

# Warren Local Schools

Kyle R. Newton, Superintendent

220 Sweetapple Road  
Vincent, Ohio 45784



Melcie A. Wells, Treasurer

740-678-2366  
www.warrenlocal.org

## Operations Committee Minutes July 27, 2021

### 5:00pm Warren Administration Building

Attendees: Mr. Allen, Mr. Crum, Mr. Newton, Mrs. Wells, Mr. Kennedy, Mrs. Spence, Mr. Mitchem

#### I. Guest Comments

None

#### II. Maintenance Update

Mr. Kennedy gave a report of operations activity for the month.

Maintenance department received training on sprinkler, generator and pumps at the new high school. All trainings are being video recorded.

Mr. Kennedy noted that the commissioning report will tell us when we need to test and exercise equipment.

The department worked on PM's.

Steel for the pump house roof had not been delivered as of yet.

New sod at the high school will require daily watering. Mr. Kennedy was working to get supplies together to make the watering as easy as possible. Mr. Kennedy expressed concern over the pressure available at each hose bib. If all are turned on at once, there is not enough pressure. Mr. Allen noted a letter to Little Hocking Water Assoc. should be sent about the pressure issues.

#### III. Transportation Update

Mr. Mitchem noted routing was complete. He said some fine tuning would be needed after drivers ran the routes.

#### IV. Standing Items

Mr. Newton explained the Standard of Care Policies and Procedures will be gone over with each building principal.

Each room will also be inventoried at the beginning of the school year and teachers will have a sign out sheet that will be gone through by building principals at the end of the year.



**V. Old Business**

Mowing of district grounds has improved. The district needs to keep the standard high for the grounds.

Mr. Allen spoke about the areas unable to be mowed, like the steep bank facing SR 339. Mrs. Spence asked Dave Fleming of Greenleaf landscaping for idea. His recommendation is to use a weed a trimmer.

FMX- Will be live, but Matt Kimes will be receiving emails first from a new email address created; [facilities@warrenlocal.org](mailto:facilities@warrenlocal.org). He will put items in FMX.

Pump House roofing- Waiting on steel to do roof.

**VI. New Business**

Mr. Allen asked if there is a need for any new equipment or supplies to properly maintain the resin floors and new turf field.

We have scrubbers that will be able to clean the floors.

Equipment to maintain the turf field will be provided as part of the project.

**VII. Presentation/discussion of monthly safety topic by staff**

None

**VIII. Additional comments before adjourning**

None

Meeting adjourned at 5:50PM. Next meeting August 16, 2021, 5:00 PM at Warren Administration Building.

