

ORIENTATION & ELECTION OF CAC MEMBERS

Community Advisory Committee (CAC)



2017- 2018



Community Advisory Committee (CAC)

- California Education Code sections 56190-56194, mandates LAUSD to deliver quality special education services, in compliance with federal and state laws, to all children with disabilities within the LAUSD Special Education Local Plan Area (SELPA) and therefore is required to establish a Community Advisory Committee (CAC).
- The Parent and Community Services will convene monthly CAC meetings throughout the school year in addition to *meetings for the purpose of orientation, officer's election, trainings and or special meetings*.
- Meetings will be held at the Parent and Community Services (PCS)

Located at: 1360 W. Temple Street
Los Angeles, CA 90026
(213) 481-3350

CAC Meeting Dates 2017-18

Parent and Community Services
1360 W. Temple Street, Los Angeles, CA 9006
10:00 am- 1:00 pm

*All meetings are scheduled for third Wednesday except when interrupted by a holiday.

August 23, 2017

September 20, 2017

October 18, 2017

November 15, 2017

December 6, 2017*

January 17, 2018

February 21, 2018

March 21, 2018

April 18, 2018

May 16, 2018



Community Advisory Committee

Purpose

The Community Advisory Committee (CAC) for Special Education advises the Board of Education, SELPA Director and the Superintendent's Cabinet on the annual priorities addressed in the SELPA and advocates for effective Special Education programs and services

Community Advisory Committee (CAC)

California Education Code 56192

The community advisory committee shall be composed of parents of individuals with exceptional needs enrolled in public or private schools, parents of other pupils enrolled in school, pupils and adults with disabilities, regular education teachers, special education teachers and other school personnel, representatives of other public and private agencies, and persons concerned with the needs of individuals with exceptional needs.

Composition of CAC

Membership

- The establishment of membership shall be in accordance with California Education Code sections 56191-56193. The CAC shall consist of 32 members and two parent alternates appointed by the Board of Education.
- The 32 members will consist of a minimum of 17 and a maximum of 22 parents of pupils enrolled in schools participating in the local plan, and such parents shall be parents of individuals with exceptional needs or disabilities enrolled in public or private schools within the LAUSD, including charter schools and non-public placements contracted with LAUSD, or enrolled in private schools participating in the local plan.

Composition of CAC

Membership

In addition, the CAC shall include a minimum of one CAC member for each category listed below:

- Adult with disabilities
- General education parent
- Individuals
- Representative of public and private agency
- United Teachers of Los Angeles (UTLA) teacher with a general education credential
- United Teachers of Los Angeles (UTLA) teacher with a special education credential
- Associated Administrators of Los Angeles (AALA) representative
- Pupil with disabilities enrolled in public or private schools within the LAUSD, including charter schools participating in the local plan.
(California Education Code sections 56192, 56193)

CAC Responsibilities

Responsibilities

The responsibilities of the CAC are those outlined in the California Education Code section 56194. (Note: not limited to the following items)

- A. Advising the policy and administrative entity of the SELPA regarding the development, amendment, and review of the local plan. The entity shall review and consider comments from the CAC.
- B. Recommending annual priorities to be addressed by the local plan.
- C. Assisting in parent education and in recruiting parents and other volunteers who may contribute to the implementation of the plan.
- D. Encouraging community involvement in the development and review of the local plan.
- E. Supporting activities on behalf of individuals with exceptional needs.
- F. Assisting in parent awareness of the importance of regular school attendance.

What is a SELPA

- Special Education Local Plan Area
- A single district SELPA is of sufficient size and scope to provide all of the special education services within the district's geographical boundaries.
- LAUSD is a single district SELPA

The SELPA Local Plan for Special Education

California Education Codes §56001(f) & §56205-56208

In California, special education programs are provided under a SELPA Local Plan in order to ensure access to special education services for all individuals with exceptional needs ages birth to 22 who reside in the geographic area served by the Local Educational Agency (LEA).

In adopting the Local Plan, the District agrees to carry out the duties and responsibilities assigned to it within the Local Plan.

The Local Plan

The Local Plan is a document that describes LAUSD policies, procedures and programs regarding special education that are consistent with state laws and regulations. The Local Plan describes how LAUSD provides services to students with exceptional needs.

CAC Officers and Responsibilities

Chairperson

- Be a parent of a pupil with exceptional needs or disabilities currently enrolled in public or private schools within the LAUSD including District-contracted non-public school placements and District-contracted charter schools participating in the local plan;
- Preside at all the CAC meetings
- Finalize the CAC recommendations for agenda and submit to PCS for approval
- Be fair and impartial at all times. The Chairperson will maintain a position of impartiality and help to preserve an objective and impersonal approach, especially when serious divisions of opinion arise.
- Sign all letters, reports and other communication of the CAC
- Perform additional duties appropriate to the Chairperson position
- Acknowledge participation in the development of the local plan on behalf of the CAC

CAC Officers and Responsibilities

Vice Chairperson

- Be a parent of a pupil with exceptional needs or disabilities currently enrolled in public or private schools within the LAUSD including District-contracted non-public school placements and District-contracted charter schools participating in the local plan;
- Represent the Chairperson in his/her absence or - in assigned duties in the as prescribed by PCS
- Assist the Chairperson as requested.

CAC Officers and Responsibilities

Secretary

- Keep minutes of all regular and special meetings of the CAC
- Provide the original meeting minutes to the PCS and a copy to the Chairperson
- Conduct roll call and roll call for voting.

CAC Officers and Responsibilities

Parliamentarian

- Assist the Chairperson in ensuring all rules and bylaws are followed
- Be knowledgeable about bylaws of the committee, parliamentary procedure, as prescribed by the PCS and the Ralph M. Brown Act

CAC Officers and Responsibilities

Public Relations Officer

- Announce public comment on the agenda
- Promote the actions and purpose of the CAC to the public
- Represent the opinions of the CAC when authorized by the District

REIMBURSEMENT

Reimbursement:

- Only CAC members and alternates are eligible to receive reimbursement for public transportation and vehicle mileage.
- Only members that drive their vehicles or use public transportation to attend the meeting, arrive on time (within the first 30 minutes of the meeting posted start time), and are present for a minimum of two (2) hours at the meeting are eligible for reimbursement at the current rates.
- Only members may be eligible for reimbursement of child care, birth to 5 years of age not enrolled in school. The appropriate documents must be submitted In order to receive reimbursement. *(for example: birth certificate)*
- ***Reimbursement for mileage and child care will be paid quarterly.***
- It is the member's responsibility to report accurate information on the reimbursement form.

THANK YOU!

Arabic: *shoukran*

Dutch: *dank*

Hebrew: *todah*

Spanish: *gracias*

Italian: *grazie*

Czech: *děkuji*

Greek: *efchariso*

Polish: *dziekuje*

French: *merci*

Japanese: *arigato*