

Warren Local Schools

Kyle R. Newton, Superintendent

220 Sweetapple Road
Vincent, Ohio 45784

Melcie A. Wells, Treasurer

740-678-2366
www.warrenlocal.org

Operations Committee Minutes

July 24, 2025

5:00 pm HS Room 1710/1711

Attendees: Mr. Crum, Mr. Newton, Mrs. Wells, Ms. Jaramillo, Mrs. Spence, Mr. Ludwig, Mr. Harold

I. Guest Comments

None

II. Operations Update

Mr. Ludwig presented handout. Building 5 locker room renovation has been completed.

Additional leaks occurred in building 6. Mr. Ludwig put in a warranty claim with GAF. Murray Sheet Metal was on site and made some repairs in areas that could be the cause.

Summer list is dwindling but still working through it. Stadium pressure washing is ongoing.

Mechanical rooms have been cleaned.

Paving project at baseball/softball has been delayed due to weather. Now expected to happen 2nd week of August. Mr. Crum asked if there were any plans to pave building 2 parking lot in the future. The district has received a quote, but decided the cost was more than we were willing to spend at the time.

Grounds equipment has been used more than last year due to the amount of rain and grass cutting needed. This in turn has required more servicing on the equipment.

The department will begin running technology and electric to doors getting upgraded with card readers.

Middle school lighting has developed some issues. Several fixtures are not working properly. Mr. Ludwig had a CREE lighting rep. come on site to determine issues. We are right at the end of warranty, but the representative is hopeful repairs can be completed at no cost.

Buildings have been quiet for the most part. Administration returns next week and things will start getting busy with staff and athletic use of buildings.

III. Transportation Update

Mrs. Jaramillo presented handout. Several routes were filled over the summer. 3 routes were filled internally and 1 route went to a substitute. 3 new trainees went through the Ohio Pre-Service class held at the transportation office in July.

2 new 83 passenger buses were delivered. The mechanics are currently working to get cameras and radios and GPS installed.

Annual inspections are ongoing. Next inspections in July 31, then followed up with one on Aug. 7. Mrs. Jaramillo noted the combining of 2 routes (Career Center and St. Johns). This will ease some of the timing issues in the afternoon with a route in Bartlett area.

Mrs. Jaramillo discussed a handout about gasoline engines vs. diesel. This is something she would like to see us look into as we move forward with bus purchases. The newer engines will be easier to maintain, get better MPG, and save on cost of fuel.



IV. Athletic Update

Shadow box update: Being installed currently, expected to be completed tomorrow.

Mr. Allen would like the district to look into grant opportunities for public use of space. He would like to see pickle ball courts and basketball courts added.

The softball scoreboard is not working correctly. It has been looked at recently by an outside company who made repairs on 2 separate occasions. It is possible that it is near its end of life and a new one may need purchased.

V. Old Business

Archery Building – Mr. Newton is still working through the project with Wolf Creek.

Clinic Update – Grae-Con is doing a great job. HVAC has delayed the final punch list. The end date is now Aug. 11.

Ribbon cutting ceremony will be held on Aug. 22. Gov. DeWine will be in attendance as will several other state and local dignitaries.

Storage for the middle school 5-6 science rooms is expected to be installed July 30-31.

Pre-fabricated restroom for baseball/softball – this has not been looked into yet.

Press Box renovation - Received a quote from Grae-Con. Quote came in a bit higher than anticipated at \$23,000. Waiting for a quote from Wolf Creek for a second reference.

V. Softball scoreboard – Mr. Ludwig has found that the power supply module is not working, therefore no power is getting to the main components. He is waiting on quote for a new module.

Pickle Ball/Basketball courts – Mr. Newton is going to have Ann Skufca, look into grants available and apply. Mr. Newton mentioned the idea of a walking trail from the Veto Lake area to the fairgrounds. He would like to see if that might qualify for a grant from the ODNR. This would be a wonderful addition to the community.

VI. New Business

Gate to Football stadium was left open. Mr. Newton had Kyler Gage change out the lock so that coaches are not able to unlock this gate. They still have access to the man gate.

Staining on Elementary and high school exterior walls was discussed. Mr. Ludwig has tried many different things to attempt to get the staining off. So far nothing has worked. It was noted that St. Ambrose church had a similar issue and was able to eliminate it. We will try to find out the product they used and try it on the stains.

Mr. Crum noted that the doors to the KG pod are not shutting correctly, Mr. Ludwig will look into this.

Mr. Crum noted that a tree in front of the elementary is dead and needs removed. Mr. Ludwig will get it removed and check the campus for any others that may be dead or in need of removal.

VII. Presentation/discussion of monthly safety topic by staff

None

VIII. Additional comments before adjourning

Adjourned at 5:35 PM. Next Meeting August 28, 2025 5:00PM in the Warrior Room





WARREN TRANSPORTATION

220 Sweetapple Road Vincent, Ohio 45784 • 740-678-2368 • www.warrenlocal.org

Alicia Jaramillo
DIRECTOR

Jill Davis
ASSISTANT DIRECTOR

July 2025 Operations Meeting

- Routes 21, 38, 41, 48 were filled
- Routes 8, 26, 49 posted now, will come down on 8/1
- 7/14-7/17 Ohio Preservice Class - 3 attended for Warren (Jan Hall, Randy Swick, Dan Knost)
- Jan completed training, Randy Swick starts training today
- New 83 passenger buses have arrived - working on transferring radios, setting up camera/gps installation.
- Annual OSHP Bus Inspection - Next Inspection July 31 and August 7

Completed	Ready to Inspect	Need Ready for Inspection
1	8	20 - WAITING ON WINDOWS
3	37	16 - NOW
4	49	32 - NOW
5	35	30
6	39	36
7	34	44
9	31	2
14	15	42
21	26	
33	41	
38	43	
46	10	
47	12	
48		

Benefits of gas engine buses

- Lower maintenance cost
- Lower maintenance overall - No active regeneration
- Lower cost of fuel/operation - NO DEF
- Estimated Annual Savings of roughly 50k on fuel/DEF
- Better fuel economy
- AST roughly 12k, eventually we would clean out/change filters on UST tank and swap to gas







WARREN MAINTENANCE

220 Sweetapple Rd Vincent, Ohio 45784 • 740-678-2366 • www.warrenlocal.org

Stephen Ludwig
Maintenance Director

Kyle Newton
Superintendent

Lisa Spence
Coordinator

Operations Committee: Maintenance Report

8/28/2025

- We have completed 111 out of 117 entered requests. This has been a very busy start to the school year. There has not been any major failures or breakdowns, just a lot of small things.
- Grounds care has been very busy this year as well, and as a result we have had more maintenance and fuel costs and also more equipment breakdowns.
- We have had Murrys out a couple more times but I believe all the roof leaks are repaired.
- The paving project around the baseball/ softball area has been completed and looks great.
- We replaced the temporary lighting around building 6 with properly installed conduit and new lights.
- We are currently running power and data cables for the access control system in building 6
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