



### Greetings and Office Highlights

During the 2021-22 school year, the Los Angeles Unified participated in Federal Program Monitoring with the California Department of Education (CDE). This review is a process organized to assess our practices and how we support programs and procedures mandated by the law. One of the programs reviewed was the formation of the English Learner Advisory Committees and the District English Learner Advisory Committee. Specifically, the CDE reviewed procedures to form the committees and training of mandated topics provided throughout the year. The review brought Los Angeles Unified to date with the latest requirements outlined by the California Education Code. This included updating bulletin 6745.4 Guidelines for the Required School Site Council and English Learner Advisory Committee with specific language requested by the CDE. The language included a shift to designate an elected EL delegate to attend the Local District ELAC Convening, where delegates are elected to become DELAC members. PCS and the Multilingual and Multicultural Education Department (MMED) have communicated the latest policy changes to school site EL designees and coordinators. Together with Parent and Community Engagement Teams, we have guided schools to form their ELAC. Overall, we have supported most schools to form their ELAC, even on campuses with a small number of English Learner students. Data to verify formation is uploaded by school principals and designees to an online site called the Principal Portal. At campuses where an EL delegate is not nominated for the position, the Local District Parent and Community Engagement Teams verify that the item is in the agenda and meeting minutes. An excel file with campuses formed this year is included in the meeting materials.

Earlier this semester, PCS and MMED met with the Office of the Inspector General to plan for an independent review of ELAC formation. This review will collect documents from 99 campuses representing each Local District and will be completed with a report of findings. We look forward to learning from the report and scheduling a presentation with the DELAC when it is finalized. A list of the campuses being reviewed is also included with the report.

### PCS & Los Angeles Unified Resources & Programs

Highlights of upcoming events and programming include:

- ✓ **PCS Budgeting and Strategic Planning:** On Wednesday, March 9, we hosted our conversation with families on the role PCS leads to advance how family engagement is supported from our school sites to Communities of Schools, Local District Offices, and District level offices. We thank you for the thoughtful contributions and affirmations provided during the input session. A copy of the content is available at <https://achieve.lausd.net/pcss#calendar28405/20220321/event/61994>.
- ✓ **School Volunteer Program:** A guide is available on our program webpage and includes the latest COVID-19 safety guidance. To learn about the application process and program updates, visit the following site: <https://achieve.lausd.net/Page/10443>.
- ✓ **District Level Committee Course:** Continue to learn from the courses we offered this year by visiting our webpage where recorded content is available: <https://achieve.lausd.net/Page/9648> and <https://achieve.lausd.net/Page/9651>. The content from the courses offered to District level committees includes training and leadership development in Parliamentary Procedure, Understanding Data, and writing SMART Comments. The SSC and ELAC Ambassador course materials are also available for you.
- ✓ **Public Health Ambassadors 2021-22 School Year:** Los Angeles Unified and Los Angeles County Department of Public Health hosted a second cohort for the Public Health Ambassadorship. Participants were asked to complete the School Volunteer Program process by visiting <https://achieve.lausd.net/Page/10443>.



## Board of Education Meetings

The Los Angeles Unified Board of Education continues to broadcast on Zoom and KLCS. Meetings and agendas are available at: <https://boe.lausd.net/event>.

- Regular Board Meeting on March 22, 2022, at 9:00 a.m. and 1:00 p.m.
- Curriculum and Instruction Committee on March 22 at 4:00 p.m.
- Committee of the Whole on March 29 at 9:00 a.m.
- Regular Board Meeting on April 5, 2022, at 1:00 p.m.
- Committee of the Whole on April 19, 2022, at 9:00 a.m.

## Responsibilities Assigned to the DELAC

DELAC Committees shall advise the school board on at least the following topics:

1. Developing the District's Master Plan for Academic Programs and Services for English Learners. The district's Master Plan will take into account the school site master plans.
2. Conducting of a district wide needs assessment on a school-by-school basis.
3. Establishment of district program, goals, and objectives for programs and services for English learners.
4. Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements.
5. Review and comment on the school district reclassification procedures
6. Review and comment on the written notifications required to be sent to parents and guardians.
7. If the DELAC acts as the English Learner Advisory Committee under California Education Code sections 52063(b)(1) and 52062(a)(2), the DELAC shall also review and comment on the Local Control and Accountability or annual update about the development of the Local Control and Accountability Plan (LCAP) or the Annual Update to the LCAP.
8. DELAC reviews and provides advice on the development of the Consolidated Application (Con App).