

**LOS ANGELES UNIFIED SCHOOL DISTRICT**  
**Office of Student, Family and Community Engagement**  
**COMMUNITY ADVISORY COMMITTEE(CAC)**

Wednesday, November 19, 2025, 10:00 a.m.

**Minutes**

**I. Call to Order**

The meeting was called to order by Kristie Lacy, Chairperson, at 10:01 a.m. The names and emails of the officers were introduced. The interpretation services and the renaming steps on the Zoom screen were reviewed by Denissa Zapata, Training and Education Officer. Norma Gonzalez, Vice Chairperson, reviewed the meeting norms.

**II. Pledge of Allegiance**

Pledge of Allegiance was led by Olivia Hobson in English and by Rocio Elorza in Spanish.

**III. Public Comments**

Public Comment was opened by Andrew Krowne, Parliamentarian – Historian, at 10:09 a.m. There were two public comments made by Carol Landaverde and Diana Guillen.

**IV. Chairperson’s Report**

Kristy Lacy, Chairperson, shared the following updates: Dr. Soto will host a special meeting in late January with Legislative Liaison Brian Ricks to review current special education legislation. The CAC will develop a group statement for Sacramento Legislation Day, and three CAC members are planning to attend. CAC members may also submit short personal statements. All materials will be posted in the CAC Google Drive. Resources and statements from the Listen and Learn Campaign were shared with CAC members. Several initiatives are already in progress, including efforts to increase student participation in IEPs. Mandatory IEP trainings will occur twice per year at each school site in Dec/Jan and in spring. IEP Resource Packets are also being developed to help families prepare for IEP meetings. Dr. Soto reaffirmed the district’s commitment to maintaining special education services despite budget shifts. The Budget Priorities and Fiscal Stabilization Update is now scheduled for December 1. CAC officers have received official district email accounts. On October 27th, CAC officers met with Division of Special Education leadership for an informal discussion. CAC members are encouraged to check the SFACE website for assistance related to SNAP/CalFresh reductions. Many school sites now host food pantries for families in need.

**V. Division of Special Education (DSE) Update**

Lilia Moran, Coordinator, Special Education Compliance, provided updates on behalf of Dr. Jose Soto, Executive Director of Division of Special Education.

**Updates and Highlights**

Winter Academy (January 5th-9th, 2026) follows a full school day schedule and is hosted at local community school sites for all students with disabilities in grade TK-12.

Inclusive Schools Week (December 8th-12th): More than 143 LAUSD schools are participating in Inclusive Schools Week, which this year follows the theme “Children First.”

Celebrating 50 years of IDEA, which has supported more than 870,000 students with disabilities across California. Celebrating 50 years of IDEA

District Data & Metrics: From the start of the school year through October 31, 2025. 24,439 IEP meetings conducted. 68,936 students with disabilities are currently enrolled in LAUSD.

### **Parent & Community Engagement**

Special Education Region Ambassador Sessions will focus on “Helping Your Child Thrive: Supporting Instruction at Home”. The session schedule and location are available on Region Ambassador flyers.

The Diploma Information Sessions explain updated criteria for students with significant cognitive disabilities to earn a diploma. Session details are available on the Division of Special Education website.

### **Professional Development**

Deaf Education training (Deaf Education 102) was held on Nov 12. The focus was strengthening staff capacity to support students with IEPs safely and effectively.

### **Legislative Updates**

Full list of Assembly and Senate Bills available in the CAC Monthly Report and meeting materials.

### **Resources/Upcoming Events/Reminders**

The CAC will hold virtual mid-year elections on December 12, 2025, at 9 a.m. to fill Parent of a General Education Student vacancies. In-person technology support will be available at the SFACE office, and the flyer is posted on both the SFACE and Division of Special Education websites.

SELPA APR Conference: CAC Chairperson Kristy Lacy will represent LAUSD on March 19–20, 2026 in Riverside. She will provide a spring summary session for CAC members.

DSE Virtual Parent Workshop #2 will focus “The Power of Belonging: Partnering with Families” on December 2 at 9 a.m. and December 11 at 6 p.m.

A New Family Feedback Survey is available for families entering Special Education to help better support the LAUSD community. The link is provided in the meeting report, and all families are encouraged to complete it.

### **Contact Information**

The final page of the report provides Division of Special Education contact information for anyone who needs support or follow-up.

There was a question-and-answer period.

## **VI. Roll Call/Establish Quorum**

Yukiko Miyauchi, Secretary and Jeanette Ramirez, Assistant Secretary, took roll call and established a quorum with a total of 26 voting members present at 11:04 a.m.

## **VII. Action Item**

Today’s meeting was planned to end at 12:30pm instead of usual 12:00pm, and attendance for the last 30 mins was not counted.

In the agenda, there were three Bylaw actions to discuss:

- Bylaw amendment: Increasing the number of absences allowed before membership is terminated.
- Bylaw amendment: Clarifying alternate seating order, within category and time of meeting arrival
- Proposing adding additional alternates by region and by category starting in 2026-2027

Andrew Krowne, Parliamentarian-Historian moved to amend the Bylaws, Article III, Section F, Subsection 4, Subsection B to read “All representatives may not be absent for more than a total of four (4) of the regularly scheduled meetings. After missing the fourth meeting, the representative’s membership will automatically be terminated. Representatives will receive a warning letter after their third absence. Upon the fourth absence, a termination letter will be sent.”, with this change to be effective immediately. The motion was seconded by Norma Gonzalez. Kristie Lacy, the Chairperson, opened the floor for discussion. The discussion included the accuracy of Spanish translation, the suggestion to send 2 amendment and 1 proposal to discuss in Bylaw subcommittee, clarification of the Bylaw language and who makes the motions. Ana Carrion moved to send the amendments on today’s agenda (3 Bylaw actions planned to discuss today) to the Bylaw subcommittee. The motion was seconded by Monica Arrazola. 18 members voted in favor, 7 members voted against, and 0 members abstained. The motion passed.

Norma Gonzalez moved the motion to approve the minutes for October 19th, 2025, with corrections and additions by Consensus. The motion was seconded by Olivia Hobson. 24 members voted in favor, 1 member voted against, and 0 members abstained. The motion passed.

## **VIII. Summary of Presentation**

Presentation delivered by Jeannette Duran, Deaf Education Program Coordinator, accompanied by Program Specialists: Debra Lack and Bianca Gerald. They reviewed key terminology in deaf education, deaf education services, inclusive language (terms to avoid), legal framework, placement options in LAUSD, accommodations and deaf student needs, deaf norms & myths and resources. Lilia Moran, Coordinator, Special Education Compliance, reviewed the topic alignment to Local plan. There was a question-and-answer period.

## **IX. LAUSD Board Special Education Committee Update**

Public Relations Officer Maria Duran thanked the committee for the opportunity to serve and expressed her commitment to advocating for all families. She said her goal is to be a bridge for families and that she valued recent information on deaf education and transition programs.

## **X. Subcommittee on Nov 5, 2025**

IEP Training: Members received an overview of Braille and AAC (Augmentative and Alternative Communication) support. The presentation demonstrated classroom tools, devices, and ways parents can help at home.

Parent Ambassadors: Co-chairs reported two goals: promoting CAC work and supporting special school-site education groups. 3 Flyers are available in English and Spanish. Names of parent ambassadors who presented CAC info at recent meetings were announced.

Planning, Monitoring and Evaluation: The subcommittee is creating a recommendation document for next year’s LPAC to guide the three-year Local Plan revision. A special education budget training is being

requested to support future recommendations led by Ms. Palma. Also, other topics to discuss include translation of policies and updating SELPA hyperlinks.

English Learner Student with an IEP: The newly formed subcommittee reviewed policy updates and classifications for English learners with special needs. Members are invited to the future meetings.

### **XI. New Business for possible action at future meetings**

Norma Gonzalez, Vice Chairperson stated that there is no business announcement today and encourages CAC members to contact the Chairperson or Vice Chairperson for new business ideas.

### **XII. Office of Student, Family and Community Engagement (SFACE) Update**

Lucio Garcia, the new Administrator Coordinator, introduced himself, and shared his commitment to assisting parent involvement efforts. He provided brief updates, emphasizing available food assistance programs, Winter Academy information, and mental health workshops offered by the Division of School Mental Health on topics such as anxiety, grief, and wellness. He also highlighted upcoming district EdTech listening sessions and meetings focused on using technology to support students, encouraging families to participate. There was a question-and-answer period.

### **XIII. Announcements**

The future monthly, agenda planning, and subcommittee meeting dates and times were reviewed by Maria Duran.

### **XIV. Adjournment**

The meeting was adjourned at 12:48 p.m.

Minutes submitted by Yukiko Miyuchi, CAC Secretary