



Board of Education Report

File #: Rep-193-17/18, **Version:** 1

Board Approval of Community Advisory Committee (CAC) Membership

November 14, 2017

Office of Parent and Community Services

Action Proposed:

Staff proposes the Board of Education approve those persons requesting new or renewal membership on the Community Advisory Committee (CAC) for a two-year academic term commencing in November of 2017 and ending in June of 2019.

Background:

CAC vacancies for membership were advertised through flyers, announcements in the CAC newsletter, at the District English Language Learner Advisory Committee (DELAC) and the Parent Advisory Committee (PAC) meetings, on the Los Angeles Unified School District (LAUSD) website under the Division of Special Education and Parent and Community Services pages, at Modified Consent Decree trainings presented by Local District Parent Educator Coaches, and at Local District Parent and Family Center staff monthly trainings. Twenty-two people expressed interest in becoming new members or renewing membership, and their names are being submitted for appointment.

The CAC advises the Board of Education and the Division of Special Education on the Special Education Local Plan Area (SELPA) local plan. The CAC educates the parents of students with exceptional needs on the local plan, current legislation, and LAUSD policies and procedures related to students with special needs. The CAC supports activities on behalf of parents with special needs and assists in building parent awareness of the importance of regular school attendance.

The California Education Code, sections 56190-56193, requires that each SELPA establish a CAC in an advisory capacity only. In addition, it requires that the members of the CAC be appointed by the Board of Education using a selection procedure described in the SELPA local plan. CAC members serve a two-year academic term, which are annually staggered to ensure that no more than one half of the membership serves the first year of the term in any one year.

The CAC must be composed of the following stakeholders: parents of individuals with exceptional needs enrolled in public or private schools parents (must serve as committee majority), parents of other students enrolled in school, students and adults with disabilities, regular education teachers, special education teachers and other school personnel, representatives of other public and private agencies, and people concerned with the needs of individuals with exceptional needs.

According to the California Education Code, section 56194, the CAC has the authority and fulfills the responsibilities defined in the local plan as described below:

“The responsibilities shall include, but need not be limited to, all the following:

- (a) Advising the policy and administrative entity of the special education local plan area regarding the development, amendment, and review of the local plan. The entity shall review and consider comments from the community advisory committee.
- (b) Recommending annual priorities to be addressed by the plan.
- (c) Assisting in parent education and in recruiting parents and other volunteers who may contribute to the implementation of the plan.
- (d) Encouraging community involvement in the development and review of the local plan.
- (e) Supporting activities on behalf of individuals with exceptional needs.
- (f) Assisting in parent awareness of the importance of regular school attendance.”

Expected Outcomes:

Approval by the Board of Education of those persons whose names have been submitted for CAC membership will enable the CAC to remain compliant within the guidelines established in the California Education Code, sections 56190-56194.

Board Options and Consequences:

Approving the requested membership will enable the CAC to continue fulfilling the responsibilities as defined in the California Education Code, section 56194, and in the local plan.

If not approved, the District will be out of compliance with state requirements, and sanctions may be issued.

Policy Implications:

This action supports the Board’s initiative to enhance parent engagement. There are no changes to the existing policies of the District.

Budget Impact:

None

Student Impact:

None

Issues and Analysis:

The California Education Code, sections 56190-56194, set forth state requirements for the selection, appointment and responsibilities of members for the CAC.

Attachments:

Attachment A: List of Community Advisory Committee (CAC) Membership

Informatives:

Community Advisory Committee (CAC) Membership Appointment

RESPECTFULLY SUBMITTED,

APPROVED & PRESENTED BY:

MICHELLE KING, Ed.D.
Superintendent

ROSALINDA LUGO, Ed.D.
Administrator
Office of Parent and Community Services

REVIEWED BY:

APPROVED & PRESENTED BY:

DAVID HOLMQUIST
General Counsel

VIVIAN EKCHIAN
Associate Superintendent
Office of the Associate Superintendent, Support

Services

___ Approved as to form.

REVIEWED BY:

CHERYL SIMPSON
Director, Budget Services and Financial Planning

___ Approved as to budget impact statement.