

WARREN LOCAL SCHOOLS

Kyle R. Newton, Superintendent

220 Sweetapple Road
Vincent, Ohio 45784



Melcie A. Wells, Treasurer

740-678-2366
www.warrenlocal.org

Operations Committee Minutes

December 15, 2025

5:00 pm - HS Rooms 1710 & 1711

Attendees: Mr. Allen, Mr. Crum, Mr. Newton, Mrs. Wells, Mrs. Spence, Mr. Ludwig, Mrs. Jaramillo

I. **Guest Comments**

None

II. **Operations Update**

Mr. Ludwig presented a handout. Less work requests were submitted. Mainly due to less work days from holidays and multiple event set-ups. The department has fully switched over to snow removal and have cleared the campus twice so far. Mr. Ludwig was able to obtain a broom attachment for the skidsteer to try out. The broom works wonderfully and we will look into purchasing.

Renovation in building 2 hallway was started. The main focus has been adding new drop ceiling tiles and painting the grid. CAT6 has and power lines were installed for future use. Repair of a large hot water tank in the high school was completed. Vandalism continues to be an issue.

Mr. Crum asked about soap dispensers being installed at the preschool classroom in the middle school. The current dispensers are located too high for the little ones to reach.

III. **Transportation Update**

Mrs. Jaramillo presented a handout. The bus safety grant was submitted and confirmed that it was received. Currently waiting to hear back if the grant will be provided to the district.

Insurance will be covering the Mercury spill. Mrs. Jaramillo is currently working with them to complete the claim. 2 routes that are currently vacant and posted will come down. It is expected that one will be filled internally and the other will be filled by a substitute driver. Mechanics will be doing bi annual van inspections over Christmas break. They will also be installing additional ground wash lights. Camera inspections will be completed over break and any issues that may be found will be submitted to the company for repair. The bus drivers donated and purchased gifts for two families this year.

IV. **Athletic Update**

None.

V. **Old Business**

The archery building is moving forward. The committee was presented with a revised diagram of the building. Some of the revisions include lowering the ceiling to 12', removing storage areas and creating a smaller footprint overall.



The press box renovation and dirt pile behind building 2 will be part of the Archery building project. The clinic is completed. Hopewell is having issues finding a provider. Mr. Allen asked if we can add a deadline for Hopewell to provide one. Mr. Newton is exploring next steps that the district can make. Grants for outdoor pickle ball and basketball continue to be explored. Mr. Newton had a meeting today with Buckeye Hills and ODOT to discuss. Everyone is excited to help make this happen. Mr. Newton also explained that we can add pickle ball courts to the Archery building.

The switchover from JCI to Brewer is beginning over Christmas break. This will include all life safety items including monitoring. Mr. Newton will be meeting with Veregy for the HVAC side, prior to the next board meeting and will have updated information to share at the next operations meeting.

Mrs. Wells and Mr. Newton talked about the Capital Plan. Mrs. Wells explained that both the Finance and Operations committees will need to approve a plan and then the full board will approve it as well. She explained the importance of having an approved plan in place. With changes in state budget items, we need to be able to prove our need for money moving forward and a capital plan will do that. Mr. Newton, Mrs. Wells and Mrs. Spence will continue to work on this.

VI. **New Business**

Capital Plan - discussed during old business.

VII. **Presentation/discussion of monthly safety topic by staff**

Snow/Ice

VIII. **Additional comments before adjourning**

Mr. Allen asked both Mr. Ludwig and Mrs. Jaramillo for their biggest success in 2025 and their biggest concern in 2026. Mr. Ludwig feels the biggest success is getting compliments from other districts who attend functions in our buildings and who comment on how nice our campus is. His biggest concern is staffing for the upcoming year. Mrs. Jaramillo said that the new transportation software installation has been the biggest success. Her main concern is staffing. Adding and retaining drivers is always a concern.

Adjourned at 5:42PM. Next Meeting TBA

