



**LOS ANGELES UNIFIED SCHOOL DISTRICT
Parent, Community and Student Services
COMMUNITY ADVISORY COMMITTEE
OFFICIAL ELECTION MINUTES**

Date: November 16, 2016
Time: 10:00 a.m.
Location: PCSS Auditorium

Administrator(s) present: Alvaro Alvarenga

CALL TO ORDER/WELCOME

The welcome was given by Alvaro Alvarenga, Administrator, PCSS at 10:19 a.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Jacquelyn Smith Conkleton, CAC member.

PCSS Update

Mr. Alvarenga emphasized that this was the only committee whereby each member has to be approved by the Board of Education. He also introduced Lisa Kendrick, SELPA Director and Pilar Sanchez, Interim Parent Engagement Specialist, from the Division of Special Education. They briefly shared their role in supporting the CAC by: attending CAC meetings, providing monthly SELPA and Division updates, as well as organizing speakers to advise on the Local Plan.

Mrs. Rowena Lagrosa welcomed everyone. She commended the CAC members for their hard work and dedication to all students. Mrs. Lagrosa wished them a great year.

Alvaro Alvarenga introduced the PCSS support staff Leah Brackins, Angie Cardenas, Lisa Porter, Darius Adle, Jose Escalante and Tracey Waterman. Everyone will work towards a smooth election process today.

PUBLIC COMMENTS

The public was allowed a limited time of two (2) minute per speaker to address the membership (Pursuant to Board Rules 131-137).

Public Comments were facilitated by Mr. Alvarenga.

There was only one public comment given at this meeting.

ROLL CALL/QUORUM

Roll was called by Leah Brackins

Members were seated and roll call was conducted by Leah Brackins.

Quorum was established at this point. There were 19 members present.

ORIENTATION

Officers' Roles and Responsibilities:

Mr. Alvarenga indicated that the CAC also reaches out to private schools. Five officers will be elected today.

Review of the Election Process and Guidelines:

Election guidelines were read and reviewed by Leah Brackins as distributed to all members. She indicated that if no one has the majority of votes in the first round, then there is a second round among the top two vote-getters.

Leah indicated that only parents of Special Ed students can run as Chairpersons or Vice Chairperson and that the other offices were open to the entire membership. A blue sheet with 14 election guidelines was distributed. A brochure on Orientation and election of CAC members was also distributed. The CAC shall consist of 32 members and 2 parent alternates appointed by the Board of Education. Of the 32 members a minimum of 17 and maximum of 22 parents of pupils enrolled in schools participating in the local plan, and such parents shall be parents of individuals with exceptional needs or disabilities enrolled in public or private schools within LAUSD.

We are going to select 8 plus 2 alternates. We need 2 parents of “General Ed” students.

The duties of each CAC officer were explained. There is a new position this year: Public Relations Officer, besides the regular positions of Chairperson, Vice Chair, Secretary and Parliamentarian.

The CAC operates under the Brown Act.

Reimbursement for transportation is available only to CAC members and alternates who bring their cars or arrive by public transportation within the first 30 minutes of posted meetings and stay at least 2 hours.

There is reimbursement for child care from birth to 5 years of age. One question was raised whether there can be exceptions with the CAC as some older children need special care.

Ratification of Parents of Students with Special Needs of Prospective Members

A roll call was given to identify the fifteen Parents of Students with Special Needs of Prospective Members indicating that eight parents needed to elect from the category. Only eight of the fifteen prospective members listed below were present and expressed their willingness to participate.

The following eight Parents of Students with Special Needs were elected as members to the CAC:

- Ms. Jessie Bailey
- Benita Cabrera
- Lilian Cardenas
- Sherry Harge
- Claudia Lozano
- Raúl Ruiz
- Deann Dantignac
- Jenny Rosales

A vote was cast by acclamation to accept the eight prospective members present was made by: Jacquelyn Smith Conkleton, CAC member.

Ratification of Students in General Education of Prospective Members

A roll call was given to identify the six Parents of Students in general education prospective members indicating that only two parents needed to elect from the category. The four candidates listed below were present and ran for the two available seats.

The voting members were given a ballot with the following nominees:

- Laura Baz
- Maria Duenas
- Tondra Taft Bell
- Paul Robak

A verbal vote was recorded by roll call along with a ballot.

The following two Parents of Students in General Education were elected as members to the CAC:

- Laura Baz
- Paul Robak

The following CAC members voted for 2 candidates in the general education category:

CAC Member	Candidate's Name	Candidate's Name
Francisca Amador	Maria Duenas	Paul Robak
Sharnell Blevins	Laura Baz	Paul Robak
Geo Cable	Laura Baz	Paul Robak
Jacquelyn Smith Conkleton	Paul Robak	Tondra Taft Bell
Kathy Kantner	Maria Duenas	Paul Robak
Mary Lee	Paul Robak	Tondra Taft Bell
Eva Moreno	Laura Baz	Paul Robak
Rosa Villegas	Laura Baz	Paul Robak
Carla Vega	Laura Baz	Paul Robak
Jessie Bailey	Paul Robak	Tondra Taft Bell
Benita Cabrera	Laura Baz	Maria Duenas
Lilian Cardenas	Laura Baz	Paul Robak
Sherry Harge	Maria Duenas	Tondra Taft Bell
Claudia Lozano	Laura Baz	Paul Robak
Raul Ruiz	Laura Baz	Paul Robak
Deann Dantignac	Laura Baz	Tondra Taft Bell
Jenny Rosales	Maria Duenas	Paul Robak

ELECTION OF OFFICERS – Leah Brackins was the Electioneer

Ms. Brackins thanked all the members and declared all seats were declared vacant. Since there are 19 votes, 10 votes and more would be considered a winner.

The floor was open for nominations to elect a Chairperson to the Community Advisory Committee (CAC). The following candidates were nominated:

- Kathy Kantner
- Jenny Rosales
- Benita Cabrera

The Electioneer asked three (3) times if there were any other nominees, then entertained a motion to close nominee's list to the Community Advisory Committee (CAC).

Each nominee was allowed up to one minute to provide a speech. Following the speeches, members voted by a roll call vote.

Representative Name	Votes Received
Kathy Kantner	18
Jenny Rosales	0
Benita Cabrera	1

The following CAC member(s) voted for Kathy Kantner:

Francisca Amador
Sharnell Blevins
Geo Cable
Jacquelyn Smith Conkleton
Kathy Kantner
Mary Lee
Eva Moreno
Rosa Villegas
Carla Vega
Jessie Bailey
Lilian Cardenas
Sherry Harge
Claudia Lozano
Raul Ruiz
Deann Dantignac
Jenny Rosales
Laura Baz Paul Robak

The following CAC member(s) voted for Benita Cabrera:
Benita Cabrera

Members' votes were tallied and the following candidate was elected Chairperson to the Community Advisory Committee (CAC): Kathy Kantner

The floor was open for nominations to elect a Vice-Chairperson to the Community Advisory Committee (CAC).

The following candidates were nominated:

- Lilian Cardenas
- Jenny Rosales
- Jacquelyn Smith Conkleton

The Electioneer asked three (3) times if there were any other nominees, then entertained a motion to close nominee's list to the Community Advisory Committee (CAC).

Each nominee was allowed up to one minute to provide a speech. Following the speeches, members voted by a roll call vote.

Representative Name	Votes Received
Lilian Cardenas	3
Jenny Rosales	2
Jacquelyn Smith Conkleton	14

Members' votes were tallied and the following Representative was elected Vice-Chairperson to the Community Advisory Committee (CAC): Jacquelyn Smith Conkleton.

The following CAC members voted for Lilian Cardenas:

Francisca Amador
Laura Baz
Lilian Cardenas

The following CAC members voted for Jenny Rosales:

Carla Vega
Jenny Rosales

The following members voted for Jacqueline Smith Conkleton:

Sharnell Blevins	Sherry Harge
Geo Cable	Claudia Lozano
Jacquelyn Smith Conkleton	Raul Ruiz
Kathy Kantner	Deann Dantignac
Mary Lee	Paul Robak
Eva Moreno	
Rosa Villegas	
Benita Cabrera	

Jessie Bailey

The floor was open for nominations to elect a Secretary to the Community Advisory Committee (CAC). The following representatives were nominated:

- Jenny Rosales
- Sharnell Blevins

The Electioneer asked three (3) times if there were any other nominees, then entertained a motion to close nominee's list to the Community Advisory Committee (CAC).

Each nominee was allowed up to two minutes to provide a speech. Following the speeches, members voted a roll call vote.

Representative Name	Votes Received
Jenny Rosales	4
Sharnell Blevins	15

The following Representative was elected Secretary to the Community Advisory Committee (CAC): Sharnell Blevins.

The following CAC member(s) voted for Jenny Rosales:

Francisca Amador
Carla Vega
Benita Cabrera
Jenny Rosales

The following CAC member(s) voted for Sharnell Blevins:

Sharnell Blevins	Sherry Harge
Geo Cable	Claudia Lozano
Jacquelyn Smith Conkleton	Raul Ruiz
Kathy Kantner	Deann Dantignac
Mary Lee	Paul Robak
Eva Moreno	
Rosa Villegas	
Laura Baz	
Jessie Bailey	
Lilian Cardenas	

The floor was open for nominations to elect a Parliamentarian to the Community Advisory Committee (CAC). The following candidate was nominated:

- Jenny Rosales

The Electioneer asked three (3) times if there were any other nominees, then entertained a motion to close nominee's list to the Community Advisory Committee (CAC). Jacqueline Smith Conkleton moved and it was seconded by Sharnell Bevins to elect Jenny Rosales by acclamation and it was unanimous by 19 votes.

For the new position of Public Relations Officer there were 2 nominations:

- Sherry Harge
- Geo Cable

Sherry Harge received 3 votes and Geo Cable 16. Geo Cable was elected as the new Public Relations Officer.

The following CAC members voted for Sherry Harge:

Sherry Harge
Claudia Lozano
Deann Dantignac

The following CAC members voted for Geo Cable:

Sharnell Blevins	Sherry Harge
Geo Cable	Jenny Rosales
Jacquelyn Smith Conkleton	Raul Ruiz
Kathy Kantner	Benita Cabrera
Mary Lee	Paul Robak
Francisca Amador	Carla Vega
Eva Moreno	
Rosa Villegas	
Benita Cabrera	
Jessie Bailey	

ANNOUNCEMENTS

Ms. Lagrosa announced that representatives from LD West, Central and Northwest were present today and following the election she thanked the participants and urged them to fill their reimbursement forms correctly.

ADJOURNMENT

Meeting adjourned at 12:59pm. Kathy Kantner made the motion to adjourn the meeting; it was seconded and passed.

These minutes are respectfully being submitted by PCSS staff member, Darius Adle on November 17, 2016.