



LOS ANGELES UNIFIED SCHOOL DISTRICT
Office of Student, Family and Community Engagement
COMMUNITY ADVISORY COMMITTEE(CAC)

Wednesday, September 17, 2025, 10:00 a.m.

Minutes

I. Call to Order

The meeting was called to order by Kristie Lacy, Chairperson, at 10:01 a.m.
The interpretation services and the renaming steps on zoom screen were reviewed. Norma Gonzalez, Vice Chairperson, reviewed the meeting norms.

II. Pledge of Allegiance

Pledge of Allegiance was led by Ana Carrion in English and by Maria Duran in Spanish.

III. Public Comments

Public Comment was opened by Andrew Krowne, Parliamentarian – Historian, at 10:10 a.m.
There were three public comments given by Dalia Gutierrez, Shirlys Gruber and Jackeline Casas.

IV. Chairperson's Report

Kristie Lacy introduced 2025-2026 CAC subcommittees:

- IEP Training – Denissa Zapata & Jeanette Ramirez
- Parent Ambassador -Yukiko Miyauchi & Juliet Schwarz
- Planning & Monitoring -Kristy Lacy & Maria Palma
- Legislation – Olivia Hobson & TBD
- African American students with IEPs – Shanita Johnson & Silva-Marna Echavarria
- English Learners (EL) Students with an IEP -Norma Gonzales & Maria Duran
(The motion to establish EL with disabilities subcommittee will be later in agenda VII.)
- Bylaws -Andrew Krowne

Every other month, CAC will hold a different set of subcommittees this year to cover the wider interests and maximize participation, which will address the problems of past years. Subcommittee Set 1 and Set 2 will alternate each month as indicated below:

Subcommittee Set 1	Subcommittee Set 2
<ul style="list-style-type: none">• IEP Training subcommittee• Parent Ambassador Subcommittee• Planning, Monitoring and Evaluation Subcommittee• English Learner Students with an IEP (if activated)	<ul style="list-style-type: none">• IEP Training subcommittee• Parent Ambassador Subcommittee• Legislation Subcommittee• African American Students with an IEP subcommittee

Bylaw subcommittee will meet at a separate time as needed from other subcommittee meetings.

CAC will continue to pursue the previous goals in the monthly and subcommittee meetings, which CAC members and the public can monitor in CAC google folder. CAC “working folder” will be created soon. CAC will have opportunities to introduce CAC work during Region Ambassador series, virtual parent workshops and other events this year again.

V. Division of Special Education (DSE) Update

Dr. Jose Soto, Executive Director of Division of Special Education welcomed and introduced Anthony Aguilar, Chief of Special Education and Specialized Programs.

Updates and Highlights

ESY (Extend School Year) report

Both the special education programs and the inclusive setting programs were also offered this year. The number of various ESY sites and the enrollment were shared.

Special Education committee

Dr. Soto encouraged CAC members to join the special education committee offered by LAUSD board member, Karla Griego. The first meeting will be on September 24th, 2025.

Listen and Learn campaign report from 2024-2025

Dr. Soto explained how the result and the findings were processed to create the action plan to strengthen services for students with disabilities. The action plan will be updated throughout the year.

Data & Metrics

The number of conducted IEP meetings and enrollment of students with disabilities by August 31, 2025, were shared.

Parent & Community Engagement Activities

DSE Virtual Parent Workshops: Five DSE Virtual Parent Workshop topics were introduced.

Special Education Region Ambassador: Three topics were introduced.

Professional Development and Training for Staff

For Behavior Support Training Staff, the training courses of Functional Behavior Assessment (FBA), Applied Behavior Analysis (ABA), and Behavior Intervention Plans (BIP) are offered virtually and in person.

Resources/Upcoming Events/Reminders

PlayLA Adaptive Youth Sports Program will offer young people with disabilities access to a variety of adaptive sports. The Office of DOTS (District Office of Transition Services) will release the 2025-2026 Parent Training Calendar for teachers and sites in early October.

Contact Information

Contact information has been updated and included in the CAC monthly report.

There was a question and answer period.

Dr. Soto promoted the coffee with the Division of Special Education administrator team in each region.

VI. Roll Call/Establish Quorum

Yukiko Miyauchi, Secretary and Jeanette Ramirez, Assistant Secretary, took roll call and established a quorum with a total of 24 members present at 10:53 a.m.

VII. Action Item

The approval of minutes from the previous meetings (May 21, 2025, Aug 27&28, 2025) was postponed.

Andrew Krowne, Parliamentarian-Historian proposed amendment of Article VI, Sect. D, Subsection #1 to adjust the language for signing up for the public comment. Andrew Krowne made the first motion to accept the proposed changes to Article VI, Sect. D, Subsection #1 and that they be implemented for the next business meeting in October 2025. The motion was seconded by Norma Gonzales. 22 members voted in favor, 0 members voted against, and 1 member abstained. The motion passed.

Andrew Krowne, Parliamentarian-Historian proposed amendment of Article V, Sect. G, Subsection 7 to delete the subdivision h. Andrew Krown made the first motion to accept the proposed change to Article V, Sect. G, Subsection 7 and that it be implemented immediately. The motion was seconded by Ana Carrion. 23 members voted in favor, 0 voted against, 0 members abstained. The motion passed.

Norma Gonzales, Vice Chairperson, proposed to establish English Learners with Disabilities Ad Hoc Subcommittee. Norma Gonzales made the first motion to accept the new proposed Ad Hoc Subcommittee for English Learners with Disabilities Subcommittee and that it be implemented once approved for the next subcommittee in October 2025. The motion was seconded by Rocio Elorza. 24 members voted in favor, 0 members voted against, and 0 members abstained. The motion passed.

VIII. Summary of Presentation

LAUSD SELPA local plan was reviewed by Lilia Moran, coordinator from special education of compliance. DSE training videos are uploaded monthly. The local plan is available on the DSE website. She went over some key points such as how SELPA is organized with LAUSD framework, resources for workshops. The local plan is reviewed every three years. She shared LAUSD SELPA local plan form link and QR code. There was a question and answer period. CAC member, Maria Palma, emphasized that there is a big issue that CAC's opinions are dismissed by LAUSD. She stressed that CAC needs to work hard to make an impact change, which can be discussed further in the next business meeting and the planning and monitoring subcommittee.

IX. Office of Student, Family and Community Engagement (SFACE) Update

Diane Pannosian, Director, led summary of presentation on behalf of Senior Director, Antonio Plascencia, Jr. She introduced three learning opportunities: Region Ambassador session, Division of Special Education workshops and Family Academy.

X. New Business for Possible Action at Future Meetings

Vice Chairperson, Norma Gonzalez made a positive comment about seeking solutions to the concerns raised by Maria Palma regarding the training videos. Maria explained the problems in detail, and they will be discussed at the next monthly meeting.

XI. Announcements

Announcements by Maria Duran, Public Relations Officer reviewed the dates and time for the next monthly meeting and first subcommittee meeting.

XII. Adjournment

The meeting officially adjourned at 12:12 p.m.