

Warren Local Schools



Kyle R. Newton, Superintendent

220 Sweetapple Road
Vincent, Ohio 45784

Melcie A. Wells, Treasurer

740-678-2366
www.warrenlocal.org

Operations Committee Minutes

October 25, 2024

5:00 pm Building 6 Warrior Room

Attendees: Mr. Allen, Mr. Crum, Mr. Newton, Mrs. Wells, Ms. Jaramillo, Mrs. Spence, Mr. Ludwig.

I. Guest Comments

II. Maintenance Update

Mr. Ludwig went over the handout. Majority of work over the past month has been general maintenance work, preparing campus for winter.

Building 6 office space has been completed and are ready for use.

Jr. High softball field concrete work was originally scheduled for this week, but has been pushed back to the week of the 25th.

Students in the CTE classes have been helping with the letters being installed at the football field.

The high school will be sending out social media posts highlighting this in the near future.

Mowing has ended for the season, currently in the process of changing all equipment over to winter and have prepared all building for snow removal.

Mr. Allen asked if there were any equipment needs. Mr. Ludwig answered with not at this time.

Mrs. Wells noted that the district has paid for the construction of the Jr. High field out of the general fund. She has asked the jr. high athletic department to contribute to the remaining cost to finish the project.

Mr. Allen asked about the tractor and where the committee has landed on the usage or need for the large tractor. Mr. Ludwig said that he has seen the ag department using it more frequently.

Students have been seen training to drive it. No decision to move forward with replacing was made.

III. Transportation Update

Mrs. Jaramillo presented handout.

New buses arrived and are being prepared to get inspected by OSHP. The plan is to order two 83 buses for the 25-26 SY.

The new mechanic has passed his CDL test. 2 new subs have begun training.

Stop arm extenders have not been purchased. Mrs. Wells will look into the funding opportunity to see where it is, or if it has stalled. If no longer on the table, the district will move forward with the purchase.

Mrs. Jaramillo discussed the T-1 report which determines funding.

IV. Athletic Update

Mr. Harold discussed redoing the shadow boxes that hold photos of athletes who have gone on to play at division I schools. He has several new athletes who need added. With the help of the maintenance department the plan is to lower the boxes, add new photos/mementos as needed and replace. They are also hoping to add new signage. These are located in the hallway of the weight room. Mr. Harold would like to be able to showcase these at a home basketball game recognizing these athletes.



V. Old Business

Archery Building – Should be out to bid this week. Several contractors have reached out to both Mr. Newton and Mr. Ludwig showing interest. The opening of the building will help with scheduling conflicts of district facilities.

Health Clinic update – Entered CD phase. Project is moving along on schedule and on budget.

Community meeting will start in the spring and be held by Hopewell.

Access points have been installed in building 6 lobby. Wi-Fi is now available.

Administration Building – Air quality testing was completed. At the time of the test, the air inside the building was considered normal. No major concerns arose. One upstairs office space did have some spores come back, but should be nothing concerning. Next steps will be to get a cost analysis to see what a renovation to fix issues with the building and make it ADA accessible would cost.

Veregy will provide that cost along with an updated cost for a new building.

VI. New Business

Mr. Crum would like to have an appreciation dinner for the hard work of the maintenance dept.

Mr. Allen asked that a list of positive accomplishments be created to share with district residents.

VII. Presentation/discussion of monthly safety topic by staff

None

VIII. Additional comments before adjourning

Adjourned at 5:48 PM. Next Meeting TBA at the Warrior Room





WARREN MAINTENANCE

220 Sweetapple Rd Vincent, Ohio 45784 • 740-678-2366 • www.warrenlocal.org

Stephen Ludwig
Maintenance Director

Kyle Newton
Superintendent

Lisa Spence
Coordinator

Operations Committee: Maintenance Report 11/20/2024

- We have completed 60 out of 62 entered maintenance requests.
- The majority of work this month has been general maintenance work, preparing campus for winter, moving tables and chairs between buildings, and small repairs.
- The two offices in building 6 have been completed and will start being used
- Concrete work for the dugout/ backstop area for the jr. high softball field is now supposed to start Nov 25th
- Junior high softball infield has been excavated, now need to rockhound and infill
- Mowing has come to an end for this year. We are currently changing equipment over to winter and have prepared the buildings for snow removal





WARREN TRANSPORTATION

220 Sweetapple Road Vincent, Ohio 45784 • 740-678-2368 • www.warrenlocal.org

Alicia Jaramillo
DIRECTOR

Jill Davis
ASSISTANT DIRECTOR

Transportation November 2024 Operations Meeting

T-1 Completed 11/1

Fiscal Year	Daily Miles	Daily # of Pupils
2023	3094	1325
2024	2715	1231
2025	2871	1208

- New buses arrived 11/19, 32 and 43 will move to spare after Thanksgiving break
- Monday 11/25 - OSHP Inspection for 7 and 9
- 83 passenger fits in our garage, will order 2 for 25-26 school year to accommodate large capacity transfer buses and/or field trips
- Mechanic passed CDL test 11/19
- 2 subs went through Preservice @ Warren this month, and will begin OBI training
- Training new OBI to prepare for retirees

