

**Warren Local School
District**

Capital Plan



Overview

Warren Local School District Plan

The Warren Local School District Capital Plan provides a framework for maintaining, preserving, and improving district facilities, infrastructure, equipment, and other capital assets. Its purpose is to ensure that district resources are managed responsibly, investments support educational priorities, and facilities continue to provide safe, efficient, and high-quality learning environments for students and staff.

As one of Ohio's largest geographic school districts, spanning 196 square miles across eight townships, Warren Local recognizes the importance of long-term planning and responsible stewardship. The district's facilities represent a significant public investment and require ongoing attention to ensure their continued effectiveness and sustainability.

Our Approach

Warren Local views capital planning as a continuous process of assessing needs, prioritizing projects, allocating resources, implementing improvements, and evaluating results. This approach allows the district to proactively address facility needs, maximize the life of its assets, and minimize unexpected costs.

Commitment to Stewardship

Since its establishment in 1961, Warren Local School District has continually invested in its facilities and infrastructure to support student success and community pride. This Capital Plan serves as a living document that will be reviewed and updated annually to reflect changing needs, priorities, and opportunities. Through strategic planning, preventative maintenance, and responsible investment, Warren Local remains committed to providing safe, modern, and effective learning environments for current and future generations.

The purpose of this plan is to:

Maintain safe, functional, and high-quality learning environments for students and staff.

Proactively plan for the repair and replacement of district assets based on lifecycle expectations.

Align financial resources with district priorities and operational needs.

Provide transparency and predictability in capital spending.

Support long-term financial stability by avoiding reactive or emergency expenditures.

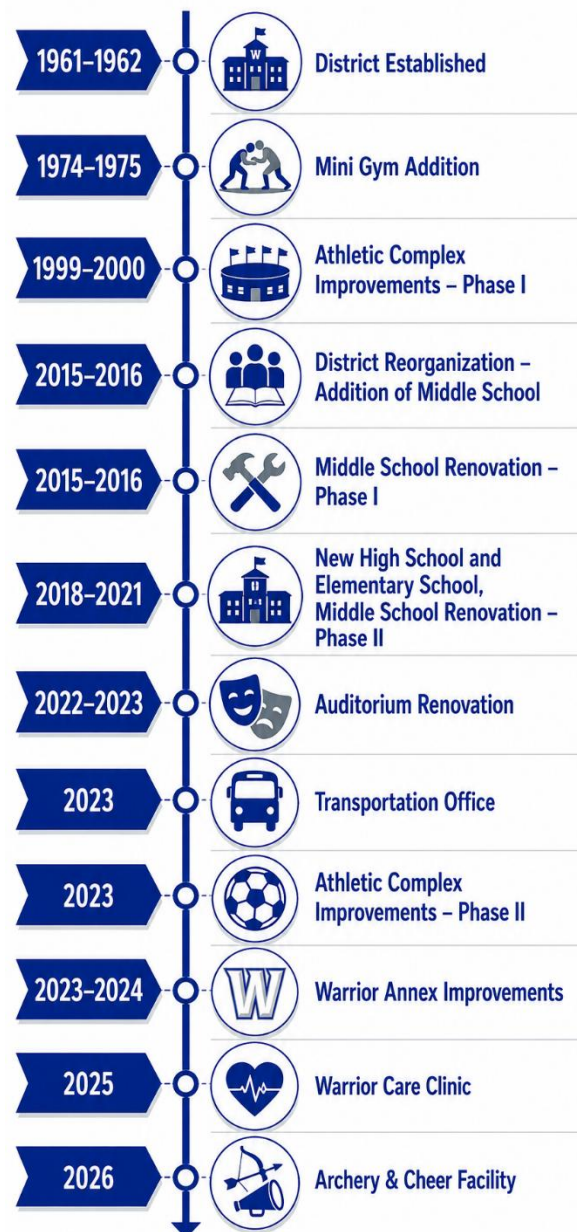
Alignment to District Vision & Historical Perspective

Warren Local School District is a geographically large public school district located in Washington County, Ohio. The district covers 196 square miles and is the 24th largest geographical district in Ohio. The district is located in western Washington County and stretches from Marietta in the east to Athens and Morgan Counties in the west, and the Ohio River in the south to State Route 676 in the north.

The district operates a single campus educational complex that houses all three of the educational buildings, Warren High School, Warren Middle School, and Warren Elementary School. Also housed at this campus are the athletic and performance facilities.

It is the goal of our district staff, administration, and Board of Education to provide the best educational atmosphere for our students and community. Our facilities and environments support student success and well-being. District facilities should be consistently well-maintained, welcoming environments that support connection and belonging eliciting district pride.

Since the first class in the 1961-1962 school year, over six decades Warren Local School District has continually invested in facilities infrastructure, and educational environments that support student success. This timeline highlights major capital improvements highlighting a legacy of stewardship and a commitment to the community's future.



Since 2013, the district has made significant progress in improving its facilities and operational programming. The following highlights represent major capital improvements completed by the district.

- 2015-2016 School Year the district structure was re-organized into Warren High School (grades 9-12), Warren Middle School (grades 5-8), Warren Elementary School (K-4), and Little Hocking Elementary School (grades K-4). This change greatly improved educational and transportation logistics and efficiencies for the district.
- 2015-2016. Warren Middle School went through the first phase of a renovation and construction of new educational space. This project included the construction of two additions, a five classroom with bathroom suite as well as a large band/music classroom. The project also included the renovation of all educational and restroom facilities as well as upgrading the HVAC system to include air conditioning in these spaces.
- 2018-2021. A new Warren High School and Elementary School were constructed and a “one campus” educational campus was created. During this same time frame Warren Middle School had phase two of its renovation and addition completed as well as numerous other campus and athletic renovations and updates. The district transformed operationally.
- 2022-2023 Auditorium. The Warrior Annex (Building 6) was completely remodeled. The improvements included acoustic improvements, a full seating replacement, sound and lighting upgrades, HVAC improvement, as well as other general condition improvements.
- 2023 Athletic Concession, Concourse, and Fencing.
- 2023 Transportation Office.
- 2023-2024 Warrior and Pegues Room, Men’s Locker Room. Within the Warrior Annex (Building 6) three large spaces were improved to create usable and efficient spaces. The upgrades included general condition and HVAC improvements.
- 2025 Clinic. Through the Appalachian Community Grant Program, the Warrior Care Clinic was created within the Warrior Annex (Building 6). A section of the building was renovated to create a clinic suite that includes three exam rooms, office and storage space, two restrooms, and an exterior entrance.
- 2026 Archery and Cheer Facility. A stand-alone building was built on the far north end of campus that primary use is for archery and cheer as well as any other educational and extracurricular needs.

Planning Philosophy & Guiding Principles

Warren Local School District operational focus is to strengthen its culture and continually emphasize the preservation and stewardship of district assets. This includes a sustained focus on preventative maintenance, general upkeep, and cleanliness across all facilities and operations. The Capital Plan serves as the primary tool to guide this work; the plan ensures that maintenance and replacement efforts are strategic, timely, and aligned with district priorities.

Effective implementation of this plan requires a coordinated effort from district leadership. The administrative team, including maintenance and transportation supervisors, plays a critical role in the active management of facilities and operations. This responsibility extends beyond day-to-day tasks and includes the efficient use of staff, equipment, and time to maximize the lifespan and performance of district assets. Through strong management practices, the district will move from reactive responses to a more proactive, system-driven approach.

The district recognizes that capital investments are funded through public resources. As such, all capital decisions will be evaluated through the lens of student impact, operational necessity, and responsible stewardship of taxpayer dollars.

A key component of this philosophy is ongoing communication and collaboration with the Board of Education through the Operations Committee. The purpose of this committee is to provide a structured opportunity to:

- Discuss facilities and transportation needs and concerns;
- Review current conditions and future priorities;
- Recognize high-quality performance and effective practices;
- Engage in open, solution-oriented dialogue; and,
- Make recommendations regarding operations and transportation to the full school board.

This committee is not intended to focus solely on deficiencies, but rather to promote a balanced understanding of both successes and areas for growth. Board members are encouraged to visit district facilities to gain firsthand knowledge of conditions, which further supports informed discussion and decision-making.

The district values transparency and encourages administrators to actively participate in conversations with the Board, particularly when facility or operational concerns arise. Through this collaborative approach, Warren Local Schools will continue to strengthen its systems, improve efficiency, and ensure that all learning environments reflect the pride and expectations of the community.



Guiding Principles

The Warren Local School District Capital Improvement Plan is grounded in the following principles:

- **Alignment with Educational Priorities.** Ensuring that all capital decisions support and enhance the district's mission, vision, and student experience.
- **Fiscal Responsibility and Sustainability.** Making informed financial decisions that balance immediate needs with long-term stability and responsible use of taxpayer resources.
- **Proactive vs. Reactive Maintenance.** Prioritizing preventative maintenance and planned improvements to reduce unexpected failures and costly emergency repairs.
- **Lifecycle-Based Replacement Planning.** Utilizing expected life cycles of equipment and infrastructure to guide timely and cost-effective replacement decisions.
- **Equity Across Buildings and Programs.** Ensuring that all students, staff, and the community have access to safe, functional, and well-maintained facilities regardless of location.
- **Transparency and Accountability.** Maintaining open communication with stakeholders and clearly documenting decisions, priorities, and outcomes.
- **Stewardship.** The view that facilities, vehicles, equipment, and infrastructure as community assets entrusted to the district. The Capital Plan serves as a framework to ensure these are maintained, preserved, and utilized responsibly for future generations.

Capital Planning Cycle

The Capital Plan Cycle is Warren Local School District's continuous process for assessing facility and infrastructure needs, prioritizing projects, aligning financial resources, implementing improvements, evaluating results, and updating future plans. The cycle ensures responsible stewardship of district assets supports safe and high-quality learning environments, and promotes long-term financial sustainability.



Scope and Priority of the Capital Plan

The Capital Plan incorporates all aspects of preventative maintenance on all capital assets as well as aides in the planning for future capital projects. The plan provides a comprehensive, long-term view of the operational needs of the district. This plan is designed to minimize deferred maintenance and ensure timely investment in district assets. Additionally, the district will maintain a standard of care that emphasizes daily attention to facility conditions, preventative maintenance practices, and operational procedures that preserve the appearance, functionality, and longevity of district assets ([LINK](#)).

Capital Categories

- Roofing & Building Envelope
- Mechanical / HVAC / Electrical / Plumbing
- Technology Infrastructure
- Safety & Security Systems
- Asphalt / Concrete / Site Work
- Custodial & Maintenance Equipment
- Transportation (Buses & Vehicles)
- Flooring
- Athletics & Grounds
- Furniture & Fixtures

Project Prioritization

- Safety and compliance (highest priority)
- Operational necessity
- Asset lifecycle / failure risk
- Impact on student learning environment
- Cost efficiency – preventative vs. reactive
- Alignment with district goals

Annual Review & Update Process

Capital planning is a continuous process rather than a static document. The Capital Plan is discussed and updated as needed. The superintendent should work in collaboration with the administration team including the maintenance and transportation supervisors to continually monitor progress and adherence to the plan. No less than annually the superintendent and treasurer will collaboratively and formally review and adjust the plan. Adjustments will be made based on actual costs, changing conditions, and emerging needs. Additionally, the plan will incorporate facility assessments and inspections, input from maintenance, transportation, and administrative staff, review of equipment lifecycles and replacement schedules, safety and compliance requirements, alignment with district priorities.

The updated plan will annually be reviewed by the Operations Committee and formally approved by the full Board of Education.

Financial Structure & Funding Sources

Ongoing capital needs are supported through a combination of operational funding and dedicated capital funds.

Primary Funding Sources:

- General Fund
- Permanent Improvement (PI) Fund
- Capital Improvement Funds
- Grants / State or Federal Funding (when applicable)
- Other dedicated revenue streams

Capital Planning Spreadsheet (Core Tool)

The district will maintain a living capital planning spreadsheet, jointly managed by the Superintendent and Treasurer, that serves as the operational backbone of this plan. This tool allows the district to anticipate future costs, align expenditures and available resources, and make informed decisions that balance immediate needs with long-term obligations.

The spreadsheet includes:

- Project name and category
- Building/location
- Description of work
- Estimated cost
- Funding source (General Fund, PI, etc.)
- Year(s) of expenditure
- Priority level
- Status (planned, in progress, completed)
- Key Feature (from Willoughby model):
- Multi-year projections by category
- Annual totals and long-term cost summaries
- Inflation considerations for long-range planning

Permanent Improvement Fund Forecast – Fund 003

The purpose of this fund is to account for all transactions related to the acquiring, constructing, or improving of such permanent improvements as are authorized by chapter 5705, Revised Code. The classification of the fund is Governmental Fund Type, Capital Projects Fund. Warren Local Schools receives 1.15 mills of property tax revenue (approximately \$550,000 per year) for this fund. The district has earmarked this fund for future major permanent improvement acquisitions, construction, or improvements and is directly tied to the asset management report. This fund does have a steady income source currently.

WARREN LOCAL					
Permanent Improvement Fund Forecast					
	FUND 003				
	FY25	FY26	FY27	FY28	FY29
	Actual	Actual	Projected	Projected	Projected
Revenues:					
Tax Revenue	501,869	557,295	550,000	550,000	550,000
Interest	98,409	100,045	25,000	25,000	25,000
Other Revenue	-	-	-	-	-
Total Revenues	\$ 600,278	\$ 657,340	\$ 575,000	\$ 575,000	\$ 575,000
Expenses					
Aud/Treas Fees	9,721	10,584	10,000	10,000	10,000
WMS Compressor replacement		18,579			
Other					
Total Expenses	\$ 9,721	\$ 29,163	\$ 10,000	\$ 10,000	\$ 10,000
CAPITAL PLAN EXPENSES (Anticipated)			\$ 120,000	\$ 100,000	\$ 166,700
Surplus (Deficit)	590,557	628,177	565,000	465,000	398,300
Beginning Balance	1,123,390	1,713,947	2,342,124	2,907,124	3,372,124
Ending Balance	\$ 1,713,947	\$ 2,342,124	\$ 2,907,124	\$ 3,372,124	\$ 3,770,424

Classroom Maintenance Fund Forecast – Fund 034

This fund is used to account for the proceeds of levy for maintaining or upgrading facilities associated with the Ohio Facilities Construction Commission project. The classification of the fund is Governmental Fund Type, Special Revenue Fund. This fund represents the 0.5 mill property tax levy that was passed in conjunction with the passing of the bond issue in May 2017 for the maintenance of the new facilities. This 0.5 mill is subject to reduction factors and is not allowed to grow; therefore, the approximately \$175,000 in tax revenue collected each year will not increase with inflation costs. The district is currently using this fund for maintenance of facilities, mainly in connection to the heating, ventilation, and air conditioning (HVAC) systems, fire safety systems and security systems.

WARREN LOCAL						
Classroom Maintenance Fund						
FUND 034						
	FY25	FY26	FY27	FY28	FY29	FY30
	Actual	Actual	Projected	Projected	Projected	Projected
Revenues						
Tax Revenue	\$ 175,271	\$ 170,190	\$ 170,190	\$ 170,190	\$ 170,190	\$ 170,190
Expenses						
Aud/Treas Fees	3,413	3,237	3,330	3,330	3,330	3,330
Preventive Maintenance	42,920	32,674	33,654	34,664	35,704	36,775
Boiler Chem	-	-	-	-	-	-
Asphalt repair/sealing	106,000					
Check valve and expansion tanks	12,040					
Duct wrap on WMS	23,051					
Other	-		-	-	-	-
Total Expenses	\$ 187,424	\$ 35,911	\$ 36,984	\$ 37,994	\$ 39,034	\$ 40,105
CAPITAL PLAN EXPENSES (Anticipated)			\$ 195,633	\$ 40,294	\$ 41,330	\$ 28,007
Surplus (Deficit)	\$ (12,153)	\$ 134,279	\$ (62,428)	\$ 91,902	\$ 89,826	\$ 102,078
Beginning Balance	878,029	865,876	1,000,155	937,727	1,029,629	1,119,456
Ending Balance	\$ 865,876	\$ 1,000,155	\$ 937,727	\$ 1,029,629	\$ 1,119,456	\$ 1,221,533

Capital Project Fund Forecast – Fund 070

The fund is used to accumulate money for one or more capital projects. The classification of these funds are Governmental Fund Type, Capital Projects Fund. The district currently has two 070 funds, one for various capital projects (parking lot projects, etc.) and the other for school bus purchases. These funds received revenue via Board approved transfers from the General fund.

Capital Project Fund Forecast – Fund 070-0000

WARREN LOCAL					
Capital Projects Fund					
	FUND 070-0000				
	FY26	FY27	FY28	FY29	FY30
	Actual	Actual	Projected	Projected	Projected
Revenues:					
Transfer In from General Fund	-	-	-	-	-
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses					
JH Softball field	17,350				
MS boiler	8,111				
Archery building - prelim work	36,500				
Building 2	16,301				
Controls project	71,773				
Building 6 renovations	86,751				
Total Expenses	\$ 236,786	\$ -	\$ -	\$ -	\$ -
CAPITAL PLAN EXPENSES (Anticipated)		\$ -	\$ -	\$ -	\$ -
Surplus (Deficit)	(236,786)	-	-	-	-
Beginning Balance	521,782	284,996	284,996	284,996	284,996
Ending Balance	\$ 284,996	\$ 284,996	\$ 284,996	\$ 284,996	\$ 284,996

Capital Project Fund Forecast – School Bus Purchase Fund 070-9025

WARREN LOCAL					
Capital Projects Fund - School Bus Purchase					
	FUND 070-9025				
	FY25	FY26	FY27	FY28	FY29
	Actual	Actual	Projected	Projected	Projected
Revenues					
Transfer In from General Fund	1,120,000		-	-	-
Total Revenues	\$ 1,120,000	\$0.00	\$ -	\$ -	\$ -
Expenses					
School Bus Purchase 2 per year		145,070	455,070	477,824	187,485
Total Expenses	\$ -	\$ 145,070	\$ 455,070	\$ 477,824	\$ 187,485
CAPITAL PLAN EXPENSES (Anticipated)			\$ -	\$ -	\$ -
Surplus (Deficit)	1,120,000	(145,070)	(455,070)	(477,824)	(187,485)
Beginning Balance	-	1,120,000	974,930	519,860	42,037
Ending Balance	\$ 1,120,000	\$ 974,930	\$ 519,860	\$ 42,037	\$ (145,449)

Conclusion

The Warren Local School District Capital Plan represents a commitment to the long-term stewardship of district resources, facilities, and infrastructure. Through intentional planning, consistent evaluation, and responsible financial management, the district is positioned to maintain high-quality learning environments that support both current and future generations of students.

This plan reflects a proactive approach to operations that prioritizes preventative maintenance, strategic investment, and the responsible use of public funds. By aligning capital planning with district priorities and operational needs, Warren Local Schools will continue to minimize unexpected costs, reduce deferred maintenance, and ensure the efficient use of available resources.

Equally important, this work reinforces the district's broader mission. Safe, well-maintained, and thoughtfully managed facilities contribute directly to student success, staff effectiveness, and community pride. The environments we create and maintain are a reflection of our expectations and our commitment to excellence.

The Capital Plan is not a static document, but a living framework that will evolve as conditions, needs, and opportunities change. Through ongoing collaboration between the Board of Education, administration, and operational staff, the district will continue to refine and strengthen this work over time.

Board Approved: August 27, 2026