

The Warren Local Board of Education will meet for the purpose of an Organizational Meeting and a Regular Meeting on January 10, 2022, at 6:00 p.m. at Warren High School, rooms 1710 and 1711, 130 Warrior Drive, Vincent, OH, with the following members answering Roll Call:

Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

PLEDGE OF ALLEGIANCE

INVOCATION

***PUBLIC PARTICIPATION**

OATH OF OFFICE – NEW BOARD MEMBERS

The Oath of Office administered to Bob Allen, Bob Crum, and Debbie Proctor by Treasurer, Melcie Wells.

ORGANIZATIONAL ITEMS:

A. NOMINATIONS FOR THE OFFICE OF BOARD PRESIDENT

Mr. Allen nominated Mr. Crum for the Office of Board President.

Close Nominations

RES. NO. 1-22

Motion by Mrs. West, second by Mr. Brackenridge

To move that the nominations for the Office of Board President be closed.

Roll Call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

*Vote on Nominations of Board President: **(If more than one person is nominated, Roll Call will be by nominee name.)***

Vote on Mr. Crum for the Office of Board President.

Roll Call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

Mr. Crum was elected President of the Board for 2022.

B. NOMINATIONS FOR THE OFFICE OF BOARD VICE PRESIDENT

Mr. Allen nominated Mr. Brackenridge for the Office of Board Vice President.

Close Nominations

RES. NO. 2-22

Motion by Mr. Brackenridge, second by Mrs. West

To move that the nominations for the Office of Board Vice President be closed.

Roll Call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

*Vote on Nominations of Board Vice President: **(If more than one person is nominated, Roll Call will be by nominee name.)***

Vote on Mr. Brackenridge for the Office of Board Vice President.

Roll Call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

Mr. Brackenridge was elected Vice President of the Board for 2022.

C. OATH OF OFFICE – PRESIDENT AND VICE PRESIDENT

The Oath of Office to be administered to the President and Vice President of the Board by the Treasurer, Melcie Wells.

Mr. Crum assumed the Chair of President of the Board of Education and the meeting continues.

D. SET REGULAR MEETING DATE AND TIME

RES. NO. 3-22

Motion by Mrs. West, second by Mrs. Proctor

To set the Regular Meetings of the Warren Local Board of Education for 2022 on the 3rd Monday of each month at 6:00 p.m. at Warren High School, rooms 1710-1711, Vincent, OH, unless it is a federal holiday or non-teacher holiday. In this case, the meeting will be held on the Tuesday following the regular scheduled meeting, as presented.

Roll Call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

E. SERVICE FUND

RES. NO. 4-22

Motion by Mr. Allen, second by Mr. Brackenridge

To establish a Service Fund for the Warren Local Board of Education of \$8,000 for the year 2022.

Roll Call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

F. STANDING AUTHORIZATIONS

RES. NO. 5-22

Motion by Mrs. Proctor, second by Mrs. West

To approve the following standing authorizations for 2022:

- a. Advance on tax settlement by the Treasurer.
- b. Investment, including in commercial paper, of inactive funds by the Treasurer.
- c. Pay all bills, provided that funds are available, and to report monthly to the Board of Education those bills that are paid by the Treasurer.
- d. Superintendent to employ, by letter of intent, certified and non-certified employees subject to Board approval at the next regular or special meeting.
- e. Superintendent authorized to approve professional meetings.
- f. Superintendent authorized to approve professional development.
- g. Superintendent authorized to approve volunteers.
- h. Authorize the Administration Office staff to purchase consumable items such as certificates, plaques, flowers, etc. These expenditures for board related matters are to be made from the Board Service Fund; Central Office expenditures from the Superintendent's and Treasurer's Supply Accounts.
- i. Appoint the Superintendent as the Purchasing Agent from the January 2022 Warren Local Organizational meeting to the January 2023 Warren Local Organizational Meeting.
- j. Authorize the Superintendent and the Treasurer to utilize the services of Scott Scriven LLP, Bricker & Eckler Law Firm, and other law firms as deemed appropriate to serve the district.
- k. Approve classified employees above their contracted salary to perform other approved work assignments, as needed, at the employee's current pay rate.
- l. Approve faculty members to attend meetings, classroom coverage, class overload, Remediation/Testing, Summer School Teachers, and Instructional and Homebound Tutoring as per the Master Agreement between the Warren Local Education Association and the Warren Local Board of Education.
- m. Approve faculty members to host college education students to be a cooperating teacher for field experience students and professional internships and to be site coordinators for field experience. Teacher compensation is calculated based on the actual amount received from the University less any expenses to the district for required benefit.
- n. Approve faculty members to host other support related interns seeking hours and/or field experience for licensure or certification.
- o. Approve all OHSAA (Ohio High School Athletic Association) required overnight trips and out of state trips for athletic events that are scheduled for consecutive days by the OHSAA. This includes, but not limited to, conference, district, regional, and state competitions.
- p. Approve all co-curricular and extra-curricular overnight and out of state field trips.
- q. Authorize Building Administrators, Special Education Coordinator, and/or Director of Curriculum and Instruction to provide teacher evaluations via Ohio Teacher Evaluation System (OTES), and school counselor evaluations via Ohio School Counselor Evaluation System (OSCES).

Roll Call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

G. APPOINTMENTS

RES. NO. 6-22

Motion by Mrs. West, second by Mr. Allen

To approve the following for 2022:

- a. Appoint Mr. Brackenridge as the Legislative Liaison Board Member for Ohio School Boards Association from the Warren Local School District.
- b. Appoint Mr. Allen and Mr. Brackenridge as the Hall of Honor Committee representatives, two (2) Board Members.
- c. Appoint Mr. Allen and Mr. Crum as the Building Project Leadership Committee representatives, two (2) Board Members.

Roll Call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

H. COMMITTEES

RES. NO. 7-22

Motion by Mrs. Proctor, second by Mr. Brackenridge

To establish 2022 Committees as follows (in accordance with Board Policy BCE), as presented.

<u>District Operations</u>	Mr. Allen Mr. Crum Mrs. West	Chairperson Alternate
<u>Evaluation of Superintendent</u>	Mrs. West Mr. Brackenridge Mr. Allen	Chairperson Alternate
<u>Finance & Evaluation of Treasurer</u>	Mrs. Proctor Mrs. West Mr. Brackenridge	Chairperson Alternate
<u>Policy</u>	Mr. Brackenridge Mr. Allen Mrs. Proctor	Chairperson Alternate
<u>Learning, Instruction & Assessment</u>	Mr. Crum Mr. Brackenridge Mrs. West	Chairperson Alternate

Roll Call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

TREASURER'S REPORT

A. TREASURER'S BUSINESS

RES. NO. 8-22

Motion by Mr. Brackenridge, second by Mrs. West

The Treasurer recommends approving the following:

- a. Minutes of the December 20, 2021, Regular Meeting.
- b. Payment of bills for December 2021 as presented in the amount of \$2,784,266.31.
- c. Financial Reports for December 2021 as presented: Investment Balances and Rate of Return, Financial Report by Fund/SCC, Revenue Account Summary, All Checks dated between December 1 and December 31, 2021, and Appropriation Account Summary.
- d. Investment Record in the amount of \$883.04. This was deposited in the Permanent Improvement Fund as Investment Earnings during the month of December 2021.
- e. Payment of an invoice in accordance with ORC 5705.41 (d) A, Then and Now Invoice, for META Solutions, invoice dated December 29, 2021, in the amount of \$33,377.63.
- f. Payment of an invoice in accordance with ORC 5705.41 (d) A, Then and Now Invoice, for Navigate 360, invoice dated December 25, 2021, in the amount of \$3,000.
- g. Payment of an invoices in accordance with ORC 5705.41 (d) A, Then and Now Invoice, for Marietta Truck Sales and Service, invoices dated December 8 - December 21, 2021, in the amount of \$5,078.75.
- h. Copier rental agreement with CWS, for 60 months, for 6 copiers, at a price of \$975 per month, unlimited b/w copies.

Roll Call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

SUPERINTENDENT'S REPORT

- a. School Board Recognition Month
- b. Bullying Report

Bullying and Hazing District Report	
First Semester	January 10, 2022 Agenda
School	Incidents Resulting in Discipline
High School	1
Middle School	2
Elementary School	2

A. SUPERINTENDENT'S BUSINESS

RES. NO. 9-22

Motion by Mr. Allen, second by Mrs. West

The Administration recommends approving the following:

- a. 2022-2023 school calendar, as presented.

Roll Call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

RES. NO. 10-22

Motion by Mrs. Proctor, second by Mr. Allen

The Administration recommends approving the following:

**RESOLUTION
WARREN LOCAL SCHOOL DISTRICT TO ENTER THE
TWIN STATE LEAGUE (TSL) ATHLETIC CONFERENCE**

WHEREAS, the Warren Local School District desires to enter into the Twin State League (TSL) Athletic Conference, concurrent with the league bylaws, as presented;

NOW THEREFORE BE IT RESOLVED that the Warren Local School District agrees to abide by all rules, regulations, and formats of the Twin State League (TSL) Athletic Conference. Roll Call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

B. SECOND AND FINAL READING

RES. NO. 11-22

Motion by Mrs. Proctor, second by Mrs. West

The Administration recommends approving the following:

NEW AND REVISED POLICIES AS LISTED BELOW AND ATTACHED SEPERATELY

- | | | |
|-----|---------------------|---|
| 1. | AC | Nondiscrimination |
| 2. | ACAA | Sexual Harassment |
| 3. | ACAA-R | Sexual Harassment Grievance Process |
| 4. | AFC-2 (Also GCN-2) | Evaluation of Professional Staff (Administrators both Professional and Support) |
| 5. | CCA | District Organizational Chart |
| 6. | EF/EFB | Food Services Management/Free and Reduced-Price Services |
| 7. | GBK | No Tobacco Use on District Property by Staff Members |
| 8. | GBQ | Criminal Records Check |
| 9. | GCD | Professional Staff Hiring |
| 10. | GDC/GDCA/GDD | Support Staff Recruiting of Vacancies/Hiring |
| 11. | IGAG | Drugs, Alcohol and Tobacco Education |
| 12. | IGBE | Remedial Instruction (Intervention Services) |
| 13. | IGBEA | Reading Skills Assessments and Intervention (Third Grade Reading Guarantee) |
| 14. | IGBEA-R | Reading Skills Assessments and Intervention (Third Grade Reading Guarantee) |
| 15. | IGCH-R (Also LEC-R) | College Credit Plus |
| 16. | IGCK | Blended Learning |
| 17. | IKF | Graduation Requirements |
| 18. | IL-R | Testing Programs |
| 19. | JHCB | Immunizations |
| 20. | JHCC | Communicable Diseases |
| 21. | JP | Positive Behavioral Interventions and Supports (Restraint and Seclusion) |

22. KGC No Tobacco Use on District Property

Roll Call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

PERSONNEL

RES. NO. 12-22

Motion by Mrs. West, second by Mr. Allen

a. Certified Personnel Recommendations

Employ (*pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position*): **None at this time.**

Resignation

Johnson, Stephanie – Elementary school, department chair supplemental position for the 2021 – 2022 school year, effective January 1, 2022.

b. Classified Personnel Recommendations

Employ (*pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position*):

Baldwin, Sherri - Elementary school cook, C-I classification, three and one half (3.5) hours per day, 191 contract days, limited one-year contract, effective January 3, 2022.

Retirement

Testerman, Robin - Network and Technical Administrator, effective July 1, 2022.

Transfer

Church, Randy – From bus route #43, to bus route #47, effective January 3, 2022.

Roll Call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

BOARD'S COMMUNICATION

RE-AFFIRM TIME AND PLACE OF NEXT MEETING

- The next Regular Meeting will be held February 22, 2022, at 6:00 p.m. at Warren High School, rooms 1710 and 1711, 130 Warrior Drive, Vincent, Ohio.

ADJOURNMENT

RES. NO. 13-22

Motion by Mr. Brackenridge, seconded by Mrs. West

To adjourn the meeting at 7:10 p.m.

Roll Call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

Treasurer

President