

Warren Local Schools

Kyle R. Newton, Superintendent

220 Sweetapple Road
Vincent, Ohio 45784

Melcie A. Wells, Treasurer

740-678-2366
www.warrenlocal.org

Operations Committee Minutes

June 26, 2025

5:00 pm Building 6 Warrior Room

Attendees: Mr. Allen, Mr. Crum, Mr. Newton, Mrs. Wells, Ms. Jaramillo, Mrs. Spence, Mr. Ludwig.

I. Guest Comments

None

II. Operations Update

Mr. Ludwig presented handout. Overall maintenance requests are lower to school being out and staff not in the buildings. Building 6 locker room lockers were delivered and installed. The remodel is still in progress but we are making good headway.

Middle school gym walls were painted.

New LED lights were installed at the bus garage and the commons are of the middle school. Huge improvement to both areas.

Building 6 roof developed a new leak. Warranty claim was submitted and Murray Sheet Metal was the chosen contractor. They did an excellent job making repairs.

Sidewalk in front of Elementary was excavated and replaced. It was built to low and had standing water. This created ice issues in the winter. The replacement will resolve the problem.

Custodial staff are well on the way in their summer cleaning and knocking items off their summer list.

A water line fitting in the athletic hallway at the high school failed causing a large leak. Carvers was on site within an hour to shut the water off and make repairs.

The watering system for the soccer field had some maintenance issues. The system had to be rebuilt and is now working properly.

Pressure washing of the stadium will be happening in a week or 2.

Paving project for the baseball/softball fields is expected to be done in July.

III. Transportation Update

Mrs. Jaramillo presented handout. Student routing has been the main focus. Not a lot of changes to routes. Mrs. Jaramillo attended an emergency response training recently. Came back with lots of good contacts and material for professional development for the drivers.

IV. Athletic Update

Shadow box update: Mr. Harold is still waiting a couple of jersey to compete. Once done they will be installed.

Mr. Allen would like the district to look into grant opportunities for public use of space. He would like to see pickle ball courts and basketball courts added.

The softball scoreboard is not working correctly. It has been looked at recently by an outside company who made repairs on 2 separate occasions. It is possible that it is near its end of life and a new one may need purchased.



V. Old Business

Archery Building – Still do not have a resolution. Mr. Newton is hopeful we can one for the July meeting.

Clinic Update – Grae-Con is doing a great job. Project is ahead of schedule. Flooring install is next on the schedule and should begin tomorrow. Paint needs 1 more coat and will be completed after flooring install is complete. Hopewell is running their own technology and that has been a slow process. Hopewell has started the staffing process.

VI. New Business

Committee visited the stadium prior to the meeting.

Mr. Allen would like the district to look into pre-fabricated restrooms for baseball/softball area. Mr. Newton said this would need to be discussed internally to see if feasible. At the lease it should be added to our wish list.

VII. Presentation/discussion of monthly safety topic by staff

None

VIII. Additional comments before adjourning

Adjourned at 5:28 PM. Next Meeting July 24, 2025 5:00PM in the Warrior Room





WARREN MAINTENANCE

220 Sweetapple Rd Vincent, Ohio 45784 • 740-678-2366 • www.warrenlocal.org

Stephen Ludwig
Maintenance Director

Kyle Newton
Superintendent

Lisa Spence
Coordinator

Operations Committee: Maintenance Report

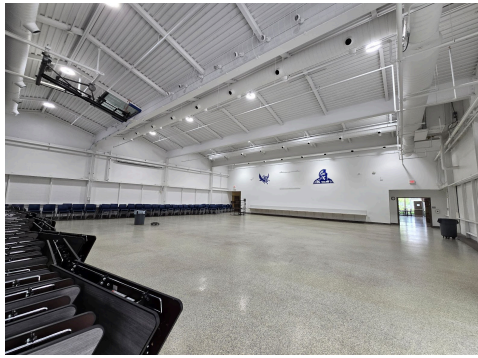
6/26/2025

- We have completed 65 out of 65 entered requests. This is usual as school is out and limited staff is in the buildings.
- The lockers for the locker room in building 6 have been delivered and installed. We are still making headway and should be finished in the next couple weeks
- We have had the gym walls in the middle school painted and looks fantastic
- We installed new LED high bay lighting in the bus garage which has been a huge improvement
- We also installed all new LED high bay lights in the middle school commons area. This has completely changed the how the space looks making it both brighter and cleaner looking
- We had additional leaks in the roof of building 6. I submitted another warranty claim and were able to have Murray Sheet Metal be the contractor. They did an excellent job at making the repairs
- We have excavated and replaced the sidewalk in front of the elementary. This was built too low and always laid in water causing ice issues. The new sidewalk is taller and has drainage installed under it to resolve this problem
- The custodial staff is moving right along and knocking off items on their summer lists. We were better prepared this summer and have had little interruptions to their schedule.
- We had a water line fitting fail in the athletic hallway but were able to have one of our contractors on-site within an hour to repair.
- The watering system for the soccer field busted and had to be completely rebuilt.
- We will be renting the pressure washer trailer to clean the football stadium and also a large chipper to clear up the brush piles and downed limbs on the property
- The paving project for the baseball and softball fields will be happening in July.

WMS gym painting



WMS Commons LED upgrade



Rebuilt office table



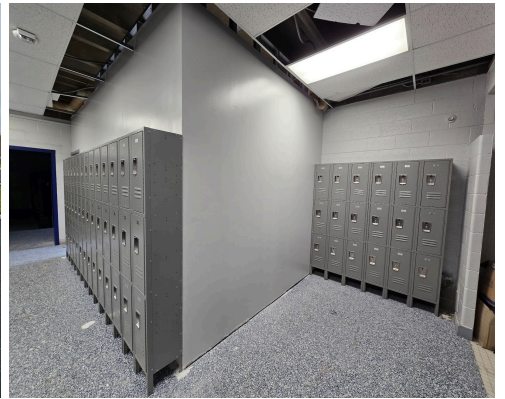
Bus garage LED lighting



WES Sidewalk renovation



B.6 boys gym lockers



Rebuilding a Broken cart



B.6 Locker room roll door



Football Locker room



Graduation Set-up





WARREN TRANSPORTATION

220 Sweetapple Road Vincent, Ohio 45784 • 740-678-2368 • www.warrenlocal.org

Alicia Jaramillo
DIRECTOR

Jill Davis
ASSISTANT DIRECTOR

June 2025 Operations Meeting

- Completed routing for all upcoming 5th graders
- Posting routes 21, 41, 38, and 48 in July
- State Highway Patrol annual inspections complete on 15 buses. Scheduled again on July 31st and August
- 7/14-7/17 Ohio Preservice Class - 4 attending for Warren
- Annual Maintenance for all cameras July 1



