

## CAC CHAIRPERSON'S REPORT

August 23, 2017

### A. WELCOME BACK TO SCHOOL

Officers of all central committees were invited to attend the Superintendent's State of the District event on Tuesday, August 8. Thank you to PCS for coordinating this.

It has been a busy summer!

B. CAC members met on May 31 for an additional opportunity to provide input into the LAUSD SPECIAL EDUCATION LOCAL PLAN AREA revised sections of the LOCAL PLAN. Emily Kuwahara of the LAUSD Division of Special Education facilitated this discussion; notes were taken by Pilar Sanchez (see handout).

As Chair, I requested that the Revisions to the Local Plan not be submitted to the Superintendent and Board of Education until the 2016/2017 iteration of the CAC received the full 30 days to review the plan and submit comments, as outlined in the EdCode. Member comments were accepted through June 30, 2017. CAC member comments from 2015/16 and the most recent comments from 2016/17 have been compiled (see handout).

C. The RESTORATIVE JUSTICE FOR PARENTS PILOT PLANNING COMMITTEE met on June 3, after the PARENT RECOGNITION EVENT, "Parents On the Move: Destination **Graduation**" WITH LAUSD SUPERINTENDENT, DR. MICHELLE KING and again on July 25. Upcoming meetings are August 25, September 8, and October 6, when the working groups will finalize the plan which will be submitted to District leadership.

D. CAC members met on June 13 to provide input on how to improve our CAC meetings and process. (See handout). Thank you to all who participated.

E. On July 19, central committee members were invited to provide input to the **SUPERINTENDENT'S STRATEGIC PLAN FOR PARENT ENGAGEMENT** at a meeting held here at PCS. Follow up meetings, and opportunities for continued member input, are anticipated.

### F. UNIFIED ENROLLMENT COMMUNITY ADVISORY TEAM

- The first meeting was Tuesday, August 1; all central committee chairs were invited to participate.
- Last spring the LAUSD Bond Oversight Committee and Board of Education voted to approve a pilot Unified Enrollment program with 2 years of funding provided to develop the system.
- For now, independent charter schools are excluded, affiliated charters will eventually be included.
- The purpose of this team is to:
  - provide feedback during the development process
  - test components of the new system, and
  - assist with outreach efforts to the larger community.
- Starting this October, families interested in Permits With Transportation, Magnets, and Dual Language/Bilingual programs can apply for these programs at one time, in one place.

- This represents the first change to the Magnet program application process in 40 years.
- Regular updates will be provided to you.

## G. CAC BYLAWS

Bylaws are the operating guidelines that outline how committee members conduct CAC business. PCS solicited member input by holding three Bylaw review meetings early last spring, during the day, in the evening, on a weekend. Email comments were also welcomed. Thank you to all who participated.

- On August 9, officers and interested members met to review a version of CAC DRAFT BYLAWS based on this member input. Further edits and recommendations were made, resulting in a new version of DRAFT BYLAWS (see handouts).
- RECOMMENDATIONS:
  - Bylaws should reference Federal and State laws that the CAC is subject to. Language from relevant sections of the State Ed Code should be incorporated into our Bylaws where relevant.
  - CAC Mission will be the same as the stated Mission of the LAUSD Division of Special Education, as the CAC operates under the authority of the Division.
  - Create a CAC Vision statement.
  - Delete the reference to a maximum number of CAC members. The State Ed Code requires a minimum number of members, no maximum number is stated.
  - Certain recommendations — that members adhere to LAUSD Operating Norms and Code of Conduct — should be referred to LAUSD's Office of General Counsel to ensure legality.
  - Also, for OGC: clarify whether Brown Act update requires roll call votes for all action items and whether members authorized to participate in a CAC meeting via teleconference must remain on the line for 120 minutes of a three hour meeting in order for that to count towards a member's attendance.

## UNRESOLVED BYLAWS ISSUES FOR DISCUSSION TODAY:

- Number of regular CAC meetings each year: 7?
- Types of meetings: should the Bylaws explicitly state that a stand-alone meeting to review the Local Plan sections and to solicit member input will be scheduled each year? OR is the form included in each month's packet for the purpose of soliciting member input on the Local Plan topics being covered during regular meetings sufficient?
- ARTICLE V: SELECTION OF MEMBERS, B: Appointment of Members: "Prospective members may submit applications throughout the school year, however CAC applications will be reviewed and considered for membership twice a year in October and February to fill mid year vacancies."

It was noted that the Board of Education can approve new members on an ongoing basis. Do we want to limit the addition of new members to two discrete times per year, or allow new members on an ongoing basis?

- How would this impact quorum?
- Difficult for CAC Secretary and PCS to track?
- How to minimize disruption to CAC?

