

Warren Local Schools

Kyle R. Newton, Superintendent

220 Sweetapple Road
Vincent, Ohio 45784

Melcie A. Wells, Treasurer

740-678-2366
www.warrenlocal.org

Operations Committee Minutes

December 16, 2024

5:00 pm Building 6 Warrior Room

Attendees: Mr. Allen, Mr. Crum, Mr. Newton, Mrs. Wells, Ms. Jaramillo, Mrs. Spence, Mr. Ludwig.

I. Guest Comments

II. Maintenance Update

Mr. Ludwig went over the handout. The department has prepared equipment and supplied buildings with salt for winter weather.

Both new offices located in the Warrior room have been occupied.

90 tons of infill was delivered for softball field. This will be put on the field when ground conditions allow.

Mr. Ludwig modified the truck snow plow by adding wings to aid in snow removal.

Mr. Roush asked how the district handles snow days, 2 hour delays and what occurs if a snow event takes place on a weekend. Mr. Newton replied that it is very rare to need to call for extra help on weekends, as the maintenance staff is usually able to handle the removal. During school days, the department along with head custodians are responsible to remove snow, and prepare the campus for school.

Mr. Allen asked who maintains turnarounds if snow removal is needed? Sometimes property owners will help with the removal and sometimes mechanics and maintenance staff are needed to address any issues.

III. Transportation Update

Mrs. Jaramillo presented handout.

Work is continuing in preparation of the the new software TransAct. Drivers will begin training on the tablets in January. The software will be live in February. Parent app will also be live in Feb.

IV. Athletic Update

None

V. Old Business

Archery Building – waiting on plan approval. This process has taken much longer than expected.

Health Care Facility – no new updated. Meeting scheduled for Wednesday to get an update. The plan is still to have it open at the beginning of the 25-26 school year. Information is available on the website.

Shadow box installation – Items have been removed from the wall, the walls were then repaired and painted. Installation will take place after new items arrive.

VI. New Business

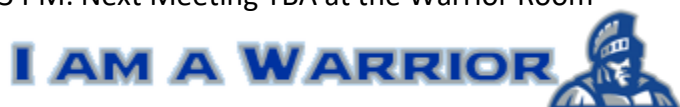
None

VII. Presentation/discussion of monthly safety topic by staff

None

VIII. Additional comments before adjourning

Adjourned at 5:35 PM. Next Meeting TBA at the Warrior Room





WARREN MAINTENANCE

220 Sweetapple Rd Vincent, Ohio 45784 • 740-678-2366 • www.warrenlocal.org

Stephen Ludwig
Maintenance Director

Kyle Newton
Superintendent

Lisa Spence
Coordinator

Operations Committee: Maintenance Report

12/16/2024

- We have completed 63 out of 64 entered maintenance requests.
- We have prepared the campus for winter weather and have switched machines over to snow removal
- The two offices in building 6 are now in use and the entryway wall is completed
- We have replaced the broken heater units in the maintenance and equipment bays of building 2
- Concrete work for the dugout/ backstop area for the jr. high softball field has been completed and backfilled
- Junior high softball infield has been excavated, cleared of rocks and the new infill dirt has been delivered. Waiting on it to either dry or freeze
- We have gone through an extensive preventative maintenance list which included items such as filter changes, flushing hot water tanks, and exercising valves to prevent them from seizing.







WARREN TRANSPORTATION

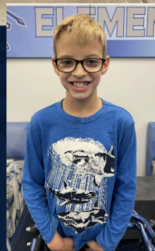
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Alicia Jaramillo
DIRECTOR

Jill Davis
ASSISTANT DIRECTOR

Transportation December 2024 Operations Meeting

- Stephanie Gibson training as new OBI
- 2 subs in OBI training now, 1 testing tomorrow in Zanesville
- Regional OBI Meeting held at Warren 12/18
- Preparing routes/student checks in TransAct through December
- January - will start training on new tablets. Drivers will enter pre-trips and fuel on their tablets now. Tablets will have turn by turn directions, student information and immediate updates. Coaches/Teachers will start using TransAct EZActivity Trips to enter all trip requests.
- 2/10 Transfinder contract will end



**November
STAR**



**WARRIOR BUS
RIDERS**

