

# Warren Local Schools



**Kyle R. Newton, Superintendent**

220 Sweetapple Road  
Vincent, Ohio 45784

**Melcie A. Wells, Treasurer**

740-678-2366  
[www.warrenlocal.org](http://www.warrenlocal.org)

## **Operations Committee Minutes**

**August 28, 2025**

**5:00 pm Warrior Room – Warren High School Annex**

Attendees: Mr. Crum, Mr. Newton, Mrs. Wells, Mrs. Spence, Mr. Ludwig

### **I. Guest Comments**

None

### **II. Operations Update**

Mr. Ludwig presented handout. Grounds care has been very busy this year due to the result of frequent rain. As a result we have had more maintenance and fuel costs associated with equipment. Murray has been out a couple more times to repair roof leaks. Mr. Ludwig thinks that all leaks have been repaired. Paving project has been completed around the baseball softball areas. Temporary lighting was replaced on building 6 with properly installed conduit and new lights were added. This cleaned up the exterior of building 6. Softball scoreboard has been repaired and is working properly. New fans were installed inside the football concession stand to help with heat during events. The front entryway to the lobby of building 6 received new walk off carpet replacing the old grates that were in place. The football stadium, including bleachers, pavement and pavilion was power washed.

### **III. Transportation Update**

Mrs. Jaramillo was not present but had a handout available. Mr. Newton explained the start of the year went smoothly. New drop off flow for parents and buses has made a positive impact. The new software is up and running. Mr. Newton said the department has been working to increase efficiency by requiring students to walk up to ½ mile when necessary. This has created a few complaints and they are currently working through those.

### **IV. Athletic Update**

None.

### **V. Old Business**

Archery Building – on the agenda for approval for the Board of Education meeting tonight. Mr. Newton noted the additions of removing the dirt pile by building 2 and adding in doors and windows for the press box as part of the project.

Clinic Update - Mr. Allen expressed gratitude for the job done for the ribbon cutting ceremony. Pickle Ball/Basketball courts – Mr. Newton said that Ann Skufca has identified 3 grants so far to apply for. Mr. Newton has been in conversation with a few people about the walking track he would like to see built.

Mr. Allen is attempting to get the name of the cleaner his church used to get the black areas off the exterior of the buildings.



**VI. New Business**

None.

**VII. Presentation/discussion of monthly safety topic by staff**

None

**VIII. Additional comments before adjourning**

Adjourned at 5:36PM. Next Meeting September 25, 5:00PM in the Warrior Room





# WARREN MAINTENANCE

220 Sweetapple Rd Vincent, Ohio 45784 • 740-678-2366 • [www.warrenlocal.org](http://www.warrenlocal.org)

**Stephen Ludwig**  
Maintenance Director

**Kyle Newton**  
Superintendent

**Lisa Spence**  
Coordinator

## Operations Committee: Maintenance Report

8/28/2025

- We have completed 111 out of 117 entered requests. This has been a very busy start to the school year. There have not been any major failures or breakdowns, just a lot of small things.
- Grounds care has been very busy this year as well, and as a result we have had more maintenance and fuel costs and also more equipment breakdowns.
- We have had Murrys out a couple more times but I believe all the roof leaks are repaired.
- The paving project around the baseball/softball area has been completed and looks great.
- We replaced the temporary lighting around building 6 with properly installed conduit and new lights.
- We are currently running power and data cables for the access control system in building 6
- The softball scoreboard has been repaired and works properly
- We installed fans in the new concession building to help with the heat during events
- Preparing building 6 for the ribbon cutting ceremony
- Replaced the front entry way of building 6 with blue walk off carpets to match the other buildings
- Pressure washed the entire football stadium

Paving project



Paving project



Paving project



HVAC unit getting set on clinic



B.6 entryway



B.6 Lighting upgrades



Football Stadium Before



Football stadium after





# WARREN TRANSPORTATION

220 Sweetapple Road Vincent, Ohio 45784 • 740-678-2368 • www.warrenlocal.org

**Alicia Jaramillo**  
DIRECTOR

**Jill Davis**  
ASSISTANT DIRECTOR

## August 2025 Operations Meeting

- Communicating all Transportation needs through TransAct Parent Portal now
- Final Forms Transportation provides link to TransAct Parent Portal
- Easier to have all requests in one place
- Parents are handling downloading Parent Portal/Bus Quest easily, thanks to the Warren App
- Direct messages easily sent to parents of specific routes
- Updated SIM cards in all tablets, working well for all drivers

# Transact



Students



Schools



Vehicles



Staff



Stops



Field Trip



Routes

Q search...

New/Change Requests

History

## New/Change Requests

✓ ACCEPT SELECTED

0 request, 0 new request, 0 request from data-sync, 0 request from parents, 0 change request, 0 transportation review needed, 0 transportation review not needed, 0 linkable requests, 0 withdr

☐ Requested By Student ID Distance to School School Grade Sessions Is New Transportation Review Needed ⚙

## I AM A WARRIOR

