



**LOS ANGELES UNIFIED SCHOOL DISTRICT
Parent, Community and Student Services
Community Advisory Committee (CAC)**

Wednesday, January 18, 2017

Minutes

- I. Welcome/Call to Order:
Kathy Kantner, CAC Chairperson called the meeting to order at 10:11 a.m. and welcomed those in attendance.
- II. Pledge of Allegiance:
The flag salute was led by Paul Robak, CAC Member.
- III. Parent, Community and Student Services Update:
Update was given by Diane Panossian, Administrator, PCSS. She welcomed everyone and thanked them for being here. She noted that the CAC commitment is evident by its members' passion for LAUSD students.
She had two updates:
 - 1) 2017-2018 School Instructional Calendar was approved by the School Board last week. It was approved as a one year calendar. The board is looking for additional input to make a decision on a three year calendar.
 - 2) Prop 58 has expanded the offerings of Bilingual Programs to LAUSD students. LAUSD is expanding its Dual Language program. The Dual Language program is inviting parents to Parent Leadership Sessions to share what is being offered, the new laws for Bilingual Programs, and the benefits of these programs to students beginning on Wednesday from 10 am to 12 pm at the Parent, Community and. Student Services. Leah Brackins, PCSS staff, will handle sign-ups for members who would like to attend. By Friday, the session flyer will be sent to CAC members after it has been translated that will include all session dates.
- IV. Public Comment: *Five speakers, two minutes each*
The public was allowed a limited time of two (2) minutes per speaker to address the membership (Pursuant to Board Rules 131-137).

No one signed up for public comment.

V. Grounding Activity

Max Vasquez, Parent Educator Coach, PCSS, led the Grounding Activity. Each member was instructed to think of what they would consider a high and low in their life from the beginning of the year, and share with a partner (pair share activity).

Then, a community circle of all attendees was instituted. Everyone shared what their wish was for this year.

VI. Chairperson's Report

Kathy Kantner, CAC Chair, reviewed the meeting packet. She read through the written Chairperson's report.

PASSPORT was defined as an online monitoring program for parents to track their students' academic and scholastic pursuit in LAUSD. Questions about PASSPORT should be directed to the PCSS staff.

It was explained that Chair attends the Early Child Education and Parent Engagement Committee meetings representing the CAC.

An update of the CAC Summit was given. There is a need for vendors and student performances.

VII. Roll Call/Establish Quorum:

Members were seated and roll was conducted by Sharnell Blevins, CAC Secretary at 10:53 a.m. Quorum was established with 17 members present.

VIII. Minutes:

A vote to approve minutes was facilitated by Kathy Katner, CAC Chair. It was asked if there were any corrections, deletions or additions; followed by discussion. Jacqueline Smith-Conkleton, CAC Vice-Chair made a motion to approve the minutes from **December 14, 2016** with the necessary corrections, deletions or additions. Rosa Villegas, CAC member, seconded the motion. 16 were in favor, 0 were against 1 abstained. The motion passed.

The following CAC members voted to approve the minutes:

| | |
|--------------------------|---------------------------------|
| Laura Baz – Yes | Claudia Lozano - Yes |
| Sharnell Blevins – Yes | Eva Moreno – Yes |
| Geo Cable – Yes | Ofelia Perez - Yes |
| Benita Cabrera – Yes | Claudia Lozano- Yes |
| Ana Contreras - Yes | Paul Robak – Yes |
| Amy Hanreddy – Abstained | Jacquelyn Smith Conkleton – Yes |
| Kathy Kantner – Yes | Carla Vega – Yes |
| Mary Lee – Yes | Rosa Villegas – Yes |

IX. Election/ Ratification of Members *(Student, Special Education Teacher, General Education Teacher and Adult with Disabilities)*

CAC open positions are adult with disabilities, special education teacher, general education teacher, and students.

Election and Ratifications of Members were tabled for the following member categories: Student, Special Education Teacher, General Education Teacher, and Adult with Disabilities; there were no nominees in these membership categories.

Discussion about member attendance ensued. It was explained that per the CAC Bylaws members who miss 3 meetings could lose CAC membership. The member would be contacted about loss of membership.

The CAC may recruit others in the category the previous member represented. Members who have missed meetings, especially today, would be given this CAC Bylaw information from PCSS staff.

X. Pupil Services and Attendance

Tammy Wood, Sr. Parent Facilitator, Homeless Division; Sylvia Zuniga Zepada, LCSW; Nancy T. Soto, MSW; and Martha Godinez, Interim Coordinator, Attendance Improvement Program presented the topic of attendance.

Geo Cable, CAC Public Relations officer, acted in the role of parliamentarian for the meeting.

The presenters discussed:

- School attendance is required in California for youth ages 6 – 18
- Parent/adult is mandated by law to ensure student is at school
- Kindergarten has the largest non-attendance rate in LAUSD followed by 9th grade
- LAUSD's target is that 73% of school population attends school 96% of the time or better
- Parents should keep school apprised (administrator) about child missing school due to medical, special needs, etc. so that school may work with family to eliminate potential penalties for missed school
- Truancy is over 30 minutes tardy over 3 times
- PSA's work with families at school site because attendance resources are there
- Members may visit lausd.net and search for pupil services for additional information about PSA programs

Discussion ensued and questions answered.

XI. Division of Special Education Updates:

Update was given by Ruben Diaz, Assistant Director, Special Education and Pilar Sanchez, Specialist, Special Education.

- Division of Special Education will be using PASSPORT for parents to enroll their students in Extended School Year (ESY).
- 40,000 students are eligible for ESY this year
- 9,000 attended ESY last year
- ESY will be June 29 - July 26, 2017
- ESY hours will be:
 - Elementary 8:30 am – 12:50 pm
 - Secondary 8 am – 12:20 pm
 - Special Education Center 8 am – 12 pm
- Application Deadline Dates:
 - Administrators – 2/6/17
 - Teacher – 2/13/17
 - Clerical – 2/27/17
- ESY letters will be sent to parents on February 1, 2017 to parents of students who qualified for ESY as of January 27, 2017
- To receive eligible ESY transportation on first day of ESY, parents must confirm participation by May 19, 2017. If the parent misses this date, transportation will be provided in the 2nd week of ESY, if eligible for ESY transportation.

Division of Special Education wants 100% of parents whose students qualify for ESY to know about LAUSD's ESY. They urged parents to ensure contact information is up to date so notification will be received.

Discussion ensued and questions answered. Members expressed that ESY eligible students would not be able to attend both Summer General Education classes and ESY because of how dates are set for the two programs which is a barrier for students to maximize their summer academic needs and/or wants.

XII. ELPA Section XIV Psychological Services Educationally Related Intensive Counseling Services

Araceli May, Coordinator, Division of Special Education presented on Parent Counseling and Training.

- There are two parenting workshops in each local district
- Dates and locations are determined by local district
- Workshops are held mornings – 8:15 to 10:15 am and evenings – 5 pm to 7 pm
- 12 workshops will be held in LAUSD boundaries
- IEP team gives parent the Parent Counseling and Training packet if team decides this is a needed resource
- This program was added to the LAUSD IEP process on December 18, 2016

- IEP cannot be closed unless Parent Counseling and Training is addressed
- Parents must have approval of attendance on student's IEP

Discussion ensued and questions answered.

XIII. Coordinated Early Intervening Services

Diana Inouye, K-12 Coordinator Instruction, Division of Special Education; Erin Sapinoso, Administrative Analyst, Coordinated Early Intervening Services; and Kandice McLurkin, Coordinator, Special English Learner Programs/AEMP, Access Equity and Acceleration Department presented on student proficiency and the disproportionality within special education.

- State of California found that LAUSD had an over representation of certain categories of students in special education. And, the State found that LAUSD had a disproportionate amount of African American students in a restricted learning environment
- LAUSD received a 27 month grant which will end in September 2017 to address these findings.
- LAUSD addressed the findings with a four prong approach
 - 1) Academic growth in early grades (i.e., reading)
 - 2) Behavior and social emotional needs
 - 3) Cultural and linguistically responsive pedagogy
 - 4) Parent support

At 12:45 pm a motion to extend the meeting to 1:15 was approved by unanimous vote.

- Academic English Mastery Program addresses the early language and literacy plan goal. All students will read, write, speak, and listen with efficiency and accuracy by the end of 2nd grade.
- General Education multi-tiered supports in academic and behavior which include
 - 1) 5 coordinators at local districts
 - 2) Parent facilitators training parents
 - 3) Behavior facilitators support behavior at school sites
 - 4) MTSS coach supporting teachers
- Also, Student Support and Progress Teams (SSPT) have been implemented at school sites. They have the same function as the Student Support Team which was phased out, but has a language (LAS) component.

XIV. Announcements from Members and PCSS Staff

Council of Black Administrators (COBA) Conference was announced. Leah Brackins, PCSS staff handled member signup to attend.

XV. Adjournment:

Meeting officially adjourned at 1:15 pm

These notes were respectfully submitted by Sharnell Blevins, CAC Secretary.