

WARREN LOCAL SCHOOL DISTRICT

Regular Board Meeting

July 24, 2025

CHAIN OF COMMAND

If you have concerns, problems, or ways to improve our schools, please contact the person in charge of that respective area.

<u>CONCERN</u>	<u>CONTACT</u>	<u>PHONE</u>
TEACHER	Teacher	School
BUILDING	Principal	
Warren High School	Kyle Scott	678-2393/989-0340
Warren High School	Darius Schaeffer	678-2395
Warren Middle School	Brent Taylor	678-2395
Warren Middle School	Jill Lipscomb	678-2395
Warren Elementary	Ashley Skinner	445-5300
Warren Elementary	Lori Ludwig	445-5300
HIGH SCHOOL ATHLETICS	Steven Harold	678-2393/989-0340
ASSISTANT ATHLETICS	Rod Padgitt	678-2395
TRANSPORTATION	Driver/Trans. Supv.	678-2368
CAFETERIA	Head Cook/Food Serv. Supv.	678-2366
CLEANING/CUSTODIAL	Head Cust. /Prin./Maint. Supv.	678-2366

Unresolved concerns or problems that have been addressed through the proper channels, contact Kyle Newton, Superintendent, at 678-2366. Our website can be accessed via www.warrenlocal.org.

BOARD OF EDUCATION 2025 COMMITTEES

District Operations	Bob Allen, CH Bob Crum Stacey Greenup, Alt	740-516-9394 740-423-5763 330-842-1034
Evaluation of Superintendent	Debbie Proctor , CH Jesse Roush Bob Allen, Alt	740-336-2235 740-541-5282 740-516-9394
Finance & Evaluation of Treasurer	Debbie Proctor, CH Stacey Greenup Jesse Roush, Alt	740-336-2235 330-842-1034 740-541-5282
Policy	Jesse Roush, CH Bob Allen Debbie Proctor, Alt	740-541-5282 740-516-9394 740-336-2235
Learning, Instruction & Assessment	Bob Crum, CH Jesse Roush Stacey Greenup, Alt	740-423-5763 740-541-5282 330-842-1034

The Warren Local Board of Education conducts meetings in an effort to comply with Parliamentary Procedure. Robert's Rules of Order are its governance. As a result, it is important to remember the Communication section of the agenda is the appropriate time for audience members to speak. If a situation arises that you, the audience, need to ask a question, the president may elect to call on you at a convenient time.

In an effort to assist in recording the minutes, all audience members, when addressing the Board of Education, are asked to identify themselves by giving their name and subject matter.

**WARREN LOCAL BOARD OF EDUCATION
REGULAR MEETING
July 24, 2025**

I. CALL TO ORDER AND ROLL CALL

The Warren Local Board of Education will meet for the purpose of a Regular Meeting on July 24, 2025, at 6:00 p.m. at Warren High School, Rooms 1710/1711, 130 Warrior Drive, Vincent, OH, with the following members answering Roll Call:

Allen

Crum

Greenup

Proctor

Roush

II. PLEDGE OF ALLEGIANCE

III. INVOCATION

IV. PUBLIC PARTICIPATION

V. TREASURER'S REPORT

A. TREASURER'S BUSINESS

1. Motion by _____ Second by _____

The Treasurer recommends approving the following:

- a. Minutes of the June 26, 2025, Regular Meeting.
- b. Payment of bills and other expenses for June 2025, as presented in the amount of \$4,658,945.74.
- c. Financial Reports for June 2025, as presented: Investment Balances, Cash Position Report, all checks dated between June 1 and June 30, 2025; Annual Commercial Paper reports FY25.
- d. Investment Record in the amount of \$92,536.67. This was deposited in the Permanent Improvement Fund as Investment Earnings during the month of June 2025.
- e. Appoint _____ as the Ohio School Boards Association delegate at the 2025 OSBA Annual Business Meeting, and _____ as the alternate.

Allen

Crum

Greenup

Proctor

Roush

VI. READING OF COMMUNICATIONS

A. Legislative Liaison – Jesse Roush

B. WCCC Report – Jesse Roush

C. Committee Reports – District Operations

Finance

Policy

Learning, Instruction, & Assessment

VII. SUPERINTENDENT'S REPORT

A. SUPERINTENDENT'S BUSINESS

2. Motion by _____ Second by _____

The Administration recommends approving the following:

- a. Continue agreement with Memorial Health System for the provision of Athletic Training Services for the 2025-2026 school year.
- b. Warren Local School District Online Delivery of Instruction Plan for the 2025-2026 school year, as presented.
- c. Recommendation that as certified substitutes are approved through the Mid-Ohio Valley Educational Service Center, approval is reciprocated for Warren Local School District for the 2025-2026 school year.
- d. Recommendation that as driving instructors are approved through the Mid-Ohio Valley Educational Service Center, approval is reciprocated for Warren Local School District for the 2025-2026 school year.
- e. Any current employee, including certified and classified substitutes, may serve for the 2025-2026 school year on an as needed basis, as follows: Ticket Takers for District Sporting Events - \$25 single games, \$50 double/triple games (junior high events \$25); Gate Keepers - \$25 (football season only); Scoreboard Workers - \$40.
- f. 2025-2026 bus routes.
- g. Continue agreement for Medicaid School Program Services by and between Washington County Board of Developmental Disabilities (WCBDD) and Warren Local Schools, effective July 1, 2025, for the 2025-2026 school year.
- h. Continue contract with Miss Peggy's House under the direction of Sharpe Education, Inc. for a school-age child care program, before and/or after school (as needed), during the 2025-2026 school year.

Allen

Crum

Greenup

Proctor

Roush

3. Motion by _____ Second by _____

RESOLUTION CONTRACT FOR SERVICES WITH OHIO VALLEY EDUCATIONAL SERVICE CENTER

This agreement is between the Warren Local School District and the Ohio Valley Educational Service Center, a Regional Shared Service Center, for specified educational service programs, per section 3313.843 of the Ohio Revised Code.

WHEREAS, the Board of Education desires to enter into an agreement with the Ohio Valley Educational Service Center ("ESC") to be in compliance with Ohio Revised Code §3313.843 and to provide services that may include, but are not limited to any of the following: supervisory services; curriculum services; early childhood services; intervention specialist and aide services, special education services; or any other services the district board and service center governing board agree can be better provided by the service center; and

WHEREAS, services included in the agreement shall be determined by the Superintendent on behalf of the Board of Education and shall be provided to the district in the manner specified in the agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Warren Local School District that:

SECTION I

The Board of Education, in compliance with Ohio Revised Code §3313.843, hereby authorizes and approves the Agreement with the Ohio Valley Educational Service Center for the provision of services.

Foundation deductions shall include:

- The amount of per pupil deduction of \$6.50 per ADM as required by the State of Ohio
- Special Education funding as received by the State of Ohio
- Contract deduction amount as signed by the district for services with the ESC

The District agrees to reimburse the ESC the District's share of costs; said costs to be computed proportionally among all participating school districts, directly, or as otherwise specified. All services are assessed and administrative fee of 3.5%. Should the overall contract for services exceed \$1,000,000 within a given fiscal year, the administrative fee will be reduced to 3% for all non-consortium services. Adjustments to billing and/or services may be necessary for those conditions beyond the control of the ESC and to encompass actual costs and changes in enrollments. Participating districts may request and receive additional services during each school year upon agreement of both the participating district and the ESC. The ESC will serve as fiscal agent for services as agreed upon each year and will provide an annual cost outline with a cost of doing business charge.

In the event that it is necessary for the ESC to employ additional personnel to provide the services selected by a specific school district and those services are discontinued or the full-service contract is discontinued, the contracting school district will be responsible for all unemployment and workers' compensation costs incurred by the ESC as a result of the discontinued services and/or positions. It is further understood that additional charges such as retirement surcharges, workers' compensation, severance payments, mileage and meeting reimbursements and legal fees which may be incurred due to the employment of employees providing such services, will be billed accordingly.

With regard to any therapy services provided by the ESC pursuant to this agreement, the ESC will:

- 1 - Comply with the requirements of 45 CFR 164,504(e)(1) for safeguarding and limited access to information concerning beneficiaries;
- 2 – Will allow the representative of the U.S. Department of Human Services, ODM, ODE or their respective designee access to the subcontractor's books, documents and records; and
- 3 – Acknowledges that they or their principles are not suspended or debarred.

OVESC will provide the following provisions within its preschool service department:

- 1 - The Child Outcome Summary (COS) assessment will be documented and reported to the state of Ohio on behalf of the school district.
- 2- OVESC will complete all the onboarding and staff training for preschool staff members.
- 3- OVESC will annually coordinate and complete the state required Inter Agency Agreement.
- 4 - OVESC will adhere to each districts' special education policy/handbook.
- 5 - OVESC will provide FAPE and LRE to every preschool family served, children ages 3-5.

The effective date of this agreement is July 1, 2025. This agreement shall be effective until June 30, 2026. Conditions of this agreement are subject to appropriate funding to the Ohio Valley Educational Service Center to render said services.

SECTION II

THIS CONTRACT CONSITUTES the entire agreement between the parties and no statement, promises or inducements made by either part of agent of either party that is not contained herein

shall be valid or binding; and that this contract may not be modified, altered, or amended except in writing signed the parties endorses heron.

Allen

Crum

Greenup

Proctor

Roush

4. Motion by _____ Second by _____

RESOLUTION
PARTICIPATION IN COMMUNITY ELIGIBILITY PROVISION PROGRAM

WHEREAS, the Warren Local School District Board of Education recommends participating in the Community Eligibility Provision Program, effective for the 2025-2026 school year. If this participation results in a shortfall of funds in the Lunchroom Fund (Fund 006), the District is committed to covering the deficit with General fund dollars;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Warren Local School District Board of Education hereby resolves the above recommendation.

Allen

Crum

Greenup

Proctor

Roush

B. POLICY UPDATES - SECOND AND FINAL READING

5. Motion by _____ Second by _____

The Administration recommends approving the following:

NEW AND REVISED POLICIES AS LISTED BELOW AND ATTACHED SEPARATELY

POLICY	TITLE
1. BCE	Board Committees
2. DECA	Administration of Federal Grant Funds
3. DID	Inventories (Fixed Assets)
4. DJF	Purchasing Procedures
5. DJF-R	Purchasing Procedures
6. EDE	Computer/Online Services (Acceptable Use and Internet Safety)
7. GBH (Also JM)	Staff-Student Relations
8. IGAIH / IGAI	Family Life Education/Sex Education
9. IGBA	Programs for Students With Disabilities
10. IGCH-R (Also LEC-R)	College Credit Plus
11. JECE	Student Withdrawal From School
12. JED	Student Absences and Excuses
13. JEDA	Truancy
14. JEFB	Released Time for Religious Instruction
15. JFCJ	Weapons in the School
16. JFCK	Use of Cellphones and Electronic Communications Devices by Students
17. JGE	Student Expulsion
18. JHC	Student Health Services and Requirements
19. JHCA	Physical Examinations of Students
20. JHCD	Administering Medicines to Students

21. JHCD-R-1	Administering Prescription Drugs to Students (General Regulation)
22. JHF	Student Safety
23. JHG	Reporting Child Abuse and Mandatory Training
24. JM (Also GBH)	Staff-Student Relations
25. KBA	Public's Right to Know
26. LEC-R (Also IGCH-R)	College Credit Plus

Allen

Crum

Greenup

Proctor

Roush

VIII. PERSONNEL

6. Motion by _____ Second by _____

a. Certified Personnel Recommendations

Resignation

Ditty, Ashley - High school, intervention specialist, moderate/intensive, effective at the end of the 2024-2025 school year.

Employ *(pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position):*

Ditty, Ashley - District Behavior Specialist, limited two-year contract, as presented, effective August 1, 2025.

Garrett, Kimberly - Elementary school, art teacher, limited two-year contract, step 0, effective at the beginning of the 2025-2026 school year, as per Article 40 of the Warren Local Education Association (WLEA) Master Agreement.

Supplemental Recommendations for the 2025-2026 School Year

Employ *(pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position):* **None at this time**

b. Classified Personnel Recommendations

Employ *(pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):*

Hafer, Ashley - Exempt substitute, as needed, placed on the exempt secretary salary scale, effective for the 2025-2026 school year.

Liston, Melissa - High school, study hall monitor/ISS for the 2025-2026 school year, as needed, not to exceed 30 hours per week, classified substitute rate.

Meek, Brenda - High school, cook, C-I classification, three (3) hours daily, 191 contract days, limited one-year contract, effective at the start of the 2025-2026 school year.

Miller, Michelle – Exempt substitute, as needed, placed on the exempt secretary salary scale, effective for the 2025-2026 school year.

Neehouse, Cathy – Warren Local School District, attendance officer, at a salary of \$15,000, and as an exempt substitute, as needed, placed on the exempt secretary salary scale, effective for the 2025-2026 school year.

Root, Amy - Middle school, cook, C-I classification, three and one half (3.5) hours daily, 191 contract days, limited one-year contract, effective at the start of the 2025-2026 school year.

Salser, Brittany - Exempt substitute, high school, study hall monitor/ISS for the 2025-2026 school year, as needed, placed on the exempt secretary salary scale.

Soule, Tabielynn - Bus driver, route number 41, D-II classification, 191 contract days, limited one-year contract, effective at the start of the 2025-2026 school year.

Transfer

Bennett, Dennis - From bus route #8, to bus route #38, effective at the start of the 2025-2026 school year.

Church, Jack - From bus route #26, to bus route #21, effective at the start of the 2025-2026 school year.

Richards, Kevin - From bus route #49, to bus route #48, effective at the start of the 2025-2026 school year.

Classified Substitutes *(pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):*

Knost, Daniel - Effective at the start of the 2025-2026 school year.

2025-2026 Non-Staff for District Sporting Events (on an as needed basis)

Ticket Takers - \$25 single games; \$50 double/triple games (junior high events \$25)

Gate Keepers - \$25 football season only

Scoreboard Workers - \$40

Barry, Josh	Hall, Sandy	Miller, Jason	Swick, Randy
Chevalier, Allan	Holman, Amanda	Miller, Renee	Venham, Gabe
Cornell, Ernie	Johnson, Dan	Nuzum, AJ	Venham, Morgan
Cornell, Rachel	Kempton, Karen	Nuzum, Mary	Welch, Rose
Eddy, Suzanne	Kempton, Steve	Proctor, Matt	Williams, Jennifer
Ford, Mindy	Kidder, Ray	Robinson, Heather	Wojcik, Jim
Gandee, Kim	Knost, Dan	Ruth, Fred	Wojcik, Julie
Hall, Jan	McAfee, Dwayne	Smith, Chad	Harold, Renee

c. Pupil Activity Recommendations

Employ (pending upon number of participants, successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):

WHEREAS the Warren Local School District Board of Education has offered the following supplemental positions to licensed individuals employed in the school district; and no such employees qualified to fill the position(s) have accepted them; and

WHEREAS the Warren Local School District Board of Education has advertised the following supplemental positions as available to any licensed individual who is qualified to fill them, and who is not employed by the board, and no such person has applied for and accepted the position; The Warren Local Board of Education directs the Treasurer to enter into a Pupil Activity Program Contract with the following non-licensed individuals for the term of one school year. Each contract will automatically terminate at the conclusion of the school year (applicable year noted below) without action. Each contract will be for an amount equal to the amount specified under Supplemental Contracts within the negotiated agreement with the Warren Local Education Association. Each applicant is required to maintain a valid Pupil Activity Program Permit as per Ohio Revised Code 3313.53.

Pupil Activity Recommendations for the 2025-2026 School Year

Athletics

Bldg.

Cheerleading

Varsity Assistant

HS

Charleston, Grace

Volunteer

Allen

Crum

Greenup

Proctor

Roush

IX. BOARD'S COMMUNICATION

X. REAFFIRM TIME AND PLACE OF NEXT MEETING

- The next Regular Meeting will be held August 28, 2025, at Warren High School, Warrior Room, (Building 6 - located in the Warrior Annex), 130 Warrior Drive, Vincent, OH.

XI. ADJOURNMENT

7. Motion by _____ Seconded by _____

To adjourn the meeting at _____ p.m.

Allen

Crum

Greenup

Proctor

Roush

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

[Adoption date: July 31, 1995]

[Re-adoption date: December 30, 2002]

[Re-adoption date: May 24, 2012]

[Re-adoption date: October 21, 2019]