

# **LAUSD SCHOOL VOLUNTEER PROGRAM**

## **VOLUNTEER APPLICATION JOB AID 2026-2027**



# LAUSD School Volunteer Program Application

## JOB AID 2026-2027

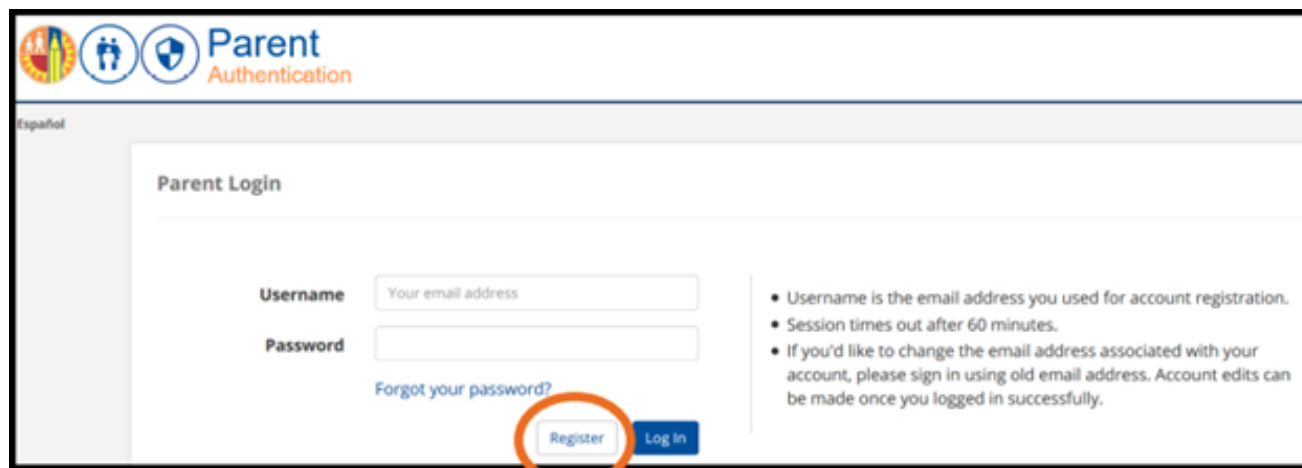
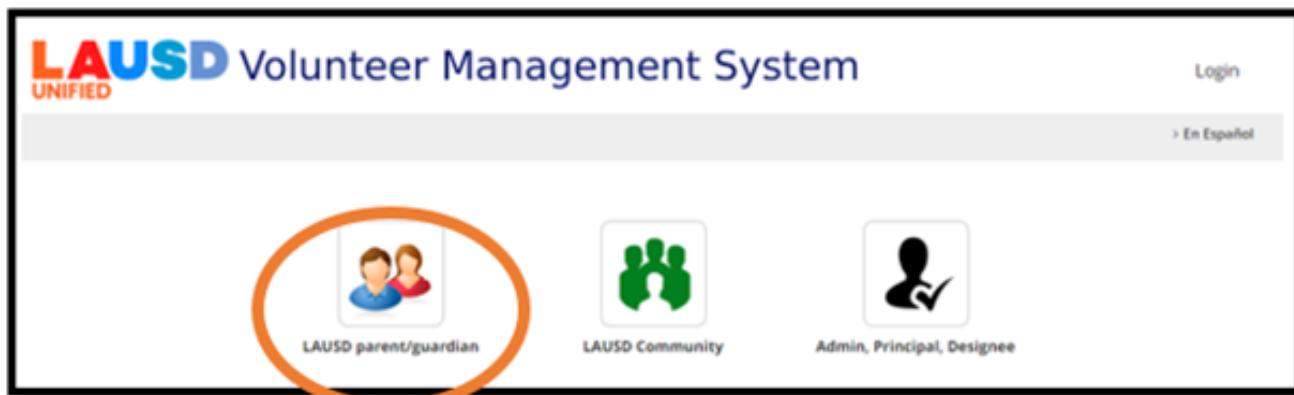
Every volunteer, new or returning, must submit an online application to volunteer each year. Returning applicants should use the email address registered in the Volunteer Management System the previous year to ensure the new application is prepopulated with their personal information. All volunteers electronically sign a COVID-19 liability waiver embedded in the online volunteer application. Once approved, the volunteer will receive an approval letter and temporary badge by email. An official badge will be mailed to the school site via school mail.

### Step 1 - Create an account

Log into <https://volunteerapp.lausd.net>

- This will bring a prospective applicant to the LAUSD School Volunteer Program Application screen. Select **LAUSD parent/guardian**. Non parent/guardian applicants will select **LAUSD Community**. On the following screen, **NEW volunteers** are to select Register.

**NOTE:** If the prospective volunteer has a Parent Portal account, they will enter their Parent Portal Username and Password, and click Log In. Then, continue to Step 3.



# LAUSD School Volunteer Program Application

Fill out the required fields using the applicant's full legal name (First Name, Last Name, Email Address, Re-enter Email, Captcha code for security purposes) and click **Register**. This field should include the name of one applicant only.

The screenshot shows a registration form titled "PARENT". On the left side, six red arrows point to the following input fields: "First Name \*", "Middle Name (Optional)", "Last Name \*", "Email Address \*", "Re-enter Address \*", and the "I'm not a robot" checkbox. At the bottom, a red circle highlights the "Register" button. On the right side of the form, there is a list of bullet points describing the benefits of a parent account, such as applying for school choice programs and monitoring student progress.

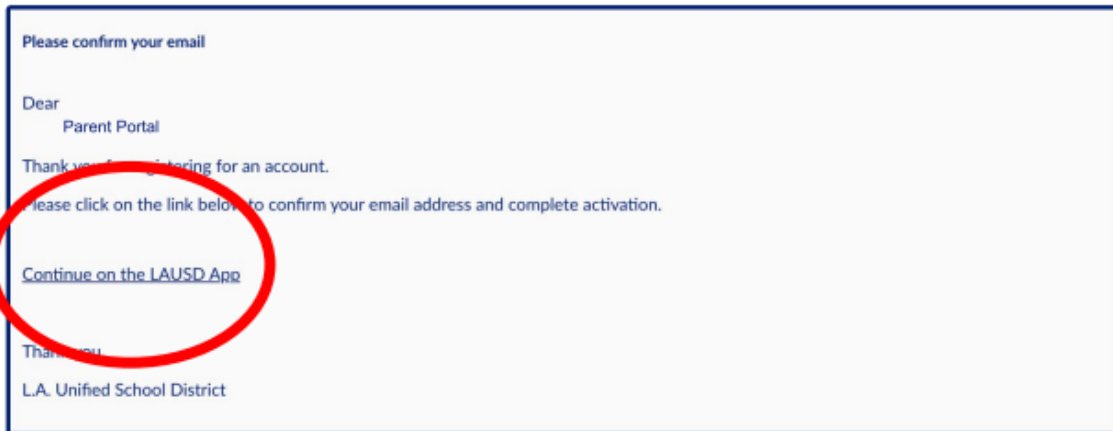
Once the applicant has registered, the applicant will receive the following message:

The screenshot shows a confirmation message titled "PARENT". On the left, there are two buttons: "Click Here to Login here" and "Resend verification email". On the right, the text reads: "Thank you", "To complete your registration. Please click on the activation link sent to: **rmelendrez13@gmail.com**".

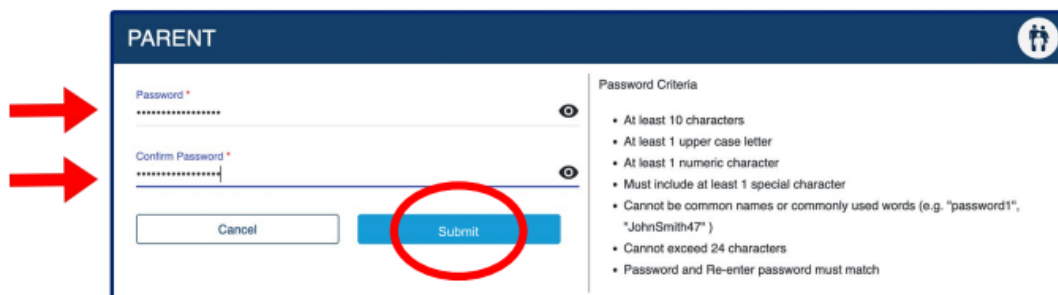
# LAUSD School Volunteer Program Application

## Step 2 – Activate an account and create a password

Log in to the email account used to create an account and search for an email message from [noreply@lausd.net](mailto:noreply@lausd.net) (check Junk or SPAM mail if the message is not in the main Inbox). Click on the link named "[Continue on the LAUSD App](#)" to activate the account.

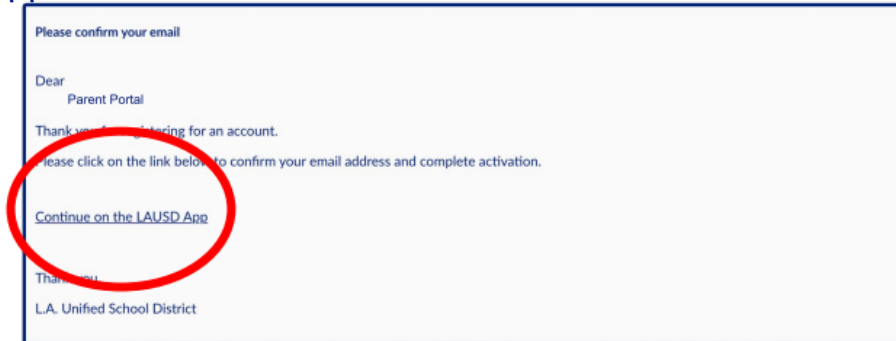


The next screen will prompt the applicant to create a password. Make sure the password follows the password criteria. Click submit.



# LAUSD School Volunteer Program Application

Once the account password is set, the applicant will get a message that the account activation is complete. It will ask the applicant to click on “Continue on the LAUSD App”.



The LAUSD APP menu will appear. Click on the green Login button.

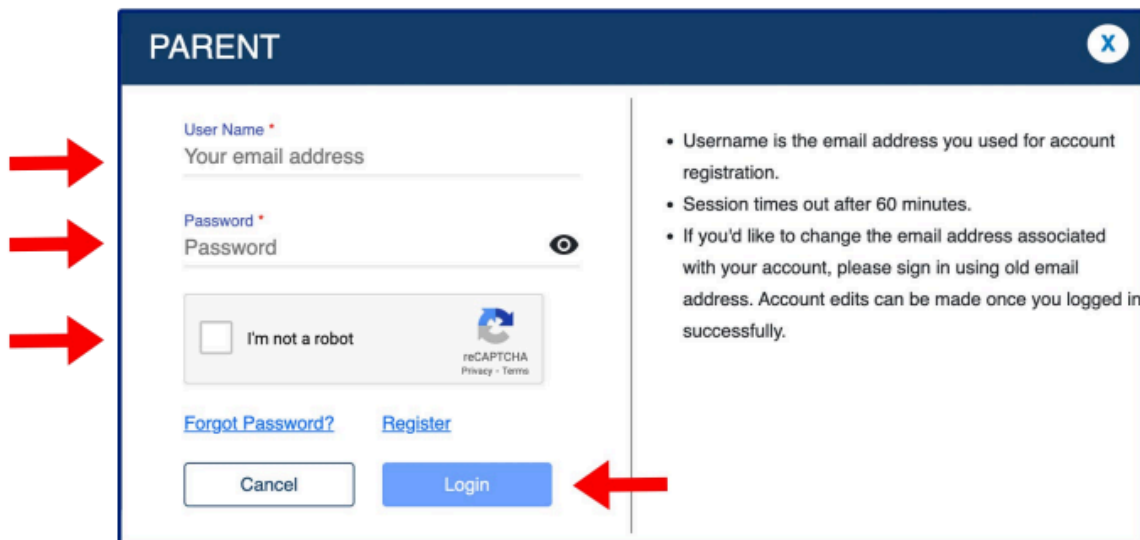


# LAUSD School Volunteer Program Application

Click on the PARENTS button to continue to the next step.

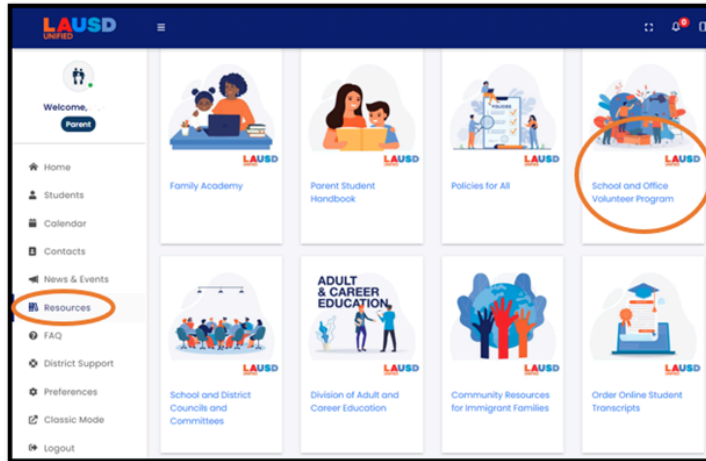


Enter your email address, password, click on the CAPTCHA, and click on the blue Login button to continue to the next step.

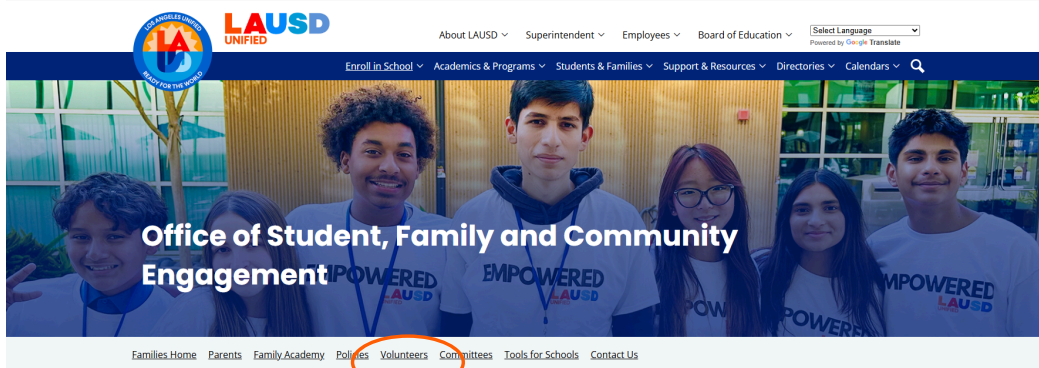


# LAUSD School Volunteer Program Application

On the left hand side, scroll down to Resources and click on that icon. Then scroll down to find the “School and Office Volunteer Program icon and click on this option.



Click on Volunteers continue to the next step.



Scroll down to find the hyperlink, <https://volunteerapp.lausd.net> and click.

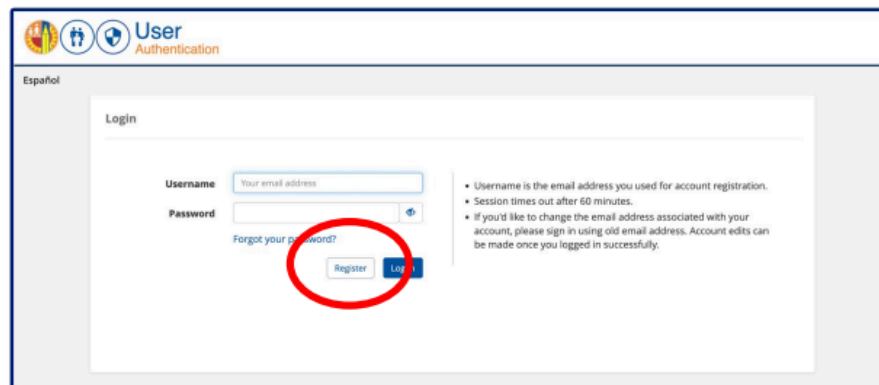
## Volunteer Application Process

- Any person interested in participating in a school’s volunteer program, including continuing volunteers, prospective virtual volunteers, prospective on-campus volunteers, LAUSD employees, community members and interns, must complete the online volunteer application in the School Volunteer Management System.
- A volunteer can access the online application at <https://volunteerapp.lausd.net>.
- If a person does not have access to the necessary technology to complete the online volunteer application, the school will designate an employee to assist in completing and submitting the online application with the person. Volunteers serving at more than one LAUSD school must have an approved online application for each school before they can begin service.
- Tuberculosis clearance, including a screening or negative test result, is to be provided to the school site before the campus begins the processing of the application. The form, which can be provided to a medical provider, is available at <https://bit.ly/4nQm13K>.
- A waiver of liability is required to participate in on-campus volunteering in the LAUSD School Volunteer Program, showing agreement with the terms and release of liability. This is completed directly on the application.
- Once the online volunteer application is completed and submitted electronically, the application may be approved or denied by the site principal or the principal’s designee.
- The Office of Student, Family and Community Engagement provides a final review before approving the application.

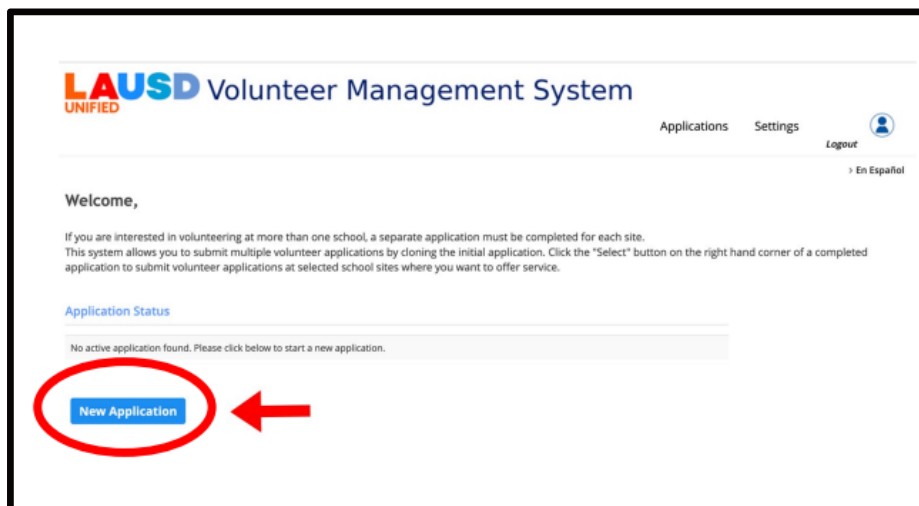
# LAUSD School Volunteer Program Application

## Step 3 – Fill out the LAUSD School Volunteer Program Application

Selecting Login will take an applicant to the LAUSD School Volunteer Program home page. Select **LAUSD parent/guardian**, enter the email (username) and password, and select **Log In**. Non parent/guardian applicants will select **LAUSD Community**, enter the email (username) and password, then select **Login**.



Once logged in, the applicant will be directed to the Volunteer Management System home page where a new application can be created.



# LAUSD School Volunteer Program Application

## Personal Information

Enter the full legal name in the First Name and Last Name fields. If the applicant has another name, it should be entered in the Other Name field. Birthday and gender are required. Each application should include one full name.

The screenshot shows the 'LAUSD UNIFIED Volunteer Management System' interface. At the top, there are links for 'Applications', 'Settings', and 'Logout'. A progress bar indicates the current step is '1 Personal Information', with previous steps 'Start' and '2 Volunteer Type', and future steps '3 Intake Form' and 'Review/Submit Summary'. A green notice states: 'You may submit one legal name for each volunteer application. Do not submit multiple names such as another parent or person who is also seeking to volunteer. One application per person applying for the School Volunteer Program.' Below this, the 'Personal Information' section includes fields for 'Legal First Name', 'Legal Last Name', 'Legal Middle Name', 'Maiden Name', 'Other Name', 'Birthday', 'Email address', and 'Gender' (with radio buttons for Male and Female). A 'Change personal information' link is at the bottom left.

## Contact Information

Fill out the Address, City, State, Zip Code, and at least one phone number. Enter Emergency Contact Name, Phone number and Relationship are required.

The screenshot shows the 'Contact Information' section of the form. It includes fields for 'Address', 'City', 'State', 'Zip Code', 'Primary Phone #', 'Cell Phone #', 'Home Phone #', and 'Work Phone #'. Below this is the 'Emergency Contacts' section, which includes fields for 'Emergency contact name', 'Relationship', 'Phone #', 'Alternate emergency contact name', and 'Relationship'.

# LAUSD School Volunteer Program Application

## Application Type

Select the appropriate application type and identify the Languages Spoken. Click on Next to continue.

Application Type

School volunteer  
 LA's BEST Afterschool Enrichment Program  
 Everyone Mentors LA

Additional Information

Languages Spoken

|   |                                    |  |
|---|------------------------------------|--|
| <input checked="" type="checkbox"/> English | <input type="checkbox"/> Spanish   | <input type="checkbox"/> Korean        |
| <input type="checkbox"/> Armenian           | <input type="checkbox"/> Mandarin  | <input type="checkbox"/> Russian       |
| <input type="checkbox"/> Cantonese          | <input type="checkbox"/> Tagalog   | <input type="checkbox"/> Vietnamese    |
| <input type="checkbox"/> Farsi              | <input type="checkbox"/> Japanese  | <input type="checkbox"/> Laotian       |
| <input type="checkbox"/> Cambodian          | <input type="checkbox"/> Thai      | <input type="checkbox"/> Pashto/Pashtu |
| <input type="checkbox"/> Persian (Farsi)    | <input type="checkbox"/> Ukrainian | <input type="checkbox"/> Other         |

Return to home page Next

## Volunteer Type (Parent or Community Member)

Select Volunteer Type, applying for, and identify if applicant is a parent/legal guardian of a child in a LAUSD school, Community member or non-custodian family member. Click on Next to continue.

Application Start 1 Personal Information 2 Volunteer Type 3 School Placement Review/Submit Summary

Volunteer Type

I am a  New volunteer  Returning volunteer

Applying for\*

Parents/Legal Guardians, Students, and Families

I am a  Parent/legal guardian of a child at a LAUSD school  Community member or non-custodian family member  Other type of volunteer

Previous Next

# LAUSD School Volunteer Program Application

## Volunteer Type (LAUSD Employee)

Select Other type of volunteer and select employed by LAUSD and enter employee number. Click on Next to continue.

Parents/Legal Guardians, Students, and Families

I am a \*

- Parent/legal guardian of a child at a LAUSD school
- Community member or non-custodian family member
- Other type of volunteer
  - employed by LAUSD

Employee ID

LAUSD Email

Hiring Date

## Waiver and Release of Liability

Read the Waiver that displays on the screen. After reading the waiver, select *Yes, I Acknowledge and Agree* or *No, I Do Not Agree*. Note, if the applicant selects No, the applicant will not be able to volunteer on campus.

Application 1 2 3 Review/Submit

Start Personal Information Volunteer Type School Placement Summary

**Volunteer Type**

I am a

Applying for\*

Parents/Legal Guardian

I am a

**WAIVER AND RELEASE OF LIABILITY AND STATEMENT OF UNDERSTANDING REGARDING COVID-19 INFECTION (Waiver/Release)**

I am choosing to participate voluntarily at my own risk as a volunteer of the Los Angeles Unified through its School Volunteer Program.

COVID-19 is a highly contagious lethal virus with no known cure. The Los Angeles Unified School District (LAUSD) has no control over the virus and cannot guarantee that the school or site is safe from exposure to COVID-19. Please seriously consider that the risk of your voluntary participation is contracting COVID-19.

I acknowledge that I can be exposed to or contract COVID-19 while participating on campus as a volunteer. I have read and understood the above warning concerning COVID-19. I choose to accept and assume the risk of contracting COVID-19 to participate as a parent/guardian volunteer. The parent volunteer activity is of such value to me that I accept and assume the risk of being exposed to, contracting, and/or spreading COVID-19 in order to participate in the volunteer activities. I understand that if I do not execute this Waiver/Release, I will not be permitted to serve as a parent/guardian volunteer at any LAUSD school or site.

I hereby expressly waive and release the LAUSD, the Board of Education of LAUSD, and its members, employees and agents, from any and all liability, claims, lawsuits or damages of any nature whatsoever arising directly or indirectly from COVID-19 infection or transmission related to my participation as a parent/guardian volunteer. I understand that this waiver means that I forever give up any rights to bring any claims or lawsuits for personal injuries, death, disease, or any other loss, including, but not limited to, claims of negligence, and forever give up any claim that I may have to seek damages, whether known or unknown, foreseen or unforeseen, in connection with COVID-19. I understand and agree that this waiver and release is intended to be interpreted broadly in favor of LAUSD.

I attest that I am over 18 years of age and am the parent or legal guardian of an LAUSD student or I am a community member. By submitting the School Volunteer application I am agreeing to the terms in the waiver and release of liability.

By clicking on this button I acknowledge reading and agreeing to the terms in the waiver and release of liability.

Previous YES, I ACKNOWLEDGE AND AGREE. NO, I DO NOT AGREE. Next

# LAUSD School Volunteer Program Application

## Communications and Media Relations

Read the Waiver that displays on the screen. After reading the waiver, select *Yes, I Acknowledge and Agree* or *No, I Do Not Agree*. Note, if the applicant selects *Yes*, you fully authorize and grant the Los Angeles Unified School District and its authorized representatives, the right to print, photograph, record, and edit as desired, the biographical information, name, image, likeness, and/or voice of the above named pupil on audio, video, film, slide, or any other electronic and printed formats, currently developed, (known as "Recordings"), for the purposes stated or related to the above. Selecting *Yes* is optional.

Check this box if you accept the Los Angeles Unified Media Release Waiver (optional).

Use the following link to download the Media Release Waiver.

[LAUSD Media Release Waiver](#)

[LAUSD Publicity Release Waiver](#)

## Location Placement (without a child enrolled at the site)

If the applicant, is applying as Community, select your preferred site of service.

Location Placement

Have you ever been convicted of crime involving children? \*  Yes  No

I want to volunteer at \*

I have children attending this School \*  Yes  No

# LAUSD School Volunteer Program Application

## Location Placement with child enrolled at the site

If the applicant has a child enrolled at the site, the applicant will need to enter:

- child's legal full name
- Date of birth
- Must click Add Student
- If more than one student, continue to add students.

**Location Placement**

Have you ever been convicted of crime involving children? \*  Yes  No

I want to volunteer at \*

I have children attending this School \*  Yes  No

Please include name(s) of student(s) and birth date(s) \*

|   | Legal First Name | Legal Last Name | Birthday   |             |
|---|------------------|-----------------|------------|-------------|
| 1 | Apple            | Granny Smith    | 01/01/2001 | Edit Delete |

Select days and times and indicate the number of hours as well as where the applicant would like to volunteer. Click on Review to Submit Application.

**Note:** A pop-up message will appear for Tier III applicant requirements.

**Availability**

I want to volunteer the following times and days \*

Mornings  Monday  Thursday  
 Afternoons  Tuesday  Friday  
 Evenings  Wednesday  Saturday

Maximum number of hours I can serve each week \*

**Volunteer Area**

I would like to volunteer in the following areas \*

**Tier II Volunteers**

- Classroom Volunteer
- Campus Volunteer
- Field Trip/ Event Chaperone Volunteer
- Office Volunteer
- Room Parent
- Parent and Family Center Volunteer

**Tier III Volunteers**

- One-on-One Tutoring\*\*
- Overnight Field Trip Chaperone\*\*
- Cafeteria Volunteer\*\*
- Student Activities Volunteer\*\*

Contact your school to confirm Tier III volunteer opportunities. If the school needs Tier III volunteers, click here for the [Fingerprint Process Job Aid](#), and set up an appointment for [LiveScan](#).

# LAUSD School Volunteer Program Application

Entry of a Social Security number is required for all Tier III applications to automatically generate a Success Factors Profile. Starting in the 2026-2027 school year applicants are no longer required to create a Success Factors Profile. Applicants are not to use the ITN in place of a social security number.

The screenshot shows the 'Availability' section with options for 'Mornings', 'Afternoons', and 'Evenings', and days of the week from Monday to Saturday. The 'Maximum number of hours I can serve each week' is set to 5. The 'Volunteer Area' section has two columns: 'Tier II Volunteers' and 'Tier III Volunteers'. The 'Tier III Volunteers' column is highlighted with an orange box and includes options for 'One-on-One Tutoring\*\*', 'Overnight Field Trip Chaperone\*\*', 'Cafeteria Volunteer\*\*', and 'Student Activities Volunteer\*\*'. A 'Previous' button is on the bottom left and a 'Review to Submit Application' button is on the bottom right.

## Review and Submit

The applicant will review the application carefully. If the applicant needs to make changes, select the Edit button next to the area that needs to be changed. Once the information has been verified click on the **LAUSD Volunteer Commitment form** to agree and abide by the commitments. Then click on the box, "I certify that all information I have provided above is true" to electronically sign the form by typing your name in the signature line, and Submit Application.

The screenshot shows the 'Tier II' commitment form. It includes a checkbox for 'I certify that all information I have provided above is true. By typing my name below, I commit to abide by District policy. I hereby affirm through the following electronic signature that all information I have provided in this volunteer application is true. I commit to following the LAUSD Volunteer Commitment form and District policy.' Below this is a signature line with the text 'Signature (Type your Name)' and a date field with the text 'Date'. A 'Submit Application' button is located below the signature line. Red arrows point to the signature line, the date field, and the 'Submit Application' button.

# LAUSD School Volunteer Program Application

Tier III

I certify that all information I have provided above is true. By typing my name below, I commit to abide by District policy. I hereby affirm through the following electronic signature that all information I have provided in this volunteer application is true. I commit to following the LAUSD Volunteer Commitment form and District policy.

**SuccessFactors Social Security Number \***  
This full SSN is used only for the secure SuccessFactors account creation request. Only the last 4 digits are stored in VolunteerWeb.

Enter full SSN  
Confirm full SSN

05/21/2026  
Date

Signature (Type your Name)

Submit Application

The following screen will appear after submitting the application. Note, if there is any information missing or pending update, the application will indicate there is an error. The applicant should contact the school site to provide any necessary information. Take a picture or write down the Volunteer ID number.

**Your application has been submitted successfully!**

Next Steps for On-Campus Volunteer:

1. Save a copy or screenshot of your application.
2. Confirm with the school site or office where you have applied that you have successfully submitted your application. Reference your Vol ID found in the orange box below.
3. If you have any questions about the status of your application, reach out to your volunteer site first. If the issue is not resolved, please contact your Region Family and Community Engagement team office (please refer to the landing page of the Volunteer Management System for the contact information).

Print Application home

**Submitted on**  
5/21/2026 2:13:51 PM

**Vol ID: 154511**  
App ID: 390804

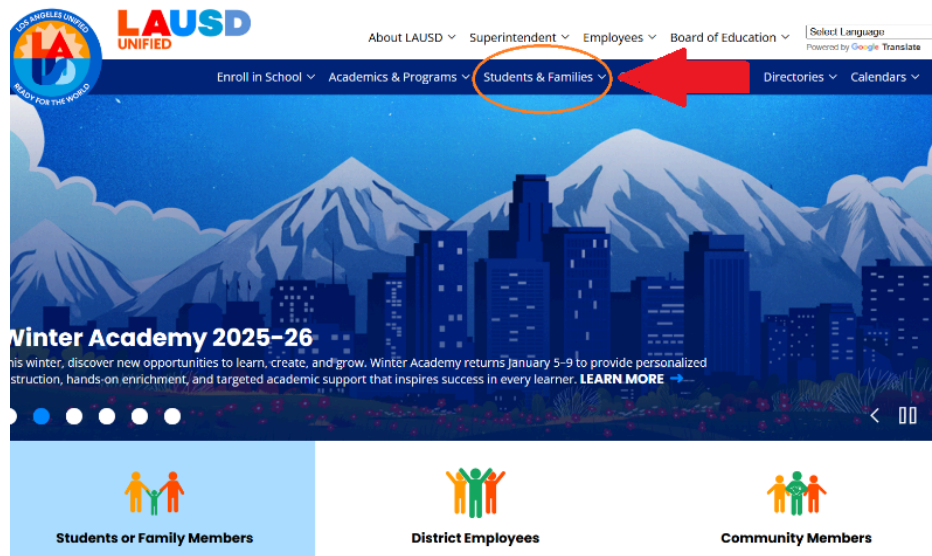
**Pending School Review**  
School Year: 2025

# LAUSD School Volunteer Program Application

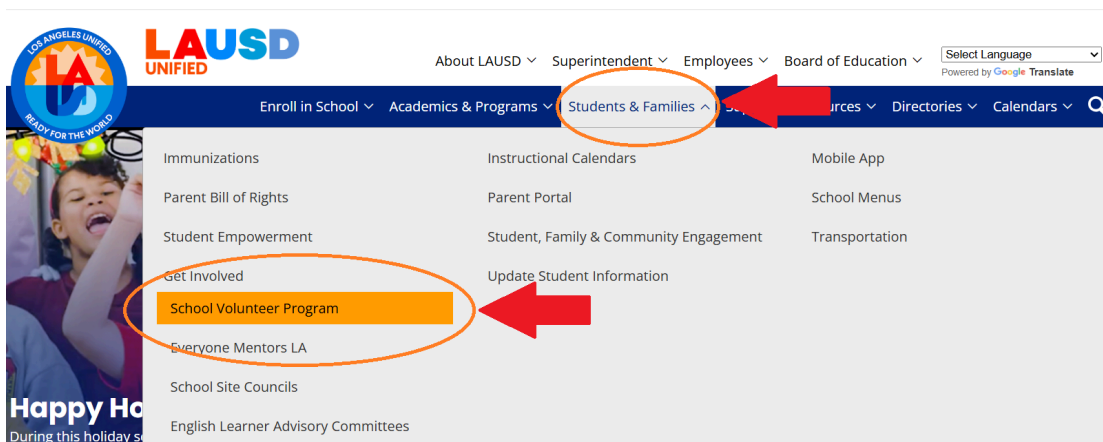
## Step 4 – For volunteer login and resources

Visit <https://volunteerapp.lausd.net>.

Or log into [lausd.org/domain/4](https://lausd.org/domain/4). Click on Students & Families in the middle of the screen.

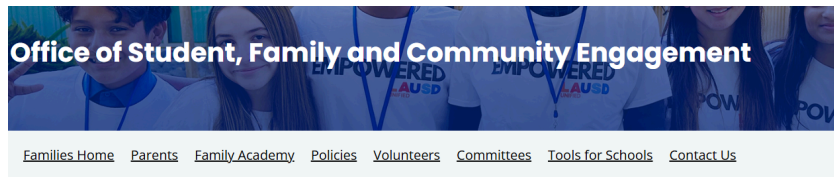


Select School Volunteer Program from the menu.



# LAUSD School Volunteer Program Application

The main web page for the Office of Student, Family and Community Engagement is available at [families.lausd.org](https://families.lausd.org)



## Welcome to School Volunteer Program

### Become a Volunteer with the Los Angeles Unified!

We are now accepting volunteer applications for the Los Angeles Unified 2026-2027 School Year!

Whether you're a parent, community member, college student, or professional looking to give back, we welcome individuals who are committed to supporting students and assisting communities.

Learn more about the School Volunteer Program by reading the newest version of the Guide to Volunteering. It is a printable pdf, available in [English](#) and [Spanish](#).

Need assistance applying to become a volunteer with Los Angeles Unified? Please review our LAUSD Volunteer Application, as it is a step-by-step instruction on how to complete the volunteer application. It is a printable pdf, available in [English](#) and [Spanish](#).

Want to become a tier III volunteer at your school site? Please read our Fingerprint Process Job Aid to understand the fingerprint process. It is a printable pdf, available in [English](#) and [Spanish](#).

If you need further information, please contact your school site, [Region Family and Community Engagement team](#) or the Los Angeles Unified Family Hotline at (213) 443-1300.

➔ [Apply Now](#) to volunteer for the 2026-2027 school year! **Click on Apply Now**

If the applicant selected [Parent Online Tools](#), they will click on the [Volunteer Management System](#) to access the login page as a LAUSD parent/guardian, LAUSD Community or Admin, Principal, Designee.



## Welcome to School Volunteer Program

The application for the 2026-2027 Los Angeles Unified School Volunteer Program is now open!

➔ [Apply Now](#) to volunteer for the 2026-2027 school year!

The School Volunteer Unit, which manages the School Volunteer Program, has developed helpful resources to assist throughout the application process, including:

- Guide to Volunteering: [English](#) and [Spanish](#)
- LAUSD Volunteer Application Job Aid: [English](#) and [Spanish](#)
- Fingerprint Process Job Aid: [English](#) and [Spanish](#)

For additional information or assistance, please contact the local school site, the [Region Family and Community Engagement team](#), or the Los Angeles Unified Family Hotline at (213) 443-1300.

We look forward to welcoming new and returning volunteers from communities across the district.

**NEW INFORMATION:** Beginning on May 26, 2026, Tier III applicants are no longer required to create a SuccessFactors profile!

The application period for the Los Angeles Unified School District's School Volunteer Program for the 2026-2027 school year is now open!

➔ [Apply now](#) to volunteer during the 2026-2027 school year!

The School Volunteer Unit, which manages the School Volunteer Program, has developed helpful resources to assist you throughout the application process, including:

- Volunteer Guide: [English](#) and [Spanish](#)
- LAUSD Volunteer Application Help Guide: [English](#) and [Spanish](#)
- Fingerprint Taking Process Help Guide: [English](#) and [Spanish](#)

If you need more information or assistance, please contact your school, the [Region Family and Community Engagement Team](#), or the Los Angeles Unified School District Family Hotline at (213) 443-1300.

We look forward to welcoming new and returning volunteers from communities throughout the district.

**NEW INFORMATION:** As of May 26, 2026, Level III applicants will no longer need to create a profile in SuccessFactors!

### Volunteer and Parent Portal Support

Contact your region's Family and Community Engagement Office for assistance.

Region East  
(323) 224-3382

Region North  
(818) 654-3600

Region South  
(310) 354-3230

Region West  
(310) 914-2124

Virtual Academy  
(213) 241-0113

LAUSD Family Hotline  
(213) 443-1300



# LAUSD School Volunteer Program Application

## Color Code Key

Follow the status of your application by logging onto the Volunteer Management System. Each color describes where in the process your application is currently in.

|                             |   |
|-----------------------------|---|
| <b>Pending</b>              | The application is pending school site approval.  |
| <b>Processing</b>           | The application is in process. It has been approved by the school site and is pending final review and approval by the Office of Student, Family, and Community Engagement.                                       |
| <b>Approved</b>             | The application has been approved and the volunteer may begin service.  |
| <b>Denied</b>               | The application has been denied because the requirements were not fulfilled within 30 days. A reason for the denial and attempts to contact the volunteer are included in the VMS comment box of the application. |
| <b>Disqualified</b>         | The application has been disqualified due to a fingerprint disqualification letter on file. If the applicant successfully appeals, the appeal can be approved on the application form to restore normal status.   |
| <b>Incomplete or Error</b>  | The application requires school site review and action. The application is incomplete and may contain errors such as missing TB clearance date or Megan's Law review date.  |
| <b>TB Expired</b>           | The TB clearance for this volunteer has expired. Pause their service until a new clearance is provided.   |
| <b>Fingerprints Pending</b> | This Tier III application is missing fingerprint clearance.   |

