

WARREN LOCAL SCHOOLS

Kyle R. Newton, Superintendent

220 Sweetapple Road
Vincent, Ohio 45784



Melcie A. Wells, Treasurer

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Operations Committee Minutes

June 25, 2026

5:00 pm - Warrior Room

Attendees: Mr. Allen, Mr. Crum, Mr. Newton, Mrs. Wells, Mrs. Spence, Mrs. Jaramillo

I. **Guest Comments**

None

II. **Operations Update**

Operations handout discussed. 32 out of 34 maintenance requests completed for the month. Mowing season is continuing to go well. Softball/baseball dugouts have been repainted along with concession and storage buildings around the fields. All buildings have a cohesive look now. Hydro seeding of the elementary playground mounds was completed. A full drainage system has been installed at the Varsity softball field. Custodial staff is in full swing with pressure washing, carpet cleaning and repainting. Mr. Newton discussed the head custodian meeting that occurred at the beginning of the week. The custodians are all stating they are in good shape and are happy with the progress being made. Driveway 2 repaving has started.

III. **Transportation Update**

Mrs. Jaramillo presented her handout.

Mrs. Jaramillo gave an update on the bus that was damaged during a bus accident that occurred May 13, 2026. The insurance company deemed the bus a total loss and gave a payout of \$14,459.33 which will be used toward the next bus purchase. The bus is being picked up and taken to the salvage yard. One spare bus will be sold over the summer.

Illuminated stop arms for 33 buses will be installed by Matheny over the summer. A plan is in place to complete 4 buses at a time and all will be completed by the start of school.

Inspections have started with 18 of 33 buses being inspected and passed. The remainder will be inspected with several upcoming inspection dates.

Routing is ongoing. Upgraded 5th graders have all been routed and Mrs. Jaramillo is working on incoming KG.

Preservice class at Warren is scheduled for July 13-16.

TransAct is switching the parent app this summer from Bus Quest to EZ arrival. Information is being put out via the district website and social media. Reminders will also be sent via TransAct to all parents.

IV. **Athletic Update**



None.

V. **Old Business**

Archery building update. Construction completion is expected to be near the end of July. We will have an open house. The space is already being scheduled for use. The press box should have the same completion date. The small utility buildings have all been moved to prepare for the new storage building.

Restrooms for baseball/ softball will be revisited once all current projects are completed. They will remain on the list.

Overall drainage on campus is doing good. A few small issues have developed but are being taken care of. The drainage system at the varsity softball field has helped.

Mr. Allen asked if we had pictures and a list of the issues with the administration office building. Stain Removal - Buckeye Restoration needs to be called to discuss a cost to fix the current issues and prevent them from redeveloping in the future.

Mr. Allen discussed the draft capital plan that was given to the committee. He is very pleased with the document and wants to push it out to the Board for approval and share with the public. Mrs. Wells said that a final draft will be ready for next month's meeting and then presented to the Board. The sun shade installation at the Elementary school will likely be installed by the original contractor the district was in contact with in the fall. Mr. Crum wanted to ensure that since this company is donating time for the installation, that there will be a warranty to cover the installation. Mr. Newton said the district will work on that process. The work should be recognized as a donation.

The dedication and renaming of the high school basketball court to Blane Maddox Basketball Court will take place once Volleyball is completed. Ohio Floor company will add a sticker with the new name and then it will be coated over. The dedication will likely happen at the first home game.

VI. **New Business**

Mr. Allen would like to schedule a walkthrough of the ES/MS before the next operations meeting in July. Discussion followed with having the August Board meeting at the new Archery building.

VII. **Presentation/discussion of monthly safety topic by staff**

None

Adjourned at 5:39PM. Next Meeting July 23, 2026

