



LOS ANGELES UNIFIED SCHOOL DISTRICT
Parent, Community and Student Services
Community Advisory Committee (CAC)

Wednesday, December 14, 2016

Minutes

- I. Welcome/Call to Order:
Kathy Kantner, CAC Chairperson called the meeting to order at 10:12 a.m. and welcomed those in attendance.
- II. Pledge of Allegiance:
The flag salute was led by Claudia Lozano, CAC Member.
- III. Parent, Community and Student Services Update:
Update was given by Ms. Rowena Lagrosa, Senior Executive Director of PCSS. She thanked everyone for participating in today's meeting. She stated that she and her staff understand that our children come first, especially here at the Holidays. She assured that the PCSS want CAC to have the resources that it needs. PCSS provides bi-monthly Parent Workshops. PCSS will include the Spring Parent Workshop flyer in the January CAC meeting packets for members to share. If members need additional copies, please contact with PCSS staff. She also announced that after 30 years with LAUSD, she is retiring at the end of December.
- IV. Public Comment: *Five speakers, two minutes each*
The public was allowed a limited time of two (2) per speaker to address the membership (Pursuant to Board Rules 131-137).

No one signed up for public comment.
- V. Grounding Activity

Lucio Garcia, Parent Educator Coach, PCSS, led the Grounding Activity. Everyone was given one of the following quotes and shared what the quote means to them to two people.
 - "One of the most sincere forms of respect is actually listening to what another has to say"

- “It takes a village to raise a child”
- “Leadership is the capacity to translate vision into reality”
- “In union there is strength”
- “None of us is as smart as all of us”
- “Coming together is a beginning. Keeping together is progress. Working together is success.”

VI. Roll Call/Establish Quorum:

Members were seated and roll was conducted by Sharnell Blevins, CAC Secretary at 10:35 a.m. Quorum was established with 18 members present.

VII. Minutes:

A vote to approve minutes was facilitated by Kathy Katner, CAC Chairperson, It was asked if there were any corrections, deletions or additions; followed by discussion. Paul Robak, CAC member, made a motion to approve the minutes from November 16, 2016 with the necessary corrections, deletions or additions. Deann Dantignac, CAC member seconded the motion. 17 were in favor, 0 were against 1 abstained. The motion passed.

The following CAC members voted to approve the minutes:

Francisca Amador - Yes	Kathy Kantner- Yes
Laura Baz- Yes	Mary Lee- Yes
Sharnell Blevins- Yes	Claudia Lozano- Yes
Geo Cable- Yes	Eva Moreno- Yes
Benita Cabrera- Yes	Ofelia Perez- Yes
Deann Dantignac-Yes	Paul Robak- Yes
Reginald Green - Abstained	Raul Ruiz- Yes
Linda Hall- Yes	Jacquelyn Smith Conkleton- Yes
Carla Vega- Yes	Rosa Villegas- Yes

VIII. Review Code of Conduct/Meeting Norms

Leah Brackins, PCSS staff, read and explained CAC Member Norms and Code of Conduct.

Discussion followed. It included conversation about CAC open positions.

CAC open positions are adult with disabilities, special education teacher, general education teacher, and students.

Further discussion about meeting norms and code of conduct ensued.

Members signed appropriate forms.

IX. Election/ Ratification of Members *(Student, Special Education Teacher, General Education Teacher and Adult with Disabilities)*

Members voted to add an alternate CAC member in the category of parent of a student with special needs.

The following members voted unanimously to ratify Cindy Jones, parent of a student with special needs as an alternate member of the CAC:

Francisca Amador - Yes	Kathy Kantner- Yes
Laura Baz- Yes	Mary Lee- Yes
Sharnell Blevins- Yes	Claudia Lozano- Yes
Geo Cable- Yes	Eva Moreno- Yes
Benita Cabrera- Yes	Ofelia Perez- Yes
Deann Dantignac-Yes	Paul Robak- Yes
Reginald Green -Yes	Raul Ruiz- Yes
Linda Hall- Yes	Jacquelyn Smith Conkleton- Yes
Carla Vega- Yes	Rosa Villegas- Yes

Election and Ratification of Members was tabled for the following membership categories: Student, Special Education Teacher, General Education Teacher, and Adult with Disabilities; there were no nominees in these membership categories.

X. Review CAC Projects/Events

CAC Summit:

Kathy Katner, CAC Chairperson, reviewed Spring 2016 CAC Summit which was held at Mendez High School on Saturday, May 14, 2016. She indicated that CAC needed all members to help.

Discussion ensued about the Spring 2017 CAC Summit. Two dates are currently tentatively scheduled: February 25 and March 25. The following was conveyed:

- CAC members are to help with outreach
- CAC should approach board members about buses to transport parents

- Volunteers are needed
- Map of main streets to Summit site should be listed on flyer
- Host school(s) should be rewarded with Parent Workshops
- If Summit is held during weekday, better days are Tuesday and Wednesday
- Members requested additional information so that they may approach principals about hosting Summit.

CAC Summit Committee sign-ups were handled by Leah Brackins, PCSS staff.

CAC Summit Committee meeting will be held on Wednesday, December 21st at 10 am at PCSS.

Newsletter:

Kathy Kantner, CAC Chairperson explained the CAC Newsletter. She stated that writers are needed, all CAC members help promote it, and every parent who has a child with a disability receives a digital copy of the Newsletter.

Sign-ups for the Newsletter Committee were handled by Leah Brackins, PCSS staff.

XI. Division of Special Education Updates:

The Perez Facility students and staff members that were in attendance were introduced. These students had provided the refreshments for the meeting. Students spoke about their culinary program and how they learn self-sufficiency skills.

Pilar Sanchez, Interim Parent Engagement Specialist, Division of Special Education, was introduced and gave a brief update. She stated that the Division is meeting to discuss ways to get EL Special Education students reclassified and how to prevent the over-identification of students into Special Education.

Members requested that the Division of Special Education Updates be presented in writing so that they may be shared at the local school sites along with all of the materials handed out at CAC meetings.

XII. CAC Presentation Recommendation (Spend the Buck Activity)

Max Vasquez, Parent Educator Coach, led the discussion on CAC Presentation Recommendations with a Spend Your Buck activity. Each member was given “monies” to spend on the top topics that they wanted to presented to CAC. There are five (5) more meetings for CAC this school year. Discussion ensued.

The topics considered included:

- Restorative Justice
- Norms ESY Classroom Structure
- IEP Process

- Special Education Credential Overview
- Office of Administrative Hearings/Judge
- Attendance Membership
- People First Language
- Bullying: What Every Parent Should Know
- Partnerships to Support Student Success
- Supporting Home Learning for All Students
- Importance of Regular Attendance
- Self- Determination
- Dream Act
- School and Family Support Services
- Resource Specialist Program/Designated Instruction and Services
- District Office of Transition
- Postsecondary Opportunities/CA Promise
- Lack of African American Academic Proficiency
- Due Process
- Classroom Structures
- Advocating
- Homeless Students with Disabilities
- Transition from Elementary to Middle School

Members determined that the following topics would be presented at CAC meetings this school year:

- Postsecondary Opportunities/ CA Promise
- IEP Process
- Due Process
- Self Determination
- Lack of African American Proficiency

Members determined that the following topics would be presented at the CAC Summit:

- Advocacy
- Office of Administrative Hearings/Judge

XIII. Announcements from Members and PCSS Staff

Kathy Katner, CAC Chairperson, reminded members to use the pink slip in their packet to comment about CAC member priorities.

Alvaro Alvarenga, Administrator, PCSS, announced the Jornada Pedagógica Internacional para la Educación Multilingüe conference hosted by The Center for Equity for English Learners (CEEL) on Saturday, January 28, 2017. Angie Cardenas, PCSS staff handled member signups to attend.

Jacquelyn Smith Conkleton, CAC Vice Chairperson, announced the Reading Connection.

Mary Lee, CAC Member, announced the Empowerment Congress Summit.

XIV. Adjournment:

Kathy Katner, CAC Chairperson, adjourned the meeting at 1:00 p.m.

These notes were respectfully submitted by Sharnell Blevins, CAC Secretary.