

Warren Local Schools



Kyle R. Newton, Superintendent

220 Sweetapple Road
Vincent, Ohio 45784

Melcie A. Wells, Treasurer

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Operations Committee Minutes

August 15, 2022

5:00pm Warren High School, Room 1710

Attendees: Mr. Allen, Mr. Crum, Mr. Newton, Mrs. Wells, Mrs. Spence, Mrs. Jaramillo

I. Guest Comments

None

II. Maintenance Update

Mr. Newton explained the custodians are finishing summer projects. Buildings are ready for students. Fencing between building 2 and 6 is complete.

The district will be hiring an interim Maintenance Supervisor while Mr. Kennedy is off.

III. Transportation Update

Mrs. Jaramillo gave an update on transportation. She too over at a difficult time and is currently working to get routing fixed. Emails went out to both HS and MS with busing information. ES routes are still being worked on.

Transfinder has not been utilized correctly. This is one of the most important goals to get corrected.

Here comes the bus app is still not working correctly. Mrs. Jaramillo is in contact with the company and will work to get it functional.

It was noted the department has good systems in place, but they are just being used to the fullest potential.

The department has many areas that improvement needs to occur. Mrs. Jaramillo and Mrs. Davis will be working together to get this accomplished.

IV. Athletic Update

None

V. Standing Items

Continued focus on improving the culture in WLS.

VI. Old Business

Presentation of parking and ballfield drawing – The district will not be actively pursuing at this time.

Mr. Allen would like monitoring of areas of concern for erosion. Stadium area near steps had standing water. Mr. Newton told the committee the silt covering was placed on the underside of the grate, and went unnoticed. This has now been removed and problem has been resolved.

Chillier issues – per Josh Tullius, Murray Sheet Metal, the issue on the float sensor has been resolved. No new issues have occurred since replacement of the sensor.

Status of Asset Maintenance Plan- training will be taking place on 7/26/22.



Mr. Allen asked several questions regarding safety at our buildings.

- a) Can we determine if a door is unlatched from the office? Yes
- b) Does anyone get a notification if a door is unlatched or propped open? Yes the office personnel.
- c) Has remote notification been integrated into our system to notify staff? Yes, select staff get notifications.
- d) Do we have an action plan if a notification is sent? Yes, personnel will go to the door to check, lock or unprop where needed.

VII. Project Update

Building 6 renovation has started. Auditorium is currently under construction with an estimated completion date of 10/30/22.

VIII. New Business

Mr. Allen asked if the district should look at purchasing a piece of property adjacent to the district in which the FFA currently utilizes. Mr. Newton has looked into this. The property is currently not for sale.

IX. Presentation/discussion of monthly safety topic by staff

None

X. Additional comments before adjourning

None

Meeting adjourned at 6:00 PM. Next meeting 5:00 PM, September 19, 2022 at Warren High School, Room 1710-1711.

