

# Warren Local Schools



**Kyle R. Newton, Superintendent**

220 Sweetapple Road  
Vincent, Ohio 45784

**Melcie A. Wells, Treasurer**

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## **Operations Committee Minutes**

**November 21, 2022**

**5:00pm Warren High School, Room 1710**

Attendees: Mr. Allen, Mr. Crum, Mr. Newton, Mrs. Wells, Mrs. Spence, Mrs. Jaramillo

### **I. Guest Comments**

None

### **II. Maintenance Update**

Maintenance department finished work on baseball/softball outdoor batting cage. Gravel was delivered and will be spread inside the cage.

Work is in progress on soccer press box to improve lighting and keep birds out.

Majority of time in the past month has been spent improving building 2. The golf room has had walls removed, ceiling removed and electrical wiring moved. Nathan Evans is in the process of painting the area.

Mr. Wells explained how the department is working while he is the interim Maintenance Director. He explained that work orders are left each night in the maintenance office with items to be completed for the next day. He is also in contact with both of the workers on daily to ensure items are handled that might arise.

Cable in building 2 for archery might need some adjusting. The archery program has over 120 participants and building 2 is not suitable to handle so many students at a practice. The program has been utilizing building 6 for this reason.

Winter Readiness: Plows and trucks have been serviced and are ready to go. Salt supply is in good shape.

### **III. Transportation Update**

Mrs. Jaramillo gave an update on transportation.

Several new drivers are in the pipeline. Tab Thompson is now a certified On Board Instructor (OBI) and has started training new drivers. Chris Davis is in the process of being certified to become an OBI and should reach this status at the beginning of the year.

Extra-Curricular trips are able to be driven by drivers with no need for parents to transport.

Van purchase – if purchased, there is a 1 year waiting list.

### **IV. Athletic Update**

None

### **V. Standing Items**

Continued focus on improving the culture in WLS.

### **VI. Old Business**



Concession stand status – Mr. Newton had a new construction company reach out with interest and will provide a quote. He will be meeting with them soon.

Mr. Allen pointed out the Jr. High softball field is still on the list to be completed in the future.

Mr. Newton and Mrs. Spence met with OFCC and Moats, commissioning agent, about the asset management piece. While we are not quite there yet, progress is being made and the plan to get the asset management plan into FMX is in the works.

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**VII. Project Update**

Auditorium renovation is still underway with completion scheduled for 12/10.

**VIII. New Business**

Mr. Newton would like to see a strategic committee formed to begin future planning

**IX. Presentation/discussion of monthly safety topic by staff**

None

**X. Additional comments before adjourning**

None

Meeting adjourned at 6:01. Next meeting 5:00PM, December 19, 2022 at Warren High School, Room 1710-1711.

