

WARREN LOCAL SCHOOLS

Kyle R. Newton, Superintendent

220 Sweetapple Road
Vincent, Ohio 45784



Melcie A. Wells, Treasurer

740-678-2366
www.warrenlocal.org

Operations Committee Minutes

July 22, 2026

5:00 pm - Elementary School - Cafeteria

Attendees: Mr. Allen, Mr. Crum, Mr. Newton, Mrs. Wells, Mr. Ludwig Mrs. Spence, Mrs. Jaramillo

I. Guest Comments

None

II. Operations Update

Completed 29 out of 32 total maintenance requests.

Lower request volume is typical for this time of year due to summer break and minimal staff presence in the buildings.

Driveway 2 repaving is complete.

Additional curbing was installed around campus.

Hydro-seeded mounds at the elementary school are growing well and in good condition.

Completed epoxy flooring installation in the main elementary bathroom across from the gym.

Installed new cabinetry and countertops in the middle school workroom.

Received a robot from Ohio University (OU) for the Career Technical Education (CTE) labs.

Custodial staff continue cleaning, repainting walls, and preparing buildings for returning students.

Floor coating that was completed in replacement of wax at the Elementary and middle school has shown wear and tear. This is under warranty. The company, Industrial Polymers, is aware and we are currently coordinating the necessary repair work.

Murrays is continuing to work through leaks on building 6 roof. They are also working to get GAF to replace the roof under warranty.

III. Transportation Update

New Hire: Bill Root has been hired as the new mechanic and is scheduled to start on July 27, 2026.

Illuminated Stop Arms: Installation is complete on 29 out of 33 buses. The remaining 4 buses will have stop arms installed after August 7, 2026.

Annual Bus Inspections: 6 buses remain to complete their Annual Inspection on August 7, 2026.

Fire Safety: All bus fire extinguishers have been inspected.

Bus Routes: Regular routes are finalized, with exceptions reserved for daily requests and Preschool routes.

Local Vendor Service: Matheny Motors has acquired Complete Bus, serving as the local service

location for new buses. Garage Parts Room Renovations: Stephen is securing quotes to replace the



ceiling and lighting in the garage parts room. The ceiling began falling in and was temporarily boarded up, but remains soft in several areas and requires replacement.

Equipment Repair: The garage pressure washer is broken; a repair technician is scheduled to service it this week or next.

IV. Athletic Update

None.

V. Old Business

Archery building update. Progress has slowed some from the side of the GC. The mechanical, electrical and plumbing are all on time. The press box windows have been delivered and work to renovate is expected to be completed in 2 weeks.

Restrooms for baseball/ softball will be revisited once all current projects are completed. They will remain on the list.

The administration building had some flooding during the recent heavy rains. Mr. Allen would like pictures of the building to be presented at the next meeting.

The final draft of the capital plan is completed and will be presented to entire board at the August meeting.

The sun shade installation at the Elementary school will likely be installed by the original contractor the district was in contact with in the fall.

Exterior stain removal - we have been in contact with Buckeye Restoration. They will send an estimator out next week to give a quote to remove the staining.

VI. New Business

VII. Presentation/discussion of monthly safety topic by staff

None

The committee will tour the middle school for the August meeting.

Adjourned at 5:45PM. Next Meeting at 4:30 at the middle school August 27, 2026

