

# Warren Local Schools



Kyle R. Newton, Superintendent

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## Operations Committee Minutes

August 24, 2023

5:00 pm Transportation Office

Attendees: Mr. Allen, Mr. Crum, Mr. Newton, Mrs. Wells, Mrs. Spence, Mr. Ludwig, Ms. Jaramillo

### I. Guest Comments

None

### II. Maintenance Update

Presented handout

Mr. Ludwig – Hired new maintenance worker. Steve Robinson is a great addition to the maintenance department. The department completed a record number of request @ 140 this past month.

Mr. Allen asked why the middle school work order number was higher. Mr. Ludwig responded with several variables including bringing the pre-school over to the building from the ES which created several new work orders. Also included are orders for installing the vape sensors. There are several factors for this uptick at the school.

Mr. Crum questioned if anything extra had to happen with plumbing when changing buildings for the pre-school. Current set up is fine and no additional work was needed.

It was noted that several teacher comments have been heard mentioning classroom set up and using wall space for decorating. Mr. Allen feels the culture change in all of the buildings is noticeable and everyone is on board.

### III. Transportation Update

Handout Presented

Routes will be presented at the Board of Education meeting for approval.

Dismissal bus times were discussed. The elementary had the last bus depart on the first day of school at 4:12. The third day of school was 3:51. This is expected to get even better.

Mr. Crum talked briefly about the bus accident that occurred recently in OH. Do our drivers get safety and security training. Mrs. Jaramillo explained that extensive training occurs with the Washington County Sheriff's department around security.

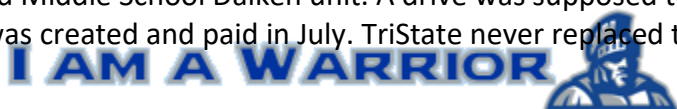
### IV. Athletic Update

Handout presented

### V. Old Business

MS gym floor – Any remaining issue is in the finish, the overall surface is good. The finish issues will be resolved once we have the annual refinish. This will be completed by a different company and is expected to happen in the summer.

Discussion around Middle School Daiken unit. A drive was supposed to have been replaced in April. A change order was created and paid in July. TriState never replaced the drive.



MS gym wall graphic – Artwork is being completed now and we should have a final proof to approver soon.

MS playground – Motz was on site to get information and submit a quote. Quote had not been received as of meeting.

Old concession building infill/ painting looks good.

Mr. Allen talked about smoking still happening at football games on campus outside of gated areas. He would like to see the Sheriff department take a roll in monitoring the areas around the field to get this issue resolved.

**VI. New Business**

Discussion around Maintenance department. What Mr. Ludwig inherited vs where the department stands currently is an amazing accomplishment.

Some of the items still being considered for future projects include vertical pallet storage.

Increasing storage space in building 2 will make serving each building easier.

A new tool storage solution for the work truck.

Undercoating of the Chevrolet work truck to get more useful life.

Equipping trucks with proper tools and organizing more efficiently.

The committee looked over a handout for the design of an arch truss to placed at the entrance to the football field. This will be placed on to block pillars.

**VII. Presentation/discussion of monthly safety topic by staff**

Did not discuss due to time constraint.

**VIII. Additional comments before adjourning**

Meeting adjourned at 5:51. Next meeting September 28, 2023, 5:00 PM at the Maintenance Department building 2.

