



Los Angeles Unified School District
Office of Student, Family and Community Engagement

January 29, 2026

Minutes

- I. **Call to Order:** Andrew Krowne, PAC Chairperson called the meeting to order at 10:01 a.m. and welcomed the members present.

- II. **Pledge of Allegiance:** PAC member, Christian Ponciano, led the Pledge of Allegiance in English and Ismael Gutiérrez led the Pledge of Allegiance in Spanish.

- III. **Public Comments:**
 - Dominga Verduzco

- IV. **Roll Call/Establish Quorum:** María Sánchez, Secretary, took attendance at 10:15 a.m. and established a quorum with 39 members, including alternates at 10:38 a.m.

- V. **Chairperson's Report:**

Mr. Andrew Krowne, PAC Chairperson, mentioned in his report that the PAC is improving. Continuing the Executive Board's momentum to enhance the committee's processes and systems. Strengthening parent voice and participation, the chairperson shared the new meeting minutes template. The Chairperson mentioned that, after considering the feedback and complaints, they have produced a much stronger document. AI tools are being used to assist the Secretary and Assistant Secretary. He asked for patience while some errors in these

new systems are resolved. He also mentioned that they are aware that the way AI tools characterize tone and style may not always be accurate and they will work to correct any issues that arise. Despite minor inconveniences, the result is now an extremely detailed and transparent document that includes summarized minutes, various records of the vote on the motion and attendance sheets. Everything that happens in the meeting is contained in a single document. The Chairperson also mentioned that it is the members' responsibility to review the minutes and provide any proposed changes before meetings so the approval process can be completed as quickly as possible. The minutes were sent approximately one week prior to this meeting. The goal is to send minutes each month a week in advance to allow sufficient time to ask questions.

Another focus this year was to significantly improve PAC members' ability to ask as many questions as possible and to establish a system that holds the various departments accountable by providing us with answers. To read the full Chairperson report, please click ([here](#)).

VI. **Action Item:**

"I, Nora Jimenez, move that we approve the minutes of our November 13, 2025 and December 11, 2025 meeting, with any needed additions, deletions and/or corrections."

Seconded by: Christina Chiguil

The results of the motion were: Yes (14), No (16), Abstention (7)

The motion did not pass.

VII. **New Business:**

General School and District Presentation: Budget (Fiscal) Priorities / Allocation: Budget Development Process, Aligning Funds with Needs.

Mr. Saman Bravo Karimi, Chief Financial Officer of the Finance Division, presented what is happening at the state level that impacts LAUSD and how it affects schools. He also mentioned that we will review the school budget, the district budget, and the state budget to provide a better understanding of how these different things are connected.

He went over some terms; for example, "Allocation" refers to funds that are spent or designated for a specific purpose. There is "Norm Allocation (Must)" which are funds allocated according to certain rules. For example, schools receive a certain number of teachers based on their enrollment. The number of teachers assigned to a school within the norm allocation depends on the number of students at the school. To view the Finance Division presentation, click ([here](#)).

Members were given the opportunity to ask questions. Members were also given the opportunity to submit questions through the Google link shared with the membership throughout the meeting.

VIII. **Office of Student, Family and Community Engagement Update:**

Mr. Antonio Plascencia, Senior Director of Engagement, mentioned that in reflecting on this year, he has heard community concerns very clearly regarding activities related to immigration and this is truly heartbreaking as it has impacted families. He reminds everyone to please continue accessing the "We are One" website. The site includes a very valuable resource, the Family Preparedness Guide. The Family Preparedness Guide is a document that simplifies the steps a family can take if they wish to consider various pre-planning measures in case of an interaction with ICE or if a parent is unavailable or inaccessible. To read the full report click ([here](#))

IX. **Announcements from SFACE and PAC Members:**

Mr. Steven Urrtia, Public Relations Officer, made the announcements. He mentioned that the PAC agenda planning meeting is scheduled for Tuesday, February 3, 2026, at 10:00 a.m., and the next PAC meeting is scheduled for Thursday, February 19, 2026, at 10:00 a.m.

X. **Adjournment:**

The PAC Chairperson, Andrew Krowne, adjourned the meeting at 1:18 p.m.

Note: To review or obtain copies of the materials, visit the Office of Student, Family and Community Engagement website: www.lausd.org/PAC