



**LOS ANGELES UNIFIED SCHOOL DISTRICT
Parent and Community Services
Community Advisory Committee (CAC)**

Wednesday, May 17, 2017

Minutes

I. Welcome/Call to Order:

Kathy Kantner, CAC Chairperson called the meeting to order at 10:11 a.m. and welcomed those in attendance.

II. Pledge of Allegiance:

The flag salute was led by Jacquelyn Smith Conkleton, CAC Vice Chairperson.

III. Office of Parent and Community Services Update:

Alvaro Alvarenga, Administrative Coordinator, Parent and Community Services, gave the update. He advised that June 2nd the Central Committees, PAC, DELAC, and CAC will meet with Dr. Michelle King, Superintendent of LAUSD. She will recognize the Central Committee Members. The meeting will be held from 9:30 – 11:30 a.m. Please save the date. More information will be forthcoming from Parent and Community Services.

Dr. Rosalinda Lugo, Administrator, Parent and Community Services, joined us. She mentioned the heavy responsibilities for the CAC. Dr. Lugo spoke about her experience with special education students and services. As an APEIS at West Athens Elementary, she learned about Special Education. She has a nephew who received his special education services in High School. It's never too late to get support for our children.

Member asked that officers' seating be moved back to where it had been previously thus not in the front of the room so that officers may see the presentations without moving their seats. Dr. Lugo agreed to rework seating in the room.

Alvaro Alvarenga continued his update. He introduced Beth Kaufman, Associate Superintendent for the Division of Special Education, Lisa Kendrick, SELPA Director, and Pilar Sanchez, Parent Engagement Specialist, Special Education.

He indicated that CAC will have an additional meeting this summer to plan CAC's 2017-2018 activities. Members will be polled to determine a meeting date. More information will be coming soon.

Members asked that Nargis Merchant and Pedro Salcido be invited to this meeting. Members would like to hear about the Special Education budget and funding and the political landscape of LAUSD, Special Education, and CAC issues.

He explained that some members will end their membership terms at the end of June. The members may re-apply for membership for next year. Please see Leah Brackins, Senior Parent Facilitator, Parent and Community Services, for a new application. Also, he asked that members let others know that CAC membership applications are available. Parent and Community Services will forward digital copies of the application to members for distribution.

IV. Public Comment: *Five speakers, two minutes each*
The public was allowed a limited time of two (2) per speaker to address the membership (Pursuant to Board Rules 131-137).

There was no Public Comment due to no one signed up.

V. Chairperson's Report

Kathy Kantner, Chairperson, gave her report. As the Chair of CAC, she sits on the Early Childhood Education and Parent Engagement Committee. The last meeting was April 26th.

She indicated that the Committee was disappointed in the California Budget that had been released. It didn't show an increase in early education budget. The May Revised Budget saw some increase in this budget.

She mentioned that information was given about teacher professional development to the Committee

She explained that Dean Tagawa, Executive Director of LAUSD Early Education Division reported that many families will no longer qualify for state early education assistance because the minimum wage was increased. LAUSD is looking into how this will affect its enrollment

She indicated that trauma and grief parent training located in Echo Park was presented to the Committee. Kathy Kantner, shared the brochures that had been given to the Committee with CAC.

She reported that Diane Panossian, Administrator, Parent and Community Services, spoke to the Committee about PassPort.

VI. Roll Call/Establish Quorum:

Members were seated and roll was conducted by Sharnell Blevins, CAC Secretary at 10:36 a.m. Quorum was established with 19 members present.

VII. Minutes:

A vote to approve minutes was facilitated by Kathy Kantner, CAC Chairperson. It was asked if there were any corrections, deletions or additions; followed by discussion. Paul Robak, CAC member made a motion to approve the minutes from **March 15 2017** with the necessary corrections, deletions or additions. Jacquelyn Smith Conkleton, CAC Vice Chair, seconded the motion.

15 were in favor, 0 were against 4 abstained. The motion passed.

The following members voted to approve the minutes:

Jessie Bailey	Mary Lee
Laura Baz	Petra Lucero
Sharnell Blevins	Ofelia Perez
Geo Cable – abstain	Paul Robak
Dr. Miranda Conston-Raof	Jenny Rosales – abstain
Deann Dantignac	Jacquelyn Smith Conkleton
Reginald Green – abstain	Hattie Walker
Linda Hall	Cindy Jones
Brenda Hopwood	Zella Knight – abstain
Kathy Kantner	

VIII. SELPA Legislative Sharing Day Report:

Sharnell Blevins, CAC Secretary, presented. She explained the handouts about the SELPA Legislative Day. She recommended that more CAC members should be invited to attend. We should have a contingent. She recommended that the confirmation of CAC members to attend SELPA Legislative Day be chosen by January. This will allow proper planning time for the day. She also informed that several members of the Legislative Contingent would love to come and present to CAC.

IX. Division of Special Education

Beth Kauffman, Associate Superintendent, Division of Special Education gave greetings. She also explained the PIE approach that Special Education is using. P stands for prevention, I for intervention, and E for exiting.

Member mentioned that not all students need to be exited from services even if they “look” like they are doing well; they may need additional supports.

She indicated that BII funding and training is being reviewed. LAUSD contracts more than half of their BII’s through non-public agencies. These BII’s can only support behavior. LAUSD staff can support behavior, instruction, life skills, and ride buses. LAUSD is offering stipends for new BII’s.

She reported that LAUSD is reviewing how special education classes are organized. Currently placement is organized by eligibility. California Education Code states that eligibility should not drive placement. LAUSD is striving to have at least one mild and one moderate special education classes on every campus – mixed eligibilities would be in these classes. Students would be served closer to home with this configuration. LAUSD is expanding its Career and Transition Centers (CTC) which serve its 18-22 aged population. There will be at least one CTC in each Local District. Local District West will receive its first CTC at Fairfax High School. CTC’s are focused on training for gaining employment.

She indicated that LAUSD is looking at innovating the Extended School Year program. About 50% of special education students are eligible for ESY. Of those students about 50% attend ESY. A thematic program imbedded in ESY is being reviewed. LAUSD is hoping this will help increase attendance in ESY programs.

Members mentioned that California Department of Education data does not agree with LAUSD data about special education.

Member requested that Surrogate Parents are trained on services and programs that can be provided to the students under their prevue.

Members asked about special education staffing issues.

Members requested data on Foster Youth and African American students in special education.

Lisa Kendrick, SELPA Director, presented the Review of the Revised Local Plan.

Member asked for a point of order – Chair was not authorized to sign off on a draft of the Local Plan.

SELPA plan that LAUSD currently operates under is the 2012 plan.

The changes that Lisa Kendrick reviewed for the drafted SELPA plan are the change of LAUSD personnel titles that are responsible for different sections in the plan. For example in Section 5 on

pages V-3, V-1, and XIII – 1, change the position name to Associate Superintendent of Special Education.

Member asked why policies and procedures are not included in the Local Plan.

Lisa Kendrick answered that California Department of Education suggests to not put policies and procedures in the local Plan.

Ms. Kendrick continued presentation of the drafted Local Plan.

Member asked for a point of order – CDE ordered to change local plan to have outreach and recruitment in December 2014.

Ms. Kendrick answered that LAUSD met the CDE requirements.

Member requested a point of order and presented a motion.

Zella Knight, CAC member made a motion to table the presentation on the SELPA until all material presented to CAC, such as previous comments of SELPA, Policy and Procedures, 2012 SELPA are provided. Deann Dantignac, seconded the motion.

13 were in favor, 0 were against 4 abstained. The motion passed.

The following members voted to approve the minutes:

Jessie Bailey	Petra Lucero
Laura Baz	Ofelia Perez
Sharnell Blevins – abstain	Paul Robak
Geo Cable – abstain	Jenny Rosales
Deann Dantignac	Jacquelyn Smith Conkleton
Reginald Green –	Hattie Walker
Linda Hall	Cindy Jones – abstain
Brenda Hopwood	Zella Knight
Kathy Kantner - abstain	

Local Plan presentation and discussion has been tabled until CAC Meeting on Tuesday, May 30th at 9:30 a.m.

Annual Budget and Service Plan

Lisa Kendrick, SELPA Director, Remdios Dizon, and Joseph Diaye presented.

Lisa Kendrick -SELPA Director and, S Remdios Dizon, and Joseph Diaye from the Division of Special Education provided a presentation on the Annual Budget Plan and Annual Service Plan, 2017/18.

The purpose of the presentation is to assist our CAC in understanding the District's obligation as a SELPA to develop an Annual Budget Plan and an Annual Service Plan. She explained how the ABP and the ASP following the Board approval will require a Signature for the Superintendent and then will be submitted to the California Department of Education by June 30, 2017.

A Public Hearing is scheduled for June 13, 2017. Schools are required to post Public Hearing Notices at least 15 days prior to the hearing. She encouraged the members to gently remind the schools about the required posting. The Annual Service Plan and Budget Plan will be brought back to CAC once approved.

X. New Business

Next CAC meeting to address Local Plan will be held on May 30th at 9: am – 12:30 p.m. It will be the only presentation on the agenda.

XI. Announcements from Members and PCS Staff

Wish Prom will be held on June 3rd at Loews Hollywood Hotel. Linda Hall organizes this.

Red Cross volunteers and participants are needed in smoke detection installation in homes Sign up with Laura Baz.

A thank you was given to all the schools that do Restorative Justice.

XII. CAC Members' Recognition

Kathy Kantner, CAC Chairperson, recognized all CAC members and their service.

XIII. Adjournment:

CAC meeting was adjourned based on end of session.

These notes were respectfully submitted by Sharnell Blevins, CAC Secretary.