



Place on Letterhead

**NOTICE OF RESIGNATION FORM FROM
SCHOOL SITE COUNCIL (SSC) OR
ENGLISH LEARNER ADVISORY COMMITTEE (ELAC)**

RESIGNATION IS EFFECTIVE 72 HOURS AFTER THIS NOTICE
IS SUBMITTED TO THE SCHOOL PRINCIPAL

Name of member resigning: _____

School: _____ Region: _____

Please circle: SSC or ELAC

Is resigning as a member? Yes / No

Is resigning as an officer? Yes / No

What officer position (if applicable)? _____

Date elected: _____

Date of resignation: _____ Time: _____

Reason for resignation: _____

Printed Name: _____

Signature: _____ Date: _____

NOTE: School staff must keep a copy of this form on file for five (5) years. Send a copy to your Region Family and Community Engagement Administrative Coordinator.

c. Region FACE Administrative Coordinator