



LOS ANGELES UNIFIED SCHOOL DISTRICT  
OFFICE OF PARENT AND COMMUNITY SERVICES



## COMMUNITY ADVISORY COMMITTEE

The CAC meeting will be  
publically teleconferenced from:  
8300 S. Vermont Avenue  
Los Angeles, CA - 2<sup>nd</sup> Floor  
(712) 451-0755  
Access Code: 638-381

Office of Parent and Community Services  
1360 W. Temple Street, Los Angeles, CA 90026  
(213) 481-3350

PCS Auditorium  
Wednesday, October 18, 2017  
10:00 a.m. – 1:00 p.m.

### INFORMATIONAL MEETING AGENDA

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| I. Welcome/Call to Order   | Jenny Rosales, Parliamentarian  |
| II. Pledge of Allegiance   | Member  |
| III. Office of Parent and Community Services Update  | Dr. Rosalinda Lugo, Administrator<br>Parent and Community Services                          |
| IV. Greetings from the Division of Special Education   | Beth Kauffman, Associate Superintendent<br>Division of Special Education                    |
| V. Public Comment<br><i>Five speakers, two minutes each</i>  | Jenny Rosales, Parliamentarian  |
| VI. Grounding Activity   | Dr. Heidi Mahmud, Specialist<br>Parent and Community Services                               |
| VII. Roll Call   | Jenny Rosales, Parliamentarian  |
| VIII. Division of Special Education Update<br><i>Current information pertinent to Special Education and the families served</i>  | Veronica Smith, MCD Director<br>MCD Monitoring/Special<br>Education Policies and Procedures |
| IX. Ralph M. Brown Act Training<br><i>Overview of Open Meeting Laws that Govern LAUSD's Parent Committees</i>  | Christine N. Wood, Assistant General Counsel I<br>Office of the General Counsel             |
| X. Surrogate Parent-Supporting Students Who May<br>Need Special Education Services<br><i>Information regarding the training, assignment, and role of the surrogate<br/>parent in the special education process</i> | Araceli May, Coordinator, Psychological Services<br>Division of Special Education           |
| XI. Announcements from members and PCS Staff   | Jenny Rosales, Parliamentarian  |
| XII. Agenda recommendations<br>• <i>Agenda planning for the November 15, 2017 CAC Meeting</i>  | PCS Staff   |
| XIII. Adjournment  | Jenny Rosales, Parliamentarian  |

For individual questions or concerns, please see a staff member in attendance from the Division of Special Education. Visitors' parking is limited. Please make plans to carpool or to arrive early. **To review or obtain copies of materials, please visit the Office of Parent and Community Services. To request a disability-related accommodation under the Americans with Disabilities Act (ADA), please call Leah Brackins at (213) 481-3350 or email her at [leah.brackins@lausd.net](mailto:leah.brackins@lausd.net) at least 24 hours in advance. On-site childcare is not available, however, childcare reimbursement vouchers are available for committee members/alternates.**