

# **WARREN LOCAL SCHOOL DISTRICT**

## **Regular Board Meeting**

**June 26, 2024**

## CHAIN OF COMMAND

If you have concerns, problems, or ways to improve our schools, please contact the person in charge of that respective area.

<u>CONCERN</u>	<u>CONTACT</u>	<u>PHONE</u>
TEACHER	Teacher	School
BUILDING	Principal	
Warren High School	Kyle Scott	678-2393/989-0340
Warren High School	Chad Porter	678-2395
Warren Middle School	Brent Taylor	678-2395
Warren Middle School	Jill Lipscomb	678-2395
Warren Elementary	Ashley Skinner	445-5300
Warren Elementary	Megan Bost	445-5300
HIGH SCHOOL ATHLETICS	Steven Harold	678-2393/989-0340
ASSISTANT ATHLETICS	Jimmy Peyton	678-2393/989-0340
ASSISTANT ATHLETICS/JUNIOR HIGH	Rod Padgitt	678-2395
TRANSPORTATION	Driver/Trans. Supv.	678-2368
CAFETERIA	Head Cook/Food Serv. Supv.	678-2366
CLEANING/CUSTODIAL	Head Cust. /Prin./Maint. Supv.	678-2366

Unresolved concerns or problems that have been addressed through the proper channels, contact Kyle Newton, Superintendent, at 678-2366. Our website can be accessed via [www.warrenlocal.org](http://www.warrenlocal.org).

## BOARD OF EDUCATION 2024 COMMITTEES

District Operations	Bob Allen, CH Bob Crum Stacey Greenup, Alt	740-989-2702 740-423-5763 330-842-1034
Evaluation of Superintendent	Debbie Proctor , CH Jesse Roush Bob Allen, Alt	740-336-2235 740-541-5282 740-989-2702
Finance & Evaluation of Treasurer	Debbie Proctor, CH Stacey Greenup Jesse Roush, Alt	740-336-2235 330-842-1034 740-541-5282
Policy	Jesse Roush, CH Bob Allen Debbie Proctor, Alt	740-541-5282 740-989-2702 740-336-2235
Learning, Instruction & Assessment	Bob Crum, CH Jesse Roush Stacey Greenup, Alt	740-423-5763 740-541-5282 330-842-1034

The Warren Local Board of Education conducts meetings in an effort to comply with Parliamentary Procedure. Robert's Rules of Order are its governance. As a result, it is important to remember the Communication section of the agenda is the appropriate time for audience members to speak. If a situation arises that you, the audience, need to ask a question, the president may elect to call on you at a convenient time.

In an effort to assist in recording the minutes, all audience members, when addressing the Board of Education, are asked to identify themselves by giving their name and subject matter.

**WARREN LOCAL BOARD OF EDUCATION  
REGULAR MEETING  
June 26, 2024**

**I. CALL TO ORDER AND ROLL CALL**

The Warren Local Board of Education will meet for the purpose of a Regular Meeting on June 26, 2024, at 6:00 p.m. at Warren High School, Rooms 1710/1711, 130 Warrior Drive, Vincent, OH, with the following members answering Roll Call:

\_\_\_\_\_  
Allen

\_\_\_\_\_  
Crum

\_\_\_\_\_  
Greenup

\_\_\_\_\_  
Proctor

\_\_\_\_\_  
Roush

**II. PLEDGE OF ALLEGIANCE**

**III. INVOCATION**

**IV. PUBLIC PARTICIPATION**

**V. TREASURER'S REPORT**

**A. TREASURE'S COMMUNICATION**

- Nutrition requirements for foods and beverages sold during the regular day throughout the school campus

**B. TREASURER'S BUSINESS**

1. Motion by \_\_\_\_\_ Second by \_\_\_\_\_

The Treasurer recommends approving the following:

- a. Minutes of the May 29, 2024, Regular Meeting.
- b. Payment of bills and other expenses for May 2024, as presented in the amount of \$2,934,991.63
- c. Financial Reports for May 2024, as presented: Investment Balances, Cash Position Report, all checks dated between May 1 and May 31, 2024.
- d. Investment Record in the amount of \$745.38 This was deposited in the Permanent Improvement Fund as Investment Earnings during the month of May 2024.
- e. Disadvantaged Pupil Impact Aid and Student Wellness and Success Funding Plan as presented.
- f. Contract with Ohio School Plan for liability, violence, automobile and property insurance, and with CFC for Cyber insurance policy for twelve (12) months, effective July 1, 2024.
- g. Contract with Bricker Graydon for continuing disclosure services for Warren Local School District, including annual report preparation and filing services at a cost of \$2,000 per year.
- h. Faithful performance crime coverage for the Treasurer in lieu of a bond for FY2024.
- i. Accept bid from Nichols Bakery to supply bread products for the 2024-2025 school year.
- j. Accept bid from United Dairy to supply dairy products for the 2024-2025 school year.
- k. MySchoolBucks Agreement between Heartland Payment Systems, LLC, and Warren Local Schools, for the 2024-2025 school year.
- l. Student Life Insurance with Guarantee Trust Life Insurance Company for the 2024-2025 school year.

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Allen

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Crum

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Greenup

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Proctor

\_\_\_\_\_  
Roush

2. Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

The Treasurer recommends approving the following:

FY2024 Final Estimated Resources and Appropriations for the 2023-2024 Fiscal Year:

FY 2024 Estimated Revenues and Appropriations						
	Revenue			Appropriations		
	Amended Certificate	Amendments	Amended Certificate	FY 24 Appropriation	Amendments	FY 24 Appropriation
Fund	Amounts	for June	Amounts	Amounts	June	Amounts
<b>General</b>	\$32,004,517.25	\$0	\$32,004,517	\$22,916,673	\$320,257	\$23,236,930
<b>Special Revenue Funds</b>						
016 Emergency Levy	\$2,139,217.41	\$0	\$2,139,217	\$2,005,200	\$0	\$2,005,200
018 Public School Support	34,721	0	34,721	20,400	0	20,400
019 Other Grants	53,357	21,878	75,235	46,358	19,493	65,851
022 Tournament	0	16,044	16,044	0	16,000	16,000
034 Classroom Facilities	964,748	0	964,748	185,500	0	185,500
031 UST Surety	11,000	0	11,000	0	0	0
035 Severance Benefits	406,882	0	406,882	200,000	25,000	225,000
300 District Managed Activities	338,451	20,000	358,451	312,162	0	312,162
451 Data Communication Fund	5,400	593	5,993	5,400	0	5,400
461 MMGW/HSTW	2,752	0	2,752	2,752	0	2,752
499 Miscellaneous State Grants	41,847	105,000	146,847	41,847	105,000	146,847
506 Race to the Top	1,691	0	1,691	1,691	0	1,691
507 - ESSER	129,152	129,152	258,304	129,153	0	129,153
516 Title IDEA VIB	562,232	0	562,232	553,131	-	553,131
536 Title I Supplemental	88,174	0	88,174	78,774	-	78,774
572 Title I	459,914	0	459,914	459,909	0	459,909
584-Title I/A	73,375	69,350	142,725	4,025	99,200	103,225
590 Title IIA	75,509	0	75,509	75,297	0	75,297
599 Misc Federal Grants	19,875	17,730	37,605	19,875	0	19,875
<b>Total</b>	<b>5,408,299</b>	<b>379,747</b>	<b>5,788,046</b>	<b>4,141,474</b>	<b>264,693</b>	<b>4,406,167</b>
<b>Debt Service Fund</b>						
002 Building Project Debt Service	\$2,434,729	\$0	\$2,434,729	\$1,258,000	\$0	\$1,258,000
<b>Capital Projects Fund</b>						
003 Permanent Improvement	\$1,206,242	\$0	\$1,206,242	\$300,000	\$0	\$300,000
004 Building Project	1,947,820	0	1,947,820	100,000	558,000	658,000
010 OFCC Fund Local Share	757,657	0	757,657	1,879,420	0	1,879,420
010 OFCC Fund Local Share Interest	935,836	0	935,836	0	0	0
010 OFCC Fund State Share	2,143,599	0	2,143,599	729,500	0	729,500
010 OFCC Fund State Share Interest	142,325	0	142,325	0	0	0
070 Capital Projects	1,485,040	0	1,485,040	1,075,000	0	1,075,000
	8,618,520	0	8,618,520	4,083,920	558,000	4,641,920
<b>Enterprise</b>						
006 Food Service	\$2,317,370	\$0	\$2,317,370	\$1,337,223	\$0	\$1,337,223
009 Uniform School Supplies	158,442	0	158,442	90,500	0	90,500
<b>Total</b>	<b>2,475,812</b>	<b>0</b>	<b>2,475,812</b>	<b>1,427,723</b>	<b>0</b>	<b>1,427,723</b>
<b>Internal Service Fund</b>						
024 Self Insurance	\$4,056,686	\$0	\$4,056,686	\$4,021,000	\$0	\$4,021,000
<b>Private Purpose Trust Fund</b>						
007 Trust	\$13,000	\$1,000	\$14,000	\$5,000	\$6,000	\$11,000
<b>Agency Fund</b>						
200 Student Activities	\$380,541.77	\$0	\$380,542	\$245,750	\$0	\$245,750
<b>Grand Total</b>	<b>\$55,392,106</b>	<b>\$380,747</b>	<b>\$55,772,853</b>	<b>\$38,099,540</b>	<b>\$1,148,950</b>	<b>\$39,248,490</b>

Allen

Crum

Greenup

Proctor

Roush

3. Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

The Treasurer recommends approving the following:

FY 2025 Annual Estimated Resources and Appropriations for the 2024-2025 School Year:

Be it resolved, by the Board of Education of the Warren Local School District, Washington County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year ending June 30, 2025, the following sums be and the same are hereby set aside and appropriated by Fund for the several purposes for which expenditures are to be made and during said fiscal year, as follows:

Warren Local Schools			
Certificate of Estimated Resources - FY 2025			
		Estimated	
	Taxes	Revenues	Appropriations
001-GENERAL	8,229,223	15,072,204	\$ 23,392,796
Special Revenue Funds			
016-Emergency Levy	1,624,524	226,819	1,899,450
018-Public School Support		20,000	18,900
019-Other Grants		20,000	15,667
022-Tournament Fund		10,000	14,351
031 UST Surety Bond		0	0
034 Classroom Facilities	155,890	29,610	200,000
035-Severance Benefits		200,000	200,000
300-District Managed Activity		249,750	283,815
451-Data communication Fund		5,400	5,400
461-Vocational Educ. Enhancements		5,504	3,000
499-Miscellaneous State Grant Fund		67,141	38,447
506 - RttT		0	1,691
516-IDEA-B		559,170	512,848
536-Title I Supplemental		28,200	0
572-Title I		574,598	531,850
584-Title I/A		128,357	100,331
590-Improving Teacher Quality		94,104	89,823
599 - Federal Grants		0	0
	1,780,414	2,218,653	3,915,573
<b>Debt Service Fund</b>			
002 Building Project Debt Service	1,490,000	134,524	1,300,000
<b>Capital Projects Fund</b>			
003 Permanent Improvement	444,387	167,613	300,000
004 Building Project		1,950,000	100,000
010 OFCC Fund Local Share		200,000	757,657
010 OFCC Fund Local Share Interest		50,000	870,763
010 OFCC Fund State Share		0	80,500
010 OFCC Fund State Share Interest		20,000	0
070-Capital Projects Fund		500,000	750,000
	444,387	2,887,613	2,858,920
<b>Enterprise</b>			
006-Food Service		1,165,000	1,336,597
009-Uniform School supplies		75,100	93,500
	-	1,240,100	1,430,097
<b>Internal Service Fund</b>			
024-Employee Benefits Self Ins.	-	4,015,000	4,021,000
<b>Private Purpose Fund</b>			
007-Trust Funds	-	10,000	6,000
<b>Agency Fund</b>			
200-Student Managed Activity	-	280,200	301,789
Total	12,388,411	25,858,294	\$37,226,175

Allen

Crum

Greenup

Proctor

Roush

4. Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

The Treasurer recommends approving the following:

Transfer the following funds:

\$200,000 from General (001) to Severance Fund (035)

\$\_\_\_\_\_ from General (001) to Capital Projects Fund (070)

\$12,376.12 from General (001) to Athletics Fund (300)

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**Allen**

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**Crum**

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**Greenup**

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**Proctor**

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**Roush**

## **VI. READING OF COMMUNICATIONS**

**A. Legislative Liaison** – Jesse Roush

**B. WCCC Report** - Jesse Roush

**C. Committee Reports** – District Operations

Finance

Policy

Learning, Instruction, & Assessment

## **VII. SUPERINTENDENT’S REPORT**

- Bullying Report

### **A. SUPERINTENDENT’S BUSINESS**

5. Motion by \_\_\_\_\_ Second by \_\_\_\_\_

The Administration recommends approving the following:

- Memorandum of Understanding (MOU) for College Credit Plus (CCP) between Washington State Community College and Warren Local School District, effective for the 2024-2025 school year, as presented.
- 2024-2025 Interscholastic Athletic Handbook for Coaches.
- 2024-2025 Student and Parent Interscholastic Athletic Handbook.
- 2024-2025 Warren Local School District Drug Testing Program.
- Membership in the Coalition of Rural and Appalachian Schools (CORAS), Regional Council of Governments, for the 2024-2025 school year (July 1, 2024 through June 30, 2025), at a cost of \$400.
- Software Services Agreement by and between TransACT (EZRouting) Communications, LLC and Warren Local School District. Pricing is effective through June 28, 2024, with a subscription period of December 15, 2024, to December 14, 2025.
- Membership in the Coalition for Equity & Adequacy of School Funding, Muskingum Valley ESC, for the 2024-2025 school year (July 1, 2024, through June 30, 2025), at a cost of \$995.
- Non-Exclusive Licensing Agreement, Non-Direct Sales and Brand Use, between Creative Stitches, and Warren Local School District effective July 1, 2024 – June 30, 2025.
- Non-Exclusive Licensing Agreement, Non-Direct Sales and Brand Use, between Hoyt Custom Designs, and Warren Local School District effective July 1, 2024 – June 30, 2025.
- Non-Exclusive Licensing Agreement, Non-Direct Sales and Brand Use, between The Lazer Pro’s LLC, and Warren Local School District effective July 1, 2024 – June 30, 2025.
- Non-Exclusive Licensing Agreement, Non-Direct Sales and Brand Use, between One Wear, and Warren Local School District effective July 1, 2024 – June 30, 2025.

- l. Non-Exclusive Licensing Agreement, Non-Direct Sales and Brand Use, between Carte Sports Company, and Warren Local School District effective July 1, 2024 – June 30, 2025.
- m. Non-Exclusive Licensing Agreement, Non-Direct Sales and Brand Use, between Rock Box, and Warren Local School District effective July 1, 2024 – June 30, 2025.
- n. Non-Exclusive Licensing Agreement, Non-Direct Sales and Brand Use, between The Hat & Shirt Shop, and Warren Local School District effective July 1, 2024 – June 30, 2025.
- o. Non-Exclusive Licensing Agreement, Direct Sales and Brand Use, between The Hat & Shirt Shop, and Warren Local School District effective July 1, 2024 – June 30, 2025.
- p. Non-Exclusive Licensing Agreement, Non-Direct Sales and Brand Use, between Zonez, and Warren Local School District effective July 1, 2024 – June 30, 2025.
- q. Payment of \$1,500 to Brent Taylor for work on the Jennings Grant; payment via the Jennings Grant.

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Allen

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Crum

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Greenup

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Proctor

\_\_\_\_\_  
Roush

## VIII. PERSONNEL

6. Motion by \_\_\_\_\_ Second by \_\_\_\_\_

### a. Certified Personnel Recommendations

**Employ** (*pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position*):

Benson, Christa - Elementary school, intervention specialist, mild/moderate, limited one-year contract, effective at the start of the 2024-2025 school year.

Lang, Lindsay - District Educational Psychologist, limited two-year contract, placed on the exempt salary schedule, effective at the start of the 2024-2025 school year.

Turrill, Lisa - Middle school, sixth grade social studies teacher, limited two-year contract, step 0, effective at the beginning of the 2024-2025 school year, as per Article XL of the Warren Local Education Association (WLEA) Master Agreement.

Wright, Jennifer - High school, business education teacher, limited one-year contract, effective at the start of the 2024-2025 school year.

### **Resignation**

Hawkins, Tricia - District Educational Psychologist, effective June 30, 2024.

Smith, Rachelle - Archery supplemental position for the 2024-2025 school year.

### **Transfer**

Adams, Debra - From elementary school, intervention specialist, mild/moderate, to elementary school, first grade teacher, effective at the start of the 2024-2025 school year.

Huck, Tracey - From elementary school, third grade teacher, to middle school, seventh/eighth grade social studies teacher, effective at the start of the 2024-2025 school year.

VanDyk - Julie - From elementary school, first grade teacher, to elementary school, third grade teacher, effective at the start of the 2024-2025 school year.

### **Supplemental Recommendations for the 2024-2025 School Year**

**Employ** *(pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position):*

#### **Athletics**

<b><u>Football</u></b>	<b><u>Bldg.</u></b>	<b><u>Name</u></b>	<b><u>Salary</u></b>
Varsity - Tier 1	HS	Erb, Nathanael	Per the negotiated agreement

#### **b. Classified Personnel Recommendations**

##### **Reduction in Force (RIF)**

Salser, Brittany - High school, aide – student support, A-I classification, eight (8) hours daily, 193 contract days, effective at the end of the 2023-2024 school year.

Mahoney, Megan - Elementary school, aide – classroom support, A-I classification, six and one half (6.5) hours daily, 193 contract days, effective at the end of the 2023-2024 school year.

##### **Recall from RIF**

Gilliland, Amanda - To high school, aide – student support, A-I classification, eight (8) hours daily, 193 contract days, effective at the start of the 2024-2025 school year.

Mahoney, Megan - To elementary school, aide – classroom support, A-I classification, six and one half (6.5) hours daily, 193 contract days, effective at the start of the 2024-2025 school year.

Witte, Tiffini - To elementary school, aide – classroom support, A-I classification, six and one half (6.5) hours daily, 193 contract days, effective at the start of the 2024-2025 school year.

**Employ** *(pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):*

Liston, Melissa - High school, study hall monitor/ISS for the 2024-2025 school year, as needed, not to exceed 30 hours per week, classified substitute rate.

Mayle, Errol - School bus driver, limited one-year contract, effective at the beginning of the 2024-2025 school year, as per Article 25 of the Ohio Association of Public School Employees Negotiated Agreement.

Peckens, Clifford - School bus driver, limited one-year contract, effective at the beginning of the 2024-2025 school year, as per Article 25 of the Ohio Association of Public School Employees Negotiated Agreement.

Salser, Brittany - Exempt substitute, high school, study hall monitor/ISS for the 2024-2025 school year, as needed, placed on the exempt secretary salary scale.

Tice, Philip - Middle school, evening custodian, B-III classification, eight (8) hours daily, 193 contract days, limited one-year contract, effective at the start of the 2024-2025 school year.

##### **Resignation**

Holdren, Colton - Varsity soccer (boys) pupil activity position for the 2024-2025 school year.



**Classified Substitutes** (pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):

Guess, Hazel - Effective at the start of the 2024-2025 school year.

Kettering, Carla - Effective at the start of the 2024-2025 school year.

**c. Pupil Activity Recommendations**

**Employ** (pending upon number of participants, successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):

***WHEREAS the Warren Local School District Board of Education has offered the following supplemental positions to licensed individuals employed in the school district; and no such employees qualified to fill the position(s) have accepted them; and***

***WHEREAS the Warren Local School District Board of Education has advertised the following supplemental positions as available to any licensed individual who is qualified to fill them, and who is not employed by the board, and no such person has applied for and accepted the position; The Warren Local Board of Education directs the Treasurer to enter into a Pupil Activity Program Contract with the following non-licensed individuals for the term of one school year. Each contract will automatically terminate at the conclusion of the school year (applicable year noted below) without action. Each contract will be for an amount equal to the amount specified under Supplemental Contracts within the negotiated agreement with the Warren Local Education Association. Each applicant is required to maintain a valid Pupil Activity Program Permit as per Ohio Revised Code 3313.53.***

**Pupil Activity Recommendations for the 2024-2025 School Year**

**Athletics**

**Cheerleading**

Varsity - Football	HS	Roddy, Terri	Per the negotiated agreement
Junior Varsity - Football	HS	Love, Kylie	Per the negotiated agreement
Junior High - Football*	MS	Strong, Liz	Per the negotiated agreement

**Cross Country**

Junior High*	MS	Perdue, Brennan	Per the negotiated agreement
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**Football**

Varsity Coordinator	HS	Gandee, Jason	Per the negotiated agreement
Varsity Coordinator	HS	Gehrlich, Geffry	Per the negotiated agreement
Varsity - Tier 1	HS	Bost, Alex	Per the negotiated agreement
Varsity - Tier 2	HS	Edgell, Joe	Per the negotiated agreement
Junior High - Head Coach*	MS	Bowen, Brian	Per the negotiated agreement
Junior High - Assistant*	MS	Castin, Todd	Per the negotiated agreement

Junior High - Assistant*	MS	Billman, Nicholas	Per the negotiated agreement
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**Golf**

Junior High*	MS	Dennis, Kyler	Per the negotiated agreement
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**Soccer**

Varsity Assistant (boys)	HS	Dodd, Ross	Per the negotiated agreement
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Assistant/JV (boys)	HS	Powers, Anthony	Per the negotiated agreement
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Varsity Assistant	HS	Staats, David	Volunteer
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\*if numbers allow for a team

<u>Allen</u>	<u>Crum</u>	<u>Greenup</u>	<u>Proctor</u>	<u>Roush</u>
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**IX. BOARD’S COMMUNICATION**

**X. REAFFIRM TIME AND PLACE OF NEXT MEETING**

- The next Regular Meeting will be held July 25, 2024, at 6:00 p.m. at Warren High School, Rooms 1710/1711, 130 Warrior Drive, Vincent, OH.

**XI. ADJOURNMENT**

7. Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

To adjourn the meeting at \_\_\_\_\_ p.m.

<u>Allen</u>	<u>Crum</u>	<u>Greenup</u>	<u>Proctor</u>	<u>Roush</u>
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File: KD and BDDH

**PUBLIC PARTICIPATION AT BOARD MEETINGS**

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board’s policy on public participation at Board meetings.

[Adoption date: July 31, 1995]

[Re-adoption date: December 30, 2002]

[Re-adoption date: May 24, 2012]

[Re-adoption date: October 21, 2019]