotiated agreement
<u>Student Council</u>			
High School (.5 of 1)	HS	Farnsworth, Kerry	Per the negotiated agreement
High School (.5 of 1)	HS	Mullins, Olivia	Per the negotiated agreement
<u>Athletics</u>	<u>Bldg.</u>	<u>Name</u>	<u>Salary</u>
<u>E-Sports</u>			
Junior Varsity	HS	Vincent, Nathan	Per the negotiated agreement

b. Classified Personnel Recommendations

Resignation

Jones, Amanda - High school, aide - classroom support, A-I classification, six and one half (6.5) hours daily, 193 contract days, effective August 31, 2023.

Kelley, Stacey - Bus driver, route #35, D-II classification, 191 contract days, effective September 26, 2023.

Templeton, Courtney - Elementary school, aide - classroom support, A-I classification, six and one half (6.5) hours daily, 193 contract days, effective September 8, 2023.

Employ *(pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):*

Faulk, Jennifer - Middle school, cook, C-I classification, three and one half (3.5) hours daily, 191 contract days, limited one-year contract, effective September 14, 2023.

Frame, Jacob - High school, evening custodian, B-III classification, eight (8) hours daily, 193 contract days, limited one-year contract, effective September 29, 2023.

Hamrick, Adam - High school, evening custodian, B-III classification, eight (8) hours daily, 260 contract days, limited one-year contract, effective October 2, 2023.

Kettering, Carla - Middle school, aide – classroom support, A-I classification, six and one half (6.5) hours daily, 193 contract days, limited one-year contract, effective September 13, 2023.

Lawson, Darrin - Bus route #8, D-II classification, 191 contract days, limited one-year contract, effective September 11, 2023.

Wigal, Sarah - Middle school, cook, C-I classification, three and one half (3.5) hours daily, 191 contract days, limited one-year contract, effective October 2, 2023.

Transfer

Mahoney, Megan - From middle school, aide – classroom support, A-I classification, six and one half (6.5) hours daily, 193 contract days, to elementary school, aide - classroom support, A-I classification, six and one half (6.5) hours daily, 193 contract days, effective August 30, 2023.

Price, Virginia - From high school, evening custodian, B-III classification, eight (8) hours daily, 260 contract days, to high school, head custodian, B-IV classification, eight (8) hours daily, 260 contract days, effective August 25, 2023.

Wittekind, Angela - From high school, aide – student support, A-I classification, six and one half (6.5) hours daily, 193 contract days, to high school, aide - classroom support, A-I classification, six and one half (6.5) hours daily, 193 contract days, effective September 18, 2023.

Classified Substitutes (*pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position*):

Adkins, Havyn	Faulk, Jennifer Effective 9/1/23	Hughes, Amber Effective 9/25/23	O'Dell, Rachel Effective 9/7/23
Bonnet, Ashley	Gray, Brittany	Jordan, Laura Effective 8/30/23	Shuck, Erica Effective 9/5/23
Burns, Maryanne	Gregg, Tyler Effective 9/26/23	Kehl, Kathryn	Stalnaker, Barb
Curry, Amber Effective 9/13/23	Hall, Amber	Miller, Stacy Effective 9/18/23	Steed, Stephanie Effective 9/21/23
Evans, Caitlin	Hilverding, Lauren Effective 9/13/23	Neville, Jessica	Wigal, Sarah Effective 8/31/23

c. Pupil Activity Recommendations

Employ (*pending upon number of participants, successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position*): **None at this time**

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Proctor

West

IX. BOARD'S COMMUNICATION

X. REAFFIRM TIME AND PLACE OF NEXT MEETING

- The next Regular Meeting will be held October 26, 2023, at 6:00 p.m. at the Warren High School Auditorium (located in the Warrior Annex), 130 Warrior Drive Vincent, Ohio.

XI. ADJOURNMENT

8. Motion by _____ Seconded by _____

To adjourn the meeting at _____ p.m.

Allen

Brackenridge

Crum

Proctor

West

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

[Adoption date: July 31, 1995]

[Re-adoption date: December 30, 2002]

[Re-adoption date: May 24, 2012]

[Re-adoption date: October 21, 2019]