

# Warren Local Schools



**Kyle R. Newton, Superintendent**

220 Sweetapple Road  
Vincent, Ohio 45784

**Melcie A. Wells, Treasurer**

740-678-2366  
www.warrenlocal.org

## **Operations Committee Minutes**

**November 30, 2023**

**5:00 pm HS Classroom 1710**

Attendees: Mr. Allen, Mr. Crum, Mr. Newton, Mrs. Wells, Mrs. Spence, Mr. Ludwig

### **I. Guest Comments**

None

### **II. Maintenance Update**

Presented handout

Maintenance requests have tapered off recently.

Mr. Ludwig presented a comparison of average completion times using previous year data and current data. The average completion time prior was 13.19 days vs current time of 4.35. One of the things we can not pull out of the data is work orders that have parts or supplies on order and can not be completed. This can skew the results. Stephen and Lisa will work with FMX to try and fix that. Mr. Ludwig mentioned how many staff have commented on the quick rate of response from the department.

Mr. Ludwig met with McKee paving to get an estimate for pavement repairs on campus. This quote will be helpful in determining next year's budget.

Mr. Ludwig has been checking in with teachers in the 4<sup>th</sup> grade pod frequently to see if the HVAC temp. issues have resolved. He has received positive feedback and being told the temp. is remaining more constant.

The HVAC issues are being looked at and several changes have been made by Mr. Ludwig and JCI. Adjustments are working and the handout shows the differences between before and after adjustments were made.

### **III. Transportation Update**

Handout Presented

Mrs. Jaramillo was not present. Mr. Newton gave the update.

3 new buses were placed on routes as of today.

One of the items that has been discussed is new routing software. The purchase of the new program has been placed on hold. Synovia, the GPS app, will not let the district out of its 5 year contract. The contract is due to expire June of 2025. The buyout cost would be \$30,000. The plan is to wait to purchase the new software until the Winter of 2025 and have it installed and ready for the start of the 25-26 school year. Synovia has credited the district a few months of service due to the issues the department has had and the system not working correctly.

The question was asked about seat belts on buses. Mr. Newton explained that an AdHoc committee has been formed at the state level. No comment or decision will be made until the committee makes a recommendation.



**IV. Athletic Update**

Handout presented

**V. Old Business**

Baseball/Softball field update. Fencing is up with some minor finishing still needing to be completed. Base layout was next on the schedule.

Building 6 Meeting room is moving along. 3 D electric is finishing their part. All lights have been wired and wiring for the HVAC will be ongoing for the next week. HVAC was delayed due to ordering issue from the contractor. The units should be hung by the end of the week. Heating coils were still not delivered. Once these are here, the heat should be able to be turned on within a day. Issues with the HVAC will be no cost to the district. The contractor and Energy Optimizers will be liable for any costs.

Maintenance department will be installing ceiling tile as soon as it is delivered. Delivery is scheduled for tomorrow.

Carpet is in stock and will be delivered when needed. Floors are prepped and ready for epoxy and maintenance will be doing that installation.

Middle school playground is still on schedule. Motz actually started the project 2 weeks early. Work has been completed and is now in a holding pattern until the turf is ready. We should receive turf by end of calendar year.

**VI. New Business**

The new arch for the entrance to the football stadium has been delivered and installed.

**VII. Presentation/discussion of monthly safety topic by staff**

Winter Safety

**VIII. Additional comments before adjourning**

Meeting adjourned at 5:28

Next meeting December 21, 2023 5:00 pm at WHS rooms 1710/1711.

