



DISTRICT LEVEL ADVISORY COMMITTEES

Highlights

Community Advisory Committee (CAC)

District English Learner Advisory Committee (DELAC)

Parent Advisory Committee (PAC)

Mandated Responsibilities

Pursuant to California Education Code, sections 56190–56194, Special Education Local Plan Areas (SELPA) must establish a CAC for the purpose of advising the governing board on the Local Plan.

In accordance with California Education Code, section 56194, the functions and responsibilities of the CAC include the following:

- Advising the policy and administrative entity of the SELPA regarding the development, amendment, and review of the Local Plan. The entity shall review and consider comments from the CAC.
- Recommending annual priorities to be addressed by the plan.
- Assisting in parent education and recruiting parents and other volunteers who may contribute to the implementation of the plan.
- Encouraging community involvement in the development and review of the Local Plan.
- Supporting activities on behalf of individuals with exceptional needs.
- Assisting in parent awareness of the importance of regular school attendance.
- Supporting community involvement in the parent advisory committee

In accordance with the California Education Code, section 52176, the functions and responsibilities of the DELAC are to advise on the following:

- Development of a district master plan for education programs and services for English learners.
- Conducting of a district wide needs assessment on a school- by-school basis;
- Establishment of district program, goals, and objectives for services for English learners.
- Development of a plan to ensure compliance with any applicable teacher and/or aide requirements.
- Review and comment on the school district reclassification procedures.
- Review and comment on the written notifications required to be sent to parents and guardians.

Under California Education Code, sections 52063(b)(1) and 52062(a)(2), the DELAC shall also review and comment on the development or annual update of the LCAP.

Under California Education Code, section 64001, the DELAC should be informed about the development of the Consolidated Application.

Pursuant to the California Education Code, section 52060 through 52063, every school district shall establish a PAC to review and comment on the LCAP.

The LAUSD Superintendent responds to the comments of the PAC in writing before the adoption of the LCAP by the Board of Education.

The functions and responsibilities of the PAC include the following:

- Review any proposed revisions and updates to the District's LCAP and submit comments to the Superintendent and the Board of Education before the LCAP adoption by the Board of Education.



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CA Education Code, Section 35147: Greene Act Meeting Procedures

Bylaws, Syllabus, Materials

• www.lausd.org/CAC

• www.lausd.org/DELAC

• www.lausd.org/PAC

Membership

- Membership is a 2-year term. After 4 years of service, a member takes a 2-year leave.
- Appointed by the Board of Education; Application and peer review selection process

- Membership is a 2-year term.
- Delegates must be parents of English Learners elected at their schools; Delegates are elected to DELAC at Region ELAC Delegate Convening

- Membership is a 2-year term.
- Elected at Regions in one of 3 groups: EL, FRPM, and At Large; District appoints Foster Youth; Board appoints representatives

Committee Composition

Total # of members: 42 (32 representatives, 10 alternates)

- Parents of students with special needs: 22
- Parents of general education students: 2
- Students with special needs: 2
- Community members: 1
- CBO representative: 1
- Teachers: 2
- Adult with disability: 1 School Administrator: 1

Total # of members: 72 (48 representatives, 24 alternates)

- Parents of English Learners: 48, 12 per Region

Total # of members: 79 (59 representatives, 20 alternates)

- Parents of English Learners: 13
- Parents of FRMP students: 13
- Parents of students at large: 13
- Parents selected by Board Members: 7
- Parents of Foster Youth: 13



SCHOOL LEVEL COUNCIL AND ADVISORY COMMITTEE Highlights

School Site Council

English Learner Advisory Committee

Mandated Responsibilities

Pursuant to California Education Code, sections 64001, schools receiving Title I funds must establish a School Site Council (SSC) for the purpose of developing, modifying and approving the School Plan for Student Achievement (SPSA) and its related program funds.

The SSC must develop and approve the annual SPSA evaluation before the end of October, and it is required to approve the school Title I Parent and Family Engagement Policy and School Parent Compact.

In accordance with California Education Code, section 32281, the SSC must develop the Integrated Safe School Plan or delegate the responsibility to a school safety planning committee with composition requirements.

In accordance with the California Education Code, section 52176, and California Code of Regulations, section 11308, schools with 21 or more English Learner students must form an English Learner Advisory Committee (ELAC) comprised of parents or guardians of English Learner students.

The functions and responsibilities of the ELAC are to advise on the following:

- Development of a district master plan for education programs and services for English learners.
- Assisting in the development of the school's needs assessment
- Assisting in the development of the language census
- Assisting with ways to make parents aware of the importance of regular school attendance

Under California Education Code Section 64001, the ELAC should review and advise on the development of the School Plan for Student Achievement.



DISTRICT LEVEL ADVISORY COMMITTEES Highlights

School Site Council

English Learner Advisory Committee

CA Education Code, Section 35147: Greene Act Meeting Procedures

Bylaws, Operating Guidelines and Materials

Bylaws, operating guidelines and various resources such as sample agendas and templates are included in [Bulletin 6745.7](#) and on the [Tools for Schools](#) tab on the Office of SFACE website.

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Membership

- Membership is a 1-year term with elections by representative category

- Membership is a 1-year term with parents of English Learners electing all members

Council/Committee Composition

Total # of members: Minimum 10

Elementary School

- Principal or designee: 1
- Teachers: 3
- Other staff (not teacher or principal): 1
- Parents: 5

Secondary School

- Principal or designee: 1
- Teachers: 3
- Other staff (not teacher or principal): 1
- Parents: at least 1, must total 5 with student members
- Students: at least 1, must total 5 with parent members

Total # of members: Between 3 and 10 total, depending on the number of EL students

- Parents of English Learner students: must equal or exceed the percentage of EL students in the school

Other categories

- Parents of non-English Learner students
- Employees from the school site
- Secondary students
- Community members