

WARREN LOCAL SCHOOL DISTRICT

Regular Board Meeting

November 30, 2023

CHAIN OF COMMAND

If you have concerns, problems, or ways to improve our schools, please contact the person in charge of that respective area.

<u>CONCERN</u>	<u>CONTACT</u>	<u>PHONE</u>
TEACHER	Teacher	School
BUILDING	Principal	
Warren High School	Ryan Lemley	678-2393/989-0340
Warren High School	Kara Pinkerton	678-2393/989-0340
Warren Middle School	Brent Taylor	678-2395
Warren Middle School	Jill Lipscomb	678-2395
Warren Elementary	Ashley Skinner	445-5300
Warren Elementary	Kyle Scott	445-5300
HIGH SCHOOL ATHLETICS	Steven Harold	678-2393/989-0340
ASSISTANT ATHLETICS	Jimmy Peyton	678-2393/989-0340
ASSISTANT ATHLETICS/JUNIOR HIGH	Rod Padgitt	678-2395
TRANSPORTATION	Driver/Trans. Supv.	678-2368
CAFETERIA	Head Cook/Food Serv. Supv.	678-2366
CLEANING/CUSTODIAL	Head Cust. /Prin./Maint. Supv.	678-2366

Unresolved concerns or problems that have been addressed through the proper channels, contact Kyle Newton, Superintendent, at 678-2366. Our website can be accessed via www.warrenlocal.org.

BOARD OF EDUCATION 2023 COMMITTEES

District Operations	Bob Allen, CH Bob Crum Debbie West, Alt	989-2702 423-5763 336-2913
Evaluation of Superintendent	Debbie West, CH Sidney Brackenridge Bob Allen, Alt	336-2913 989-2319 989-2702
Finance & Evaluation of Treasurer	Debbie Proctor, CH Debbie West Sidney Brackenridge, Alt	336-2235 336-2913 989-2319
Policy	Sidney Brackenridge, CH Bob Allen Debbie Proctor, Alt	989-2319 989-2702 336-2235
Learning, Instruction & Assessment	Bob Crum, CH Sidney Brackenridge Debbie West, Alt	423-5763 989-2319 336-2913
Ad Hoc Strategic Planning	Bob Crum, CH Debbie West Debbie Proctor, Alt	423-5763 336-2913 336-2235

The Warren Local Board of Education conducts meetings in an effort to comply with Parliamentary Procedure. Robert's Rules of Order are its governance. As a result, it is important to remember the Communication section of the agenda is the appropriate time for audience members to speak. If a situation arises that you, the audience, need to ask a question, the president may elect to call on you at a convenient time.

In an effort to assist in recording the minutes, all audience members, when addressing the Board of Education, are asked to identify themselves by giving their name and subject matter.

**WARREN LOCAL BOARD OF EDUCATION
REGULAR MEETING
November 30, 2023**

I. CALL TO ORDER AND ROLL CALL

The Warren Local Board of Education will meet for the purpose of a Regular Meeting on November 30, 2023, at 6:00 p.m. at Warren High School, Rooms 1710/1711, 130 Warrior Drive, Vincent, OH, with the following members answering Roll Call:

Allen

Brackenridge

Crum

Proctor

West

II. PLEDGE OF ALLEGIANCE

III. INVOCATION

IV. PUBLIC PARTICIPATION

V. TREASURER'S REPORT

A. TREASURER'S BUSINESS

1. Motion by _____ Second by _____

The Treasurer recommends approving the following:

- a. Minutes of the October 26, 2023, Regular Meeting, and the November 8, 2023, Special Meeting.
- b. Payment of bills and other expenses for October 2023, as presented in the amount of \$2,629,551.29.
- c. Financial Reports for October 2023, as presented: Investment Balances and Rate of Return, Cash Position Report, all checks dated between October 1 and October 31, 2023.
- d. Investment Record in the amount of \$1,073.41. This was deposited in the Permanent Improvement Fund as Investment Earnings during the month of October 2023.
- e. Five-Year Forecast, as presented.

f. Amend Estimated Revenues and Appropriations as follows:

FY 2024 Estimated Revenues and Appropriations						
	Revenue			Appropriations		
	Amended		Amended	FY 24		FY 24
	Certificate	Amendments	Certificate	Appropriation	Amendments	Appropriation
Fund	Amounts	for Nov	Amounts	Amounts	Nov	Amounts
General	\$31,754,517.25	\$0	\$31,754,517	\$22,916,673	\$0	\$22,916,673
Special Revenue Funds						
016 Emergency Levy	\$2,139,217.41	\$0	\$2,139,217	\$2,005,200	\$0	\$2,005,200
018 Public School Support	34,721	0	34,721	18,900	0	18,900
019 Other Grants	29,757	700	30,457	29,758	700	30,458
034 Classroom Facilities	964,748	0	964,748	185,500	0	185,500
031 UST Surety	11,000	0	11,000	0	0	0
035 Severance Benefits	406,882	0	406,882	200,000	0	200,000
300 District Managed Activities	304,451	0	304,451	270,362	0	270,362
451 Data Communication Fund	5,400	0	5,400	5,400	0	5,400
461 MMGW/HSTW	2,752	0	2,752	2,752	0	2,752
467 Wellness Aid	0	0	0	0	0	0
499 Miscellaneous State Grants	32,851	0	32,851	32,851	0	32,851
506 Race to the Top	1,691	0	1,691	1,691	0	1,691
507 - ESSER	129,152	0	129,152	129,153	0	129,153
510 - CRF Funding	0	0	0	0	0	0
516 Title IDEA VIB	553,147	0	553,147	553,131	-	553,131
536 Title I Supplemental	58,394	0	58,394	58,394	-	58,394
572 Title I	426,230	0	426,230	459,909	0	459,909
584-Title IVA	29,869	0	29,869	28,044	0	28,044
590 Title IIA	72,434	0	72,434	72,434	0	72,434
599 Misc Federal Grants	19,875	0	19,875	19,875	0	19,875
Total	5,222,573	700	5,223,273	4,073,354	700	4,074,054
Debt Service Fund						
002 Building Project Debt Service	\$2,434,729	\$0	\$2,434,729	\$1,258,000	\$0	\$1,258,000
Capital Projects Fund						
003 Permanent Improvement	\$924,242	\$0	\$924,242	\$300,000	\$0	\$300,000
004 Building Project	1,947,820	0	1,947,820	100,000	0	100,000
010 OFCC Fund Local Share	757,657	0	757,657	1,628,420	0	1,628,420
010 OFCC Fund Local Share Interest	935,836	0	935,836	0	0	0
010 OFCC Fund State Share	2,143,599	0	2,143,599	80,500	0	80,500
010 OFCC Fund State Share Interest	142,325	0	142,325	0	0	0
070 Capital Projects	1,485,040	0	1,485,040	750,000	325,000	1,075,000
	8,336,520	0	8,336,520	2,858,920	325,000	3,183,920
Enterprise						
006 Food Service	\$2,317,370	\$0	\$2,317,370	\$1,337,223	\$0	\$1,337,223
009 Uniform School Supplies	158,442	0	158,442	90,500	0	90,500
Total	2,475,812	0	2,475,812	1,427,723	0	1,427,723
Internal Service Fund						
024 Self Insurance	\$4,056,686	\$0	\$4,056,686	\$4,021,000	\$0	\$4,021,000
Private Purpose Trust Fund						
007 Trust	\$13,000	\$0	\$13,000	\$5,000	\$0	\$5,000
Agency Fund						
200 Student Activities	\$378,541.77	\$0	\$378,542	\$240,550	\$0	\$240,550
Grand Total	\$54,672,380	\$700	\$54,673,080	\$36,801,220	\$325,700	\$37,126,920

Allen

Brackenridge

Crum

Proctor

West

VI. READING OF COMMUNICATIONS

A. Legislative Liaison – Sidney Brackenridge

B. WCCC Report – Debbie West

C. Committee Reports – District Operations

Finance

Policy

Learning, Instruction, & Assessment

Ad Hoc Strategic Planning

VII. SUPERINTENDENT'S REPORT

A. SUPERINTENDENT'S BUSINESS

2. Motion by _____ Second by _____

The Administration recommends approving the following:

- a. Warren High School prom, April 27, 2023, 7:00 – 10:00 p.m., at the new Warrior Coliseum.
- b. Donation in the amount of \$900, from St. Ambrose Church to Warren Local School District, for families in need.
- c. Donation of the following items from JASON Learning, to WMS CTE/STEM: 6 - Tetrax Robot kits (these are used and originally purchased by JASON in 2011 - The current price for new is \$469 each); 6 - Futaba 4YF remote control units (these are \$129 each, if bought new); 1 - Bauer 5 speed, 8-inch benchtop drill press; 56 - #2 Phillips Pittsburgh screwdrivers of various lengths; various rolls of masking and mounting tape.
- d. OSLN STEM Classroom Grant for \$5,000, from Battelle Foundation Fund of The Columbus Foundation, to Warren Elementary School - Project Title: "Innovation Station."
- e. Appointment of _____ as Board Member to the Washington County Career Center, representing Warren Local Schools for a period of three years beginning January 1, 2024.
- f. 3-D Student, Parent, and Educator Survey. It will be given to 10 seventh/eighth grade students and 10 high school students, their parents, and 10 educators, as presented.
- g. OHYES! standard 110 survey. It will be administered to sophomores and seventh graders, as presented.
- h. Public Notice regarding 2024-2025 school calendar:

PUBLIC NOTICE

The Warren Local School District Board of Education hereby gives public notice in accordance with section 3313.48(B) of the Ohio Revised Code: Not later than thirty days prior to adopting a school calendar, the board of education of each city, exempted village, and local school district shall hold a public hearing on the school calendar, addressing topics that include, but are not limited to, the total number of hours in a school year, length of school day, and beginning and end dates of instruction.

Allen

Brackenridge

Crum

Proctor

West

3. Motion by _____ Second by _____

The Administration recommends approving the following:

Memorandum of Understanding between the Warren Local Board of Education and the Warren Local Education Association (WLEA), Calamity Day 2023-2024 School Make Up Structure, as presented.

Allen **Brackenridge** **Crum** **Proctor** **West**

4. Motion by _____ Second by _____

The Administration recommends approving the following:

Memorandum of Understanding between the Warren Local Board of Education and the Ohio Association of Public School Employees (OAPSE), Local 408, Article 6, Calamity Days, as presented.

Allen **Brackenridge** **Crum** **Proctor** **West**

5. Motion by _____ Second by _____

The Administration recommends approving the following:

Memorandum of Agreement (MOA) between the Warren Board of Education and the Ohio Association of Public School Employees (OAPSE), Local 408, increase of the high deductible health plan (HDHP) single and family deductibles; increase of the HSA Board share, as presented.

Allen **Brackenridge** **Crum** **Proctor** **West**

6. Motion by _____ Second by _____

The Administration recommends approving the following:

**RESOLUTION TO PROCEED WITH ELECTION ON THE
QUESTION OF THE RENEWAL OF AN EMERGENCY TAX LEVY
(Ohio Revised Code Sections 5705.03, 5705.194 - 5705.197)**

WHEREAS, on November 7, 2023, the Board passed a resolution (the “Resolution of Necessity”) declaring the necessity, in order to provide for the emergency requirements of the School District, to renew an existing levy in excess of the ten-mill limitation to raise the amount of \$1,755,600 for each year that said levy is in effect, for a period of ten years, upon the entire territory of the School District; and

WHEREAS, the County Auditor of Washington County, Ohio (the “County Auditor”) has certified to the Board that an estimated annual levy of 4.200 mills for each \$1 of taxable value, which is \$147.00 (the “Estimated Cost”) for each \$100,000 of the “county auditor’s appraised value” (as defined in Ohio Revised Code Section 5705.01(P)), will be required to produce the annual amount set forth in the Resolution of Necessity based on the current total taxable value of the School District of \$417,954,610.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Warren Local School District, Washington and Athens Counties, Ohio, a majority of all of the members thereof concurring, that:

Section 1. The Board determines to proceed with the submission of the question of such renewal emergency tax levy (the “Emergency Levy”) to the electors of the School District in order to provide for the emergency requirements of the School District to raise the amount of \$1,755,600 for each year that said levy is in effect, which the County Auditor has certified at the Estimated Cost for each \$100,000 of the county auditor’s appraised value.

Section 2. As authorized by Ohio Revised Code Sections 5705.194 – 5705.197, the question of the Emergency Levy shall be submitted to all of the electors in the entire territory of the School District at the election to be held on March 19, 2024 (the “Election Date”). All of the territory of the School District is located in Washington and Athens Counties, Ohio.

Section 3. The form of the ballot to be used at said election shall be substantially as follows: Shall a levy renewing an existing levy be imposed by the Warren Local School District for the purpose of providing for the emergency requirements of the school district in the sum of \$1,755,600 and a levy of taxes to be made outside of the ten-mill limitation estimated by the county auditor to average 4.200 mills for each \$1 of taxable value, which amounts to \$147.00 for each \$100,000 of the county auditor’s appraised value, for a period of ten years, commencing in 2025, first due in calendar year 2026?

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

Section 4. The Treasurer of the Board is hereby directed to promptly certify, not later than December 20, 2023 (which date is not less than 90 days prior to the Election Date), to the Board of Elections of Washington County, Ohio (the “Board of Elections”), a copy of the Resolution of Necessity and a copy of this Resolution together with the certificate of the County Auditor certifying the current total taxable value of the School District and the annual levy, expressed in mills for each \$1 of taxable value as well as in dollars (rounded to the nearest dollar) for each \$100,000 of the county auditor’s appraised value that will be required to produce the amount of the Emergency Levy set forth in this Resolution throughout the life of the Emergency Levy.

Section 5. The Treasurer of the Board is hereby directed and shall also certify to the Board of Elections that the Emergency Levy will be levied for a period of ten years and will include a levy on the tax list and duplicate for the 2025 tax year (commencing in 2025, first due in calendar year 2026), if approved by a majority of the electors voting thereon.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Allen

Brackenridge

Crum

Proctor

West

VIII. PERSONNEL

7. Motion by _____ Second by _____

a. Certified Personnel Recommendations

Employ (pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position): **None at this time.**

Supplemental Recommendations for the 2023-2024 School Year

Employ (pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position):

<u>Academics</u>	<u>Bldg.</u>	<u>Name</u>	<u>Salary</u>
<u>Student Tech Org Advisor</u>	HS	Kubala, Cindy	Per the negotiated agreement

b. Classified Personnel Recommendations

Employ (pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):

Flanagan, Stephanie - Bus driver, route #35, plus two (2) AM runs, D-II classification, 191 contract days, limited one-year contract, effective October 31, 2023.

Steed, Stephanie - Elementary school, evening custodian, B-III classification, eight (8) hours daily, 193 contract days, limited one-year contract, effective November 6, 2023.

Classified Substitutes (pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):

Stanley, Carl

c. Administrative Personnel Recommendations

Amend Contract

Davis, Jill - Assistant transportation supervisor, amend original limited two-year contract (approved July 25, 2022), placed on the administrative salary schedule, 185 contract days, eight (8) hours per day, effective December 4, 2023.

d. Pupil Activity Recommendations

Employ (pending upon number of participants, successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position): **None at this time.**

_____ Allen	_____ Brackenridge	_____ Crum	_____ Proctor	_____ West
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IX. BOARD'S COMMUNICATION

X. REAFFIRM TIME AND PLACE OF NEXT MEETING

- The next Regular Meeting will be held December 28, 2023, at 6:00 p.m. at the Warren High School Auditorium (located in the Warrior Annex), 130 Warrior Drive Vincent, Ohio.

XI. ADJOURNMENT

8. Motion by _____ Seconded by _____

To adjourn the meeting at _____ p.m.

Allen

Brackenridge

Crum

Proctor

West

File: KD and BDDH

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

[Adoption date: July 31, 1995]

[Re-adoption date: December 30, 2002]

[Re-adoption date: May 24, 2012]

[Re-adoption date: October 21, 2019]