

District English Learner Advisory Committee (DELAC)

2025-2026 Proposed Amendments from the Ad Hoc Bylaws Subcommittee

May 21, 2026

The DELAC Bylaws Subcommittee met to review, propose, and approve the amendments on the following dates:

1. February 9, 2026
2. February 12, 2026

The DELAC Bylaws Subcommittee met to review and approve the amendments on the following date:

1. March 23, 2026

Article	Section	Sub-Section	Line	Original Language	New Proposed Language																																
Article IV: Membership																																					
IV			147-148	Alternates are members but are not representatives because they cannot vote unless seated.	Alternates cannot vote because the are not are representatives nor can they participate to fill an officer position until they have officially been seated as a representative.																																
IV	1 Composition / Requirements		150-153	The DELAC will have seventy-two (72) English learner parent members; fifty (50) representatives and twenty-two (22) alternates representing each of the four Regions and Virtual Academies. Parents and legal guardians of English learners, who are not employed by the District, constitute the entire DELAC membership.	The DELAC will have seventy-two (72) English learner parent members; fifty-four (54) representatives and eighteen (18) alternates representing each of the four Regions and Virtual Academies. Parents and legal guardians of English learners, who are not employed by the District, constitute the entire DELAC membership																																
IV	1 Composition / Requirements		162	Original Composition <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 30%;">REGIONS AND VIRTUAL ACADEMIES</th> <th style="width: 20%;">REPRESENTATIVES</th> <th style="width: 20%;">ALTERNATES</th> <th style="width: 30%;">TOTAL</th> </tr> </thead> <tbody> <tr> <td>Region East</td> <td>12 representatives</td> <td>5 alternates</td> <td style="text-align: center;">17</td> </tr> <tr> <td>Region North</td> <td>12 representatives</td> <td>5 alternates</td> <td style="text-align: center;">17</td> </tr> <tr> <td>Region West</td> <td>12 representatives</td> <td>5 alternates</td> <td style="text-align: center;">17</td> </tr> <tr> <td>Region Sur</td> <td>12 representatives</td> <td>5 alternates</td> <td style="text-align: center;">17</td> </tr> <tr> <td>Virtual Academies</td> <td>2 representatives</td> <td>2 alternates</td> <td style="text-align: center;">4</td> </tr> <tr> <td>Total</td> <td>50 Representatives</td> <td>20 Alternates</td> <td></td> </tr> <tr> <td>Total Membership</td> <td colspan="2"></td> <td style="text-align: center;">72</td> </tr> </tbody> </table>		REGIONS AND VIRTUAL ACADEMIES	REPRESENTATIVES	ALTERNATES	TOTAL	Region East	12 representatives	5 alternates	17	Region North	12 representatives	5 alternates	17	Region West	12 representatives	5 alternates	17	Region Sur	12 representatives	5 alternates	17	Virtual Academies	2 representatives	2 alternates	4	Total	50 Representatives	20 Alternates		Total Membership			72
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IV	1 Composition / Requirements		162- 164	New Language	In the event that the parent of a student who reclassified or graduated has another English learner student in the same region, they may continue with their DELAC membership until the end of the term.																																
IV	2 Term of Membership		167- 174	Members may be re-elected at the Region and Virtual Academies English Learner Delegate Elections for another term if they are eligible under the California Education Code. A term ends when new members are elected at the Region and Virtual Academies EL Delegate Elections.	Members may be re-elected at the Region and Virtual Academies English Learner Delegate Elections for another term if they are eligible under the California Education Code. A term concludes when new members are elected at the Region and Virtual Academies EL Delegate Elections.																																
IV	2 Term of Membership	A	176- 179	The SFACE and FACE administrators in each of the Regions and Virtual Academies will convene EL delegates from schools that established an ELAC to elect 12 representatives per Region, 2 for Virtual Academies, 5 alternates (50 members. 22 alternates in total) to participate in the DELAC.	The SFACE and FACE administrators in each of the Regions and Virtual Academies will convene EL delegates from schools that established an ELAC to elect 13 representatives per Region, 2 for Virtual Academies and 4 alternates (54 members / 18 alternates in total) to participate in the DELAC.																																

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Article	Section	Sub-Section	Line	Original Language	Proposed New Language
IV	4 Reimbursement		212-219	<p>Reimbursement will be provided to DELAC members (representatives and alternates) in accordance with the guidelines of the District Policy and/or the reimbursement requirements of the Office for Student, Family, and Community Engagement. Representatives and alternates must be present at meetings for at least two hours to receive mileage and childcare reimbursement. A member requesting reimbursement for childcare must provide documentation that includes a copy of the birth certificate or other birth documentation; a current copy of the court order that shows legal custody or custody over the educational rights of a child who is younger than 5 within a month after the meeting.</p>	<p>Reimbursement will be provided to DELAC members (representatives and alternates) in accordance with the guidelines of the District Policy and/or the reimbursement requirements of the Office for Student, Family, and Community Engagement. Representatives and alternates must be present at meetings for at least two hours to receive reimbursement for miles traveled and childcare. A member requesting reimbursement for childcare must provide documentation that includes a copy of the birth certificate or other birth documentation; a current copy of the court order that shows legal custody or custody over the educational rights of a child who is younger than 5 within a month after the meeting has taken place.</p>
IV	5 Alternates	E	230-232	New Language	<p>The alternate shall fill the permanent representative position, when there is a vacancy due to absences or resignation, the alternate's consistent attendance shall be taken into account to fill the position within their region.</p>
IV	5 Alternates	F	233-234	New Language	<p>The alternate who will take the place of a representative during the meeting will be selected according to the time of arrival within their region.</p>

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IV	6 Attendance	B	239- 241	Any member arriving 60 minutes after the scheduled start time of the meeting will not be seated officially; they may participate but may not vote.	Any member arriving 60 minutes after the scheduled start time of the meeting may be assigned their official seat as long as it has not been occupied by a region alternate; otherwise they may participate but may not vote.
IV	7 Member Vacancy	C	253- 256	DELAC members may resign their position at any time and may do so orally during a meeting or by submitting a signed letter of resignation addressed to the Office of Student, Family and Community Engagement Administrator or other administrative designee.	DELAC members may resign from their position at any time; they may do so orally during a meeting or by means of a signed letter of resignation addressed to the Administrator of the Office of Student, Family and Community Engagement, or another assigned administrator.
IV	8 Officer Vacancies	C	265- 267	DELAC officers can resign their position at any time but may do so orally during a meeting or by submitting a signed letter of resignation addressed to the Office of Student, Family, and Community Engagement Administrator or other administrative designee.	DELAC officers can resign their position at any time and may do so orally during a meeting or by submitting a signed letter of resignation addressed to the Office of Student, Family, and Community Engagement Administrator or other administrative designee.
Article V: Termination					
V	6	A	291- 292	These Bylaws, Board Resolution to enforce respectful treatment for all persons and LAUSD’s Operating Norms and Code of Conduct.	These DELAC Bylaws, Board of Education Resolution to enforce respectful treatment for all persons and LAUSD’s Operating Norms and Code of Conduct.
Article VI: Officers					
VI	6 DELAC Officers	D	311	New Language	Assistant Secretary

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VI	7 Officer's Responsibilities	F	328-329	New Language	Write a final report detailing the activities carried out during the school year to submit to the incoming membership.
VI	8 Officer's Duties	A 12	347-348	New Language	May delegate the chairperson seat of a temporary DELAC Ad Hoc committee, if they so choose.
VI	8 Officer's Duties	A 13	349-350	New Language	Delegate the development of the minutes to another officer if the secretary or assistant secretary is not available.
VI	8 The Vice-Chairperson shall	B 4	357-358	New Language	Assist the Secretary, the Assistant Secretary and the Parliamentarian when necessary.
VI	8 The Secretary shall	C 10	377	New Language	Share responsibilities with the Assistant Secretary during meetings.
VI	8 The Assistant Secretary	D 1-10	379-392	New Language	<p>A. The Assistant Secretary (New Officer)</p> <ol style="list-style-type: none"> Plan the agenda with SFACE and District staff prior to the meeting. Support SFACE with monitoring attendance, coordinating termination and warning letters. Be fair and impartial at all times with the membership and District staff Will write the minutes for each DELAC meeting, which includes agenda planning meetings. Submit the original minutes to SFACE staff. Conduct roll call to establish quorum

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					<p>7. Maintain an updated attendance roster.</p> <p>8. Pay attention and participate in all meetings.</p> <p>9. Interact with members and District staff, modeling respect and promoting a welcoming environment for all.</p> <p>10. Share responsibilities with the Assistant Secretary.</p>
VI	8 The Parliamentarian Shall	E	401-403	Maintain a position of impartiality and therefore not present motions, participate in debates, or vote on any motion, except in the case of a ballot vote (roll call).	Maintain a position of impartiality and therefore do not present motions, nor participate in debates, or vote on any motion, except in the case of a ballot vote (roll call).
Article VII: Meetings					
VII	C Quorum	4	438-439	New Language	A member may request a count to establish quorum for voting during the meeting as long as it is before the motion is established.
VII	D Meeting Location		442-445	Subject to SFACE approval, DELAC shall hold its regular meetings at the Office of SFACE located at 1360 W. Temple St. Los Angeles, CA, 90026, Zoom, hybrid, or at a school or community facility with accessibility to the public, including persons with disabilities.	Subject to SFACE approval, DELAC shall hold its regular meetings, elections, and trainings at the Office of SFACE located at 1360 W. Temple St. Los Angeles, CA, 90026, Zoom, hybrid, or at a school or community facility with accessibility to the public, including persons with disabilities.
VII	G Recording	2	468-469	New Language	If a member records the meeting, it cannot be used to the detriment of another member of the membership.

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VII	H Minutes	1	471- 472	New Language	Members may approve various sets of minutes in a single motion when necessary or when the board determines it in order to expedite the process.
VII	H Minutes	2	473- 474	New Language	The committee may approve minutes that may be pending from the previous year's committee.