

WARREN LOCAL SCHOOL DISTRICT

Regular Board Meeting

July 25, 2022

CHAIN OF COMMAND

If you have concerns, problems, or ways to improve our schools, please contact the person in charge of that respective area.

<u>CONCERN</u>	<u>CONTACT</u>	<u>PHONE</u>
TEACHER	Teacher	School
BUILDING	Principal	
Warren High School	Ryan Lemley	678-2393/989-0340
Warren High School	Kara Pinkerton	678-2393/989-0340
Warren Middle School	Brent Taylor	678-2395
Warren Middle School	Jill Lipscomb	678-2395
Warren Elementary	Ashley Skinner	445-5300
Warren Elementary	Robert Housel	445-5300
HIGH SCHOOL ATHLETICS	Steven Harold	678-2393/989-0340
ASSISTANT ATHLETICS	Jimmy Peyton	678-2393/989-0340
ASSISTANT ATHLETICS/JUNIOR HIGH	Rod Padgett	678-2395
TRANSPORTATION	Driver/Trans. Supv.	678-2368
CAFETERIA	Head Cook/Food Serv. Supv.	678-2366
CLEANING/CUSTODIAL	Head Cust. /Prin./Maint. Supv.	678-2366

Unresolved Concerns or Problems that have been addressed through the proper channels, contact Kyle Newton, Superintendent, at 678-2366. Our website can be accessed via www.warrenlocal.org.

BOARD OF EDUCATION 2022 COMMITTEES

District Operations	Bob Allen, CH Bob Crum Debbie West, Alt	989-2702 423-5763 336-2913
Evaluation of Superintendent	Debbie West, CH Sidney Brackenridge Bob Allen, Alt	336-2913 989-2319 989-2702
Finance & Evaluation of Treasurer	Debbie Proctor, CH Debbie West Sidney Brackenridge, Alt	336-2235 336-2913 989-2319
Policy	Sidney Brackenridge, CH Bob Allen Debbie Proctor, Alt	989-2319 989-2702 336-2235
Learning, Instruction & Assessment	Bob Crum, CH Sidney Brackenridge Debbie West, Alt	423-5763 989-2319 336-2913

The Warren Local Board of Education conducts meetings in an effort to comply with Parliamentary Procedure. Robert's Rules of Order are its governance. As a result, it is important to remember the Communication section of the agenda is the appropriate time for audience members to speak. If a situation arises that you, the audience, need to ask a question, the president may elect to call on you at a convenient time.

In an effort to assist in recording the minutes, all audience members, when addressing the Board of Education, are asked to identify themselves by giving their name and subject matter.

**WARREN LOCAL BOARD OF EDUCATION
REGULAR MEETING
July 25, 2022**

I. CALL TO ORDER AND ROLL CALL

The Warren Local Board of Education will meet for the purpose of a Regular Meeting on July 25, 2022, at 6:00 p.m. at Warren High School, rooms 1710 and 1711, 130 Warrior Drive, Vincent, Ohio, with the following members answering Roll Call:

<u> </u> Allen	<u> </u> Brackenridge	<u> </u> Crum	<u> </u> Proctor	<u> </u> West
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II. PLEDGE OF ALLEGIANCE

III. INVOCATION

IV. PUBLIC PARTICIPATION

V. TREASURER’S REPORT

A. TREASURER’S BUSINESS

1. Motion by _____ Second by _____

The Treasurer recommends approving the following:

- a. Minutes of the June 20, 2022, Regular Meeting, and the July 8, 2022, Special Meeting.
- b. Payment of bills and other expenses for June 2022, as presented in the amount of \$3,249,081.21.
- c. Financial Reports for June 2022, as presented: Investment Balances and Rate of Return, Cash Position Report, Revenue Account Summary, All Checks dated between June 1 and June 30, 2022, and Expenditure Budget Summary.
- d. Investment Record in the amount of \$25,383.12. This was deposited in the Permanent Improvement Fund as Investment Earnings during the month of June 2022.
- e. Appoint _____ as the Ohio School Boards Association delegate at the 2022 OSBA Annual Business Meeting, and _____ as the alternate.

<u> </u> Allen	<u> </u> Brackenridge	<u> </u> Crum	<u> </u> Proctor	<u> </u> West
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2. Motion by _____ Second by _____

The Treasurer recommends approving the following:

**RESOLUTION
META SOLUTIONS COOPERATIVE ADVERTISING AND RECEIVING
BIDS FOR SCHOOL BUS CHASSIS AND BODIES**

WHEREAS, the Warren Local School Board of Education wishes to advertise and receive bids for the purchase of two (2) - 71 passenger conventional (type) school bus(es) and or one (1) – 9-Passenger Van(s)

THEREFORE, BE IT RESOLVED the Warren Local School Board of Education wishes to participate and authorize META Solutions (META) to advertise and receive bids on said Board's behalf as per the specifications submitted for the cooperative purchase of two (2) - 71 passenger conventional school bus(es) and one (1) – 9-Passenger Van(s)

Allen

Brackenridge

Crum

Proctor

West

VI. READING OF COMMUNICATIONS

A. Legislative Liaison – Sidney Brackenridge

B. WCCC Report – Debbie West

C. Committee Reports – District Operations

Finance

Policy

Learning, Instruction, & Assessment

VII. SUPERINTENDENT'S REPORT

A. SUPERINTENDENT'S COMMUNICATION

- CORAS Legislative Update

B. SUPERINTENDENT'S BUSINESS

3. Motion by _____ Second by _____

The Administration recommends approving the following:

- Memorandum of Understanding (MOU) for College Credit Plus (CCP) between Washington State Community College and Warren Local School District, effective for the 2022-2023, as presented.
- Warren Local School District Random Drug Testing Program (for students), as presented.
- Continue contract with Miss Peggy's House under the direction of Sharpe Education, Inc. for a school-age child care program, before and/or after school (as needed), during the 2022-2023 school year.
- Recommendation that as certified substitutes are approved through the Mid-Ohio Valley Educational Service Center, approval is reciprocated for Warren Local School District for the 2022-2023 school year.
- Non-Exclusive Licensing Agreement, Direct Sales and Brand Use, between Ankco, LLC, dba School Spirit Originals, and Warren Local School District effective July 26, 2022 – June 30, 2023.
- Non-Exclusive Licensing Agreement, Non-Direct Sales and Brand Use, between Ankco, LLC, dba School Spirit Originals, and Warren Local School District effective July 26, 2022 – June 30, 2023.

Allen

Brackenridge

Crum

Proctor

West

4. Motion by _____ Second by _____

The Administration recommends approving the following:

**RESOLUTION
TO EXPAND EMPLOYMENT OF SUBSTITUTE TEACHERS**

Pursuant to the authority granted in the Ohio Revised Code 3319.36 and 3319.101, the Warren Local School Board authorizes the employment of substitute teachers, as-needed, who do not hold a post-secondary degree, as otherwise required pursuant to Ohio law and regulations, including Ohio Revised Code 3301.071, 3319.226, 3319.30, and 3319.36, Ohio Administrative Code Section 3301-23-44, and/or Board Policy, provided that all other applicable requirements and procedures, including but not limited to successful completion of a criminal background check and evidence of a Temporary Non-Bachelor's Substitute Teaching License issued by the Ohio Department of Education, have been satisfied.

In accordance with the reciprocity employment agreement for substitute teachers between the Warren Local School Board and the Ohio Valley Educational Service Center Board, the Board directs the Superintendent to approve all individuals approved using the minimum before mentioned criteria of employment by the Ohio Valley Educational Service Center Board.

Allen

Brackenridge

Crum

Proctor

West

5. Motion by _____ Second by _____

The Administration recommends approving the following:

**RESOLUTION
CONTRACT FOR SERVICES WITH OHIO VALLEY
EDUCATIONAL SERVICE CENTER (OVESC)**

This agreement is between the Warren Local School District and the Ohio Valley Educational Service Center, a Regional Shared Service Center, for specified educational service programs, per section 3313.843 of the Ohio Revised Code.

WHEREAS, the Board of Education desires to enter into an agreement with the Ohio Valley Educational Service Center ("ESC") to be in compliance with Ohio Revised Code §3313.843 and to provide services that may include, but are not limited to any of the following: supervisory services; curriculum services; early childhood services; intervention specialist and aide services, special education services; or any other services the district board and service center governing board agree can be better provided by the service center; and

WHEREAS, services included in the agreement shall be determined by the Superintendent on behalf of the Board of Education and shall be provided to the district in the manner specified in the agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Warren Local School District that:

SECTION I

The Board of Education, in compliance with Ohio Revised Code §3313.843, hereby authorizes and approves the Agreement with the Ohio Valley Educational Service Center for the provision of services.

Foundation deductions shall include:

- The amount of per pupil deduction of \$6.50 per ADM as required by the State of Ohio
- Special Education funding as received by the State of Ohio
- Contract deduction amount as signed by the district for services with the ESC

The District agrees to reimburse the ESC the District's share of costs; said costs to be computed proportionally among all participating school districts, directly, or as otherwise specified. All services are assessed and administrative fee of 3.5%. Adjustments to billing and/or services may be necessary for those conditions beyond the control of the ESC and to encompass actual costs and changes in enrollments. Participating districts may request and receive additional services during each school year upon agreement of both the participating district and the ESC. The ESC will serve as fiscal agent for services as agreed upon each year and will provide an annual cost outline with a cost of doing business charge.

In the event that it is necessary for the ESC to employ additional personnel to provide the services selected by a specific school district and those services are discontinued or the full-service contract is discontinued, the contracting school district will be responsible for all unemployment and workers' compensation costs incurred by the ESC as a result of the discontinued services and/or positions. It is further understood that additional charges such as retirement surcharges, workers' compensation, severance payments, mileage and meeting reimbursements and legal fees which may be incurred due to the employment of employees providing such services, will be billed accordingly.

With regard to any therapy services provided by the ESC pursuant to this agreement, the ESC will:

- 1 - Comply with the requirements of 45 CFR 164,504(e)(1) for safeguarding and limited access to information concerning beneficiaries;
- 2 – Will allow the representative of the U.S. Department of Human Services, ODM, ODE or their respective designee access to the subcontractor's books, documents and records; and
- 3 – Acknowledges that they or their principles are not suspended or debarred.

The effective date of this agreement is July 1, 2022. This agreement shall be effective until June 30, 2023. Conditions of this agreement are subject to appropriate funding to the Ohio Valley Educational Service Center to render said services.

SECTION II

THIS CONTRACT CONSITUTES the entire agreement between the parties and no statement, promises or inducements made by either part of agent of either party that is not contained herein shall be valid or binding; and that this contract may not be modified, altered, or amended except in writing signed the parties endorses heron.

Allen

Brackenridge

Crum

Proctor

West

6. Motion by _____ Second by _____

The Administration recommends approving the following:

RESOLUTION
AUTHORIZING A CONTRACT WITH ENERGY OPTIMIZERS, USA, LLC FOR THE
BUILDING 6 RENOVATIONS PROJECT (Phase 2) PURSUANT TO O.R.C. 167.081 FOR
CONTRACTS PROCURED THROUGH A REGIONAL COUNCIL OF GOVERNMENTS

WHEREAS, the Superintendent recommends that the Board authorize a contract with Energy Optimizers, USA, LLC (“Energy Optimizers”) for its Building 6 Renovations Project at Warren High School (the “Project”) pursuant to O.R.C. 167.081 for contracts procured through a Regional Council of Governments.

Rationale:

1. The District has identified a need for lighting retrofits and auditorium renovations at Warren High School. The Project will likely be done in phases.
2. O.R.C. 167.081 allows a school district to participate in a construction contract of a Regional Council of Governments (a “COG”) without the need to engage in competitive bidding. Specifically, R.C. 167.081 states that a regional council may enter into a contract that establishes a unit price for, and provides upon a per unit basis, materials, labor, services, overhead, profit, and associated expenses for the repair, enlargement, improvement, or demolition of a building or structure if the contract is awarded pursuant to a competitive procurement procedure of a political subdivision that is a council member. The Board is a member of the Southwestern Ohio Educational Purchasing Council (“EPC”). EPC is a Regional Council of Governments established under Chapter 167 of the Ohio Revised Code.
3. Energy Optimizers was procured by EPC under ORC 167.081 through ORC 153.65 to 153.571, and OAC 153:1, as a Design-Builder, which is a permissible procurement procedure for a school district under ORC 153.50.
4. Energy Optimizers has provided a proposal for the Project in the amount of \$711,400, in accordance with its procurement through EPC.
5. The Superintendent recommends procuring Energy Optimizers for the Project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Warren Local School District as follows:

1. Based upon the information provided and exercising the authority given in ORC 167.081, the Board authorizes the procurement of Energy Optimizers.
2. The Board authorizes the Superintendent, Treasurer, and Board President to work with legal counsel to negotiate and execute a contract with Energy Optimizers for the Project and to sign any related documents for the work in an amount not to exceed \$711,400.

Allen

Brackenridge

Crum

Proctor

West

VIII. PERSONNEL

7. Motion by _____ Second by _____

a. Certified Personnel Recommendations

Resignation

Roe, Kelly – Elementary school, kindergarten intervention specialist, effective at the end of the 2021-2022 school year.

Employ (pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position):

Adams, Debra - Elementary school, intervention specialist, mild/moderate, limited one-year contract, effective at the start of the 2022-2023 school year.

Supplemental Recommendations for the 2022-2023 School Year

Employ (pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position):

<u>Academics</u>	<u>Bldg.</u>	<u>Name</u>	<u>Salary</u>
<u>Musical/Choral</u>			
Middle School Director	MS	Clark, Courtney	Per the negotiated agreement

b. Classified Personnel Recommendations

Resignation

Mitchem, Scott – Transportation supervisor, and football coach, varsity assistant (tier-3), pupil activities position for the 2022-2023 school year, effective July 31, 2022.

Pickens, Melissa – High school, head cook, C-II classification, seven and three quarter hours (7.75) hours daily, 192 contract days, effective at the end of the 2021-2022 school year.

Employ (pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):

Davis, Jill - Assistant transportation supervisor, limited two-year contract, placed on the administrative salary schedule, 208 contract days, effective August 1, 2022.

Jaramillo, Alicia - Transportation supervisor, limited two-year contract, placed on the administrative salary schedule, 260 contract days, effective August 1, 2022.

Skufca, Ann – Director of Student and Parent Engagement, limited two-year contract, placed on the administrative salary schedule, 230 contract days, effective August 1, 2022.

Classified Substitutes (pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):

Mitchem, Scott

Transfer

Ingram, Carol – From bus route #20, to bus route #14/33, effective at the start of the 2022-2023 school year.

Seckman, Candace – From middle school, secretary, A-II classification, seven and one half (7.5) hours daily, 193 contract days, to middle school, cook, C-I classification, three and one half (3.5) hours daily, 191 contract days, effective July 19, 2022.

Extended Service Contract - Transportation Supervisor/Assistant Supervisor

Davis, Jill – Up to thirteen (13) work days, prior to contract effective date, per the negotiated agreement.

Jaramillo, Alicia – Up to thirteen (13) work days, prior to contract effective date, per the negotiated agreement.

c. Pupil Activity Recommendations

Employ (pending upon number of participants, successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):

WHEREAS the Warren Local School District Board of Education has offered the following supplemental positions to licensed individuals employed in the school district; and no such employees qualified to fill the position(s) have accepted them; and

WHEREAS the Warren Local School District Board of Education has advertised the following supplemental positions as available to any licensed individual who is qualified to fill them, and who is not employed by the board, and no such person has applied for and accepted the position; The Warren Local Board of Education directs the Treasurer to enter into a Pupil Activity Program Contract with the following non-licensed individuals for the term of one school year. Each contract will automatically terminate at the conclusion of the school year (applicable year noted below) without action. Each contract will be for an amount equal to the amount specified under Supplemental Contracts within the negotiated agreement with the Warren Local Education Association. Each applicant is required to maintain a valid Pupil Activity Program Permit as per Ohio Revised Code 3313.53

Pupil Activity Recommendations for the 2022-2023 School Year

<u>Academics</u>	<u>Bldg.</u>	<u>Name</u>	<u>Salary</u>
<u>Band</u>			
Assistant Director	HS	Collins, Stephen	Per the negotiated agreement
Assistant Director	HS	Litman, Jonah	Per the negotiated agreement

<u>Athletics</u>	<u>Bldg.</u>	<u>Name</u>	<u>Salary</u>
<u>Football</u>			
Varsity Assistant (Tier-3)	HS	Stormes, Steven	Per the negotiated agreement

<u>Golf</u>			
Junior High*	MS	Dennis, Kyler	Per the negotiated agreement
(* if numbers allow for a team)			

<u>Allen</u>	<u>Brackenridge</u>	<u>Crum</u>	<u>Proctor</u>	<u>West</u>
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IX. BOARD'S COMMUNICATION

X. RE-AFFIRM TIME AND PLACE OF NEXT MEETING

- The next Regular Meeting will be held August 15, 2022, at 6:00 p.m. at Warren High School, rooms 1710/1711, 130 Warrior Drive, Vincent, Ohio.

XI. ADJOURNMENT

8. Motion by _____ Seconded by _____

To adjourn the meeting at _____ p.m.

Allen

Brackenridge

Crum

Proctor

West

File: KD and BDDH

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

[Adoption date: July 31, 1995]

[Re-adoption date: December 30, 2002]

[Re-adoption date: May 24, 2012]

[Re-adoption date: October 21, 2019]